

Southeast Missouri State University
Department of Criminal Justice & Sociology
CJ 499 Issues in Justice Administration
CAPSTONE COURSE
3 Credit Hours

I. Catalog Description and Credit Hours of Course:

An examination of facets of leadership, ethics, organizational theory and behavior to understand operations and administration of criminal justice organizations. (3)

II. Prerequisites:

Completion of all core classes (or instructor approval) and senior standing.

III. Purposes and Objectives of the Course:

- 1) Develop the ability to think broadly and understand interrelationships among various functional areas of the administration of justice and make decisions based on integration of knowledge.
- 2) Practice and develop the habit of thinking strategically through the development and successful submission of a SWOT analysis
- 3) Integrate and apply knowledge and skills acquired in core CJ classes.
- 4) Analyze and synthesize how strategy should be linked with organizational culture, structure and processes.
- 5) Demonstrate an appreciation for the impact of external environmental factors on administrative objectives and policies.
- 6) Apply and enhance teamwork skills and develop an appreciation for the dynamics of functioning as a member of a work group made up of individuals with diverse backgrounds, professional training and aspirations.

IV. Expectations of Students:

- 1) Students are expected to read all assigned materials and to actively participate in all assignments.
- 2) Students will exemplify professional behavior in relation to human interaction and cultural diversity.
- 3) Students will be required to participate in a group project and present findings relating to selected issues in the administration of justice.

4) Students will conduct independent research and write comprehensive seminar project in areas of the administration of justice.

5) Students will be required to successfully pass the comprehensive CAPSTONE EXAM with a score of 70% or higher in order to graduate.

V. Course Outline:

Introduction	(3 hours)
Leadership Analysis	(6 hours)
Organizational Theory	(6 hours)
Administration and Management of CJ Organizations	(9 hours)
Challenges in CJ Organizations	(6 hours)
Special Topics in Justice Administration	(6 hours)
Strategic Planning	(6 hours)
Preparing for Capstone Exam	(3 hours)

VI. Textbook and Course Materials:

Kouzes, J. & Posner, B. (2007). The Leadership Challenge. Jossey-Bass Publishers

Peak, K. (2011). Justice Administration: Police, Courts, and Corrections Management. Prentice Hall.

Tarver, M.; Walker, S. & Wallace, H. (2009). Multicultural Issues in the Criminal Justice System. Prentice Hall.

VII. Basis of Student Evaluation:

Research Paper	20%
Group Project	20%
Class Presentation(s)	20%
Exam(s)	40%

The weight of the evaluation criteria may vary according to each instructor and will be communicated at the beginning of the course.

VIII. Grading Scale:

Letter grades will be awarded as follows:

100-90	A
80-89	B
70-79	C
60-69	D

IX. Academic Policy Statement:

Students will be expected to abide by the University Policy for Academic Honesty regarding plagiarism and academic honesty. Refer to:
<http://www6.semo.edu/judaffairs/code.html>

X. Student with Disabilities Statement:

If a student has a special need addressed by the Americans with Disabilities Act (ADA) and requires materials in an alternative format, please notify the instructor at the beginning of the course. Reasonable efforts will be made to accommodate special needs.