

**Southeast Missouri State University**  
**Criminal Justice and Sociology**  
**LE 199 Basic Law Enforcement Academy I**  
**6 credit hours**

**I. Catalog Description and Credit Hours of Courses:**

First segment of training program prescribed by Missouri Peace Officer Standards and Training (P.O.S.T.) certificate required by the State of Missouri to become a sworn law enforcement officer. (6)

**II. Prerequisites:**

Permission of Instructor; must successfully complete background investigations, and must be 21 years of age. Course cannot be combined with CJ/LE/CO 491. This course transfers into the Department of Criminal Justice and Sociology Bachelor of Science degree program as Elective CR (credit/non-credit).

**III. Purposes or Objectives of the Course:**

- 1) Prepare recruits in the proper techniques of police operations, rules of evidence, investigations and administrative procedures.
- 2) Analyze and understand constitutional law, the criminal process and procedures, searches, police officer liability and Missouri Statutory Law, effective report writing and juvenile justice procedures.
- 3) Formulate skills in defensive tactics, first aid, stress management, domestic violence response, driver training, accident investigation and medical first responder.
- 4) Demonstrate an understanding of peace officer liability, prisoner rights and privileges, criminal code overviews and provisions, civil process, traffic law, homeland security and human behavior.
- 5) Illustrate and interpret the need for police ethics and professionalism.
- 6) Demonstrate required skills of police officers in areas of firearms, laws, firearms range assessment and qualifications for handguns and shotguns.
- 7) Demonstrate the ability to pass a state-mandated physical training exit test prior to successful completion.

**IV. Expectations of Students:**

- 1) Students are expected to retain basic knowledge of legal studies (which includes traffic, Missouri Statutory, and constitutional issues).

- 2) Students will exemplify professional behavior in relation to human interaction and cultural diversity.
- 3) Students will conduct on-hands training related to patrol techniques, jail management, traffic enforcement and criminal investigations.
- 4) Students will be required to show proficiency in report writing, defensive techniques, firearms and driving maneuvers.
- 5) Students are expected to read all assigned materials and to actively participate in all assignments.
- 6) Students will be required to attend class and participate in discussions on assigned topics.

**V. Course Outline:**

Administrative Procedures	(1.5 hours)
Legal Studies	(18.5 hours)
Interpersonal Perspectives	(18 hours)
Technical Studies	(67.5 hours)
Skill Development	(54.5 hours)
Homework; writing exercises; interpersonal skills; multi-culture/diversity training	(20 hours)

\*\*The police academy sessions meet on a slightly different schedule than the normal academic semester.

**VI. Textbook and Course Materials:**

*Missouri Post Commission Minimum Basic Training Curricula Manual.* (2007-2011)  
Missouri Department of Public Safety.

**VII. Basis of Student Evaluation:**

Upon successful completion of the Class A Law Enforcement Academy course, each student will be awarded a diploma in recognition of their achievement and will be eligible to take the P.O.S.T. Certification Examination for Class A Certification. Each student will be provided with a copy of a report denoting certain scores and comments relative to the individual's overall performance in the following areas, which will become part of a permanent record retained by the facility:

1. All Block Test Scores
2. Firearms Scores
3. First Responder Score
4. Report Writing Score
5. Special Recognition
6. Overall Average
7. Final Class Standing

A minimum scholastic average of 70% must be maintained in order to graduate from the program. It should be noted that initial tests for regular blocks of instruction are used to figure a student's average scholastic score. All make-up tests or remedial assignments will be conducted on the student's own time and at the direction of Academy Staff. The purpose of the make-up is to allow the student to pass that particular course and continue. No make-up will be given for the last examination.

**First Responder** – Student must obtain a score of 75%.

**Defensive Tactics** – Student must have a written score of 80% and pass the practical examination. Performance on the practical exam will be evaluated by the Instructor. The practical examination will be scored as a pass or fail. Students who fail to pass any of these examinations will be given one opportunity to retake the examination and pass with the required score. If the student does not receive a passing score on the retake, he/she will be dismissed from the Academy. All the retakes are assigned a score of 70%, except for First Responder and Defensive Tactics, in which retakes must obtain a 75% and 80% respectively.

**Report Writing** – Grades are recorded and included on the individual summary sheet. The summary sheet is provided as a record of individual grades and accomplishments to future employers, as well as forwarded to the State to document completion of curriculum.