

AQIP Steering Committee Meeting
1:00 – 2:30 p.m. – July 31, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, D. Atwood, C. Frazier, B. Kelly, K. Loenneke, K. Magnan, T. Messmer, D. Powell, D. Probst, R. Rosati, P. Ryan, B. Skinner, S. Swartwout, A. Vandeven

Absent: S. Scott, P. Vining

Guest: Tammy Randolph

Notes: Sondra Phillips

Dave appreciates all the feedback on the categories. The writing committee will be finished by August 2 or 3. Jake Gaskins can begin proofing August 3.

The final draft of the Quality Summary Report was given to ASC. Members gave feedback to Dave, and he will incorporate the changes and send an email to everyone tonight. Dave asked ASC to send their final feedback by August 3.

Dave and Tammy are working on the Federal Compliance Report. Dave will send a draft to ASC this Friday. Members were asked to look at the report and bring feedback to our next meeting. Dave will check on HLC comments so we can address them in our Federal Compliance document.

Dave brought a draft agenda for our site visit. Susan suggested ASC send Dave email of people who would be good to meet with visit team. Brian and Kevin volunteered to meet with students and Dave regarding AQIP visit. ASC gave Dave ideas regarding the agenda. Dave will incorporate these and create another draft for our next meeting. Dave will have the agenda ready for the Executive Staff meeting on August 6.

Our fall meetings will be Mondays from 4:00 to 5:30 p.m.

Our next scheduled meeting is August 7.