

AQIP Steering Committee Meeting
4:00 – 5:30 p.m. – August 20, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, D. Atwood, K. Bawaneh, C. Frazier, B. Kelly, K. Loenneke, K. Magnan, T. Messmer, D. Powell, D. Probst, B. Skinner, S. Swartwout, P. Vining

Absent: R. Rosati, P. Ryan, S. Scott, A. Vandeven

Guest: Tammy Randolph

Notes: Krissy Loenneke

The AQIP Steering Committee met on August 20, 2012, with 15 members present. The meeting began at 4:05 p.m. The ASC welcomed new members, Khaled Bawaneh, Cheryl Alberternst, David Powell, and Kevin Magnan.

Dave Starrett reported that the executive staff reviewed the portfolio, quality report, and federal compliance report and had mainly editorial comments. However, strategic issue #4 was redone due to having inaccurate information. Executive staff also wanted the ASC to be aware that the University Assessment Review Committee (UARC) is now defunct and will not become live again. The Federal Compliance Report that was reviewed had the incorrect credit hour policy included. This has been corrected.

Dave plans to send the HLC and team the documents by Wednesday, August 22. Once these files have been sent, Dave will send the website link to ASC committee, where these documents can be found.

As of August 16, 8 public comments have been submitted to the HLC. Five comments were positive and three were negative in context. These comments have been forwarded to the Provost and President for review.

Friday, August 24, a newswire highlighting the site visit will be distributed. A newsletter should be sent within the next two weeks to all faculty and staff. An ad will also be placed in the Capaha Arrow and table tents with the site visit information will be constructed.

Patrick Vining will work with Ann Hayes for a Facebook page for incorporating site visit information with an existing Facebook page.

Dave distributed a rough draft of a key discussion point's handout to help prep the campus community for the site visit. Dave asked that members review the handout and bring changes with them to the next meeting. There was some discussion with regards to the University of First Choice and ModernThink data. No decision was made on how to respond when and if asked about these.

Our next meeting will be August 27, 2012, at 4:00 p.m.

Meeting adjourned at 5:12 p.m.