

**Bachelor of Science in Business Administration (BSBA)****Healthcare Administration (Online)**

The U.S. Bureau of Labor Statistics (BLS) reported wage and salary employment in the medical and health services management category is projected to grow 23 percent between 2012 and 2022. This growth rate is much faster than other industries. While many of these jobs are for practitioners, nurses, and allied health professionals, many others have duties that do not include hands-on patient care: for example, marketing, human resources, finance, and administration positions.



This degree will provide education on the traditional business disciplines with a focus on the healthcare setting.

Healthcare Administration students will...

- Interact with qualified, award winning faculty in a small class environment.
- Participate in practicums and internships designed to provide real world experience in healthcare organizations.

**Career Planning**

Currently, 98 percent of Harrison College of Business and Computing graduates find employment within a year of graduation.

Career preparation is part of the mission of Southeast. 100% of programs offer our students an internship, study-abroad program, clinical opportunity, student teaching or research internship.

Professional career counselors are available for all students. The Office of Career Services can provide students with professional career counseling, resume critiques, practice interviews, job search strategies, career events, networking opportunities, and more. You can reach them at (573) 651-2583 or [careerservices@semo.edu](mailto:careerservices@semo.edu).

**Potential Internship and Employment Opportunities**

- Hospitals
- Insurance Companies
- Medical Office Practices
- Government Agencies
- Home Health Care
- Counseling Centers
- Medical Practice Management
- Risk Management
- Healthcare Technology Companies

**Admission Requirements**

1. Completion of: AC221, AC222, AD101, BA101, BL255, EC215, EC225, EN140, MA116, MG252, QM257, QM258 and SC105 with a grade of 'C' or better.
2. Cumulative 2.25 GPA.
3. In addition to satisfying prerequisites, students must complete at least 45 credit hours before enrolling in upper division (300 level or above) business courses.

**About Our Online Programs**

At Southeast, if a program is designated as an online degree that means you can complete your degree from anywhere, without ever having to come to one of our campuses. As a student in an online class, your faculty will be the same faculty who teach in our campus classrooms. Advising for online programs and other support services are all completed online by staff that specializes in serving distance students.

**Special Options with Healthcare Administration**

Southeast offers a Master of Business Administration in Health Administration, with the option to start early in the accelerated master's degree. Save time and money by utilizing upper level courses toward the accelerated master's degree.

For more information, please see the MBA: Health Administration Degree Map, and talk with your advisor on how to apply.

**Transfer and Dual Credit Students**

If you have dual credit or transfer credit, please visit our transfer course equivalencies guide at [semo.edu/transfercredit](http://semo.edu/transfercredit).

## Bachelor of Science in Business Administration (BSBA)

This is a guide based on the 2018-2019 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use Degree Works to monitor their individual progress.

### CURRICULUM CHECKLIST

Business students must be admitted to the College of Business prior to enrolling in upper division (300 level or above) business courses.

#### Business Administration Core – 33 Hours Required

A grade of 'C' is required in each core course.

- \_\_\_ AC221 Principles of Accounting I (3)
- \_\_\_ AC222 Principles of Accounting II (3)
- \_\_\_ BA101 The Business Universe (3)
- \_\_\_ BA490 Business Policy & Strategy (3)
- \_\_\_ BL255 Legal Environment of Business (3)
- \_\_\_ FI361 Financial Management (3)
- \_\_\_ MG301 Principles of Management (3)
- \_\_\_ MI375 Management Information Systems (3)
- \_\_\_ MK301 Principles of Marketing (3)
- \_\_\_ OM352 Quantitative Analysis (3)

#### Choose 3 Hours From:\*

- \_\_\_ AC540 International Perspectives of Accounting (3)
- \_\_\_ BA560 International Business Study Tour (3)
- \_\_\_ EC580 International Economics (3)
- \_\_\_ FI540 International Finance (3)
- \_\_\_ MG560 International Management (3)
- \_\_\_ MK560 International Marketing (3)

\* International Course taken to meet Business Administration Core requirement may not be counted on a major.

#### Support Courses – 30 Hours Required

Some courses may fulfill University Studies requirements.

A grade of 'C' or better is required in each support course.

- \_\_\_ AD101 Intro to Microcomputer Applications (3)
- \_\_\_ BA400 Applied Ethical Leadership (3)
- \_\_\_ BA452 Professionalism (1)
- \_\_\_ EC215 Principles of Microeconomics (3)
- \_\_\_ EC225 Principles of Macroeconomics (3)
- \_\_\_ EN140 Rhetoric & Critical Thinking (3)
- \_\_\_ MA116 Precalculus A (3)
- \_\_\_ MG252 Business Communication (2)
- \_\_\_ OM257 Business Statistics (3)
- \_\_\_ OM258 Business Statistics II (3)
- \_\_\_ SC105 Fundamentals of Oral Communication (3)

**NOTE:** All 100 and 200 level core and support courses are pre-requisite to all 300 level business core and business major courses.

#### Healthcare Administration– 24 Hours – No Minor Required

- \_\_\_ EC 585 Healthcare Economics (3)
- \_\_\_ HA 473 Internship in Healthcare (3)
- \_\_\_ HA 510 Healthcare Operations (3)
- OR
- \_\_\_ HA 520 Intro to Healthcare Quality (3)
- \_\_\_ HA 540 Healthcare Informatics (3)
- OR
- \_\_\_ HA 545 Healthcare Database Systems (3)
- \_\_\_ HA 550 Healthcare Risk Management (3)
- \_\_\_ HA 580 Healthcare Strategy (3)
- \_\_\_ HA 582 Healthcare Budget/Reimburse (3)
- \_\_\_ HA 585 Marketing Healthcare (3)

#### Additional Requirements– 6 Hours

- \_\_\_ HL 120 Health Perspectives (3)
- \_\_\_ UI 412 American Health Care System (3)

University Studies Requirements – some requirements may be fulfilled by coursework in major program

- Social and Behavioral Sciences – 3 hours
- Constitution requirement – 3 hours
- US History requirement – 3 hours
- Written Communication – 6 hours
- Oral Communication – 3 hours
- Natural Sciences – 7 hours (from two disciplines, one to include a lab)
- Mathematics – 3 hours
- Humanities & Fine Arts – 9 hours (from at least two disciplines)
- Additional requirements – 5 hours (to include UI100 for native students)

### SAMPLE YEARLY COURSE MAP

FALL	Start / Stop	Course #	Hrs
Full Term	Aug. - Dec.		3
Full Term	Aug. - Dec.		3
Full Term	Aug. - Dec.		3
1st 8 Week	Aug. - Oct.		3
2nd 8 Week	Oct. - Dec.		3
<b>Total</b>			<b>15</b>

SPRING	Start / Stop	Course #	Hrs
Winter session	Dec. - Jan		3
Full Term	Jan. - May		3
Full Term	Jan. - May		3
1st 8 Week	Jan. - Mar.		3
2nd 8 Week	Mar. - May		3
<b>Total</b>			<b>15</b>

SUMMER	Start / Stop	Course #	Hrs
1st 4 Week	June		3
8 Week	June-July		3
2nd 4 Week	July		3
<b>Total</b>			<b>9</b>

#### Personalized Pathways:

At Southeast, we offer online courses in a traditional 16-week fall and spring semester with 8-week sessions in the first and last half of both. In addition, we offer a Wintersession between fall and spring and at least six different 4, 6, and 8 week sessions over summer. Talk with an advisor to see how you can utilize these different sessions to expedite your degree completion.

**Degree requirements for all students:** a minimum of 120 credit hours, completion of University Studies program, completion of 39 senior division hours (300-599) and the Writing Proficiency Exam (WPO03). Refer to the Undergraduate Bulletin or Degree Works for additional graduation requirements for your program.

A minimum 2.25 GPA in the major and overall are required to graduate with a BSBA degree.

Revised  
9/13/2018