

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 17-A-1

Approved by the Faculty Senate
January 25, 2017

BRIEF SUMMARY: This bill modifies the existing Policy on academic honesty found in Chapter 5, Section D of the *Faculty Handbook*.

REVISING “POLICY ON ACADEMIC HONESTY”

BE IT RESOLVED THAT: subject to the passage and approval of this bill Chapter 5, Section D of the *Faculty Handbook* will be amended by replacing the existing content with the below content.

POLICY

Academic honesty is one of the most important practices influencing the character and vitality of an educational institution. Academic misconduct, also known as academic dishonesty, is inconsistent with membership in an academic community and cannot be accepted. Violations of academic honesty represent a serious breach of discipline and may be considered grounds for disciplinary action, including dismissal from the University.

Academic dishonesty is defined to include those acts, which would deceive, cheat, or defraud, resulting in the promotion or enhancement of one's scholastic record. Knowingly or actively assisting any person in the commission of any of the above-mentioned act is also academic dishonesty.

Students are responsible for upholding the principles of academic honesty as found in “The University Statement of Student Rights” in the Student Handbook and in "Academic Policies and Procedures" section of the Undergraduate and Graduate Bulletins. The University requires that all assignments submitted by students be the work of the individual student submitting the work. An exception would be group projects assigned by the instructor; in this situation, the work must be that of the group. Academic dishonesty includes plagiarism and cheating which are individually described as follows:

Plagiarism:

In speaking or writing, plagiarism is the act of claiming someone else's work as one's own. This includes paraphrasing without crediting the original source. If there is any doubt, the student should consult his or her instructor or any manual of term paper or report writing. Violations of academic honesty by plagiarism include, but are not limited to:

1. Presenting the exact words of a source without quotation marks and/or proper attribution;

2. Using another's intellectual property such as computer source code, algorithm, laboratory report, or creative works;
3. Presenting information, images, judgments, ideas, or facts summarized from a source without proper attribution; or
4. Self-plagiarism, using work previously submitted for an assignment for a different assignment without proper attribution and instructor approval.

Cheating:

Cheating includes using or relying on the work of someone else in an inappropriate manner or contributing to another's work in a likewise manner. It includes, but is not limited to, those activities where a student:

1. Obtains or attempts to obtain unauthorized knowledge of an examination's contents prior to the time of that examination;
2. Copies another student's work or intentionally allows others to copy one's own assignments, examinations, source codes, or other intellectual property;
3. Works in a group when she or he has been told to work individually or solicits someone else to complete an assignment in part or in whole;
4. Uses unauthorized reference material or electronic devices during an examination;
5. Has someone else take an examination or takes the examination for another;
6. Logs into another student's account or allows another person to log into one's account. This includes any account associated with the course including, but not limited to, the university's learning management system and publisher's electronic course resource.

General Responsibilities for Academic Honesty:

It is the Provost's responsibility to ensure that both students and faculty have access to accurate information about their rights and responsibilities regarding academic honesty and dishonesty. The faculty member is responsible for informing students of the standards of honesty for the course's examinations and assignments. Sanctions for violations of academic honesty should be listed in the course syllabus.

If a course syllabus does not include a grade sanction policy, a faculty member may impose one or more of the following sanctions: require the student to redo the work, fail the student on the work, require the student to receive additional instruction regarding academic honesty as provided by the University Library, Writing Center, or other University resources, or a referral to the Dean of Students. A faculty member's grade sanction may not include permanent removal of the student from the course or suspension or expulsion from the university; such extreme sanctions may only be imposed by the Dean of Students and the Office of Student Conduct.

The fundamental responsibility for upholding the standards of academic honesty rests upon the student. It is the student's responsibility to be familiar with, and abide by, the University policy on academic honesty at all times and in all situations.

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Source of Bill: Faculty Senate Academic Affairs Committee

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President's Review	
Board Action	
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