

AQIP Steering Committee Meeting
1:00 – 2:30 p.m. – August 14, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, D. Atwood, C. Frazier, B. Kelly, K. Loenneke, K. Magnan, T. Messmer, D. Powell, D. Probst, R. Rosati, P. Ryan, S. Scott, B. Skinner, S. Swartwout

Absent: C. Alberternst, A. Vandeven, P. Vining

Guest: Tammy Randolph

Notes: Krissy Loenneke

The AQIP Steering Committee met on August 14, 2012, with 15 members present. The meeting began at 1:07 p.m. All materials were submitted to the executive staff on August 10 for review. Per Dave, Dr. Holt, a current reviewer for another school and very knowledgeable of the AQIP process, has reviewed the portfolio and was very complementary. The executive staff will be meeting Wednesday, August 15, at 1:30 p.m. to discuss the portfolio, quality report and federal compliance report. A meeting of select ASC is scheduled for 5:00 p.m. the same day to discuss the comments and suggestions from executive staff.

Dave Starrett has spoken with Carrie Caine, Assistant to Vice President for Legal and Gov. Affairs at The Higher Learning Commission, and we should have the public comments on August 16. These comments will be sent to Dave Starrett, Ron Rosati, and Ken Dobbins only.

A copy of the quality check-up guide was sent to members of ASC. Southeast is in good shape for the site visit. Dave will find and post the HLC report of the regional campus review that was done two years ago.

ASC was handed the team reviewers instructions. This will help with knowing what the reviewers will be looking for while they are on campus. Also, it has helped the ASC know that we are doing everything that is required and will be reviewed. It was suggested that we have bios on the two site visitors. Dave Starrett will see if he can find any information.

There was discussion on how to prep the campus for the visit. Many ideas were shared including: having a 5 points of discussion handout and letting the campus know the key points from the self-study that was conducted.

Dave Starrett has meetings scheduled in the upcoming weeks to discuss AQIP and the site visit with Student Government, Chairs Forum, Faculty Senate, Student Ambassadors, and the History Department.

A fall AQIP newsletter will be sent next week. The distribution will be by e-mail, hard copy, and a link on the portal

Our next meeting will be August 20, 2012, at 4:00 p.m.

Meeting adjourned at 2:20 p.m.