

**LII No. 11**  
**Minutes of the Faculty Senate**  
**February 7, 2018**

The Faculty Senate of Southeast Missouri State University met on Wednesday, February 7, 2018 in the UC Missouriiana/Redhawks Room. The following Senators were present: Rick Althaus, Jennifer Bengston, Shamik Bhattacharya, Larry Bohannon, Henry Clark, Eric Clements, Kevin Dickson, Joni Hand, Jonathan Hayes, Avery Henry, Carl Hess, Tom Holman, Roberta Humphrey, Ziping Liu, Jim McGill, Kathie Miller, David Powell, Willie Redmond, Desma Reno, Tim Schmidt, Julie Tipton, Jingjing Tong, Janice Ward, Bart Williams, and Diane Wood. Vice Provost McAllister, Administrative Liaison, was present. Michael Aide, Tamara Buck, and Laura Krieger were present as alternates. Shelba Branscum and Nicolas Wilkins were neither present nor represented by an alternate.

**Approval of Minutes**

The minutes for January 24, 2018 (52.10) were approved.

**New Business**

Senator Schmidt introduced *Bill 18-A-XX – Student Evaluation Policy* and *Bill 18-A-XX – Student Evaluation Procedures*. He went through the bills and explained what changes the Academic Affairs Committee decided to make to the bills.

**Reports**

Chair McGill asked the Senate to take the Student Evaluation policy and Procedures bills back to their departments and get feedback from their colleagues. He stated that these bills have been discussed and debated over and may need to be justified throughout the approval process.

The Chair also stated that he went to the Student Government meeting on Monday, February 5, and academic restructuring was discussed. He asked the Senate to make sure that they are getting feedback from faculty, staff, and students when presenting items that were discussed during Faculty Senate meetings.

Lastly, Chair McGill mentioned that the 1-5 scale for student evaluations has been corrected; so that one is the lowest and 5 is the highest for the average of the student evaluations for teaching effectiveness.

Vice Provost McAllister reminded the Senate that the responses from departments on academic restructuring are Friday, February 9; and if a department needs more time, please let Provost Kunkel know, and he will give an extension.

The Vice Provost also reported that the University Tenure and Promotion Committee is currently reviewing criteria for tenure and promotion. He stated that he told the committee that if they can interpret the criteria, then it needs to be approved.

**Legislative Committee Reports**

**Academic Affairs** – Senator Schmidt reported that the committee met last Wednesday and completed their drafts for the Student Evaluation bills that were presented today.

**Compensation** – Senator Miller reported that the committee met and discussed the last budget review meeting they attended. She stated that the committee will have CTS and professional staff coming to their next meeting to discuss what the budget proposals will look like.

**Documents** – Senator Humphrey had no report.

**Governance** – Senator Wood reported that the committee met last Wednesday to prepare for their Take-Away Friday presentation. She stated that their presentation on *The Role of the Department and Department Chair* went well. She asked the Senate to encourage their peers to attend the future Take-Away Fridays.

**Professional Affairs** – Senator Althaus reported that the committee met last week and worked on the emeritus bills that were presented today. He stated that they also discussed some issues that are coming forward for the annual merit process and are working to settle the issues. Senator Althaus also stated that in November, the Provost came to a committee meeting to discuss the *Conflict of Interest* section of the *Faculty Handbook*. The Provost gave them a drafted report to consider; and discussed having a survey sent out to ask faculty what things they are or aren't doing in regard to conflict of interest.

**Membership** – Senator Redmond had no report.

### **Executive Session**

Senator Althaus moved to approve the following bills:

*18-A-1 – Emeritus Bill – December Retirees*

*18-A-2 – Emeritus Bill – May Retirees*

*18-A-3 – Emeritus Bill – August Retirees*

Senator Dickson seconded. A vote was taken, and the three bills passed.

### **Adjournment**

The Faculty Senate adjourned at 5:07 p.m.

**The next Faculty Senate meeting will be February 21, 2018 at 3:00 p.m. in the UC Missouriiana/Redhawks Room.**