

AQIP Steering Committee Meeting
4:00 – 5:30 p.m. – August 27, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, K. Bawaneh, C. Frazier, K. Loenneke, K. Magnan, T. Messmer, D. Powell, D. Probst, R. Rosati, P. Ryan, A. Vandeven, P. Vining

Absent: D. Atwood, B. Kelly, S. Scott, B. Skinner, S. Swartwout

Guest: Tammy Randolph

The AQIP Steering Committee met on August 27, 2012, with 14 members present. The meeting began at 4:10 p.m.

Dave Starrett reported that the Quality Report, Federal Compliance Report, and Credit Hour worksheet have been submitted to the HLC. The site visit team has received the Quality Report, Federal Compliance Report, Updated Portfolio, and the proposed visit agenda. Dave has received confirmation from the HLC that the documents that were submitted are the correct documents. The site visit team has reviewed the documents sent and at this time all documents including the agenda look fine to them.

The agenda and who needs to be at which session(s) were discussed. It has been requested that all members of the ASC attend the opening lunch on September 12. If you cannot attend, please let Dave know.

The public comments that have been received and those that were negative in tone have been covered and will be ready for discussion when the site visitors arrive. The public comments were closed on August 22. The last comments that Dave received were from August 16. There may be a few more comments that were submitted in those 6 days.

Members for the SLO Action Project have been selected and contacted. The ALEKS Action Project will be retired by September 30. When the review of action projects is completed by HLC, the ALEKS Action Project will not be reviewed.

A newswire was sent on August 24 reminding the campus of the site visit in September. The next newswire is scheduled for September 11. The table tents have been created and will be distributed shortly. A 3x5 ad will be in the next Arrow. The CTS/PSC piece regarding AQIP will be sent next week. Posters will be made at the copy center and sent to all Administrative Assistants to be hung in the various buildings.

Our next meeting will be September 6, 2012, at 4:00 p.m. This is a change of date due to Labor Day. The next Monday meeting will be September 10 at 4:00 p.m.

Meeting adjourned at 4:50 p.m.