Healthcare Administration
Bachelor of Science in Business Administration (BSBA)

Healthcare Administration students will...
- Interact with qualified, award winning faculty in a small class environment.
- Study in Robert A. Dempster Hall, an efficient and beautiful business building with a look and feel of a corporate environment.
- Participate in practicums and internships designed to provide real world experience in healthcare organizations.

Career Planning
Currently, 98 percent of Harrison College of Business graduates find employment within a year of graduation.

Career preparation is part of the mission of Southeast. 100% of programs offer our students an internship, study-abroad program, clinical opportunity, student teaching or research internship.

The Office of Career Services in Academic Hall 057 can provide students with professional career counseling and coaching, resume critiques, practice interviews, job search strategies, career events, networking opportunities, and more.

Potential Internship and Employment Opportunities
- Hospitals
- Insurance Companies
- Medical Office Practices
- Government Agencies
- Home Health Care
- Counseling Centers
- Medical Practice Management
- Risk Management
- Healthcare Technology Companies

Admission Requirements
1. Completion of: AC221, AC222, AD101, BA101, BL255, EC215, EC225, EN140, MA116, MG252, QM257, QM258 and SC105 with a grade of ‘C’ or better.
2. Cumulative 2.25 GPA.
3. In addition to satisfying prerequisites, students must complete at least 45 credit hours before enrolling in upper division (300 level or above) business courses.

Special Options with Healthcare Administration
Southeast Missouri State University offers an accelerated master’s degree for current Southeast healthcare administration students. For more information, please see the MBA: Health Administration degree map.

Southeast also offers a Master of Business Administration in Health Administration.

Transfer and Dual Credit Students
If you have dual credit or transfer credit, please visit our transfer course equivalencies guide at semo.edu/transfercredit.
This is a guide based on the 2018-2019 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use Degree Works to monitor their individual progress.

**CURRICULUM CHECKLIST**

Business students must be admitted to the College of Business prior to enrolling in upper division (300 level or above) business courses.

**Business Administration Core – 33 Hours Required**

A grade of 'C' is required in each core course.

- AC221 Principles of Accounting I (3)
- AC222 Principles of Accounting II (3)
- BA101 The Business Universe (3)
- BA490 Business Policy & Strategy (3)
- BL265 Legal Environment of Business (3)
- FI381 Financial Management (3)
- MG301 Principles of Management (3)
- MI375 Management Information Systems (3)
- MK301 Principles of Marketing (3)
- OM352 Quantitative Analysis (3)

Choose 3 Hours From:

- AC540 International Perspectives of Accounting (3)
- BA560 International Business Study Tour (3)
- EC580 International Economics (3)
- FI540 International Finance (3)
- MG560 International Management (3)
- MK560 International Marketing (3)

*International Course taken to meet Business Administration Core requirement may not be counted on a major.

**Support Courses – 30 Hours Required**

Some courses may fulfill University Studies requirements.

A grade of 'C' or better is required in each support course.

- AD101 Intro to Microcomputer Applications (3)
- BA400 Applied Ethical Leadership (3)
- BA452 Professionalism (1)
- EC215 Principles of Microeconomics (3)
- EC225 Principles of Macroeconomics (3)
- EN140 Rhetoric & Critical Thinking (3)
- MA116 Precalculus A (3)
- MG252 Business Communication (2)
- OM257 Business Statistics (3)
- OM258 Business Statistics II (3)
- SC105 Fundamentals of Oral Communication (3)

**NOTE:** All 100 and 200 level core and support courses are pre-requisite to all 300 level business core and business major courses.

**Healthcare Administration – 24 Hours – No Minor Required**

- EC585 Healthcare Economics (3)
- HA473 Internship in Healthcare (3)
- HA510 Healthcare Operations (3)
- OR
- HA520 Intro to Healthcare Quality (3)
- HA540 Healthcare Informatics (3)
- OR
- HA545 Healthcare Database Systems (3)
- HA550 Healthcare Risk Management (3)
- HA580 Healthcare Strategy (3)
- HA582 Healthcare Budget/Reimburse (3)
- HA585 Marketing Healthcare (3)

**Additional Requirements – 6 Hours**

- HL120 Health Perspectives (3)
- UI42 American Health Care System (3)

**University Studies Requirements –** some requirements may be fulfilled by coursework in major program

- Social and Behavioral Sciences – 3 hours
- Constitution requirement – 3 hours
- US History requirement – 3 hours
- Written Communication – 6 hours
- Oral Communication – 3 hours
- Natural Sciences – 7 hours (from two disciplines, one to include a lab)
- Mathematics – 3 hours
- Humanities & Fine Arts – 9 hours (from at least two disciplines)
- Additional requirements – 5 hours (to include UI100 for native students)

**SAMPLE FOUR-YEAR PLAN**

**Fall Semester** | **Spring Semester**
---|---
| Course # | Hrs | Course # | Hrs |
| __UI100__ | 3 | __EN140__ | 3 |
| __AD101__ | 3 | __HL120__ | 3 |
| __BA101__ | 3 | __AC221__ | 3 |
| __MA116__ | 3 | __University Studies__ | 3 |
| __SC105__ | 3 | __University Studies__ | 3 |

Total: 15
Total: 15
Milestone: Achieve a minimum 2.25 overall GPA

**FIRST YEAR**

**SECOND YEAR**

- __AC222__ | 3 | __BL265__ | 3 |
- __EC215__ | 3 | __EC225__ | 3 |
- __MG252__ | 3 | __QM258__ | 3 |
- __QM257__ | 3 | __MG301__ | 3 |
- __University Studies__ | 3 | __University Studies__ | 3 |
- __University Studies__ | 3 | __University Studies__ | 3 |

Total: 17
Total: 15
Milestone: Gain admission to College of Business by end of fourth semester.

**THIRD YEAR**

- __FI381__ | 3 | __HA550__ | 3 |
- __HA510 or HA520__ | 3 | __HA582__ | 3 |
- __MK301__ | 3 | __MI375__ | 3 |
- __QM352__ | 3 | __University Studies__ | 3 |
- __University Studies__ | 3 | __University Studies__ | 3 |

Total: 15
Total: 15
Milestone: Maintain 2.25 overall GPA and 2.25 major GPA

**FOURTH YEAR**

- __HA540 or HA545__ | 3 | __BA400__ | 3 |
- __HA580__ | 3 | __BA452__ | 1 |
- __HA585__ | 3 | __BA490__ | 3 |
- __International Course__ | 3 | __EC585__ | 3 |
- __UI412__ | 3 | __HA473__ | 3 |

Total: 15
Total: 13
Milestone: Maintain 2.25 overall GPA and 2.25 major GPA

A “Milestone” signifies a significant stage for a student in the completion of a degree.

**Degree requirements for all students:** a minimum of 120 credit hours, completion of University Studies program, completion of 39 senior division hours (300-599), Writing Proficiency Exam (WP003), and completion of the Measure of Academic Proficiency and Progress (MAPP) at the senior level. Refer to the Undergraduate Bulletin or Degree Works for additional graduation requirements for your program.

A minimum 2.25 GPA in the major and overall are required to graduate with a BSBA degree.

Revised 8/8/2018