

**XVIII No.11**  
**Minutes of the Faculty Senate Meeting**  
**March 26, 2014**

The Faculty Senate of Southeast Missouri State University met on Wednesday, March 26, 2014, in the UC Missouriiana/Redhawks Room. The following Senators present: Rick Althaus, Doug Atwood, Marcus Bond, Stephanie Chamberlain, Brandon Christensen, Eric Clements, Brooke Clubbs, Kevin Dickson, Joni Hand, Roberta Humphrey Don Jung, Debra Lee-DiStefano, Ziping Liu, Tiffany Parker, Jian Peng, Willie Redmond, Joyce Renaud, Desma Reno, Claudia Ruediger, Seidu Sofo, Carol Veneziano, Candide Walton, Julie Weathers, and Diane Wood. Provost Eddleman was also in attendance. The following alternates were present: Shonta Smith, Alberta Sautler, Mary Elizabeth Ambery. Caleb Cockrill was present for Student Government Liaison. Not in attendance or not represented by an alternate was: Wendy Cooper, Aaron Tuttle, and Janice Ward.

Allen Gathman, Associate Dean for Online Learning, was present as a guest.

**Approval of Minutes**

The minutes for March 12, 2014 (48.10) were approved.

**Old Business**

Senator Althaus moved to adopt *Bill 14-A-XX Adding a "Syllabus Policy" Section*. Senator Jung seconded. The Senate voted and *Bill 14-A-17 Adding a "Syllabus Policy" Section* passed.

Senator Althaus moved to adopt *Bill 14-A-XX Adding a "Syllabus Procedures" Section*. Senator Jung seconded. Discussion took place. Senator Parker moved to amend line 39 removing "if scheduled." Senator Walton seconded. After much discussion, the Senate voted and the amendment passed with five Senators opposed. Senator Clements moved to remove items 9-11. Senator Bond seconded. Discussion took place. There were several concerns about faculty adding the accessibility statement, civility statement, and the academic honesty statement to the syllabus. Some main concerns are that the syllabus will be overloaded down with these statements and the students won't read them. It was suggested several times to have these statements posted on Moodle or the portal, and possibly having a section where students read these statements as they sign up for classes and have them check a box stating that they read the statements and agree to them. Senator Dickson moved to table the bill. Senator Christensen seconded. A vote was taken and the bill was tabled.

Senator Althaus moved to adopt *Bill 14-A-XX Revising "Outside Employment" to Establish a Policy Section* and *Bill 14-A-XX Revising "Outside Employment" to Establish a Procedures Section*. Senator Peng seconded. Discussion took place. The Senators' main concern with these bills was that, with the presented language, it can be interpreted differently by each person. After much discussion, Senator Atwood moved to table the bills. Senator Redmond seconded. A vote was taken and both bills were tabled.

Senator Christensen moved to adopt *Bill 14-A-XX Revising "Faculty Tenure and Promotion" to Establish a Policy Section*. Senator Dickson seconded. Discussion took place. A vote was taken and *Bill 14-A-18 Revising "Faculty Tenure and Promotion" to Establish a Policy Section* passed.

Senator Christensen moved to adopt *Bill 14-A-XX Revising "Faculty Tenure and Promotion" to Establish a Procedures Section*. Senator Dickson seconded. Discussion took place. Senator Chamberlain moved to amend line 83 by replacing "without the faculty member's awareness" with "except for the necessary recommendation and letters of response." Senator Redmond seconded. A vote was taken and the amendment passed. Senator Christensen moved to amend line 146 by replacing "A candidate's" with "No", and replacing "should not" with "shall." Senator Ambery seconded. A vote was taken and the amendment passed with one abstention. A vote was taken to pass the bill and *Bill 14-A-19 Revising "Faculty Tenure and Promotion" to Establish a Procedures Section* passed.

### **New Business**

Senator Althaus introduced *Bill 14-A-XX Adding "Other Instructional Policies" Section* and *Bill 14-A-XX Adding "Other Instructional Procedures" Section*. Senator Althaus briefly went through the bills and explained the language that was both removed and added. He will bring the bills back to the Senate.

### **Reports**

Chair Lee-DiStefano reported that the HERI survey has ended and the Chronicle survey is now open. She stated that faculty and staff should have received an email by now with information about and the link to the survey.

She also reported that the Budget Review Committee (BRC) met on March 26 to hear presentations and discussions regarding requests based on high-cost programs and recommendations from the subcommittee on special course fees. The BRC also discussed the possible impacts of FY 14 withholdings and various tax cut bills.

Provost Eddleman reported that the Employment Recognition Program will be held on May 2 and 3 in the Donald C. Bedell Performance Hall at the River Campus. This event recognizes retiring faculty and staff, as well as tenure of service milestones.

He also reported that the Information Technology Committee (ITC) funding letters will be going out. He stated that faculty should tend to funded projects as soon as possible because of the budgetary situation.

The Provost congratulated the Theater program for achieving NAST accreditation.

Lastly, he reported that he is already receiving dossiers in his office. He stated that he is happy to see so many coming forward and will try to give his honest appraisal.

### **Student Government Liaison**

Caleb reported that the Student Government has been looking into Southeast at a Glance and the Student Involvement Ambassador Committee. They had their final presentation on Monday and

they will be writing funding resolution this week. They are also working on a couple of proposals, such as, renovating Memorial Hall to create a Math lab and a Writing Center and working on the staircase by Brandt.

### **Legislative Committee Reports**

**Academic-** Senator Althaus reported that the committee will be meeting next week and they plan on discussing the tabled bills.

**Compensation-** Senator Dickson reported that the committee put together a resolution titled Overload and Part-time Pay Recommendations. He briefly went through the resolution with the Senate. He stated that if anyone has anything they would like to add or remove, they should then bring it forward to the committee.

**Documents-** Senator Clubbs reported that the committee will be meeting next week and they will be adding new language to the by-laws. She requested that if anyone would like to add anything as well, to please bring it forward to the committee.

**Governance-** Senator Peng reported that the committee will be working on section 1G3 and 1F8 of the Faculty Handbook, next week.

**Professional Affairs-** No report.

**Membership-** Senator Redmond reported that there are a number of Senate seats up for re-election. He stated that if a Senator's term is up, he/she should have received notification; and there is an election in progress now.

### **Executive Session**

Senator Christensen moved to approve three Emeritus bills for the following:

Christina Frazier

Rickard A. Sebby

Dennis Holt

These were seconded and all Emeritus bills were passed.

### **Adjournment**

Senator Redmond moved to adjourn. Senator Parker seconded. The Faculty Senate meeting adjourned at 5:03 pm.

**The next Faculty Senate meeting will be held on April 9, 2014 at 3:00 pm in the UC Program Lounge.**