

COURSE SYLLABUS FORM
Southeast Missouri State University

Department of: Military Science (MS)

Course No. NG 402

Title of Course: Preparing for First Duty Assignment

New: January 2013

I. Catalog Description and Credit Hours of the Course:

Application of Army Leadership Skills improves proficiency in planning, executing, and assessing complex operations as a platoon leader. This course also prepares for first military assignment and civilian position.

3 credit hours

II. Prerequisite (s): Officer Candidate School Graduate – May be waived by Senior Military Science Instructor

III. Purposes or Objectives of the Course:

A. Mentor and train GOLD Candidates in preparation for Officer Candidate School

B. Develop strong supervisory skills

C. Assign future positions in the MOARNG

D. Army Evaluation Process

IV. Student Learning Outcomes:

A. Train GOLD Candidates by executing planning, distributing information, evaluating performance and making corrections.

B. Supervise GOLD events such as fundraising, dining-in, recruiting and local color guard tasking.

C. Research Army Evaluation Process and execute practical exercise for subordinate evaluation and preparation process to assist with superior evaluations.

V. Expectations of Students:

A. Respect one another's opinions. Never belittle someone else's comments, answers, questions, or actions in class.

B. Prepare for class. Discussions and exercises will be much more fruitful and entertaining if everyone is participating from a position of insight rather than a position of ignorance.

C. In a leadership development class such as this, participation is almost as important as preparation. Although preparation is expected, if you are not able to complete all of the reading prior to class you are still expected to participate openly in class discussions and activities.

D. Everything should ultimately relate to leadership – in particular, YOUR leadership style, YOUR future leader actions or YOUR leadership decisions. For every lesson you must identify the leadership reaction and be prepared to discuss with the class. You, the student, must be able to articulate what you have learned as a result of that lesson that you will apply in your role as a future leader.

VI. Course Content or Outline:

A. Training Meetings/Preparation – 20 hours

B. Future Assignments/Shadowing – 10 hours

C. Army Evaluation Process – 15 hours

VII. Textbook(s) and/or Other Required Material or Equipment

A. All material will be provided by Military Instructor

1. Army Field Manuals and Army Regulations:

- FM 6-22 – Leadership

- FM 5-0 – Army Operation

- AR 25-50 – Army Correspondence

- FM 22-101 – Army Leadership Counseling

VIII. Basis for Student Evaluation

A. Class Attendance/Participation	100 pts 20%
Training Meeting/Planning/Leadership Evaluation	200 pts 40%
Professional Development Plan	100 pts 20 %
Counseling Practical	100 pts 20%

VIII. Grading Scale

A = 90-100

B = 89-80

C = 79-70

D = 69-60

F = 59 and below

X. Academic Honesty

Academic honesty is one of the most important qualities influencing the character and vitality of an educational institution. Academic misconduct or dishonesty is inconsistent with membership in an academic community and cannot be accepted. Violations of academic honesty represent a serious breach of discipline and may be considered grounds for disciplinary action, including dismissal from the University. Academic dishonesty is defined to include those acts which would deceive, cheat, or defraud so as to promote or enhance one's scholastic record. Knowingly or actively assisting any person in the commission of an above-mentioned act is also academic dishonesty. Students are responsible for upholding the principles of academic honesty in accordance with the "University Statement of Student Rights" found in the STUDENT HANDBOOK. The University requires that all assignments submitted to faculty members by students be the work of the individual student submitting the work. An exception would be group projects assigned by the instructor. In this situation, the work must be that of the group.

Academic dishonesty includes:

- **Plagiarism.** In speaking or writing, plagiarism is the act of passing someone else's work off as one's own. In addition, plagiarism is defined as using the essential style and manner of expression of a source as if it were one's own. If there is any doubt, the student should consult his/her instructor or any manual of term paper or report writing. Violations of academic honesty include:
 1. Presenting the exact words of a source without quotation marks;
 2. Using another student's computer source code or algorithm or copying a laboratory report; or
 3. Presenting information, judgments, ideas, or facts summarized from a source without giving credit.
- **Cheating.** Cheating includes using or relying on the work of someone else in an inappropriate manner. It includes, but is not limited to, those activities where a student:
 1. Obtains or attempts to obtain unauthorized knowledge of an examination's contents prior to the time of that examination.
 2. Copies another student's work or intentionally allows others to copy assignments, examinations, source codes or designs;

3. Works in a group when she/he has been told to work individually;
4. Uses unauthorized reference material during an examination; or
5. Have someone else take an examination or takes the examination for another.

XI. Disabilities

Southeast Missouri State University and Disability Support Services remain committed to making every reasonable educational accommodation for students with disabilities. Many services and accommodations which aid a student's educational experience are available for students with various types of disabilities. It is the student's responsibility to contact Disability Support Services to become registered as a student with a disability in order to have accommodations implemented.

XII. Questions of Concerns

Questions, Comments or requests regarding this course or program should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to the Senior Military Science Instructor, CPT Tyson Mele (e-mail: tmele@semo.edu, Phone: 573-651-2427).