

School of Graduate Studies

Graduate Council Minutes

April 27, 2017

UC Indian Room

Members: Present: Gathman, presiding; Fonseka, Garner, Gause, Glackin, Gray, Grueneberg, Heischmidt, McFerron, Powell, Schmidt, Severtson, Sides, and Wang.

Guests: James Caldwell (Graduate Business Studies), Marcia Brown-Haims (Communication Disorders), Travis Smith (Educational Leadership and Counseling), Holly Wagner, (Educational Leadership and Counseling), Janice Ward (Educational Leadership and Counseling)

1. **Minutes:** A motion to approve the minutes from March 30, 2017 was made by Gause/Severtson. Minutes were then approved by the council.
2. **Reports:**
 - a. **Interim Dean's Report:** No report
 - b. **Curriculum Committee:** No report
 - c. **Academic Standards:** No report
 - d. **Assessment Committee:** No report
3. **Action Items:**
 - a. **Graduate Theses Review – Beginning Fall 2017**

Gathman explained the need for a subcommittee of Graduate Council to fulfill the duties of thesis reader previously performed by Dr. Michelle Kilburn. The subcommittee will begin these duties in the Fall 2017 semester. Gathman called for volunteers. The subcommittee members are:

Linda Garner	C. P. Gause	Jason Sides
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b. Graduate Bulletin Consistency Review (Capstone Work)

Gathman read the current wording in the Graduate Bulletin related to the reporting of Plan B graduate students' (those not completing a thesis) project or other capstone experience completion. Gathman pointed out how this is not aligned with the current form used to submit completion information to the School of Graduate Studies and has resulted in confusion by some faculty members and advisors related to the signatures necessary when, in certain cases, the advisor is also the faculty member working with the student on the project. Powell suggested adding a qualifier for a second signature in these instances. If advisor and faculty member are the same, require a signature at the next level, such as department chairperson or college dean. Severtson suggested requiring signatures for both members of the Plan B committee.

A motion to approve changes to the current form to require the signatures of the two Plan B committee members and a next level signature in cases when the advisor and faculty member are the same was made by Powell/Schmidt. The council then moved for approval.

c. Subcommittee Selection for Faculty Summer Research Program

Gathman explained the need for a subcommittee of five Graduate Council members to review the Summer Faculty Research Proposals and report their rankings to the Provost. The subcommittee will review and report these rankings to the Provost by May 12, 2017. Gathman called for volunteers. The subcommittee members are:

Linda Garner	C. P. Gause	Natallia Gray	Jamie Severtson	Jason Sides
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**d. Master of Science in Management
(Program Revision)**

Dr. James Caldwell was present to discuss the proposed program revision for MS in Management. Caldwell gave a brief overview of the program, stating its purpose is to provide education related to leadership skills for technical professionals, such as nurses, engineers, etc. Caldwell stated the proposed revision will make BA657, currently a required course, an elective. The required, capstone experience for the program will be embedded in BA664.

A motion to approve the program revision proposal for MS in Management was made by Heischmidt/Schmidt. The council then moved for approval.

**e. College of Education
(New Course Additions)**

CP532 Introduction to the Counseling Profession – New

CP632 Applications of School Counseling – New

CP658 Advanced Play Therapy – New

(Course Revisions)

CP652 Introduction to Play Therapy – Revision

Dr. Travis Smith was present to discuss the course addition of CP532 for Educational Leadership and Counseling. Smith briefly explained the context of the course and the foundational knowledge it will provide for both undergraduate and graduate level students. Gathman noted the course descriptions on the CART and syllabus don't match. Smith stated this would be corrected prior to resubmission to the Interim Dean of Graduate Studies.

Drs. Holly Wagner and Janice Ward were present to discuss the course revision of CP652 and the new course additions of CP632 and CP658 for Educational Leadership and Counseling. Wagner explained that CP652 and CP658 would help the program establish an ability to offer the play therapist credential and apply to be

approved as a play therapy education center. Glackin pointed out that in section 11 of the CP652 syllabus, the percentages only add up to 90 percent. Wagner stated this would be corrected prior to resubmission to the Interim Dean of Graduate Studies. Dr. Wagner went on to explain that CP632 will be adding more advanced content and practical work for school counseling students. Wagner stated most other comparable programs have this type of second level course. Wagner added that the addition of the course would also be preparation for an upcoming change in required program hours, from 48 to 60.

A motion to collectively approve the course revision of CP652 and course additions of CP532, CP632, and CP658, with specified revision(s), was made by Glackin/Severtson. The council then moved for approval.

**f. College of Health and Human Services
(New Course Additions)**

CD629 Neuroscience of Communication Disorders

Dr. Marcia Brown-Haims was present to discuss the course addition of CD629 for Communication Disorders. Brown-Haims explained the addition of the course will supply background material and resolve a current issue. Brown-Haims stated that currently the presentation of this background material is taking up significant time in various classes and preventing efficient progress through true course content. Glackin noted that page 5 of the syllabus does not include an “F” in the grading scale. Brown-Haims stated this would be corrected prior to resubmission to the Interim Dean of Graduate Studies.

A motion to approve the course addition of CD629, with specified revision(s), was made by Gause/Severtson. The council then moved for approval.

4. Informational Items:

a. College of Education

EA646 Internship I Elementary School Administration – Grade Mode Change
EA647 Internship I Secondary School Administration – Grade Mode Change
EA656 Internship II Elementary School Administration – Grade Mode Change
EA657 Internship II Secondary School Administration – Grade Mode Change
EA661 Internship I Special Education Administration – Grade Mode Change
EA662 Internship II Special Education Administration – Grade Mode Change
EA760 Internship I: Specialist Level – Grade Mode Change
EA761 Internship II: Specialist Level – Grade Mode Change

b. College of Health and Human Services

CJ520 Law and Social Control – Temporary Course Addition

Dr. Gathman briefly reviewed the presented informational items.

5. Recommendation for Graduate Faculty Status:

The following individuals were approved for Graduate Faculty Status:

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| 1. | Kristina Mehl | Chemistry | Adjunct |
| 2. | Christel Fehr | Nursing | Associate |

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| 3. | Quantella Noto | Management & Marketing | Regular |
| 4. | Laura Hatcher | Political Science, Philosophy, & Religion | Regular |

Meeting adjourned.

Next Graduate Council Meeting:

Thursday, September 21, 2017

8:30-10:00 a.m.

Dempster Hall - Room 102