

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – February 25, 2014
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, K. Bai, K. Bawaneh, B. Dorris, B. Eddleman, C. Frazier, K. Loenneke, K. Magnan, T. Messmer, D. Probst, B. Skinner

Absent: D. Lee, D. Powell, A. Vandeven

Bruce Skinner introduced two students who are shadowing him for their class project.

Five AQIP Steering Committee (ASC) members have given their Category rewrite notes to Chris.

Dave said he would send Category 1 and 5 to ASC tonight for their review.

Dave asked for questions or comments about the timeline below. He noted that all data must be into Chris by March 7. Bruce said it is good we have data examples in our comments.

Chris said we need to make sure all the data gets to her by March 7. If we know of any group who has made major changes, we need to give Chris their names so she can update information in the Categories.

Dave stated that our main focus for this semester is the rewrite process. In Fall 2014, we will start looking at Action Projects.

Systems Portfolio Rewrite Process:

Timeline for category rewrites:

- January 29 - Categories 2,3,4,6,7,8,9 sent out to ASC for review
- February 21 - ASC review of categories 2,3,4,6,7,8,9 due to Chris Frazier
- February 21 - Categories 1, 5 sent out to ASC for review.
- March 1 - All data from campus into Chris.
- March 7 - ASC review of categories 1,5 due to Chris Frazier
- March 15 - Category overviews due from Dave to Chris Frazier
- March 15 - Review of all evidentiary statements due from Dave to Chris Frazier
- April 1 - Final full draft of portfolio to ASC
- April 11 - Any comments on portfolio back to Chris Frazier
- April 15 - Draft portfolio distributed to Executive Staff
- April 30 - Feedback from Executive Staff due to Dave Starrett
- May 15 - Final draft ready for submission

ASC will not meet on March 11. Our next meetings are March 25, April 8 and 22, and May 13.

Meeting adjourned.