

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – January 28, 2014
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, K. Bai, K. Bawaneh, B. Dorris, B. Eddleman, C. Frazier, D. Lee, K. Loenneke, K. Magnan, T. Messmer, D. Powell, D. Probst, A. Vandeven

Absent: B. Skinner

Dave said our main focus this semester is to finish the Portfolio before the due date of May 31st.

The Higher Learning Commission is getting interested in Dual Credit. In 2018, we may need to look at Dual Credit in our Portfolio. Are we doing the same type of assessment in Dual Credit as we do in other courses? Dave and Chris will talk about getting the online Dual Credit course as a pilot.

The Category rewrite leads have all met except for Category 5.

We need to reset our timelines. Chris provided an update on the Portfolio information she has received. The introduction to tables have all been written.

Dave will send Categories, 2, 3, 4, 6, 7, 8, and 9 to ASC members this week. When Members read the Categories, they need to look for the following:

1. Is the information accurate?
2. Are we using the key words?
3. Are we answering the question?

ASC should send their comments to Chris by February 21st.

ASC members discussed the following new timeline:

March 1st – all data has to be in to Chris or it will not go in the Portfolio.

March 7th – all P's and I's are in

April 1st – writing group submits final rough draft to ASC.

April 15th - send Portfolio to Executive Staff. Give them two weeks to provide feedback to ASC.

Middle of May – submit Portfolio to HLC

ASC will not meet on February 11. Our next meetings are February 25, March 11 and 25, April 8 and 22, May 13.

Meeting adjourned.