

Faculty Senate Documents Committee
2017-2018 Year End Report
April 18, 2018

The member of the Faculty Senate Documents Committee for the past year included:

Roberta Humphrey, Chair & College of Business representative
Larry Bohannon, Vice-Chair & College of Education representative
Eric Clements, College of Liberal Arts representative
Jingjing Tong, College of Science, Technology, and Agriculture representative
Desma Reno, College of Health and Human Services representative
Tom Holman, College of Health and Human Services representative
Roxanne Dunn, Kent Library representative
Missy Nieveen-Phegly, College of Liberal Arts representative (Fall 2017 term only)
John Hayes, College of Liberal Arts representative (Spring 2018 term only)

Work/Accomplishments of the Faculty Senate Documents Committee April 2017 through April 2018:

1. Worked with Ms. Ashley Harrington and Information Technology to add Section letters and Subsection numbers to the HTML version of the Faculty Handbook so location and referencing of material was improved.
2. Gathered data on whether there should be one (either PDF or HTML) or two versions (both PDF and HTML) of the Faculty Handbook. Work on this discussion was halted due to the President's desire to create a University-wide Policy manual, which will cover policies included in the Faculty Handbook.
3. Worked with Ms. Ashley Harrington and Information Technology to post Faculty Senate draft minutes and meeting material to a web location so that anyone could gain access to information within a day or so after a Faculty Senate meeting concluded. The hope is that by providing this information quickly after the meeting, more of the faculty are able to stay informed of the Faculty Senate activities and decisions. Approved minutes would replace draft minutes, once they were available.
4. Provided the Faculty Senate Chair, Jim McGill, with some detailed suggestions on how Faculty Senate can operate differently and better serve university faculty.