

Career Launch (CL) FAQs

For students entering Fall 2016 or after

What are the career proficiencies (the Career Launch Series)?

The career proficiencies (CL001-004) were developed to ensure that all students graduate with appropriate career planning knowledge, develop readiness to launch careers post-graduation, and provide insight into the tools, strategies, and resources available to them. They are designed to be taken during the first year (CL001-002), sophomore year (CL003) and junior or senior year (CL004).

Are the career proficiencies and CLs the same thing?

Yes. Students and faculty commonly refer to the career proficiencies as “CLs” because the course numbers begin with CL.

Are the career proficiencies (CLs) graded? Although the proficiencies are zero credit, failing any proficiency will result in an “F” on the student’s transcript.

Are the career proficiencies (CLs) required? All four proficiencies (CL001-004) are required for graduation, and students may not graduate on time if any proficiency is failed or unfulfilled. There is no course fee associated with any of the CLs.

Are transfer students required to complete the career proficiencies (CLs)?

CL001 is automatically waived for students who transfer 24+ credits to Southeast. Transfer students are still required to complete CL002, CL003 and CL004.

Are students who are pursuing a second degree required to take all four CLs?

No. CL001-CL004 are automatically waived for students who are completing a second degree at Southeast.

When/how do students enroll in CL001?

CL001 is taken during first semester as part of UI100. When students register for a section of UI100, they will be prompted to enroll in CL001.

When/how do students enroll in CL002?

CL 002 is offered online and can be taken after completion of CL001. Students may enroll in any section of CL002, regardless of their major.

When/how do students enroll in CL003?

CL003 is offered online and can be taken any time after the completion of CL002. Beginning in Spring 2016, students will be able to enroll once they have sophomore status (30 credit hours). Students may enroll in any section of CL003, regardless of their major.

When/how do students enroll in CL004?

CL004 is offered online and is designed to be taken after the completion of CL003, during the Junior year. Many majors have incorporated CL004 into specific courses. In these majors, students will enroll in a required major course and are prompted to enroll in a specific section of CL004. A complete list of these majors and courses is maintained by the Career Services office. For questions please call 651-2583.

Can students enroll in CL003 and CL004 during the same semester?

Yes. Although CL003 is designed for the sophomore year and CL004 for the junior year, students are able to enroll in CL003 and CL004 during the same semester as long as they are eligible (Junior status for CL004).

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Is it possible to pass UI100 and fail CL001?

Yes. If students do NOT fulfill the requirements for CL001 as part of UI100, they will receive a grade of "F" on their final grade report and will need to repeat the proficiency that was failed. There are sections of CL001 that students can enroll in which are NOT associated with UI100 for this reason.

Can students enroll in CL002 if they failed CL001?

No. Students who fail CL001 cannot enroll in CL002 until these proficiencies are met.

What if a student fails any or all of the career proficiencies (CLs)?

If/when a student fails one of the proficiencies, they receive a failing grade that is reported on their grade report and the requirement is shown as "unmet" in DegreeWorks. Students are required to repeat any CL that is failed. It is the responsibility of the student to ensure that they have completed all of the career proficiencies.

Are students allowed to repeat any or all of the career proficiencies (CLs)?

Yes. Students are allowed to repeat any CL that is failed.

Can a student still graduate if they have not met any or all of the career proficiencies (CLs)?

No. Students who do not complete or fail any CL will not be allowed to graduate until all four proficiency requirements are met.

If students do not meet established waiver criteria and feel that they have extenuating circumstances that warrant a waiver, an appeal process can be followed through the Office of Career Services. Students **MUST** be able to demonstrate competency in each career proficiency being appealed to be granted a waiver. For more information on the appeal process, contact the Office of Career Services at careerservices@semo.edu or (573)651-2583.