

UI100: FIRST-YEAR SEMINAR COURSE SYLLABUS

COURSE INFORMATION

Course Number: **UI100**

Course Title: **First-Year Seminar**

Description: **A seminar which introduces students to the concepts of communication, critical thinking, and information literacy along with helping students make a successful transition to life at Southeast and engage in a diverse world. Required of all students entering the University with 23 or fewer credit hours (University Studies course) (3 hrs.)**

Credit Hours: **3 credit hours**

Semester: **Fall 2018**

Class Meeting Times and Locations:

INSTRUCTOR INFORMATION

Instructor:

Email:

Office Phone:

Office Location:

Office Hours:

WHOM TO CONTACT WITH CONCERNS

“Questions, comments or requests regarding this course or program should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be directed to **(insert department chair/supervisor name)**.”

COURSE LEARNING OUTCOMES

Course Learning Outcomes:

1. Students will research and evaluate information, ideas, claims, and arguments using a variety of source types.
2. Students will demonstrate effective written communication skills.
3. Students will demonstrate an understanding of living in a diverse and changing world.

COURSE OBJECTIVES

- I. Research, Inquire, and Integrate – *As a result of this course, students will...*
 - a. develop critical thinking skills and creative capacities with the purpose of solving problems.
 - b. develop information literacy skills in researching and evaluating information, ideas, claims, and arguments.
 - c. identify and articulate their skills, strengths, knowledge, and experiences and begin to align academic and career interests.
 - d. continue their orientation to college life and become acquainted with university resources, organizations, and the structure of Southeast Missouri State University.

- II. Express and Communicate – *As a result of this course, students will...*
 - a. develop written, oral, electronic, and visual expression skills to discover and articulate ideas and viewpoints.

- III. Engage in a Diverse World - – *As a result of this course, students will...*
 - a. examine how their background and experiences impact their values and assumptions and explain the influence these have on their relationship with others.
 - b. explore and reflect on their motivation for their participation in and their role within the Southeast Missouri State University academic community.
 - c. examine and explain the value of living in a diverse, interconnected, and changing world.
 - d. engage in constructive, responsible, and ethical behavior in the classroom, campus, and larger communities.

ACCESSIBILITY STATEMENT

SOUTHEAST MISSOURI STATE UNIVERSITY'S ACCESSIBILITY PLAN

Southeast Missouri State University will take such means as are necessary to insure that no qualified disabled person is denied the benefits of, excluded from participation in, or otherwise subject to discrimination because Southeast Missouri State University's facilities are physically inaccessible to, or unusable by disabled persons. The accessibility standard required by Federal law for 'existing facilities' is that the recipient's program or activities when viewed in its entirety, must be readily accessible to disabled persons.

Southeast Missouri State University may meet this standard through such means as reassignment of classes, or other services to accessible locations, redesign equipment, assignment of aides, alterations of existing facilities, and construction of new accessible facilities. Southeast Missouri State University is not required to make structural changes in existing facilities where other methods are sufficient to comply with the accessibility standard described above.

Because scheduling classes, coordinating accommodations, and arranging housing in accessible facilities may require reasonable advance planning, students with disabilities accepted for admission should identify themselves and their disability within five days of the start of the semester of enrollment and indicate the nature of accommodation needed for their disability.

For more information, see the [Disability Services](#) page or contact Disability Services, Dearmont Hall, Wing B1 One University Plaza MS2030, Cape Girardeau, MO 63701; (573)651-5927.

ACADEMIC HONESTY

This course follows the University Academic Honesty Policy and you can find the link here: <http://www.semo.edu/facultysenate/handbook/5d.html>.

CIVILITY AND HARASSMENT

A major determinant of a successful educational experience is a shared sense of respect among and between the students and their instructor. Some of the content we will discuss may cause disagreements among members of the class. Multiple viewpoints are an essential component of any college course, and disagreeing with someone is fine. However, rude, disrespectful, aggressive, offensive, harassing, or demeaning behavior—either face-to-face or in an online discussion—toward anyone in the class will not be tolerated; students are expected to abide by the Code of Student Conduct <http://semo.edu/pdf/stuconduct-code-conduct.pdf>. Should a student feel someone has acted inappropriately toward them in class, please speak with the instructor at once so the situation can be addressed. The instructor for the course reserves the right to ask a student to leave the classroom or the online discussion for any inappropriate behavior, and if the situation warrants, may call campus security to remove the offending student from class.

GRADING SCALE AND POLICIES

The grading scale for UI100 courses is:

90%-100% = A
80%-89.9% = B
70%-79.9% = C
60%-69.9% = D
0%-59.9% = F

Include your policy on late work and expectation of response time for grading material.

COURSE-SPECIFIC REQUIRED MATERIALS

Course Textbook: *First-Year Seminar: Connecting to Southeast* (2nd edition, 2018)

FINAL EXAM SCHEDULE

Final Exam Place: **Include the location of the final exam.**

Final Exam Date: **Include the date of the final exam.**

Final Exam Time: **Include the time of the final exam.**

COURSE CONTENT

UI100 Proposed Course Outline

Note: Course content may be moved around to suit the instructor during the course of the semester. Please have students complete the academic advising/career development work prior to the seventh week of the semester. Information Literacy sessions should be scheduled at a time that supports a particular research assignment. Please contact your librarian to ensure the timeliness of the visit.

*Denotes required assignment all students must complete

WEEK	TOPIC	OBJECTIVE(S)	EXAMPLE ASSIGNMENTS/ CLASSROOM ACTIVITIES
Week 1	<ul style="list-style-type: none"> • Understanding the Syllabus • Introduction to the Southeast Community • Connecting with Southeast 	I.d. III.d.	<ul style="list-style-type: none"> • Syllabus Quiz • Textbook: Read “Why College?” • Building a Classroom Community Creed • Interviewing a Southeast Student
Week 2	<ul style="list-style-type: none"> • Understanding the History of Southeast • Developing an Understanding of Why You are in College 	II.a. III.b.	<ul style="list-style-type: none"> • Textbook: Complete the Reflection Questions in the “Why College?” section • Complete "My College Life Plan" in Textbook • History of Southeast Activity
Week 3	<ul style="list-style-type: none"> • Concepts of Information Literacy (this topic is embedded in everything we will do this semester) 	I.b. II.a.	<ul style="list-style-type: none"> • Textbook: Read and complete the activities in “Finding and Evaluating Information Literacy” • Walking Tour (if haven’t already completed)* • Student or Scholar? • Creating a Research Question Activity • Internet Search Tools vs. Databases
Week 4	<ul style="list-style-type: none"> • Concepts of Information Literacy 	I.b. II.a.	<ul style="list-style-type: none"> • SADIE (Searching, Analyzing, and Documenting Information Effectively Tutorial) to meet CLO #1* • Class meeting with assigned faculty librarian to work on

			<p>a research assignment of your choosing* (Submit your research assignment to your assigned librarian in advance)</p> <ul style="list-style-type: none"> • Textbook: Read “The Writing Process.” • Editing Activity • Writing Assignment to meet CLO #2*
Week 5	<ul style="list-style-type: none"> • Communication (this topic is embedded in everything we will do this semester) 	II.a.	<ul style="list-style-type: none"> • Textbook: Read “The Writing Process.” • The Writing Process • Editing Activity • Tips for Public Speaking • Creating a Speech Outline • Oral Presentation Assignment*
Week 6	<ul style="list-style-type: none"> • Academic Advising, Registration & Career Planning 	I.a. I.c. I.d. II.a.	<ul style="list-style-type: none"> • Textbook: Read and complete the activities in “Academic Advising and Registration at Southeast.” • Southeast Undergraduate Bulletin Scavenger Hunt • Academic Advisor Presentation*
Week 7	<ul style="list-style-type: none"> • Academic Advising, Registration & Career Planning 	I.a. I.c. I.d. II.a.	<ul style="list-style-type: none"> • Career Assessment* • Career Services Presentation • Career assessment reflection paper • Career research project assignment • Career portfolio assignment
Week 8	<ul style="list-style-type: none"> • Critical Thinking & Diversity 	I.a. II.a. III.a. III.b. III.c.	<ul style="list-style-type: none"> • Textbook: Read “Critical Thinking,” “Being Culturally Competent in the 21st Century,” & “Creativity & Critical Thinking” and complete activities • Choose one of five Diversity Activities to meet CLO #3*

			<ul style="list-style-type: none"> • Values Auction Activity • My 30 Values Activity
Week 9	<ul style="list-style-type: none"> • THANKSGIVING BREAK/SPRING BREAK 		
Week 10	<ul style="list-style-type: none"> • Critical Thinking & Diversity 	I.a. II.a. III.a. III.b. III.c.	<ul style="list-style-type: none"> • Textbook: Read “Communicating Across Languages & Cultures.” • Social Barometer Exercise • Who Stays? Activity • Jury of Your Peers Activity • Connect the Dots Activity & Discussion • Cross the Line Activity
Week 11	<ul style="list-style-type: none"> • Academic Integrity & Information Literacy 	I.b. III.d.	<ul style="list-style-type: none"> • 20 Integrity Activities • Academic Honesty Case Studies • "Is This a Violation of the Student Code of Conduct?" Activity • Citations and Plagiarism • Center for Writing Excellence Presentation
Week 12	<ul style="list-style-type: none"> • Responsible Redhawks including Student Conduct, Time Management, Healthy Relationships, Financial Literacy, and Mental and Physical Wellness 	I.d. II.a. III.d.	<ul style="list-style-type: none"> • Textbook: Read the “Responsible Redhawks” section and complete the activities
Week 13	<ul style="list-style-type: none"> • Responsible Redhawks including Student Conduct, Time Management, Healthy Relationships, Financial Literacy, and Mental and Physical Wellness 	I.d. II.a. III.d.	<ul style="list-style-type: none"> • Textbook: Read the “Responsible Redhawks” section and complete the activities • Campus Violence Prevention Program Presentation • Office of Student Conduct Presentation
Week 14	<ul style="list-style-type: none"> • Responsible Redhawks including Student Conduct, Time Management, Healthy Relationships, Financial Literacy, and Mental and Physical Wellness 	I.d. II.a. III.d.	<ul style="list-style-type: none"> • The Worst Time Wasters • Making a Schedule Based on Your Priorities

			<ul style="list-style-type: none"> • Sexual Violence Prevention Program Video & Quiz* • MyStudentBody.com Modules • Wellness Wheel Inventory • Drinking Your Dollars • "Fact or Crap" Activity
Week 15	<ul style="list-style-type: none"> • Student Involvement & Finding Your Place 	I.d. III.c. III.d.	<ul style="list-style-type: none"> • Textbook: Read "Finding Your Place" and complete the activity • First-Year Plan for Student Engagement • Engagement Experience Reaction Paper • Campus Life Presentation
Week 16	<ul style="list-style-type: none"> • Final papers and/or presentations due • Overview of Academic Resources 	Depends on final projects	<ul style="list-style-type: none"> • Textbook: Read the "Academic Resources" section
FINALS WEEK	<ul style="list-style-type: none"> • Final Exam 		