



## APPLICATION CHECKLIST FOR INTERNATIONAL STUDENTS

Office of International Education and Services, International Admissions  
Southeast Missouri State University, One University Plaza, MS 2000  
Cape Girardeau, Missouri 63701, U.S.A.

Phone: +1(573)986-6863  
Email: [international@semo.edu](mailto:international@semo.edu)  
Website: <http://www.semo.edu/international>

**All applicants who are not citizens or permanent residents of the USA are required to submit the following application materials to the address above.**

**1. Application for International Student Admission** (please be sure to complete all sections)

**2. Non-refundable application fee of \$40.00 (USD)**

- Check or Dollar Draft payable to “Southeast Missouri State University” with applicant name in memo area OR
- Online credit card payment at [www.semo.edu/internationalappfee](http://www.semo.edu/internationalappfee) (submit confirmation with application)

**3. Complete transcripts (mark sheets) AND graduation confirmation (degree certificate/diploma)**

- Official Transcripts or certified/attested copies of the original documents.
  - Course descriptions are required along with official transcripts to determine credit transferability.
  - **ONLY** graduate applicants without 4+ year bachelor’s **or** previous master’s degree must submit an official evaluation by a current member of NACES ([www.naces.org](http://www.naces.org)).
- Please do NOT send your only originals; all documents submitted become property of the University*
- Refer to 'Academic creditial standard' at <http://www.semo.edu/international/future/policy.html> for information on our admission, document requirements and retention policies.

**4. Affidavit of Support AND Financial Verification (Item no. 13 on application)**

- Financial documents must be dated within 12 months of the date of application.
- Please note:* You are personally responsible for all expenses while studying at Southeast, even if you are sponsored by another person or agency. You will be required to prove your financial ability to the U.S. Consulate in order to be approved for your visa. Southeast Missouri State University has no federal or state funds which are available to foreign students as mandated by law.

**5. Verification of English proficiency** (not required for Intensive English Program or conditional admission)

**Option 1:** Submit an official proficiency score appropriate to your level: (*TOEFL school code: 6655*)

	TOEFL (IBT)	TOEFL (PBT)	IELTS	PTE Academic	iTEP
Intensive English Program	Not Required	Not Required	Not Required	Not Required	Not Required
Undergraduate	61	500	5.5	45	3.7
Graduate	79	550	6.0	53	3.9

**Option 2:** Refer to 'English proficiency standard' at <http://www.semo.edu/international/future/policy.html> for other acceptable ways to demonstrate English proficiency

**6. If you are currently in the US on a F or J visa**, please submit a photocopy of your current I-20 or DS-2019 as well as the SEVIS transfer eligibility form here <http://www.semo.edu/internationaltransferform>

**7. Copy of your passport** to ensure an accurate I-20 or DS-2019.

**8. Graduate applicants** please check if your specific program requires additional materials:

**<http://www.semo.edu/gradschool/study/checklist.htm>**

***Recommended Deadlines: Fall Term - June 1, Spring Term - October 1, Summer Term (IEP only) - April 1***

*Graduate applicants- please check programs with early application deadlines: <http://www.semo.edu/gradschool/fs/requirements.html>  
Acceptance and/or I-20s are not guaranteed after these dates. Check website for possible deadline extensions.*

***If your documents are not in English, you must also provide certified English translations.***

*All fees are subject to change by the Board of Regents without prior written notice*

**Thank you for applying to Southeast Missouri State University!**



**9. Test scores** (*not required for Intensive English Program or Conditional admission*)

Applicants please indicate what test(s) you have already taken and include score and date.

TOEFL IELTS PTE iTEP Month/Year \_\_\_\_\_ Score \_\_\_\_\_

ACT SAT Month/Year \_\_\_\_\_ Score \_\_\_\_\_

GMAT GRE LSAT MCAT Month/Year \_\_\_\_\_ Score \_\_\_\_\_

If other, please specify \_\_\_\_\_ Month/Year \_\_\_\_\_ Score \_\_\_\_\_

**10. If you are already in the United States**, please mark one of the following:

Visa Classification: Student (F); Exchange Visitor (J); Other (*Please Specify*) \_\_\_\_\_

**11. Beginning with your secondary or high school education, list all schools you have attended** (*add pages as necessary*):

Name of School or Institution	Location of School or Institution (City, Country)	Type of School (High School, College, University etc.)	Attendance Dates: (month/year to month/year)	Your age at the end of study	Name of degree, diploma, certificate & date received

**12. Please read the following statements carefully and sign below:**

- I affirm that all information supplied is complete and accurate and by submitting this application, I agree to all Southeast Missouri State University policies and procedures, including Financial Liability ([semo.edu/sfs/SFS\\_Student\\_Financial\\_Responsibilities.pdf](http://semo.edu/sfs/SFS_Student_Financial_Responsibilities.pdf)). I understand that any misrepresentation or change of facts could be cause for refusal of admission, cancellation of admission, or suspension from the University.
- I will request all current and former educational institutions to send official transcripts or other information necessary for this application to Southeast Missouri State University.
- I understand that information I provide on this application will be submitted to the Department of Homeland Security through the Student and Exchange Visitor Information System (SEVIS), as required by federal law.
- I am aware that University health insurance is required unless a government or university sponsor can provide evidence of equal or greater health insurance coverage. If required, I understand that I will be charged for this policy automatically each academic year.
- RESIDENCY REQUIREMENT – All students with fewer than 57 credit hours are required to live in University residence halls unless they meet residency release requirements.

Applicant’s Legal Signature \_\_\_\_\_ Date \_\_\_\_\_

**13. Affidavit of Support and Financial Verification** (*not required if separate affidavit page is included*)

I, (sponsor) \_\_\_\_\_, do swear that I will make available to (student) \_\_\_\_\_ a total sum of \$ \_\_\_\_\_ (U.S.) for each year of study.

This money is in addition to any passage money needed for return to the country of origin. I understand that the University will not be able to assist the student financially. I, the undersigned, realize I am fully responsible and that I will be held accountable by the University for maintaining the terms of this statement.

\_\_\_\_\_  
Sponsor’s relationship to student

\_\_\_\_\_  
Sponsor’s Legal Signature

\_\_\_\_\_  
Date

**Your sponsor must provide certified or validated bank statements to verify the above. You may sponsor yourself.**

# Undergraduate Areas of Study

## BUSINESS

**Accounting**  
**Business Administration**  
**Economics**  
Business  
Financial  
**Entrepreneurship**  
**Finance**  
**Healthcare Administration**  
**Healthcare Management**  
Informatics  
Quality and Patient Safety  
**Hospitality Management**  
**International Business**  
**Management**  
Human Resources Management  
Management  
**Marketing**  
Integrated Marketing & R P P V X Q  
Marketing Management  
Sales Management

**Family and Consumer Sciences Education**  
**French Education**  
**German Education**  
**Mathematics Education**  
**Music Education**  
Instrumental  
Vocal  
**Physical Education**  
**Physics Education**  
**Social Studies Education**  
**Spanish Education**  
**Technology and Engineering Education**  
**Unified Science Education**  
Biology Education  
Physics Education

## HEALTH AND HUMAN SERVICES

**Athletic Training**  
**Communication Disorders**  
**Criminal Justice**  
Corrections  
Criminology  
Law Enforcement  
**Health Management**  
Exercise Science  
Health Promotion

**Health Sciences**  
General Health Sciences  
Pre-Physical/Occupational Therapy  
**Human Environmental Studies**  
Child Development  
Dietetics  
Family Studies  
Fashion Merchandising  
Interior Design

**Physical Education**  
**Pre-Physical Therapy**  
**Recreation and Park Administration**  
**Social Work**  
**Sport Management**

**UNIVERSITY STUDIES**  
**General Studies**  
**Interdisciplinary Studies**

**LIBERAL ARTS**  
**Communication Studies**  
**Corporate Communication**

**English**  
Literature  
Writing  
**Global Cultures and Languages**  
Anthropology  
Foreign Language  
Global Studies  
**Health Communication**  
**Historic Preservation**  
**History**  
**Mass Communication**  
Advertising  
Multimedia Journalism  
Public Relations  
Television and Film  
**Philosophy**  
**Political Science**  
**Pre-Law**  
**Psychology**  
**Social Science**

## SCIENCE, TECHNOLOGY AND AGRICULTURE

**Agribusiness**  
Agriculture Industry  
Animal Science  
Horticulture  
Plant and Soil Science

**Biology**  
Biomedical Science  
Marine Biology  
Microbiology/Cellular/  
Molecular/Biotechnology  
Organismal/Ecological/  
Evolutionary  
Pre-Physician Assistant  
Wildlife and Conservation

**Chemistry**  
Biochemistry  
Business  
DNA Analysis  
Forensic Chemistry  
General Chemistry  
**Commercial Photography**  
**Computer Science**  
**Cybersecurity**  
**Emergency Preparedness**  
**Engineering Physics**  
Computer Applications  
Electrical Applications  
Mechanical Applications

**Engineering Technology**  
Electrical and Control  
Mechanical/Manufacturing Systems  
**Environmental Science**  
Biology  
Business  
Chemistry  
Environmental Health  
Geoprocessing and Soils  
Policy and Communication  
**Mathematics**  
Actuarial Science  
Applied Math and Statistics  
Pure Math

**Medical Laboratory Science**  
**Physics**  
**Pre-Architecture**  
**Pre-Chiropractic**  
**Pre-Dentistry**  
**Pre-Engineering**  
**Pre-Medicine**  
**Pre-Optometry**  
**Pre-Pharmacy**  
**Pre-Veterinary Medicine**  
**Pre-Vocational Agriculture Education**  
**Public Health**  
**Technology Management**  
Computer and Multimedia Graphics  
Construction Management and Design  
Facilities Management and Sustainability  
Industrial and Safety Management  
Sustainable Energy Systems Mgmt  
Technology Management  
Telecom/Computer Networking

## VISUAL AND PERFORMING ARTS

**Art (B. A.)**  
**Art (BFA)**  
**Dance (B.A.) (BFA)**  
**Music (B. A.)**  
**Music (B. M.)**  
Composition  
Instrumental Performance  
Vocal Performance  
**Theatre (B. A.)**  
Technical Theatre  
**Theatre (BFA)**  
Acting  
Design/Technology  
Musical Theatre

## EDUCATION

**Early Childhood Education**  
**Elementary Education**  
Art  
Cross Categorical  
English as Second Language- 7 ( 6 2 /  
French  
German  
Language and Literature  
Mathematics  
Music  
Physical Education  
Science  
Social Studies  
Spanish  
**Exceptional Child (Cross Categorical)**  
**Middle School Education**  
Language Arts  
Mathematics  
Science  
Social Studies  
**Secondary Education**  
**Agricultural Education**  
**Art Education**  
**Biology Education**  
**Chemistry Education**  
**English Education**

# Graduate Areas of Study

Note: individual program deadlines supersede the general application deadline. Conditional admission (#) is available for select programs. Please contact our office for additional information

## MASTER OF ARTS

**Administration**  
Higher Education Administration#  
**Communication Disorders** (fall only admission, separate deadline)  
**Counseling** (summer/fall only admission, separate deadline)  
Mental Health Counseling  
School Counseling  
**English#**  
English Studies  
Professional Writing  
**History**  
**Human Environmental Studies#**  
**Industrial/Organizational Psychology**  
**Public History**  
Heritage Interpretation  
Historic Preservation  
**Teacher Development**  
Educational Studies  
**TESOL** - Teaching English to Speakers of Other Languages

## MASTER OF BUSINESS

**ADMINISTRATION #**  
Accounting  
Entrepreneurship  
Environmental Management  
Financial Management  
General Management  
Health Administration  
Industrial Management  
International Business  
Sport Management

## MASTER OF NATURAL SCIENCES

**Biology#** (separate deadline)  
**Chemistry#** (fall only admission, separate deadline)  
**Mathematics#**  
**STEM Education#**

## MASTER OF PUBLIC ADMINISTRATION

**Public Administration**

## MASTER OF SCIENCE

**Applied Computer Science**  
**Criminal Justice**  
Community Policing Administration  
Criminal Justice Administration  
**Environmental Science#**  
**Industrial Technology#** (separate deadline)  
Technology Management: Customized  
**Management#**  
**Nutrition and Exercise Science#**