SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS MEETING
May 12, 2017
1:30 p.m.
Academic Hall
Board of Regents Room

Open Session Agenda

ACTION ITEM:

1. Consideration of Approval of Minutes for:
   Open Session Meeting of February 17, 2017
   Attachment A 3-18
2. Consideration of Conferring of Degrees for Spring 2017 and Summer 2017
   Attachment B 19-25
3. Consideration of Approval of Awarding Honorary Doctoral Degree
   Attachment C 26-29

CONSENT ITEMS:

1. Consideration of Approval of Resolutions of Honor for Retirees
   Attachment D 30-81
2. Consideration of Approval the Five-Year Academic Calendar for AY2018-2022
   Attachment E 82-86
3. Consideration of Approval of Academic Program Changes
   Program Deletion – Master of Arts in Career Counseling
   Attachment F 87-89

REPORT ITEMS:

1. Student Presentation
   Attachment G 90-92
2. Report from Outgoing and Incoming Faculty Senate Chairs
   verbal
3. Report from Outgoing and Incoming Student Government Presidents
   verbal
   Attachment H 93-96

ACTION ITEM:

1. Consideration of Motion for “Closed Session for Appropriate Considerations:”
   A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
   B. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
   C. RSMo 610.021.13 -- pertaining to personnel records, performance ratings
   D. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

*Accessible to Physically Handicapped or Disabled*
2. Reconvene Open Session
3. Announcement of Actions Taken in Closed Session
4. Consideration of Approval of Tuition and Fee Schedule, Effective Fall 2017  I  97-105
5. Consideration of Approval of Special Course Fees, Effective Fall 2017  J  106-111
6. Consideration of Approval of Increase in Charge for an Official Transcript  K  112
7. Consideration of Approval of Bylaws Related to Board of Regents  L  113
8. Consideration of Motion to Adjourn Board of Regents Meeting
MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
SEVENTEENTH DAY OF FEBRUARY 2017

The Board of Regents for Southeast Missouri State University convened at 9 a.m. on Friday, February 17, 2017, in the Board of Regents Room, Academic Hall, on the campus of Southeast Missouri State University. Regents present were: Mr. Jay B. Knudtson, President of the Board of Regents; Ms. Kendra Neely-Martin, Vice President of the Board of Regents; Mr. Phillip M. Britt; Mr. Donald G. LaFerla; Mr. Thomas M. Meyer; and Mr. Edward P. Gargas. There was no student regent present as the nomination of Mr. Bradley Jones as student regent by former Governor Jay Nixon was withdrawn by newly inaugurated Governor Eric Greitens. Also present were: Dr. Carlos Vargas, President of Southeast Missouri State University; Ms. Kathy Mangels, Board Treasurer; and Ms. Diane O. Sides, Board Secretary. Board President Knudtson presided.

Mr. Knudtson called the meeting to order at 9:03 a.m. and welcomed those in attendance. He outlined the Board’s activities for the day including the meeting, lunch with the Foundation Board, and the President’s Council event this evening at the River Campus.

CONSIDERATION OF APPROVAL OF MINUTES

A motion was made by Regent Britt and seconded by Regent Gargas to approve the minutes of the open session of December 16, 2016, as written [Attachment A]. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF SCHEDULE OF MAJOR CAPITAL PROJECTS

President Vargas introduced Vice President Kathy Mangels to present for consideration of approval the Schedule of Major Capital Projects and Maintenance and Repair Items for FY18 (Attachment B).

The attached schedule of capital and maintenance and repair (M&R) projects for FY18 includes projects funded from local, state, and federal funding sources that are anticipated to exceed $100,000 (Attachment 1). State M&R dollars will be matched with local M&R dollars to complete annual repairs to elevators and the utility infrastructure, fire alarm testing and various parking lot and hardscape repairs.
The Residence Life auxiliary will complete electrical upgrades and roof replacement at the Towers Central Complex for an estimated cost of $1.75 million. Repairs will be made to the sprinkler system at the Cottonwood facilities and construction will be completed on the Greek Housing project, with the final two buildings available for occupancy for the Fall 2017 semester.

The University will continue work on academic building remodels funded by the state through the Building Affordability bonds. The renovation of Grauel Building will be completed in July 2017 for use in the Fall 2017 semester. Replacement of the roof on Crisp and Braadt Hall will occur summer 2017 while scope and design for upgrades to the mechanical, electrical and plumbing systems are finalized. Renovations to Crisp Hall could begin spring/summer 2018.

The master planning consultants are currently conducting visioning meetings with campus leaders in all divisions and at all campuses. A survey was available to all students, faculty and staff to gather broad input on campus services, buildings, grounds and infrastructure. Draft priorities and proposals will be reviewed with University administration late in the Spring 2017 semester and a final report will be presented to the University by the beginning of the Fall 2017 semester.

Regent LaFerla inquired as to whether or not the funds are locked in. Vice President Mangels indicated in the affirmative, but stressed that Brandt nor Crisp would be renovated if the funds do not materialize.

Regent Meyer asked about the facilities that have been utilized as Cottonwood Treatment Center and whether or not the sprinkler system needed to be installed considering the future expiration of the rental contract. Vice President Mangels indicated that the sprinkler system would be needed for future occupancy.

A motion was made by Regent Neely-Martin and seconded by Regent LaFerla to approve the Schedule of Major Capital Projects and Maintenance and Repair Items for FY18. The motion carried unanimously.

**CONSIDERATION OF APPROVAL TO AWARD THE CONTRACT FOR UNIVERSITY BANKING SERVICES**

Vice President Mangels presented the motion to be considered to approve the awarding of a contract for University banking services to Commerce Bank for the period July 1, 2017, through June 30, 2021 (Attachment C).

State statutes require daily banking services be bid every four years. University banking services were last bid in 2013. At that time, the contract was awarded to U.S. Bank for the period July 1, 2013, through June 30, 2017.
The University issued Request for Proposal (RFP) 5847 on December 1, 2016, for University banking services. Three proposals were received in response to the RFP from Commerce Bank, Montgomery Bank and U.S. Bank.

A formal evaluation of the three bids was completed using objective and subjective factors including cost of routine banking services, MasterCard/Visa/Discover discount rate charged, interest revenue on daily balances, experience, reliability, and services provided. A financial analysis of expenses for deposit and merchant services, offset by interest earned on daily balances over the four years of the contract was used to assess cost points (Attachment 1).

All three banks are well-established, submitted current financial information and have branch banks located in the city limits of Cape Girardeau. All institutions were comparable in experience and reliability and proposed method of performance.

A summary of the bid evaluation is included in Attachment 1. Based on cost and subjective evaluation, it is the determination that Commerce Bank provided the best and lowest proposal.

Vice President Mangels emphasized that an extensive review had been conducted, including expenses and interest revenue. The difference among the bidders dealt with a cap on interest earning. Cost points were given based on this analysis. She emphasized that the awarding of this contract does not pertain to the branch bank located in the University Bookstore.

A motion was made by Regent Britt and seconded by Regent Neely-Martin to approve the awarding of a contract for University banking services to Commerce Bank for the period July 1, 2017, through June 30, 2021. The motion carried unanimously.

**CONSIDERATION OF APPROVAL FOR THE FY2018 RESIDENCE LIFE BUDGET, INCLUDING ROOM AND BOARD RATES**

President Vargas introduced Dr. Debbie Below, Vice President for Enrollment Management and Student Success and Dean of Students, to present the motion to approve the FY2018 Residence Life proposed budget, including room and board rates, beginning fall semester 2017 (Attachment D). Dr. Below thanked Dr. Kendra Skinner, director of Residence Life, and the Residence Life staff for their dedicated work on the budget. She indicated that beginning with the Fall 2017 semester, there will be electrical and roof upgrades to the Towers Complex which will result in the fund balance being at under $1 million.
In February 2016, the Board of Regents approved a 2.30% increase to the room and board rates for FY2017; including a 1.51% room rate increase and a 3.53% increase in board rates.

As shown in Attachment 1, an average combined room and board rate increase of 2.51% is requested for FY2018. The proposed rate schedules for both residence halls and board plans have been shared with the Residence Hall Association for review and comment and are presented to the Board with their consent. The proposed rate schedule reflects an effort to hold room rate increases to a minimum, as a means of containing costs for students.

The proposed increase in average room rates is 1.97%. This reflects cost for personnel, student labor, operations, maintenance and repair. Private room rates continue to be 1.5 times the rate of a double-occupancy room.

In previous years, efforts were made to hold increases to community-style housing to a minimum. The growing difference in cost between the highest price suite-style and lowest price community-style residence halls is a concern for students. To minimize the difference, the University reduced the price gap between the highest and lowest price residence halls from $1950 to $1750 last fiscal year. In FY18, the gap between the highest priced halls (the Dobbins Center, LaFerla and Merick) and the lowest priced halls (Towers East and Towers West) will be $1680.

In fall 2014, all rooms in the Dearmont residence hall, a traditionally double-occupancy community-style hall, were converted to single rooms. The Board approved a new room rate for Dearmont in FY15. This housing option continues to be popular with students. The rate for Dearmont is proposed to adjust up slightly, by 2.17%. In the second week of the fall 2016 semester, the B-wing of Dearmont residence hall lost power, displacing 51 students. At that time, 189 students resided in Dearmont. B-wing was closed for the remainder of the fall semester and the electrical system was upgraded. Power to C-wing was also compromised and students were asked to reduce electrical use throughout the fall. The electrical system for C-wing was replaced during the winter break. In Spring 2017, both wings were fully repaired and open to students and total building occupancy was 169 at the beginning of the semester.

For the first time in FY17, the room rate includes an additional $30 to provide students with access to their rooms during academic year breaks. As a result of this change, significantly more students remained during the Thanksgiving (148 in Fall 2015 v. 342 in Fall 2016) and Winter (257 in Fall 2015 v. 462 in Fall 2016) breaks.

Attachment 1 reflects an average projected occupancy rate of 92.32%, based on a projected beginning freshmen class at or near the fall 2016 enrollment of 1858 students. An average occupancy rate of 90 to 93% is desired to meet the system’s debt service obligations.
The opening of four new Greek houses will add 107 new beds to the residence hall system. These new facilities allow for the three chapters with students in Group Housing to reduce the number of beds they currently use in this area. Residence Life is working with other Greek chapters to consider them for group living space in Group Housing. Through the addition of the new Greek Village and changes in Group Housing, it is anticipated that two additional chapters will be provided with group living space on campus in FY18.

Cheney Hall, closed in summer 2015, will remain offline in FY18 for structural repairs and renovation. The temporary closure of Cheney Hall and the ongoing space utilization efforts have prompted Residence Life and Facilities Management to discuss several long term facility use opportunities.

The university’s strategic plan establishes an expectation that a student’s education include a comprehensive co-curricular experience, including providing the optimal on campus living environment for students. Residence Life staff and academic units from across the University continue to expand the residential learning community program. This academic year, 236 students are participating in one of nine learning communities. The communities include: Agriculture & Environmental Science, Computer Science, Honors, Military and Veterans, Nursing/Medical Science, Secondary Scholars, Tomorrow’s Teachers, Transfer, and Visual and Performing Arts. In FY18, the Harrison College of Business will add a learning community and plans are underway to further expand student participation in future years.

The board rate for FY18 will increase by 3.50%. This rate increase is consistent with the terms of University’s new dining contract with Chartwells. Included in their bid, Chartwells has committed capital investment funds to enhance programs and renovate facilities. The first phase of the capital projects were completed in summer 2015, including expansion of the Subway brand in Scully Building and a new coffee concept in the east side of the building. A new retail dining venue in the University Center, Panda Express, opened in February of 2016 and is the most popular dining venue on campus. During the summer of 2017 Towers Café received a $3.3 million dollar renovation that included a complete remodel of the dining room and kitchen. This remodel allowed for expanded services, including an allergen friendly station and more made-to-order items.

Proposed Residence Life revenue and expenses for FY2018 are given in Attachment 2. Projected expenses are $26,310,538 as compared with $25,539,225 in FY2017. The largest factors in this increase in expenses are changes in debt service payments and planned capital projects.

Regent Knudtson remarked on the expansion of student housing developed within the community and whether or not it might have a bearing on University occupancy rate. Dr. Below indicated there is a 92 percent occupancy rate within the residence halls with a
very diverse student population. Students are price sensitive regarding their choices for housing and students with fewer than 60 credit hours must live in the residence halls. While there is a provision for not living in the residence hall, few students take advantage.

Regent Meyer indicated that there are fewer older rental properties in the vicinity of the campus with a shift to newer, more modern properties, which will eventually force the price structure of older buildings downward. He indicated it is the private sector going through a charge.

Dr. Below indicated that the current master planning will assist in determining residence needs. As long as the University recruits a freshmen class of approximately 1,800, the University should be able to maintain the 91- to 92-percent occupancy rate.

Regent LaFerla inquired as to issues with a fraternity, which Dr. Below will investigate.

A motion was made by Regent LaFerla and seconded by Regent Gargas to approve the FY2018 Residence Life proposed budget, including room and board rates, beginning fall semester 2017. The motion carried unanimously.

**CONSIDERATION OF APPROVAL FOR ACADEMIC PROGRAM CHANGES**

President Vargas introduced Provost Karl Kunkel to present a motion recommending approval of the following change(s) to Academic Programs (Attachment E):

- New Program – Bachelor of Science in Business Administration in Entrepreneurship
- Deletion of Option – Bachelor of Science in Business Administration in Management: Entrepreneurship Option (contingent on approval of new BSBA Entrepreneurship program)
- New Program – Master of Science in Applied Computer Science
- Option Title Change – Bachelor of Science in Technology Management: From Telecommunications and Computer Networking to Computer Network Systems Administration

The Provost outlined the following:

New Program – Bachelor of Science in Business Administration in Entrepreneurship (Attachment E).

The Department of Management and Marketing in the Donald L. Harrison College of Business is proposing a new Bachelor of Science in Business Administration - Entrepreneurship program. By moving the option in entrepreneurship from under the management major to a free standing major under the BSBA degree program, we expect
enrollment in entrepreneurship to grow due to the increased stature of this program of study. Enrollment data for students in the current entrepreneurship option and the minor in entrepreneurship provides strong evidence of student demand. This proposal reflects societal trends and local economic development interests. Further, Southeast historically demonstrates significant attention to entrepreneurship academic programming as well as co-curricular and extra-curricular entrepreneurial activities, such as those taking place at the Catapult Creative House. The move from an option to a free-standing major will not result in a need for additional resources.

Deletion of Option – Bachelor of Science in Business Administration in Management: Entrepreneurship Option (contingent on approval of new BSBA Entrepreneurship program) (Attachment 2). The Department of Management and Marketing in the Donald L. Harrison College of Business is proposing to delete the Bachelor of Science in Business Administration in Management: Entrepreneurship option, contingent on the approval of the proposed new Bachelor of Science in Business Administration - Entrepreneurship program.

New Program – Master of Science in Applied Computer Science (Attachment 3). The Department of Computer Science in the College of Science, Technology, and Agriculture is proposing a new Master of Science in Applied Computer Science. The Applied Computer Science program primarily will target students in southeast Missouri as well as St. Louis and surrounding areas. We believe this program will be very attractive to international students as well. Further, this program will appeal to IT, healthcare and other professionals in Southeast Missouri, and serve to meet workforce needs. The program also has an accelerated option for high-achieving undergraduate students.

The Department of Computer Science annually is allocated resources to support equipment and departmental needs that can be used to support this master’s program. Current department funding is adequate for the addition of this proposed Master of Science in Applied Computer Science.

Option Title Change – Bachelor of Science in Technology Management: From Telecommunications and Computer Networking to Computer Network Systems Administration (Attachment 4). The Department of Polytechnic Studies in the College of Science, Technology, and Agriculture is proposing to change the title of the Bachelor of Science in Technology Management: Telecommunication and Computer Networking option to Bachelor of Science in Technology Management: Computer Network Systems Administration option.

Due to course changes in the BS Technology Management: Telecommunications & Computer Networking option since inception, there is a need to identify the program with a more suitable title. The current name has become antiquated and no longer accurately identifies the program with the curriculum or career placement. Courses are updated or created to fulfill an industry need for network administrators, engineers, and designers.
Industry no longer refers to telecommunication as a means of identifying career fields our students enter after graduation. Changing the program name to BS Technology Management: Computer Network Systems Administration option identifies the coursework more precisely. This change allows students to identify the program in the currently appropriate and recognized career field.

Regent Britt made the motion and Regent Neely-Martin seconded to approve changes to Academic Programs, including the following:

- New Program – Bachelor of Science in Business Administration in Entrepreneurship
- Deletion of Option – Bachelor of Science in Business Administration in Management: Entrepreneurship Option (contingent on approval of new BSBA Entrepreneurship program)
- New Program – Master of Science in Applied Computer Science
- Option Title Change – Bachelor of Science in Technology Management: From Telecommunications and Computer Networking to Computer Network Systems Administration.

The motion was approved unanimously.

CONSIDERATION OF APPROVAL TO REVISE POLICIES RELATED TO TOBACCO USE IN THE WORKPLACE

President Vargas introduced Vice Presidents Mangels and Below to present the motion to consider revision of the policy statement for Section 01-15, Tobacco Use in the Workplace, of the Business Policy & Procedures Manual, effective Fall 2017 semester (Attachment F).

In July 2008, the Board of Regents approved a policy limiting the use of tobacco products on University property to designated areas. Implementation of policy began August 1, 2008, prohibiting smoking both indoors and outdoors on University property, except in designated areas. The policy also prohibits smoking in University vehicles and the use of smokeless tobacco inside all University buildings other than student residential housing units.

The policy was recommended by an ad hoc committee on smoking policies and procedures formed to study smoking policies and their rationale. The committee was formed in response to concerns expressed by members of the University community and national trends at the time restricting the use of tobacco products on college campuses. In September 2013 the policy was updated to incorporate other products that produce nicotine, such as electronic cigarettes. At that time members of the campus community expressed a desire to consider becoming a completely smoke free campus, and the University reconvened a task force to consider the recommendation. A consensus was
not reached and no recommendations to revise the policy were brought forward at that time.

Data available from the Missouri College Health Behavior Survey, administered annually by the Missouri Partners in Prevention program, indicates student perceptions of smoking have changed in the last four years. Since 2013, the number of students in Missouri using tobacco products and cigarettes has steadily decreased. Over 70% of Southeast students completing the survey each year since 2014 indicated they would support having a completely smoke free campus.

Administrative Council considered data and campus input during the Fall 2017 semester and recommends the University implement a smoke free and tobacco free policy. Attachment 1 is a draft revised policy statement that would prohibit smoking and the use of tobacco products by students, faculty, staff and visitors on all Southeast Missouri State University properties.

Regent Britt asked about feedback and response to the proposed policy change. Vice President Mangels indicated that she had received four email responses, several of which were in favor of the proposed change. President Vargas described an intensive and comprehensive Student Government survey conducted.

Board President Knudtson said the city of Cape Girardeau does not have a smoking policy so it makes sense that the Show Me Center and the River Campus public venues should have special procedures for smoking during public events.

Regent Gargas asked about the perception that the current tobacco policy is not enforced and how that might change. He applauded Student Government for their work in conducting the survey and inquired as to international student input and whether or not this policy will affect international recruitment.

President Vargas said those concerns have been discussed at length among the campus constituents, including international students. Vice President Below indicated that currently students cannot smoke in campus buildings, and most international students live off campus. She said international students have not voiced concerns regarding this new policy.

Regent Britt said he felt an all-out-ban was easier to enforce than current policy. Regent Gargas voiced his concerns regarding enforcement policies. President Vargas said new, prominent, and more visible signage will be implemented throughout the campus, and he believes that compliance will increase over time. While the University cannot devote significant funding to enforcement, we believe it is best to rely on the honor system. Recurrent violations will be addressed through the Student Code of Conduct and the University Human Resources policies. We will rely on universal enforcement and the community and the environment to change the culture.
Regent Neely-Martin inquired as to whether there is a religious or cultural freedom reason to permit smoking on campus. Board President Knudtson referred her to Operating Procedures 5 in the proposed policy (Attachment 1), which indicates an exception to this policy must be granted in writing by the President, and will only be considered in extraordinary circumstances.

A motion to revise the policy statement for Section 01-15, Tobacco Use in the Workplace, of the Business Policy & Procedures Manual, effective Fall 2017 semester was made by Regent Britt and seconded by Regent Gargas. The motion passed unanimously.

**UPDATE ON STATE APPROPRIATIONS AND UNIVERSITY BUDGET IMPACT**

President Vargas provided the following remarks:

In January 2017, Governor Greitens announced $146 million in withholdings for FY17 due to shortfalls in state revenues. This included a 6.94% withholding or $3.4 million for Southeast MO State University. The Executive Staff and I have identified initiatives to generate one-time dollars to replace the state appropriations being withheld in FY17. Those initiatives were shared with the Board back in January.

On February 2, 2017, Governor Greitens released his FY18 budget. It included a 9% reduction in state appropriations for 4-year institutions. This equates to a $4.3 million reduction for Southeast Missouri State University.

The University has experienced periods of large reductions in state support in our recent history. Between FY2002 and FY2004, the University realized a 15% reduction in base appropriations and almost $9 million in onetime withholdings. In FY2011 and 2012 we experienced another 12% reduction in state appropriations.

In order to deal with the current recommended reductions in state support, the University will need to enhance revenues through recruitment and enrollment strategies and continue to look for efficiencies in business operations.

The University Budget Review Committee has begun meeting to recommend a balanced general operating budget to the President. In addition to identifying funds to replace lost state appropriations, the University has costs of continuing operations that must be funded.

The FY18 Anticipated Budget Needs Spreadsheet (Exhibit A) that we have provided outlines the total anticipated need at this time for FY18 general operating budget. In addition to the $4.3 million net reduction in state appropriations, the MOSERS retirement
contribution is increasing by 2.5%. This is a required contribution and equates to $1,021,000 cost to the general operating budget. There is an additional $790,000 in known costs (in bold on your spreadsheet) including increases to health insurance premiums, faculty promotions and increased scholarship costs.

The University has always been mindful of our responsibility to provide access to an affordable college education. We are including in our anticipated FY18 budget needs an increase to our Need Based Scholarship program, and at this time have an estimated an increase of $364,000 to this program.

We also know that sometimes in order to grow revenues you must first invest in new academic programs or initiatives that help meet strategic enrollment and retention goals. We are estimating in our budget needs a reallocation of $250,000 to invest in such initiatives.

Our total estimated FY18 budget need as outlined on the spreadsheet is $6.73 million. The University must consider fee increases as part of many strategies that will be investigated to generate revenues and reduce expenditures to meet this need.

On the spreadsheet you will see 4 scenarios of potential revenue generated from tuition increases. These are illustrations to give you perspective on the amount of revenue generated from various levels of tuition increases based on current enrollment levels.

Scenario 1 – If tuition remains flat, the University must identify the full $6.73 million thru other revenue enhancements like increased enrollment and reduction of expenditures.

Scenario 2 – the University can increase in state, undergraduate tuition and fees by the change in the CPI. For FY18 that change is 2.1%. If FY18 tuition was increased by 2.1% or $4.75 per student credit hour this would generate a little over $1 million. If you refer back to the expenses at the top of the spreadsheet, you will see this increase would barely cover the cost of the retirement contribution increase.

Scenario 3 – The change in the CPI for the current fiscal year was 0.7%. While the board approved the increase, it was waived. If the University charged the allowable CPI increase for FY17 and FY18, for a total increase of 2.8%, this would be an increase in the tuition charged to instate, undergraduate students of $6.50 per credit hour. This would generate $1.4 million and the University would have a remaining budget need of $5.4 million.

Scenario 4 – As you know, in previous years the Board has been approving the full amount of the CPI increase allowed on tuition for each year, but has not been charging students the full amount of that increase. Again, Southeast is very aware that cost is an important factor in college choice for the students we serve. A total of $10.66 per credit hour is being waived for instate undergrad students. If we add the allowable FY18 CPI
increase of 2.1%, this would be a total of $15.50 per student credit hour and would generate $3.3 million, or approximately 50% of the anticipated budget need.

The University is early in the budget process, and has no recommendation related to fees at this time. These illustrations are meant to give context to the amount of revenue that is generated based on current enrollment levels. The estimates are also based on increasing out of state, graduate and online tuition by the same percentage increase.

I will work with the Executive Staff and the Budget Review Committee to investigate a multitude of ideas to increase revenue and reduce expenditures to meet the anticipated FY18 budget needs. I have also provided a chart showing a 20-year history of Southeast's state appropriations. The Governor's recommended FY18 appropriations would put us at a funding level lower than 1999. The University is serving approximately 3,000 more students than we did in 1999. We know our faculty and staff are already efficient in order to provide quality education and student services with the amount of state support received almost 20 years ago.

We will work to meet this budget need in a way that does not sacrifice quality of education while maintaining affordability for the students we serve.

President Vargas emphasized that these scenarios would not include requesting a waiver from MDHE, and that he believes it is important to share information to see the impact of these cuts to Southeast Missouri State University.

Board President Knudtson emphasized that the Board will be faced with significant decisions regarding the budget. He applauded President Vargas and the University team in their efforts to begin the process to address the challenges ahead. No recommendations are being made at this time.

Members of the Board further discussed the state's appropriations and political challenges, but emphasized their commitment to working hard and sacrificing to ensure that college is affordable for Southeast Missouri State University students. Several budgeting balancing options were mentioned, including medical benefits, elimination of programs and/or positions, more effectively communicating our story to the legislature, and demonstrating we're looking at ways to more efficiently run the University.

President Vargas said he continues to work with the other state university presidents and chancellors and they are exploring options and unified in their efforts. Regent Britt commended the University faculty and staff for their efforts in finding ways to efficiently work through the budgeting challenges.
PRESENTATION ON PROCESSES AND PROCEDURES FOR HANDLING OF SEXUAL VIOLENCE CASES

President Vargas indicated to the Board the need for Board members to learn what we do and how we do protocols for the processes and procedures involved in handling sexual violence cases. A handout was distributed to the members of the Board and Vice Presidents Below and Mangels presented to the Board a Powerpoint presentation entitled “Sexual Violence and Compliance with Title IX” (Exhibit B). Their presentation centered on Education and Prevention, Reporting, and Investigations. Board members were invited to ask questions throughout the presentation.

Collaborating units include the Campus Violence Prevention Program, which is directed by Donna St. Sauver, and reports to the Department of Counseling and Disability Services, which is directed by Tori Grogran; the Dean of Students who is Dr. Debbie Below; the Office of Institutional Equity and Diversity, which is directed by Sonia Rucker; the Office of Student Conduct, which is directed by Dr. Randy Carter; and University Police with interim director Beth Glaus.

A short video entitled “Who Are You” was presented to the Board, followed by a definition of sexual violence. Dr. Below reminded members of the 2014 campus visit by Senator Claire McCaskill who challenged the campus to do more to assist in the reporting of sexual violence. A graphic outlining the reports of sexual violence on campus was presented, along with information regarding Redhawks Rising, a student organization for supporters and survivors of sexual assault. Data was shared from the National Sexual Violence Resource Center, along with important definitions regarding consent and incapacitation.

Vice President Mangels outlined education and prevention practices for employees including face-to-face training for new faculty and staff, departmental trainings, online Title IX and Sexual Harassment training modules which tracks faculty and staff who have completed the training, the published guidelines for reporting Title IX violations, and maintenance of a Title IX website landing page.

Vice President Below outlined education and prevention practices for students including requiring new students to complete the online education program entitled “My Student Body,” the STEP UP Bystander Intervention Program, class presentations, student organization/team presentations, presentations in UI-100 classes, and emails and a website effective Fall 2017.

Regent Neely-Martin questioned whether we make a difference between men and women in both education regarding sexual violence and in reporting. Vice President Below reported there is no difference.
University compliance requirements, reporting procedures, and confidential reporting sources were outlined for the Board. A review of police reports and student conduct violations was outlined, followed by the sequence for investigations of alleged violations of the Code of Student Conduct.

Vice President Below expressed appreciation for the Board’s participation and invited any thoughts on how to better educate students and parents. Board President Knudtson indicated that members of the Board are very supportive of the efforts in more education regarding sexual violence and compliance with Title IX and also in efforts to get people to report when instances do occur.

**STUDENT PRESENTATION**

President Vargas introduced Megan Parks, a Southeast Missouri track & field and cross country student-athlete, to make the student presentation to the Board. Ms. Parks represents Southeast Missouri and the Ohio Valley Conference on the NCAA Division I National Student-Athlete Advisory Committee (SAAC).

Parks, who is a senior, serves as the president of Southeast Missouri SAAC. She was one of 300 student-athletes chosen to attend the 2015 NCAA Leadership Forum in Orlando, Fla. She has also traveled to Nashville, Tenn. to represent Southeast as a member of OVC SAAC on multiple occasions.

The Division I National SAAC consists of one student-athlete from each of the 32 Division I conferences. Members are selected from a pool of three nominees from each of the represented conferences. Each student-athlete serves a two-year term with the option for re-election if eligible.

Aside from her service as an active member of SAAC, Parks is a standout on the track and cross country course. At the 2015 OVC Cross Country Championships, Parks registered a 12th-place finish to earn Second Team All-OVC accolades and paced her team to a third-place finish. It was the women's highest team finish since 2011.

During the 2016 track & field season, Parks had a career season while registering personal best times in the 600m, 1000m, mile, and 3000m runs during the indoor season while also picking up PR's in the 800m and 1500m in the outdoor season. She earned bronze in the 800m at the OVC Outdoor Championships. Her bronze finish was the fourth-best 800m time in the OVC in 2016.

She excels in the classroom as she is a recipient of the OVC Medal of Honor, is a member of the OVC Commissioner's Honor Roll, a Southeast Scholar-Athlete, and a member of the Dean's List at Southeast. Parks, a native of Bonne Terre, Mo., is an Exercise Science major.
Introducing herself to the members of the Board, Ms. Parks said she played high school softball, but was recruited to Southeast by Coach Ryan Lane. She relayed several of her experiences at the University and was highly praised and congratulated by Board members for her outstanding success.

An update on Academic Programs under Development (Exhibit C) was included in the Board materials along with a progress report on Contracts and Facilities Management projects (Attachment H).

Board President Knudtson called on Regent Meyer to present information regarding a large stand alone veterans monument. Regent Meyer explained that there are several veterans memorials on the Southeast campus that honor veterans of specific wars. After each war, there has been an influx of military and veteran students and it is his belief that there should be a more visual demonstration to honor those who participated in the various wars. He reported that he is working with Vice President of Advancement Bill Holland on fundraising and he believes it will take approximately $100,000. He reported that it would realistically take a couple of years to raise the necessary funding and that all five military services would be recognized with the monument. He envisions that the US and POW flags would be represented along with possible flags from the five services, providing a consolidated military focal point.

Regent LaFerla questioned the location of the monument. Regent Meyer reported that he envisioned it located between Memorial Hall and Academic Hall. Board President Knudtson emphasized that no University funds would be used for the project. Regent Meyer said the $100,000 cost would not include donated labor and materials. He will be working with the Foundation to raise all funding for the project.

A motion was made by Regent Gargas and seconded by Regent LaFerla to recess the open session and convene the closed session for consideration of the following:

A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
B. RSMo 610.021.2 -- pertaining to lease, purchase, or sale of real estate
B. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
C. RSMo 610.021.9 -- pertaining to preparation for negotiations with employee groups
D. RSMo 610.021.13 -- pertaining to personnel records, performance ratings
E. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

A roll call vote was taken. Voting in favor were: Britt, LaFerla, Meyer, Neely-Martin, Gargas and Knudtson. The motion carried.
ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Board President Knudtson announced that routine faculty and non-faculty personnel actions were approved during the closed session. He recognized Mr. Chris Martin who was elected secretary to the Board of Regents.

CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Britt and seconded by Regent LaFerla to adjourn the meeting. The motion carried unanimously.

Diane O. Sides
Board of Regents’ Secretary

APPROVED:

Jay B. Knudtson, President
Board of Regents
Southeast Missouri State University
I. Motion to be Considered:

Approve the conferring of degrees upon the candidates for Spring and Summer 2017.
Graduation pending final verification of their completion of degree requirements.

II. Background:

Pursuant to 174.160.1 RSMo. the Board of Regents is empowered to confer upon students,
by diploma under the common seal, such degrees as are usually granted by the University.

Consistent with past approval of conferring of degrees for Spring and Summer graduates,
the University does not hold a commencement in the summer. Therefore, a request to
approve summer graduates is included contingent on confirmation and verification of
their completion of degree requirements.

<table>
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<tr>
<th>Recommended By:</th>
<th>Chairperson</th>
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<td>Student Government</td>
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<td>Faculty Senate</td>
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<td>Academic Council</td>
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<td>VP, University Advancement</td>
<td>President</td>
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<td>Second By:</td>
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<td>Vote: Yeas:</td>
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Benjamin J. Cicotte
Kearsen B. Collins
Kaitlin V. Deavers
Chloe V. Dunaway
Andrew J. Feltmam
Douglas M. Hallam
Anita Hsih
Madison A. Herrboldt
Jennifer M. Joost*
Matthew T. Kazzlarich
Haley M. Kline
Katie M. Koonce
Raven S. Lawhorn
Destiny D. McDaniel
Shelby J. Melton
Sydney L. Michael
Alexandra R. Mullink*
Brady J. Nahlik*
Cassandra L. Park
Colin A. Peterson
Mimna M. Pizzo
Lauren M. Prola
Brooke R. Reeves
Emily A. Rothwell
Tyler S. Ruble*
Karen Souza Muramatsu
Mary L. Stanfield
Lauren E. Stutman*
Sierra D. Sweeney
Sean M. Thomas

*4.0 GRADE POINT AVERAGE
BOARD OF REGENTS

MOTION CONSIDERATION FORM

May 12, 2017

Open Session

I. Motion to be Considered:

Approve the conferral of an honorary Doctorate of Business degree on Douglas C. Greene for his outstanding service and commitment to Southeast Missouri State University and instruct President Carlos Vargas to compose an appropriate citation for presentation at the Spring Commencement, May 13, 2017.

II. Background:

Douglas C. Greene has been a transformational figure at Southeast Missouri State University. Mr. Greene has been the driving force behind the University’s Entrepreneurship programs. Since 2005 Mr. Greene has worked closely with students and faculty to help develop programs and scholarships to help students foster an entrepreneurial mindset that will carry with them throughout their careers.

Mr. Greene began sharing his experiences in classrooms at Southeast Missouri State University with demonstrations and lectures about product development cycles, offshore sourcing and marketing. He has generously donated his time, through lectures and demonstrations, and his funds, to the Harrison College of Business and jump-started entrepreneurial study programs in four of Southeast’s five colleges. Southeast Missouri State University named The Douglas C. Greene Center for Innovation and Entrepreneurship building in his honor in 2011.

In 2008, Greene presented the first Entrepreneurial Scholarship Award to a member of the student body and honored his wife, Heather, in dedicating the Heather MacDonald Greene Multi Media Center in Kent Library. The Greene’s have continued to support Southeast students by

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Recommended By:  
Student Government  
Faculty Senate  
Administrative Council  
VP, Finance & Admin.  
VP, University Advancement  

Chairperson  
Dean  
Academic Council  
Provost  
President  

Board Action on:  
Motion By:  
Second By:  
Vote: Yeas: [ ] Nays: [ ]

Postpone:  
Amend:  
Disapprove:  
Approve:  
Secretary:
funding more than 50 scholarships. In 2010, the Greene’s were selected for the coveted “Friends of the University” award, and in 2005, Greene was awarded the University’s Distinguished Service Award.

Mr. Greene became a member the University Foundation Board of Directors in 2007. Mr. Greene was a member of the Leadership Committee for the successful “Honoring Tradition, Inspiring Success” comprehensive campaign that raised over $49.6 million for the University.
Southeast Missouri State University

DOCTOR OF BUSINESS

DOUGLAS C. GREENE

Native of Gloversville, New York; graduate of Marietta College, Bachelor of Business in Science and Art, 1962; businessman who started in the executive training program with Sears Roebuck, progressing to a store manager, then manager of an experiential start-up catalog/retailing operation, and then responsible for the introduction of the radial tire and Diehard battery to Sears stores; inventor and entrepreneur who revolutionized the glass door fire screen industry by designing a unique sizing program for glass door fire screens and mass marketed them at prices one-third of traditional pricing; founder of multiple companies — Skytech Associates International, Inc. and Skytech, Inc. — which influenced the wireless remote control industry leading to the title of “The Father of Fireplace Remotes” for the development of 25 unique remote control systems enhancing products across the United States, Canada and Europe; Skytech Enterprises, which specialized in the development of infrared devices for pain management and skin care treatments; and Alternative Energy Systems, Inc. and Aqua Smart, both of which are transforming the home heating industry—

Because you have served with distinction on the Southeast Missouri University Foundation Board of Directors since 2007 and have been a recipient of the University’s Distinguished Service Award in 2005 and the coveted “Friend of the University” award in 2010; because you have been a transformative figure at Southeast Missouri State University serving as a catalyst for innovation and experiential learning over the last ten years; because you have worked closely with students and faculty to share your experiences in classrooms with demonstrations and lectures about product development cycles, offshore sourcing and marketing and other related topics thereby helping students foster an entrepreneurial mindset and providing a vision that has enhanced entrepreneurship programs in the Donald L. Harrison College of Business and across the university; and because you have been selfless in your relentless support of students attending Southeast Missouri State University by funding more than 50 scholarships, and making possible several campus infrastructure projects, including The Douglas C. Greene Center for Innovation and Entrepreneurship and the Heather MacDonald Greene Multi Media Center in Kent Library—

The Board of Regents of Southeast Missouri State University, upon recommendation of the University President, confer upon you, Douglas C. Greene, the degree of doctor of business, honoris causa.

Conferred on
May 13, 2017

Christopher R. Martin
Secretary, Board of Regents

Carlos Vargas
President

Jay B. Knudtson
President, Board of Regents
Douglas C. Greene

Douglas C. Greene, inventor and entrepreneur, has been a transformation figure at Southeast Missouri State University. His philanthropy and passion have been the driving forces behind the University’s Entrepreneurship efforts over the last ten years. In 2008, Greene presented the first Entrepreneurial Scholarship Award to a member of the student body and honored his wife, Heather, in dedicating the Heather MacDonald Greene Multi Media Center in Kent Library. The Greene’s have continued to support Southeast students by funding more than 50 scholarships. In 2010, the Greene’s were selected for the coveted “Friends of the University” award, and in 2005, Greene was awarded the Distinguished Service Award and named to the Board of Directors of the University Foundation in 2007.

In 2005, he began sharing his experiences in classrooms at Southeast Missouri State University with demonstrations and lectures about product development cycles, offshore sourcing and marketing. He has generously donated his time, through lectures and demonstrations, and his funds, to the Harrison College of Business and jump-started entrepreneurial study programs in four of Southeast’s five colleges. Southeast named The Douglas C. Greene Center for Innovation and Entrepreneurship building in his honor in 2011.

Mr. Greene graduated from Marietta College, Marietta, OH in 1962 with Bachelor of Business degrees in science and art. He started his career with Sears Roebuck’s executive training program and went on to become a store manager. At age 24, he was selected to manage an experiential, start-up catalog/retailing operation in a suburb of New York. From there he was assigned to territorial headquarters in Philadelphia, and was in charge of introducing the radial tire and Diehard battery to Sears stores.

Promoted to Sears Chicago headquarters, he became the national buyer of lighting fixtures and fireplace equipment. Greene’s entrepreneurial mindset was first revealed with the redesign of the bi-fold, glass fireplace screen. As buyer of the fireplace equipment line, he designed a unique sizing program for glass door fire screens and mass marketed them at prices ranging from ¼ to 1/3 of traditional pricing.

After 13 years with Sears, he left Chicago for a Portland, OR company that imported and assembled cast iron stoves. The company became a supplier of stoves for major department stores and retailers, then began manufacturing glass door fire screens and became one of Sears’ largest suppliers of fireplace equipment.

Greene then bought, sold and/or managed several other glass door fire screen companies before selling these businesses and starting two new companies to address the trend from wood-burning fireplaces to gas-burning fireplaces. Skytech Associates International, Inc., and Skytech, Inc, allowed him to devote his inquisitive mind to the development of wireless remote controls for gas fireplaces and logs, and the development of 25 unique remote control systems to retrofit US, Canadian and European gas logs and fireplaces. Greene’s mass marketing experiences allowed him to market his remote control products at half what the emerging competitors were charging. Nicknamed, “The Father of Fireplace Remotes”, Greene grew these companies into worldwide, innovative business ventures. He sold them in 2001 and tried his hand at retirement.

Greene has “failed” four times at the “art of retirement.” He continues to seek new avenues to become involved as an advisor, partner or angel investor, willing to share his 50+ years of experience. Greene has traveled extensively in Asia, sourcing products in Taiwan, Hong Kong, China, Korea, and Japan, as well as in to Spain, (old) Yugoslavia, and India.

In 2001, he founded Skytech Enterprises, Inc., a company specializing in the development of infrared devices for pain management and skin rejuvenation treatments for consumer use.

His most recent interests have are in the direction of energy saving devices and alternate energye. In July 2009, he formed a new corporation, Alternate Energy Systems, Inc., to develop a revolutionary new home heating unit using “water as the fuel.” Through the process of electrolysis, these elements can burn at very high temperatures and heat a home using minimal energy, or can be attached to solar panels or wind generators, requiring no fossil fuel to operate. In 2010, Greene developed a remote control system to “wirelessly” set the temperature of an electric water heater.
BOARD OF REGENTS
MOTION CONSIDERATION FORM
May 12, 2017
Open Session

I. Motion to be Considered:

Approve the attached Resolutions of Honor and Emeritus status for those listed in bold type for the following faculty and staff members who are retiring or have retired from Southeast Missouri State University:

Faculty:
- Beard, Deborah, Professor, Accounting (1976-2017)
- Cesarz, Gary, Instructor, Political Science, Philosophy, and Religion (2001-2016)
- Farris, Judith, Instructor, Theatre and Dance (2005-2017)
- Gordiner-Harkey, Cynthia, Assistant Professor, Elementary, Early, and Special Education (1998-2016)
- Haskell, Dale, Professor, English (1979-2017)
- Johnson, Brenda, Professor, Nursing (1988-2017)
- Kinney, Norman, Associate Professor, Psychology (1983-2017)
- Parker, Michael, Associate Professor, Social Work (1992-2016)
- Pollina, Leslee, Professor, Psychology (1991-2017)
- Ricks, James, Professor, Management and Marketing (1983-2017)
- Roeder, Catherine, Assistant Professor, Kent Library (1972-2017)
- Sautter, Alberta, Professor, Middle and Secondary Education (2005-2017)
- Snell, William, Professor, Psychology (1986-2017)
- Squibb, Kevin, Associate Professor, Communication Disorders (1988-2017)
- Strange, Alice, Professor, Modern Languages, Anthropology, and Geography (1983-2017)

Recommended By:
Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement
Chairperson
Dean
Academic Council
Provost
President

Board Action on: Postpone: Amend: Disapprove: Approve: 
Motion By: 
Second By: Yeas: Nays: 
Vote: Secretary: _______
Swartwout, Susan, Professor, English (1996-2016)
Wade, John, Professor, Criminal Justice and Sociology (1997-2017)
Walton, Candide, Associate Professor, Mathematics (2001-2016)
Waterman, Margaret, Professor, Biology (1996-2017)
Willingham, J. Robert, Assistant Professor, Kent Library (1972-2016)

Staff:

Becker, Joyce, Director, Extended and Continuing Education (1998-2016)
Bluma, Maija, Lab Technician, Biology (1998-2016)
Cook, James, Director, Human Resources (2004-2016)
Cox, Janet, Senior Administrative Assistant, Southeast Missouri State University – Kennett (2003-2016)
Dedert, James, Custodial Technician, Facilities Management (1986-2017)
Emmons, Donald, Carpenter Lead, Facilities Management (1996-2016)
Ervin, Glennie, Administrative Assistant, Center for Economic and Business Engagement Center (2009-2016)
Gathman, Allen, Dean of Online Learning & Professor, Biology (1985-2017)
Hendrix, Marcia, Clerk II, Athletics (1989-2016)
King, Robert, General Mechanic Journeyman, Facilities Management (1987-2016)
Knoeppel-Holbert, Laura, Financial Aid Coordinator, Student Financial Services (2005-2016)
Lashmet, Violet, Custodial Technician, Facilities Management (2000-2016)
Lee, Jerry, Warehouse Worker Journeyman, Facilities Management (1996-2016)
McDougall, Gerald, Dean, Donald L. Harrison College of Business & Professor, Economics and Finance (1993-2017)
Rivet, Cynthia, Custodial Technician, Facilities Management (2005-2016)
Schenimann, Gary, Electrician Lead, Facilities Management (1979-2016)
Sides, Diane, Associate to the President, President’s Office (1990-2017)
Steinerner, Sarah, Manager, Purchasing (1994-2017)
G. Darlene Young, Senior Administrative Assistant, Southeast Missouri State University – Malden (1995-1998; 2004-2016)

II. Background:

The Board of Regents traditionally honors individual faculty and staff members at the University’s annual Employee Recognition Program with the presentation of Resolutions of Honor.
RESOLUTION FOR

Dr. Deborah Beard

WHEREAS, Dr. Deborah F. Beard has dedicated forty one years of service to Southeast Missouri State University as a Professor and Administrator; and

WHEREAS, she served as the Chairperson of the Accounting, Finance, and Business Law Department for almost ten years (1991-2000), a decade in which the College of Business achieved AACSB accreditation, moved into Robert A. Dempster Hall of Business, and redeveloped the MBA program; and

WHEREAS, she was instrumental in establishing St. Louis Interview Day and the Alumni Association of Business Professionals chapter, scholarship, and golf tournament; and

WHEREAS, she taught fifteen different courses, served as the Internship Coordinator for over 300 student internships, and supervised numerous MBA, Honors Programs, and McNair Scholars papers and projects; and

WHEREAS, she served on over fifty University, College, and Department committees combined and served as faculty advisor to the Accounting and Finance Club/IMA Student Chapter and Phi Gamma Nu; and

WHEREAS, she authored more than forty journal articles and published proceedings and a chapter on experiential learning in an international resource book for accounting educators; and

WHEREAS, she assisted ten journals and professional organization as a peer reviewer, served on the MERLOT Editorial Board provided professional service to the Missouri Association of Accounting Educators, MSCPA, IMA, AAA, Phi Kappa Phi, and Phi Delta Kappa, completed over twenty professional consulting engagements, and was a member of Beta Alpha Psi and Beta Gamma Sigma; and

WHEREAS, she was honored with the College of Business Students’ Choice Award for Excellence in Teaching; the Copper Dome Faculty Fellow in Research Award; the Success in Scholarship, Sports, and Service Award; the Accounting and Finance Club and Phi Gamma Nu Faculty of the Year Award; and as Honorary Guest Coach for the Women’s Redhawks Basketball Team in 2016; and

WHEREAS, she provided meaningful and kind feedback and encouragement to junior faculty and students; and

WHEREAS, she has been married to Daniel for over forty years, has two married children, Brian (Anna-Marie) Beard and Laura (Ben) Foster, and four grandchildren, Knox and Tobin Beard and Reese and Rhett Foster, who are the joy of her life;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudston

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Joyce Becker

WHEREAS, Joyce Becker has retired after eighteen years of faithful service to Southeast Missouri State University as the Director of Extended and Continuing Education; and

WHEREAS, she enriched our larger community through the leadership and support she provided to the Office of Extended and Continuing Education; and

WHEREAS, she demonstrated an unflagging commitment to provide quality face-to-face and ITV programming to our students attending the Kennett, Malden and Sikeston campuses and the Cape College Center; and

WHEREAS, she provided excellent support services to the administrative staff overseeing Southeast’s cistant campuses and the Cape College Center; and

WHEREAS, she demonstrated patience, persistence and friendly persuasion when working with academic departments to achieve the desired academic programming offered to our distant students; and

WHEREAS, she, with good humor, adapted to numerous changes in the location of the Office of Extended and Continuing Education; sometimes not in the most desirable facilities; and

WHEREAS, she gave generously of her time and expertise to ensure a smooth and transparent transition as the university identified new leadership for the Office of Extended and Continuing Education;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Maija Bluma

WHEREAS, Dr. Maija Bluma has dedicated eighteen years of service to Southeast Missouri State University as a Lab Technician in the Department of Biology; and

WHEREAS, she was born and raised in Latvia, and educated in Russia, and became a naturalized United States citizen, she enriched the diversity and international character of Southeast Missouri State University; and

WHEREAS, she was a licensed pediatrician in her home country of Latvia and was always available to provide comfort and first aid to students that forgot to eat breakfast before their 8 o’clock lab and fainted; and

WHEREAS, she received a Masters of Natural Science degree, and was Jim Champine’s first graduate student, she represented Southeast well as an alumna; and

WHEREAS, Dr. Maija Bluma is a person of strong character and complete honesty, she interrupted and disagreed with her supervisor Jim Champine as frequently as possible; and

WHEREAS, she was a staff member but also a very capable educator, she enhanced the Biology Department by serving as instructor in Anatomy and Physiology, Nursing Microbiology, and General Microbiology; and

WHEREAS, she served the University as the microbiology prep room supervisor for 18 years; and

WHEREAS, she prepared scores of cultures and hundreds of media items for hundreds of students on four campuses each semester; and

WHEREAS, she kept the prep room facility clean, organized, safe, compliant, and virtually injury free for more than a decade; and

WHEREAS, she would wake in the wee hours of the morning to make pierogis that were highly prized in the department and marked many holidays and birthdays; and

WHEREAS, she is a resolute person of eastern European birth, she presents a stern and direct persona, and therefore was universally feared by her students in the first week of the semester; and

WHEREAS, she was an instructor that was deeply committed to her students and their success, and therefore universally loved by her students in the last week of the semester;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Gary L. Cesarz

WHEREAS, Dr. Gary L. Cesarz has retired after having served the Department of Philosophy and Religion; the Department of Political Science, Philosophy and Religion; and Southeast Missouri State University for almost fifteen years; and

WHEREAS, he is a well-known scholar in the field of metaphysics, recognized for his work on J.M.E. McTaggart, Josiah Royce, and Gottfried Leibniz; and

WHEREAS, he developed or refined courses in Modern Philosophy, Metaphysics, Epistemology, and Scientific Reasoning; and

WHEREAS, he served as a valuable mentor to new faculty by stressing the need to be both a successful teacher and scholar; and

WHEREAS, his continued professional activities at Southeast resulted in him twice being awarded RNTT merit awards; and

WHEREAS, he is one of those truly rare individuals who would choose working at a University to working in a prison (the New Mexico Department of Corrections); and

WHEREAS, he did an admirable job of teaching the political scientists to identify famous philosophers from their pictures; and

WHEREAS, because of him, political scientists all know the story of Jeremy Bentham’s head; and

WHEREAS, he brought the pleasant aroma of pipe tobacco with him wherever he went; and

WHEREAS, despite being somewhat cantankerous and irascible, he is a loveable people whose presence is already missed; and

WHEREAS, after long and arduous struggle against the singing, riddling, Moodle-headed monster of Carahah, he with one carefully aimed click dispatched it and logged off shouting Evote! Evohe!; and

WHEREAS, he is the only known professor of whom all the students in a class commented on the student evaluation of instruction saying “We have no king but Cesarz!”;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudston

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Robert (Bob) Conger

WHEREAS, Dr. Robert (Bob) Conger has dedicated thirteen years of service to Southeast Missouri State University as a Professor of Music; and

WHEREAS, he has served as the Director of Jazz Ensembles; and

WHEREAS, he has worked diligently to establish a strong presence for jazz on the River Campus; and

WHEREAS, he has worked diligently to garner support from the community for jazz on the River Campus through the Friends of Jazz Society; and

WHEREAS, he has enjoyed strong success as a studio teacher of Applied Trombone, evidenced by his students winning performance awards through state competitions of the Missouri Music Teachers Association and the Music Teachers National Association; and

WHEREAS, he has served as one of the faculty sponsors of the men’s professional service fraternity, Phi Mu Alpha Sinfonia; and

WHEREAS, he has given numerous performances as a member of the Faculty Brass Quintet; and

WHEREAS, he has performed as a member of the trombone section of the Paducah Symphony Orchestra; and

WHEREAS, he has mentored scores of music education students over the course of his teaching career;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

James “Jim” Cook

WHEREAS, James “Jim” Cook has served twelve years of service to Southeast Missouri State University as the Director of Human Resources; and

WHEREAS, he transitioned the Human Resources department to a shared services model focused on providing individualized support to employees and hiring managers across campus; and

WHEREAS, he used his negotiation skills to provide a competitive benefits package for University employees while keeping costs minimal for the University, even in a national climate of rising health care costs; and

WHEREAS, he provided guidance and expertise to personnel managers and executive leadership in areas of personnel management, human resource law, employee relations and compensation; and

WHEREAS, under his leadership in 2013 the University completed a compensation and equity study, resulting in market pay adjustments for approximately one-third of the workforce, and establishing a compensation philosophy to guide university salary structure; and

WHEREAS, he assisted many colleagues through difficult employment and personal issues, always focused on the betterment of the individual and the University; and

WHEREAS, he served as a mentor to colleagues in their own careers, leaving behind a department of professionals qualified to carry out the strategic human resource plan he envisioned for the University;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Janet Cox

WHEREAS, Janet Cox has dedicated twelve years and ten months of service to Southeast Missouri State University as an employee; and

WHEREAS, she has faithfully, selflessly and patiently served students, faculty and staff at Southeast Missouri State University-Kennett; and

WHEREAS, her professionalism, sincere concern for students, dedication to the daily operation of the Kennett campus, and her overall kindness to others have earned her the utmost respect and sincere affection of students, faculty and staff; and

WHEREAS, she provided loyal support to the Director in the daily operation of Southeast Missouri State University – Kennett where she was the all-important first point of contact for students and the public; and

WHEREAS, she has worked to promote the mission of the University and its institutional purposes through her continuous interaction with local communities in the southern Bootheel, the Kennett campus Advisory Council and scholarship committees and current and prospective students; and

WHEREAS, she provided consistent, exemplary service to the staff, faculty and students generating great respect for her knowledge and understanding of University guidelines and procedures; and

WHEREAS, she leaves behind colleagues and friends at Southeast who hold her in the highest regard for her many years of faithful service, dedication, commitment, and compassion;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

James Dedert

WHEREAS, James Dedert has dedicated thirty years of service to Southeast Missouri State University; and

WHEREAS, he has faithfully served students, faculty, and staff; and

WHEREAS, he has been a loyal team member and role model for his co-workers; and

WHEREAS, his dedication to his work has earned him respect among students, his peers, and colleagues; and

WHEREAS, he has been an inspiration in a team environment; and

WHEREAS, he has a passion for older vehicles and will now have the time to spend enjoying this hobby; and

WHEREAS, he has provided loyal and dedicated service to the students in the residence life housing areas ensuring that their areas are clean.

WHEREAS, he has been a trusted friend and will be deeply missed by his colleagues, students, and friends;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Donald (Don) Emmons

WHEREAS, Don Emmons has retired after twenty years of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as a Carpenter and Lead Carpenter; and

WHEREAS, throughout these years, he provided excellent support to the students, faculty, and staff of Southeast Missouri State University; and

WHEREAS, he promoted high quality workmanship with all of his co-workers and team members; and

WHEREAS, he utilized his carpentry skills to remodel and repair many areas around campus; and

WHEREAS, he utilized his extensive knowledge and excellent leadership skills to work with and lead the in-house Academic Remodeling Team to construct, repair and maintain the University facilities; and

WHEREAS, he trained and mentored new employees to improve their carpentry skills to better support the students, faculty and staff at the University; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Glenna Ervin

WHEREAS, Glenna Ervin has dedicated seven years of service to Southeast Missouri State University as a student, alumna, and employee; and

WHEREAS, she has faithfully served students, faculty, staff, alumni, deans, and administration as Administrative Assistant to the Douglas C. Greene Center for Innovation and Entrepreneurship at Southeast Missouri State University; and

WHEREAS, her dynamic personality, dedication to excellence, and cheerful and caring attitude have earned her the enduring respect and genuine affection of students, peers, and clients; and

WHEREAS, her many achievements include providing critical support to the mission of the Engagement Center through the Small Business and Technology Development Center (SBTDC), business incubator, and other economic development activities; and

WHEREAS, she provided loyal and dedicated service to the staff of the Center, clients served through the Center’s programming, as building coordinator, and birthday cake baker; and

WHEREAS, her relationships with students, faculty, staff and administrators have demonstrated the highest levels of integrity in all the duties she performed;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Judith Farris

WHEREAS, Judith Farris has dedicated twelve years of service to Southeast Missouri State University as an Instructor in the Conservatory of Theatre and Dance; and

WHEREAS, she has sung for and performed principal roles with major opera companies across North America; and

WHEREAS, she portrayed the Mother in two major productions of The Consul, staged by its composer Gian Carlo Menotti; and

WHEREAS, she received critical acclaim for her portrayal of Nettie in the Kennedy Center’s production of Rodgers and Hammerstein’s Carousel and for appearing alongside Luciano Pavarotti at Carnegie Hall in Verdi’s Requiem; and

WHEREAS, she appeared as soloist with major symphonies, festivals, and orchestras across the United States, including the New York Philharmonic; and

WHEREAS, she has received numerous awards from prestigious organizations; and

WHEREAS, for over forty years, she has remained one of the most sought after teachers in the New York City theatre community; and

WHEREAS, she played an integral role in helping to create and build the BFA in Musical Theatre Program in the Conservatory of Theatre and Dance; and

WHEREAS, she has been a dedicated teacher to hundreds of Southeast students and alumni; and

WHEREAS, she has ascended onto the River Campus Bedell Stage as Teen Angel and later received the title of Mother Superior for her onstage work in the Rust Flexible Theatre; and

WHEREAS, she has been a friend, colleague, and partner-in-crime to the Conservatory Chair;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Allen Gathman

WHEREAS, Dr. Allen Gathman joined the Department of Biology in 1985 and was promoted to Professor in 1994; and

WHEREAS, he has served as Dean of Online Learning, Interim Dean of the School of Graduate Studies, Director of the Center for Scholarship in Teaching and Learning, Associate Dean for Online Learning, Interim Dean of Online and Extended Learning, and Director of the Center for Writing Excellence; and

WHEREAS, while taking on more work, he has maintained an excellent sense of humor, kindness, approachability, and helpfulness; and

WHEREAS, his skill as a scientist and teacher is perhaps only eclipsed by his skill as a cook; and

WHEREAS, he has been active on numerous department, college, and university committees, including being a past chair of Faculty Senate; and

WHEREAS, being a gentleman of sartorial splendor, the title of “Sharpest-Attired Dean” is now vacant; and

WHEREAS, he is an excellent listener who has inspired and mentored colleagues and staff; and

WHEREAS, a lifelong learner, he has studied mathematics, ornithology, the interface between science and religion, and taught himself web skills and programming in order to make significant contributions to the understanding of fungal protease genes; and

WHEREAS, he provided leadership and perseverance in ensuring student access to online materials; and

WHEREAS, he lives in a schoolhouse and devoted his teaching career to improving the critical thinking and writing skills of his students; and

WHEREAS, he was one half of the “Velcro Twins” research team that mentored scores of undergraduate and graduate students, attracted more than $1.25 million in research funding, and published many papers in outlets that included Science and the Proceedings of the National Academy of Science; and

WHEREAS, he and Dr. Lilly set the standard for initiative in capital improvements when they knocked down the brick wall between their labs with a sledgehammer; and
WHEREAS, he deserves the opportunity to enjoy a retirement filled with bird watching, singing, bicycling, bookmaking, and family;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Cynthia Gordinier-Harkey

WHEREAS, Dr. Cynthia Gordinier-Harkey has retired after dedicating eighteen years of service to Southeast Missouri State University as a faculty member in the Department of Elementary, Early and Special Education; and

WHEREAS, she has improved graduate education in the department, serving as the graduate program coordinator for the Master of Arts in Elementary Education; and

WHEREAS, she has also helped improve online instruction at the university, serving as a Quality Matters course reviewer; and

WHEREAS, she has dedicated her efforts as a Teacher Leader for the Reading Recovery program, training classroom teachers in literacy instruction; and

WHEREAS, she served as the Director of the Missouri State Early Literacy Intervention Program and President of the Missouri Association of Reading Recovery Educators, helping improve literacy instruction in Missouri school districts; and

WHEREAS, these experiences have allowed her to have the best of both worlds, working with Reading Recovery Teachers and struggling first graders to become accomplished readers and writers; and

WHEREAS, she has also impacted literacy instruction nationwide, serving as a program reviewer for the International Literacy Association; and

WHEREAS, she has dedicated her career to improving literacy instruction at all levels, training teacher candidates and practicing classroom teachers in evidence-based literacy practices; and

WHEREAS, she has given generously of her talents as an artist, seamstress and quilter, often leaving anonymous gifts in faculty mailboxes or outside office doors; and

WHEREAS, her cooking skills are renowned with her dishes being the hit of every department potluck;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudton
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Dale E. Haskell

WHEREAS, Dr. Dale E. Haskell has dedicated thirty-eight years of service to Southeast Missouri State University as a Professor, teaching, among other courses, First-Year Composition, The Art of Film, Composition in the Secondary School, Style in Writing, History of the English Language, and Principles of Language; and

WHEREAS, he has served as the Director of the Southeast Missouri Writing Project for eight years (1989-1997), inviting and offering stipends to high school English teachers to spend six weeks learning, writing, and sharing; and

WHEREAS, he has served on the Board of Directors of the Missouri Association of Teachers of English for six years (1993-1999); and

WHEREAS, he has served as a committee member and judge for the Southeast Missouri Writing Achievement Awards for thirty-three years (1982-2015); and

WHEREAS, he has served as the co-sponsor for Sigma Tau Delta Honors Society for ten years (1983-1993); and

WHEREAS, he has participated in the meetings of the Southeast Missouri English Teachers Association for thirty-four years (1982-2016) and was honored by them in 2009 as the Teacher of the Year; and

WHEREAS, he served as the Director of the First Year Experience in the University Studies Program for five years (1998-2003); and

WHEREAS, he has written four hundred ninety original songs in the past fifteen years (2001-2016) and has performed them at music festivals, coffeehouses, and wineries in Southeast Missouri and Southeast Illinois; and

WHEREAS, he has been a bridge builder, attempting to find common ground and community in a department with diverse interests; and

WHEREAS, he has entertained his students with songs in class, and worked hard to bring Christmas cheer to the halls of Grauel with his tireless caroling every Christmas season; and

WHEREAS, he always brought to the classroom a passion for teaching, a curiosity toward learning and a respect for students; and

WHEREAS, he has exemplified devoted service as a friend and mentor, not only to public school English teachers in Southeast Missouri, but also his faculty colleagues; and

WHEREAS, he has exemplified total commitment to Southeast Missouri State University, attending as a student and then returning as a professor;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Marcia Hendrix

WHEREAS, Marcia Hendrix has dedicated more than thirty years of service to Southeast Missouri State University; and

WHEREAS, she has faithfully served student-athletes as a Clerk in the Department of Athletics; and

WHEREAS, she has faithfully served students, faculty, staff, alumni, and the public by assisting in the Ticket Office of the Department of Athletics; and

WHEREAS, her cheerful attitude, genuine care for and dedication to Southeast Athletics and its student-athletes have earned her the sincere respect and affection of those she has so faithfully served; and

WHEREAS, she has worked to promote the missions of Southeast Athletics and the University; and

WHEREAS, she has become a part of the history and tradition of Southeast Athletics with her presence at over thirty years of contests and her untiring support of our student-athletes;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Brenda Johnson

WHEREAS, Dr. Brenda Johnson has dedicated twenty-nine years of faithful service to Southeast Missouri State University; and

WHEREAS, during those years, she has been an accomplished teacher of multiple courses, including Gerontology, Pathophysiology, Advanced Pathophysiology, and American Health Care Systems; and

WHEREAS, she has served the department, college, and University as a member, and/or chair, of a variety of committees and organizations, including the Undergraduate Student Affairs Committee, the Undergraduate and Graduate Curriculum Committees, and the Process Improvement Committee; and

WHEREAS, she has been largely responsible for the development, growth, and high quality of the undergraduate theory and clinical experiences in Gerontology; and

WHEREAS, she developed and maintained professional relationships with external clinical agencies for the Gerontology clinical experiences; and

WHEREAS, she served as the academic advisor and professional support for all students enrolled in the accelerated BSN program, assisting them, as non-traditional students, to navigate the academic system; and

WHEREAS, she has been, to those who are closest to her, a professional colleague, a career counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Robert (Bruce) King

WHEREAS, Bruce King has retired after twenty eight years and seven months of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as a general mechanic / licensed arborist; and

WHEREAS, he has worked faithfully beside co-workers and served the students, faculty and staff in efforts to keep the campus grounds safe and looking good; and

WHEREAS, he has demonstrated a commitment to excellence and safety through his completed arborist training and certification; and

WHEREAS, he was dedicated to quality and worked with management and his colleagues to ensure the campus was properly maintained; and

WHEREAS, he was always there to assist others when asked; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Norman E. Kinney

WHEREAS, Dr. Norman E. Kinney has served Southeast Missouri State University for thirty-four years as a Professor in the Department of Psychology; and

WHEREAS, he has had high-quality peer-reviewed publications and many conference presentations during his tenure; and

WHEREAS, he has been a leader in the incorporation of technology into the classroom and in developing online courses and University Studies courses; and

WHEREAS, he has provided a solid foundation in core areas of psychology for many students; and

WHEREAS, he was instrumental in bringing the attention of the University community to the problem of eating disorders and developed coursework and other activities to increase awareness; and

WHEREAS, he has consistently received strong and positive student evaluations of teaching; and

WHEREAS, he has provided extensive service on committees at all levels, including the Information Technology Committee, Faculty Senate Committees, promotion and tenure committees, and numerous Department committees; and

WHEREAS, he has been a long-time member of both the Graduate and Honors Faculty, has been a member of numerous thesis committees and has supervised many honors contracts; and

WHEREAS, he has served as Acting Chairperson of the Department of Psychology; and

WHEREAS, he has served as valued mentor and advisor for many students over the years; and

WHEREAS, he has been a valued resource for faculty and chairpersons alike;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this fifteenth day of April, Two Thousand Sixteen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Laura Knoeppel-Holbert

WHEREAS, Laura Knoeppel-Holbert has dedicated more than eleven years of service to Southeast Missouri State University as a student, alumna, and employee; and

WHEREAS, she has faithfully served students, faculty, and staff with tolerance, acceptance, and compassion as a Financial Aid Coordinator in the office of Student Financial Services; and

WHEREAS, she has been a strong example of a woman of faith which has guided her work and relationships with students, peers, faculty, and staff; and

WHEREAS, she successfully trained several employees and graduate assistants and served as a model of what it means to have a strong work ethic and integrity; and

WHEREAS, her motherly persona and knowledge of NCAA financial aid compliance led many athletes to her door for guidance and advice with their scholarships and personal matters; and

WHEREAS, she compiled financial aid data for numerous federal reports and national publications; and

WHEREAS, she was generous with her gardening and cooking talents to the benefit of her coworkers; and

WHEREAS, her dedication to service, and caring attitude have earned her the enduring respect and genuine affection of students, peers, and those she supervised;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Larry Lacey

WHEREAS, Larry Lacey is retiring after twenty-five years and eight months of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as support services lead, evening custodial supervisor, and general mechanic in Fleet; and

WHEREAS, he was instrumental in the development and implementation of the “Custodial Technician” certification and training program used today to train all University custodians; and

WHEREAS, he utilized the help of the Mass Media department to produce the first “Custodial 101” video utilized today in the orientation of all new University Custodial Staff; and

WHEREAS, he has set high standards in taking care of his work assignments, especially when it involves working with individuals of the University community; and

WHEREAS, he has exhibited a strong commitment to the University ensuring that set ups for campus events and routine moving and hauling were performed efficiently; and

WHEREAS, he has used his skills and expertise in maintaining University fleet vehicles and custodial equipment; and

WHEREAS, he has responded to extreme winter weather conditions on numerous occasions to ensure the safety of faculty, staff, and students; and

WHEREAS, he has provided excellent customer service, always going the extra mile to make sure customers are taken care of; and

WHEREAS, he has a ways demonstrated a positive attitude towards his co-workers, students, and faculty; and

WHEREAS, he will not only be missed professionally but personally as well. Morning talks before work will not be the same debating on how to solve the world’s problems without Larry!

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Violet Lashmet

WHEREAS, Violet Lashmet, has retired after sixteen years of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as custodian; and

WHEREAS, she has set high standards in taking care of her work assignments; and

WHEREAS, she was elected the Bargaining Unit Employee of the Year in 2010; and

WHEREAS, she has been well liked by her colleagues, students, and staff; and

WHEREAS, she has been a loyal team member and role model for her co-workers; and

WHEREAS, she has received a letter of commendation from faculty and staff in her work area for taking her job serious, being dependable, and a hard worker; and

WHEREAS, she has never had any problem with special requests that faculty or staff may have; and

WHEREAS, she has been a trusted friend and will be deeply missed by her colleagues, students, and friends; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Jerry Lee

WHEREAS, Jerry Lee has retired after nineteen years and ten months of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as Warehouse Journeyman; and

WHEREAS, he was dedicated to his work and ensured that inventory counts were accurate; and

WHEREAS, he would always speak his mind, and provide his opinion on a variety of topics; and

WHEREAS, Jerry was noted for providing tea and peanuts, and, willingly became a part of many fundraisers and charitable drives for staff, kids, and family; and

WHEREAS, he always provided a green thumb (except for cacti), which made all of the green plants in FM happy; and

WHEREAS, he was in charge of and ensured that toilet paper and paper towels were fully stocked for the University’s needs; and

WHEREAS, he leaves behind a large group of colleagues who will never forget him, who hold him in the highest regard both professionally and personally, and will always welcome him “home”;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Martha J. McBride

WHEREAS, Martha J. McBride has dedicated twenty-four years of service to Southeast Missouri State University; and

WHEREAS, she served Kent Library as manager of the Eastern Missouri Film Co-op, as manager of Access Services, and as Library Billing Specialist; and

WHEREAS, in her capacity as the Billing Specialist, she provided advice on, and ensured the functionality of, the billing process through implementation of two Integrated Library Systems; and

WHEREAS, she compiled library statistics for internal and national library reports, among them being the University’s Institutional Research, the Integrated Postsecondary Education Data System (IPEDS), an annual survey by the National Center for Education Statistics, and the Association of College & Research Libraries; and

WHEREAS, she worked closely with University Student Financial Services to ensure that billing issues were accurate and processed in a timely manner; and

WHEREAS, her attention to detail, her excellent record keeping, and caring attitude earned her the respect and admiration of her colleagues throughout the Library and across the campus; and

WHEREAS, she served as a mentor to many student employees by sharing her extensive knowledge of library processes, the history of Kent Library and of the University, and many life experiences; and

WHEREAS, she truly got to know many of the student employees in Kent Library, and her genuine concern for them was recognized and appreciated; and

WHEREAS, she now will be able to spend time doing exactly what she wants to do, when she wants;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administrator on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Gerald McDougall

WHEREAS, Dr. Gerald McDougall served nearly twenty-four years as Dean of the Donald L. Harrison College of Business, the longest tenure of any dean in the history of Southeast Missouri State University; and

WHEREAS, he twice served as Interim Provost and twice served as Interim Vice President for University Advancement and Interim Executive Director of the University Foundation; and

WHEREAS, at some point during his tenure, he supervised Extended Learning, the Missouri Innovation Corporation, International Programs, and Online Learning; and

WHEREAS, he was involved in construction decisions for Robert A. Dempster Hall; and

WHEREAS, he successfully led the College’s initial accreditation with the Association to Advance Collegiate Schools of Business and all subsequent reaccreditations; and

WHEREAS, his “Management by Walking Around” style contributed to open dialog between all internal stakeholders, and his fair and strong leadership has become a model of reference for behavior within the College; and

WHEREAS, his relationship-building efforts have provided student internships and employment opportunities, executives in residence, and faculty interaction with numerous professionals and companies; and

WHEREAS, he was a guiding force in the creation of the Catapult Creative House, now recognized as a model for integrating entrepreneurship across disciplines; and

WHEREAS, he never failed to encourage and praise faculty for any academic, professional, or personal achievements through hand-written congratulatory notes, and students could always expect hand-signed certificates for Deans List and other accomplishments; and

WHEREAS, his institutional knowledge and sage advice were invaluable to his fellow Deans, and his personality was a major contributor to the collegiality that has been a trademark of the Deans Council; and

WHEREAS, he facilitated and maintained strong undergraduate and graduate programs that have led to numerous national rankings; and

WHEREAS, he was a frequent contributor to discussions at Deans Council, Administrative Council, Academic Council, and any other forum in which he found himself; and
WHEREAS, he has exhibited steadfast loyalty to Southeast Missouri State University and its principles of shared governance and transparency;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Mary Collier Mims

WHEREAS, Mary Collier Mims has dedicated eight years of service to Southeast Missouri State University as an instructor in the Department of Music; and

WHEREAS, she has served as the department’s liaison to the College of Education; and

WHEREAS, she has mentored scores of Music Education students and music majors; and

WHEREAS, she has distinguished herself, recognized with the 2014 Outstanding Teaching Award in the College of Liberal Arts; and

WHEREAS, she has embodied the Teacher-Scholar Model with excellence in teaching and with presentations at conferences of the Missouri Music Educators Association; and

WHEREAS, she has coached many vocal students in the performance and music education programs; and

WHEREAS, she has accompanied students and worked with the Encore Chapter’s Junior Music Festival, always putting students at ease so they could do their best, and

WHEREAS, she served as an educator in the Cape Girardeau Public Schools for many years before joining the faculty at Southeast Missouri State University, and

WHEREAS, she has performed on faculty recitals in the Department of Music; and

WHEREAS, she has gone above and beyond the call of duty to match individual music education students to professional positions in the region; and

WHEREAS, she was always quick to volunteer to serve on department committees; and

WHEREAS, she served as a role model for our students; and

WHEREAS, she found a musical way to help us faculty understand the new acronyms being used in the recent revamping of the Music Education program, using excerpts from West Side Story to embed these in our memories — MoPTA, I just met a test named MoPTA; and

WHEREAS, she has been a trusted friend to us all;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Michael D. Parker

WHEREAS, Dr. Michael D. Parker has retired after dedicating twenty four years of service to Southeast Missouri State University in the Department of Social Work and as an administrator to various departments; and

WHEREAS, he has distinguished himself as an associate professor teaching, among other courses, Social Welfare Policy, Social Work Research, Social Work Practice, and Human Behavior in the Social Environment; and

WHEREAS, he has served as the Chair of the Department of Social Work (1992-2001; 2002-2014); and

WHEREAS, he has served as Associate Dean of the College Health and Human Services for ten years (1999-2000; 2002-2012); and

WHEREAS, he has served as Interim Dean of the College Health and Human Services (2000-2002); and

WHEREAS, he has served as Program Director of the Department of Social Work (August 2014-June 2015); and

WHEREAS, he has served as Coordinator for Academic Program Review, Office of the Provost (2006-2010); and

WHEREAS, he has served the Founding Director of the Institute for Children and Families (1993-1994); and

WHEREAS, he served as faculty advisor for the Social Work Club (1993 – 1995); and

WHEREAS, he worked with numerous professional and service organizations including United Way, Community Caring Council, Community Counseling Center, Big Brothers Big Sisters, and Court Appointed Special Advocates (CASA); and

WHEREAS, he seemed to always know what he wanted to achieve, both for himself and for individuals and/or organizations with which he was associated; and

WHEREAS, he served as an ambassador, a problem-solver, and role model for many by living a life of service;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twenty-fourth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Denise Pingel

WHEREAS, Denise Pingel has dedicated more nineteen years of service to Southeast Missouri State University as Greenhouse Manager; and

WHEREAS, she has faithfully served students, faculty, staff, alumni, deans, and administration as Charles L. Hutson Greenhouse Manager; and

WHEREAS, her dynamic personality, dedication to excellence, and cheerful and caring attitude have earned her the enduring respect and genuine affection of students, peers, faculty, and those she supervised; and

WHEREAS, her achievements include providing critical support to managing the greenhouse and serving the teaching mission of the Department of Agriculture; and

WHEREAS, she provided loyal and dedicated service to three chairpersons of the Department of Agriculture generating great respect for her talents, skills, and abilities to manage multiple tasks, numerous budgets, act as student mentor, and share her knowledge about a variety of subjects; and

WHEREAS, her relationships with students, faculty, staff and administrators have demonstrated the highest levels of integrity; and

WHEREAS, approximately 10,000 students have walked across the commencement stage that she artificially decorated;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Leslee Pollina

WHEREAS, Dr. Leslee Pollina has served on the faculty of Southeast Missouri State University for twenty-six years; and

WHEREAS, she has served as the Chair of the Department of Psychology for the last nine years; and

WHEREAS, during her tenure as chair she was responsible for replacing most of her faculty due to retirements; and

WHEREAS, under her capable leadership she was able to recruit a cohort of outstanding junior faculty; and

WHEREAS, she demonstrated her commitment to the institution by chairing the department of Modern Languages, Anthropology, and Geography on an interim basis for one year, and

WHEREAS, as department chair she was always conscientious about keeping department faculty informed, seeking input from her faculty about schedules and budget matters, and was always willing to lend support to her faculty; and

WHEREAS, she was highly supportive of student organizations; and

WHEREAS, she has been successful at creating an environment that is simultaneously nurturing and progressive; and

WHEREAS, she has worked diligently on behalf of and forcefully advocated for the development of the Master of Arts in Industrial/Organizational Psychology Program; and

WHEREAS, she is recognized by her faculty as an exceptionally hard working and dedicated chair; and

WHEREAS, she has been available and willing to address any questions or issues concerning teaching, professional growth, or service; and

WHEREAS, as a faculty member she brought to the department a scholarly awareness of issues associated with aging and later periods in the life span; and

WHEREAS, she is viewed by her faculty and chair colleagues as a team player;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. James (Jim) Ricks

WHEREAS, Dr. James (Jim) Ricks has dedicated thirty-four years of service to Southeast Missouri State University as a Professor of Marketing; and

WHEREAS, he has performed tirelessly to advance the mission of the Department of Management and Marketing, teaching the widest variety of courses and subjects year in and year out; and

WHEREAS, he faithfully served his department as a member of Faculty Senate for more than ten years; and

WHEREAS, he is known to all in his department as an affable and easy-going colleague, always ready to volunteer for special assignments, and always collegial and supportive in all phases of planning and decision-making; and

WHEREAS, he is appreciated by all in the Harrison College of Business for deep and meaningful discussions of current events in the faculty lounge; and

WHEREAS, he has earned not one, but two doctoral degrees in two academic fields; and

WHEREAS, he has a keen and abiding curiosity about business, economics, society, and culture and consistently brings his energy, his curiosity, and his perspective into the classroom; and

WHEREAS, he is an exemplary father who continues to encourage and support his children in their work and in their interests; and

WHEREAS, he gives love and affection generously, taking special pleasure in spending time with his grandchildren; and

WHEREAS, as an ordained minister, he devotes time each week to the emotional and spiritual needs of children; and

WHEREAS, he is a proper example of a gentleman of grand character, a gentleman of great wit, and a gentleman of soulful passion for his profession; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Cynthia Rivet

WHEREAS, Cynthia Rivet is retiring after eleven years and six months of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as custodian; and

WHEREAS, she has set high standards in taking care of her work assignments; and

WHEREAS, she has been an excellent worker; and

WHEREAS, she has been well liked by her colleagues, students, and staff; and

WHEREAS, she has been a loyal team member and roll model for her co-workers; and

WHEREAS she has been commended by the staff at the Cottonwood Treatment Center for her work and commitment in their area; and

WHEREAS, she has been a trusted friend and will be deeply missed by her colleagues, students, and friends;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Catherine G. Roeder

WHEREAS, Catherine G. Roeder is retiring after faithfully and effectively serving Southeast Missouri State University as a faculty member for nearly forty-five years; and

WHEREAS, during her tenure the University has had nine presidents and Kent Library has had eight directors/deans, and she was on campus when the University changed its name from Southeast Missouri State College to Southeast Missouri State University; and

WHEREAS, she has served as Coordinator of Technical Services (later renamed Bibliographic Control), as Unit Head for Bibliographic Control, and has graciously and competently served as Acting Director of Kent Library, and most recently as Interim Director/Dean; and

WHEREAS, she implemented and oversaw the conversion from the print card catalog to machine-readable records, which resulted in the first online catalog, followed by the online public access catalog and three different Integrated Library Systems; and

WHEREAS, over the years, Cathy provided leadership for Missouri libraries in cooperation and sharing of library resources, which resulted in creation of the Missouri Bibliographic Information User System, now called MOBIUS; and

WHEREAS, she has served diligently on a multitude of University, Faculty Senate and Kent Library committees; and

WHEREAS, she cheerfully relocated from office to office throughout Kent Library, always managing to find the perfect spot for her prized M&M dispenser; and

WHEREAS, she has been an avid supporter of local cultural arts and the River Campus theaters; and

WHEREAS, by virtue of her tenure at Kent Library, Cathy possesses a legendary understanding of the Kent Library collections, a strong historical perspective of where the Library has been and how it has come to where it is today, and a willingness to envision the future of Kent Library;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Alberta C. Sautter

WHEREAS, Dr. Alberta C. Sautter has dedicated almost twelve years of service to Southeast Missouri State University as a Professor in the College of Education and as a member of the graduate faculty; and

WHEREAS, she has distinguished herself as a Professor of Middle and Secondary Education teaching, among other courses, Theories of Learning and Management, Content Literacy Methods, Technology to Enhance Instruction, Methods of Effective Teaching, Introduction to Education as a Profession and supervised field experiences at all levels; and

WHEREAS, she has embodied the Teacher-Scholar Model with excellence in teaching and with seven scholarly publications and 40 peer-reviewed papers, presentations; and workshops; and

WHEREAS, she was recognized by the College of Education for Outstanding Scholarship and Outstanding Service; and

WHEREAS, she served from 2009 to 2014 on the Title III Grant Project analyzing the effect of inquiry based instructional strategies in biology and anatomy classes; and

WHEREAS, she served as member of a MoStep Teacher Education Institution Accreditation team; and

WHEREAS, she has served a total of nine years as an advisor and seven as the lead advisor for the local Alpha Eta chapter of the international education honorary, Kappa Delta Pi; and

WHEREAS, she served on the Kappa Delta Pi Constitution and Bylaws Committee at the international level; and

WHEREAS, she accompanied a total of 36 teacher candidates to 5 sessions of the Kappa Delta Pi Convocations from 2007 to 2015; and

WHEREAS, she received a Scholarship of Teaching and Learning Grant to study the effects of the use of a guidebook and individual student conference on the quality of the Teacher Work Samples; and

WHEREAS, she served as a curriculum consultant by reviewing Common Core lesson and unit plans for DESE’s Model Curriculum Project; and

WHEREAS, she participated in reorganizing and modifying the Department of Middle and Secondary Education’s curriculum to align with newly developed state and national teacher competencies; and

WHEREAS, she attended multiple international, national and local workshops and seminars to utilize research-based methodologies to enhance her teaching skills; and

WHEREAS, she served on numerous University level committees to include Faculty Senate, Program Review, University Studies, Governance (Chair), Grants and Research Funding, Grievance, Library Liaison, Academic Advising Council, Q3 Student Outcomes and Academic Affairs;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Gary Schenimann

WHEREAS, Gary Schenimann, is retiring after 37 years of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as a licensed Electrician Journeyman and Electrician Lead; and

WHEREAS, he has used his skills and experience to maintain the University’s electrical distribution system, fire alarm system and lighting; and

WHEREAS, he has responded to an extremely wide array of problems and situations on numerous occasions to help ensure that occupants of our facilities experience a physical environment that provides a high quality standard of living, working, teaching and learning; and

WHEREAS, due to his dedication and leadership, he has worked long hours both within his trade or providing support to other trades to support construction and renovation of facilities, and

WHEREAS, his high quality of workmanship, and ability to go the extra mile in making sure a job is done right the first time has contributed significantly to the quality of the unseen infrastructure of the University; and

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Diane Overby Sides

WHEREAS, Diane Overby Sides joined Southeast Missouri State University in 1990, when she became assistant director of University Relations and interim director of Publications, rising through the ranks and eventually being tapped to serve as associate to the president and secretary to the Board of Regents, serving under Presidents Kala Stroup, the late Bill Atchley, Dale Nitzsche, Ken Dobbins and Carlos Vargas, and orchestrating the investiture of President Dobbins, and the inaugurations of Presidents Nitzsche and Vargas; and

WHEREAS, she provided each of those presidents wise counsel, and, as a key member of the executive staff since 2008, has acted as a University spokesperson and drafted presidential remarks for thousands of University occasions; and

WHEREAS, during her service in University Relations, she supervised the department of Publications/Public Services, Video Services, Photography, News Bureau, Special Projects; advertising; marketing; launched the University’s first website; and guided University Relations to nearly 200 awards from regional and national marketing organizations; and

WHEREAS, Southeast’s internal and external marketing emphasis under her leadership played a substantial role in the University’s experiencing a 36 percent growth in enrollment from 8,816 students in 1990 to 11,978 in fall 2016; and

WHEREAS, during that same tenure and an unprecedented period of growth in Southeast’s history, she coordinated ribbon cuttings, building grand openings and dedications for more than 20 new or reconfigured University facilities; and

WHEREAS, she played an integral role in assisting the MODOT in 2003 in the grand opening of the Bill Emerson Memorial Bridge which now spans the Mississippi River at the entrance to Southeast’s River Campus; and

WHEREAS, she played a central role as Southeast retired the Indian/Otahkian athletic team nicknames and “Chief Sagamore” as its mascot, replacing them with the new “Redhawks” nickname and “Rowdy” mascot; and

WHEREAS, she was on a first name basis with federal and state legislators and their staffers as she planned numerous special events and federal earmark announcements, and coordinated multiple new legislator tours of the Southeast campus; and

WHEREAS, she spearheaded Family Weekend festivities for many years, including contracting with bands and local musicians and coordinating tailgates; and

WHEREAS, she served as the advisor to the Presidential Ambassadors for nearly two decades and in that capacity mentored hundreds of students who serve as Southeast greeters at presidential functions; and

WHEREAS, she served as a minority mentor and “mothered” her mentees as if they were her own children; and

WHEREAS, she served as the editor of the Alumni Signal, the forerunner to the Southeast Magazine; and

WHEREAS, she was known for her straight talk, grace under pressure, for her hutzpah to get things done, and for the occasional closed door staff meetings she liked to call “come to Jesus talks” to clear the air and set the record straight; and

WHEREAS, she has tirelessly given of her time and talent in service to more than 30 Southeast committees; and has represented the University well in countless civic activities and public appearances; and

WHEREAS, she worked with KFVS12 for many years to coordinate the “Heartland’s Best,” in which the area’s high school valedictorians are honored at Southeast each spring, and television spots are taped for summertime airing; and
WHEREAS, she has never forgotten her Bernie, Missouri, roots and has stayed true to her small town Bootheel stomping grounds, invoking her Southern twang finding a cherished place in her office for a small cotton bale and rooting on her revered Bernie Mules for which she was inducted into the Bernie, Missouri Public Schools Hall of Fame in 2010; and

WHEREAS she has balanced the demands of the University while serving admirably as the matriarch of her family, caring for her parents, children and grandchildren, cherishing every moment with them and her extended family; and

WHEREAS, she has been faithful in her stewardship of the public trust, and has demonstrated extraordinary dedication to the service of the University and its constituents;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. William E. Snell, Jr.

WHEREAS, Dr. William E. Snell, Jr. has served Southeast Missouri State for thirty-one years as a Professor in the Department of Psychology; and

WHEREAS, he has over 95 peer-reviewed publications and more than 120 conference presentations during his tenure; and

WHEREAS, he has been a leader in the incorporation of technology into the classroom and in developing online courses; and

WHEREAS, he has consistently received strong and positive student evaluations of teaching; and

WHEREAS, he has consistently received promotions and post-professorial merit; and

WHEREAS, he has provided extensive service on committees, including Grants and Research Funding Committee, promotion and tenure committees at the Department, College, and University levels, and numerous Department committees; and

WHEREAS, he has been a long-time member of both the Graduate and Honors Faculty, has been a member of numerous thesis committees and has supervised many honors contracts; and

WHEREAS, he has served as a statistical and research consultant for many faculty across University disciplines; and

WHEREAS, he has served as valued mentor and advisor for many students over the years; and

WHEREAS, he has been a valued mentor and resource for younger faculty;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Kevin D. Squibb

WHEREAS, Dr. Kevin D. Squibb has dedicated twenty-nine years of service to Southeast Missouri State University as Associate Professor; and

WHEREAS, he has served as the Audiologist for the Department of Communication Disorders; and

WHEREAS, he has served as Coordinator of Graduate Admissions and Graduate Advising for the department; and

WHEREAS, he has served as a research mentor and advisor for graduate students in the department; and

WHEREAS, he has served as a mentor for those students choosing to continue their education by pursuing a doctoral degree in audiology; and

WHEREAS, he has served as a mentor for junior faculty members, particularly through the promotion and tenure process; and

WHEREAS, he has distinguished himself as an expert in the area of Central Auditory Processing Disorders, providing evaluations for both children and adults in the region; and

WHEREAS, he has embodied the Teacher-Scholar Model with excellence in teaching and with numerous scholarly activities, including grants, presentations and publications; and

WHEREAS, he has provided the valuable service to the region of supervising students performing hearing screenings in the local parochial schools; and

WHEREAS, he intensively worked to ensure that the departmental goals always kept pace with national accreditation standards; and

WHEREAS, he designed the department's first blended course, first online course, and first upper-level University Studies course; and

WHEREAS, he has served the department in many versatile roles, including Faculty Senator, curriculum planner, strategic plan organizer, orientation director and author of many “major documents”; and

WHEREAS, he will always be remembered as the only one who brought handouts along when he met his colleagues for lunch;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Sarah J. Steinried

WHEREAS, Sarah J. Steinried has dedicated over twenty-two years of her life to serving Southeast Missouri State University; and

WHEREAS, she began her career at Southeast as a buyer, and was subsequently promoted to Purchasing Manager; and

WHEREAS, she has competitively bid practically every type of good and service imaginable to operate a University, including services for dining, banking, auditing, collection, printing, vending, charter bus, bond underwriting, medical/dental/vision/athletic accident/disability insurance, computers, radios, copiers, furniture, software, exercise equipment, scientific equipment, band uniforms, coal, and consultants; and

WHEREAS, she began her Southeast career learning and using the CUF system, lived through the Y2K switch to Advantage Financial, and begin the arduous process in 2004 to competitively bid, learn, implement, and train others on the Banner Finance system; and

WHEREAS, she has signed tens of thousands of purchase orders, contracts, sole-source agreements, issued hundreds of RFP's and IFB's, served on an untold number of committees, developed numerous forms, and written too many policies and procedures to count; and

WHEREAS, she has hired and trained dozens of full-time, student, and temporary employees; and

WHEREAS, she has graciously listened to many creative stories from departmental end users regarding why items could not be bid, the situation was an "emergency", and "the president said this needed to be done right away"; and

WHEREAS, she lived through the multi-year state of Missouri audits with no findings for her area of responsibility, numerous annual fixed asset reconciliations, and twenty-two annual fiscal year-end close-out periods; and

WHEREAS, she leaves behind coworkers and many colleagues within the University and Cape Girardeau community who hold her in the highest regard for her dedication to the Purchasing Department and Southeast Missouri State University;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudston

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Alice Strange

WHEREAS, Dr. Alice Strange has dedicated thirty-four years of service to Southeast Missouri State University as a Professor of French; and

WHEREAS, she has taught all levels of French language as well as French culture and literature and has single-handedly sustained all classes in the French language program for the past seven years; and

WHEREAS, she has been the recipient of numerous scholarships and grants funded by the National Endowment for the Humanities, the French Embassy, and the French Government; and

WHEREAS, she was named by the French Government “Chevalier de l’Ordre des Palmes Académiques” in recognition of her outstanding service in teaching French language and culture; and

WHEREAS, she was the founding Faculty Advisor in 1984 of Southeast Chapter of Phi Eta Sigma National Honor Society for first-year students and advised the organization for twenty-seven years, honoring hundreds of students at annual induction ceremonies; and

WHEREAS, she successfully organized and led students in Study Abroad courses to France and has been a mentor and advisor to students studying at Southeast’s exchange University in France; and

WHEREAS, she served as her department’s Library Liaison during her entire thirty-four years of service at Southeast, demonstrating a sustained commitment to building Kent Library’s collection; and

WHEREAS, she has effectively served on committees in her department, college, and the institution and has been recognized by the College of Liberal Arts for her Outstanding Service; and

WHEREAS, she has served for over twenty-five years as a book reviewer for The French Review, the quarterly journal of the American Association of Teachers of French, publishing over sixty reviews to date; and

WHEREAS, she has been greatly appreciated for her support of the visual and performing arts on campus; and

WHEREAS, she diligently served as the departmental historian and grammarian, investing countless hours assisting her colleagues in their duties and mentoring new faculty; and

WHEREAS, she has served the larger academic community through her publications and professional presentations; and

WHEREAS, she has provided invaluable service to the community through her visits to area schools and gratis translations for individuals and organizations; and

WHEREAS, she has shown kindness and compassion to her colleagues in moments of celebration and need;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudton

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Susan Swartwout

WHEREAS, Dr. Susan Swartwout has dedicated twenty years of service to Southeast Missouri State University as a Professor, teaching, among other courses, Contemporary American Poetry - Outlaws and Angels, Fiction and the Human Experience, Advanced Creative Writing, Editing and Research, and Advanced Publishing; and

WHEREAS, she created and built a thriving University Press from the ground up, using only two pencils, an empty cigar box and three sheets of paper; and

WHEREAS, she has served as the Coordinator of the Journey Student Reading Series twice monthly for fifteen years (1997-2022); and

WHEREAS, she was instrumental in the creation of the MA in Professional Writing, and served as the Graduate Coordinator of that program for two years (2014-2016); and

WHEREAS, she knew the Faculty Handbook more thoroughly than most people know their own children; and

WHEREAS, she has served as the Director of the Nilsen Endowment Visiting Writers Series and Master's Scholarships for two years (2014-2016); and

WHEREAS, she has been the Co-Director of Radical Writes: the Midwest Graduate Students Conference on Writing for five years (2011-2016); and

WHEREAS, she has served as Director of Publishing Internships for fifteen years (2001-2016); and

WHEREAS, she coordinated the Multicultural Writers' Series at Southeast for thirteen years (1997-2010); and

WHEREAS, she has edited multiple volumes of the collection Proud to Be: Writing by American Warriors; and

WHEREAS, she is the author of the wonderful poetry collections Uncommon Ground, Freaks and Odd Beauty, Strange Fruit; and

WHEREAS, she gives her poems the most incredible titles, such as "Elvis, Back Away from the Bacon," "The Good Woman Travels Light," "Tornado Alley is No Oz" and "English Is Dead as Latin or French or Physics or Doonails"; and

WHEREAS, she has exemplified collegiality and professionalism across the University as a friend and mentor; and

WHEREAS, she daily did the work of a dozen people, and faced challenges with the strength of a hundred;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Judith Thurston

WHEREAS, Judith Thurston has dedicated eleven years of service to Southeast Missouri State University as an Instructor in the Elementary Education program; and

WHEREAS, she has served the Southeast Missouri State University regional campuses of Sikeston, Malden and Kennett during those years; and

WHEREAS, she has devoted herself to education in the Bootheel region, with 31 years’ teaching experience in the Bernie and Kennett School Districts; and

WHEREAS, she earned a Specialist in Educational Administration degree from Southeast Missouri State University; and

WHEREAS, she has been a supportive faculty member in the Department of Elementary, Early and Special Education, serving on the Elementary Education committee; and

WHEREAS, she has been an active member of Kappa Delta Pi, the Association of Supervision and Curriculum Development, the International Literacy Association and the Missouri State Reading Association; and

WHEREAS, she has served as the Chapter Counselor for the regional campus Kappa Delta Pi student organization; and

WHEREAS, she has driven hundreds and thousands of miles over the years supervising her education students in their elementary classroom field placements; and

WHEREAS, she has been an advocate for the needs of the regional campus students; and

WHEREAS, she has been committed to educating the next generation of teachers for the Bootheel region; and

WHEREAS, she has helped hundreds of students in the Bootheel region achieve their career dreams of becoming a teacher; and

WHEREAS, she can now enter any school in the Bootheel area and find someone who is a former student of hers;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Larry Underberg

WHEREAS, Dr. Larry Underberg has dedicated nearly nineteen of service to Southeast Missouri State University as a Professor of and Director of Forensics, continuing our long, rich tradition of debate—including taking our team to a national title; and

WHEREAS, he has distinguished himself as a Professor of Communication Studies for thirty years teaching, among other courses, Public Speaking, Argumentation, Persuasion, Political Communication, Speechwriting, Music & Social Protest, and Nonverbal Communication—watching several students go on to earn advanced degrees and distinguished careers in teaching, politics, and law; and

WHEREAS, he impressed students not only with his knowledge and intellect, but also his wardrobe—especially his vests, suspenders, and an oh-so-bold Paisley sport coat

WHEREAS, he has implemented class projects designed to bring important issues into the classroom as well as facilitate healthy dialogue/deliberation in the greater community; and

WHEREAS, he brought renowned scholars to campus, such as Stephen Hartnett, and noteworthy activists from our sociopolitical past, such as Bobby Seale; and

WHEREAS, he faithfully served as the department’s devil’s advocate, prompting his colleagues to ponder carefully before acting; and

WHEREAS, for 12 years he coordinated Tunes at Twilight, a community concert series that brought gifted musicians and singers to Cape and built a lasting tradition that will continue to regale the hearts and souls of people from the community, and for which he received the “Mayor’s Proclamation,” the “Melvin Gately Award of Distinction,” the Old Town Cape “Volunteer Service Award” and “Volunteer of the Year,” the Missouri Main Street Association’s “Top Missouri Community Program,” and the Missouri State Senate “Resolution of Recognition,” and

WHEREAS, for the various professional awards he received, most notably the Central States Communication Association’s “Outstanding Contribution to Debate and Forensics,” the National Educational Debate Association’s “Lifetime Achievement Award,” and the College of Liberal Arts’ 2013 “Outstanding Service Award” at Southeast Missouri State University, and

WHEREAS, he ended his career on a high note, receiving praise from colleagues and students alike for not coasting into retirement but doing serious committee work, landing a book contract with a top publisher, and delivering a high-quality experience in the classroom and as an advisor; and

WHEREAS, he was always careful to encourage his colleagues to “let the good times roll”;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. John Wade

WHEREAS, Dr. John Wade has dedicated twenty years of faithful and generous service to Southeast Missouri State University; and

WHEREAS, he has been an outstanding classroom teacher of criminal justice, particularly in the areas of criminology, deviant behavior, criminal justice theory and statistics, for thousands of students; and

WHEREAS, he served as Chairperson of the Department of Criminal Justice as an outstanding leader and administrator; and

WHEREAS, he served as Graduate Coordinator of the Department of Criminal Justice & Sociology as an outstanding leader and administrator; and

WHEREAS, he has chaired and served on numerous thesis and other capstone committees for graduate students in Criminal Justice; and

WHEREAS, he has provided expert and invaluable assistance to the graduate assistants as a much valued and highly regarded mentor; and

WHEREAS, he has served his department, college, and University as a member, and often chair, of many committees and organizations; and

WHEREAS, for many years, he has served as the much needed institutional memory of his department; and

WHEREAS, he has provided invaluable service as a volunteer in correctional programs to aid and benefit prisoners in area institutions; and

WHEREAS, for two decades, he has been to all who know him a consummate professional, a willing colleague, a wise counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Candide Walton

WHEREAS, Dr. Candide Walton has retired after dedicating fifteen years of service to Southeast Missouri State University to the Department of Mathematics and as a dual appointee in Middle and Secondary Education; and

WHEREAS, she served 33 years as a public school teacher and has inspired hundreds to become teachers; and

WHEREAS, she was a leader in mathematics education within the University, region, and state; and

WHEREAS, she was always willing to help no matter the project and a calming influence in the eye of a storm; and

WHEREAS, she kept the roads hot driving tirelessly back and forth to work on a daily basis; and

WHEREAS, she served on numerous department committees from promotion and tenure advisory to scholarship; and

WHEREAS, she was NOT the department’s best navigator, but she could always find a good glass of wine; and

WHEREAS, she was always very well dressed and knew how to pack her closet into two suitcases when traveling to a conference; and

WHEREAS, she was a trailblazer by being the first in the department to Skype into departmental faculty meetings; and

WHEREAS, she will be the author of a great geometry book someday; and

WHEREAS, she was part of the great redesign which added co-requisite courses to an already existing pathway course for education majors; and

WHEREAS, she was an excellent colleague, a great friend, a forgiving traveling partner, and a wonderful person;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Margaret Waterman

WHEREAS, Dr. Margaret Waterman has dedicated twenty one years of service to Southeast Missouri State University in the Biology Department; and

WHEREAS, she is an internationally known educator; she was invited to speak in Paris, Singapore, India, South Africa, China, and South America on numerous occasions, and greatly promoted the reputation of Southeast Missouri State University abroad; and

WHEREAS, she was a driving force in the Title III grant application and execution, and Magill Hall has been changed forever for the good; and

WHEREAS, she brought teaching technology and equipment to the highest level that the Biology Department has experienced; and

WHEREAS, she received major NSF grants for nearly $750,000 that boosted the prestige of our university; and

WHEREAS, she was a longtime member of the Teaching Fellows for the Center for Scholarship in Teaching and Learning; she shaped the teaching effectiveness of scores of faculty; and

WHEREAS, she partnered with her dear colleague Ethel Stanley, championed case-based learning through the BioQuest Consortium; and

WHEREAS, she wrote many SPA, NCATE and DESE reports for accreditation; and

WHEREAS, she had over 30 peer reviewed publications (including two books) and conducted over 40 presentations at professional meetings; and

WHEREAS, she provided summer workshops for the Singapore National Institute for Education in Singapore from 2011 to 2016; and

WHEREAS, she is a cordial and gracious individual, she and her husband Steve Hoffman opened their home on a number of occasions for holiday celebrations; and

WHEREAS, she is known for her Yule log cake with meringue mushrooms;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dr. Paul J. Watkins

WHEREAS, Dr. Paul J. Watkins is retiring after serving as a member of the College of Education at Southeast Missouri State University for fifteen years; providing dedicated service as the Director of Student Teaching for five years and as a Professor of Educational Leadership in the Department of Educational Leadership and Counseling; and

WHEREAS, his illustrious 45 years as an educator in the state of Missouri entails serving as an English teacher, Elementary and Middle School Assistant Principal, Elementary Principal, Director of Elementary Schools, Director of the Southeast Regional Professional Development Center (RPDC), Director of Student Teaching, Professor, and Coordinator of the Cooperative Ed.D. with the University of Missouri and Southeast Missouri State University; and

WHEREAS, he is a Transformational Leader, “Principal Extraordinaire,” and “Technology-in-schools Pioneer”; these attributes impacted the lives of thousands and many of his students are successful school administrators and exceptional educational leaders; and

WHEREAS, he embraces the intersectionality of teaching, research, and service as a way to mentor junior faculty, doctoral students, and even a new department chair; his commitment to the university is evident in his service as Chair of the Promotion and Tenure Committee, Program Coordinator for Educational Leadership, College Assessment Committee and numerous other department, college, and university committees that are too numerous to list; and

WHEREAS, he has been involved in various statewide initiatives to include serving on the executive board of the Missouri Professors of Educational Administration, President of the Southern Regional Council on Education Administration, and as a 4th Cycle MSIP Team Member for the Department of Elementary and Secondary Education (DESE); and

WHEREAS, believing in collaboration has a means to building relationships, he has authored and/or coauthored fifteen book chapters and/or journal articles; thirty conference presentations, and facilitated five major grant projects; being very modest, we know he has contributed more than what is evidence on the Record of Service or CV; and

WHEREAS, he has served his country as a member of the United States Navy; he is also an alum of Southeast having received his Bachelor of Science in 1972 with a major in English and a minor in History; he also received his Masters of Arts in Teaching from Southeast in 1975 with an emphasis in English; and

WHEREAS, he is a husband, father, and grandpa who loves his family very much; and loves to play with his technological tools; now he will be able to spend well deserved amounts of time with family and friends to work on projects of his choosing which include talking to Siri and Echo;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

J. Robert Willingham

WHEREAS, J. Robert Willingham is retiring after faithfully and effectively serving Southeast Missouri State University as a faculty member for nearly forty-five years; and

WHEREAS, during his tenure the University has had nine presidents and Kent Library has had eight directors/deans, and he was on campus when the University changed its name from Southeast Missouri State College to Southeast Missouri State University; and

WHEREAS, he was Print Cataloger for nearly three years and Audiovisual Materials Cataloger for nearly forty-two years; and

WHEREAS, he served as co-sponsor for Alpha Beta Alpha, Psi Chapter, for students in the Library Science program; and

WHEREAS, he was Faculty Advisor for the Dept. of Learning Resources, a division of the Missouri Department of Elementary and Secondary Education, which included many of the school librarians in school districts throughout Southeast Missouri; and

WHEREAS, he provided cataloging for all formats of audiovisual materials, including: 16mm films, 35mm filmstrips, vinyl records, sound cassettes, slides, U-Matic and VHS videocassettes, DVDs, models, multi-media kits, games, and audiobooks; and

WHEREAS, he cataloged over 10,790 VHS videocassettes and over 5,500 DVDs, and hundreds of university masters theses and creative projects, and specialist reports; and

WHEREAS, thousands of his original cataloging records have been uploaded over the years to OCLC, thus making them available for use by libraries around the world in their catalogs; and

WHEREAS, he shared his cataloging experience and expertise with the OCLC Expert Community program whereby local catalogers edit and improve existing catalog records to benefit other libraries; and

WHEREAS, he participated in transitioning Kent Library from a print card catalog to an online catalog that is available to anyone with access to the Internet; and

WHEREAS, he served two terms as the library representative to the Faculty Senate (1982-1985 and 1997-2000); and

WHEREAS, his office accommodated several philodendron plants running wild and a large collection of John Deere farm tractor keepsakes, thereby creating a subtropical rainforest with a farming theme;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Gevonna (Darlene) Young

WHEREAS, Gevonna (Darlene) Young has dedicated more than sixteen years of service to Southeast Missouri State University; and

WHEREAS, she has faithfully served students, faculty, staff, alumni, deans, and administration as the Senior Administrative Assistant at Southeast Missouri State University - Malden; and

WHEREAS, her dynamic personality, dedication to excellence, and cheerful and caring attitude have earned her the enduring respect and genuine affection of students, peers, supervisors, and those she supervised; and

WHEREAS, her many achievements include providing critical support to a vast number of students, ensuring student retention and degree completion; and

WHEREAS, she has worked to promote the mission of the University and its institutional purposes through her delivery of computer workshops to students, faculty and staff – ensuring that “Computers Don’t Byte”, and

WHEREAS, she provided loyal and dedicated service to three Directors of the Malden Regional Campus, generating great respect for her talents, skills, and abilities to manage multiple tasks and numerous budgets – always having them “covered”;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Seventeen.

Jay B. Knudtson

President, Board of Regents
Southeast Missouri State University
I. Motion to be Considered:

Approve the Five-year Academic Calendar for academic years 2018-2022.

II. Background:

The Five-year Academic Calendar was last updated on February 26, 2016. At that time, acting on a recommendation following campus-wide input, the Board moved Fall Break from mid-October to coincide with the week of Thanksgiving for all five planning years. The attached Five-year Academic Calendar continues that structure, as approved by Faculty Senate on February 8, 2017. As indicated by the annotated version (Attachment 1), the calendar adds additional clarity on when university offices are closed versus no classes being in session.
FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 17-A-5

Approved by Faculty Senate
February 8, 2017

BRIEF SUMMARY: This bill adds the 2021-2022 academic year to the five-year calendar. Only holidays which impact classes are included in this calendar. Consult the President’s website for a full list of University Holiday observances.

FIVE-YEAR ACADEMIC CALENDAR 2018-2022

BE IT RESOLVED THAT: The following calendar be adopted for Southeast Missouri State University.

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start of Classes</td>
<td>Aug. 21</td>
<td>Aug. 20</td>
<td>Aug. 19</td>
<td>Aug. 24</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Labor Day (no classes, University closed)</td>
<td>Sept. 4</td>
<td>Sept. 3</td>
<td>Sept. 2</td>
<td>Sept. 7</td>
<td>Sept. 6</td>
</tr>
<tr>
<td>Fall/Thanksgiving Break (no classes, University remains open Mon.-Wed.)</td>
<td>Nov. 20-24</td>
<td>Nov. 19-23</td>
<td>Nov. 25-29</td>
<td>Nov. 23-27</td>
<td>Nov. 22-26</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Semester</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MLK Day (no classes, University closed)</td>
<td>Jan. 15</td>
<td>Jan. 21</td>
<td>Jan. 20</td>
<td>Jan. 18</td>
<td>Jan. 17</td>
</tr>
<tr>
<td>Second 8-week Term Begins</td>
<td>Mar. 8</td>
<td>Mar. 7</td>
<td>Mar. 12</td>
<td>Mar. 11</td>
<td>Mar. 10</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>------------</td>
<td>------------</td>
<td>------------</td>
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<td>------------</td>
</tr>
<tr>
<td>Spring Break (no classes, University remains open)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Designated Holiday (no classes, University closed)</td>
<td>Mar. 30</td>
<td>Apr. 19</td>
<td>Apr. 10</td>
<td>Apr. 2</td>
<td>Apr. 15</td>
</tr>
<tr>
<td>Final Exams</td>
<td>May 7-11</td>
<td>May 6-10</td>
<td>May 11-15</td>
<td>May 10-14</td>
<td>May 9-13</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 12</td>
<td>May 11</td>
<td>May 16</td>
<td>May 15</td>
<td>May 14</td>
</tr>
<tr>
<td><strong>Summer Terms</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Year</strong></td>
<td>2018</td>
<td>2019</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
</tr>
<tr>
<td>Start of 1st 4, 1st 6 and 12 week sessions</td>
<td>May 15</td>
<td>May 14</td>
<td>May 19</td>
<td>May 18</td>
<td>May 17</td>
</tr>
<tr>
<td>End of 1st 4 week session</td>
<td>Jun. 8</td>
<td>Jun. 7</td>
<td>Jun. 12</td>
<td>Jun. 11</td>
<td>Jun. 10</td>
</tr>
<tr>
<td>Independence Day (no classes, University closed)</td>
<td>Wednesday July 4</td>
<td>Thursday July 4 (observed)</td>
<td>Friday July 3 (observed)</td>
<td>Monday July 5 (observed)</td>
<td>Monday July 4</td>
</tr>
<tr>
<td>2nd 4, 2nd 6, 8 and 12 week session classes meet Monday due to Independence Day</td>
<td>Jul. 2</td>
<td>Jul. 1</td>
<td>Jul. 6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>End of 2nd 4 week session</td>
<td>Jul. 6</td>
<td>Jul. 5</td>
<td>Jul. 10</td>
<td>Jul. 9</td>
<td>Jul. 8</td>
</tr>
<tr>
<td>Final Exams for 3rd 4, 2nd 6, 8 and 12 week sessions</td>
<td>Aug. 2-3</td>
<td>Aug. 1-2</td>
<td>Aug. 6-7</td>
<td>Aug. 5-6</td>
<td>Aug. 4-5</td>
</tr>
</tbody>
</table>

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**Action**

- Introduced to Senate: 1/25/2017
- Second Senate Meeting: 2/8/2017
- Faculty Senate Vote: 2/8/2017
- President's Review: 4/25/2017
- Board Action
FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 17-A-5

BRIEF SUMMARY: This bill adds the 2021-2022 academic year to the five-year calendar.
Only holidays which impact classes are included in this calendar. Consult the President’s website
for a full list of University Holiday observances.

Approved by Faculty Senate
February 8, 2017

FIVE-YEAR ACADEMIC CALENDAR 2018-2022

BE IT RESOLVED THAT: The following calendar be adopted for Southeast Missouri State
University.

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start of Classes</td>
<td>Aug. 21</td>
<td>Aug. 20</td>
<td>Aug. 19</td>
<td>Aug. 24</td>
<td>Aug. 23</td>
</tr>
<tr>
<td>Labor Day (no classes, University closed)</td>
<td>Sept. 4</td>
<td>Sept. 3</td>
<td>Sept. 2</td>
<td>Sept. 7</td>
<td>Sept. 6</td>
</tr>
<tr>
<td>Fall/Thanksgiving Break (no classes, University remains open Mon.-Wed.)</td>
<td>Nov. 20-24</td>
<td>Nov. 19-23</td>
<td>Nov. 25-29</td>
<td>Nov. 23-27</td>
<td>Nov. 22-26</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Semester</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Year</td>
<td>2018</td>
<td>2019</td>
<td>2020</td>
<td>2021</td>
<td>2022</td>
</tr>
<tr>
<td>MLK Day (no classes, University closed)</td>
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<td>Jan. 20</td>
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<tr>
<td>Second 8-week Term Begins</td>
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<td>Mar. 7</td>
<td>Mar. 12</td>
<td>Mar. 11</td>
<td>Mar. 10</td>
</tr>
<tr>
<td>Spring Break (no classes, University remains open)</td>
<td>Mar. 12-16</td>
<td>Mar. 11-15</td>
<td>Mar. 16-20</td>
<td>Mar. 15-19</td>
<td>Mar. 14-18</td>
</tr>
<tr>
<td>Designated Holiday (no classes, University closed)</td>
<td>Mar. 30</td>
<td>Apr. 19</td>
<td>Apr. 10</td>
<td>Apr. 2</td>
<td>Apr. 15</td>
</tr>
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<td>Final Exams</td>
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<td>May 11-15</td>
<td>May 10-14</td>
<td>May 9-13</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 12</td>
<td>May 11</td>
<td>May 16</td>
<td>May 15</td>
<td>May 14</td>
</tr>
</tbody>
</table>

**Summer Terms**

| Year | 2018 | 2019 | 2020 | 2021 | 2022 |
| Start of 1st 4, 1st 6 and 12 week sessions | May 15 | May 14 | May 19 | May 18 | May 17 |
| End of 1st 4 week session | Jun. 8 | Jun. 7 | Jun. 12 | Jun. 11 | Jun. 10 |
| Independence Day (no classes, University closed) | Wednesday July 4 | Thursday July 4 | Friday July 3 (observed) | Monday July 5 (observed) | Monday July 4 |
| 2nd 4, 2nd 6, 8 and 12 week session classes meet Monday due to Independence Day | Jul. 2 | Jul. 1 | Jul. 6 | | |
| End of 2nd 4 week session | Jul. 6 | Jul. 5 | Jul. 10 | Jul. 9 | Jul. 8 |
| Final Exams for 3rd 4, 2nd 6, 8 and 12 week sessions | Aug. 2-3 | Aug. 1-2 | Aug. 6-7 | Aug. 5-6 | Aug. 4-5 |

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**Action**

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduced to Senate</td>
<td>1/25/2017</td>
</tr>
<tr>
<td>Second Senate Meeting</td>
<td>2/8/2017</td>
</tr>
<tr>
<td>Faculty Senate Vote</td>
<td>2/8/2017</td>
</tr>
<tr>
<td>President’s Review</td>
<td>4/25/2017</td>
</tr>
<tr>
<td>Board Action</td>
<td></td>
</tr>
</tbody>
</table>
I. Motion to be Considered:

Recommend approval of the following changes to Academic Programs:

- Program Deletion – Master of Arts in Career Counseling

II. Background:

Program Deletion – Master of Arts in Career Counseling
The Department of Education Leadership and Counseling in the College of Education is proposing to delete the Master of Arts in Career Counseling.

The program of study within the Master of Arts in Career Counseling was designed to train potential counselors for a variety of Career Counseling settings within secondary and higher education. Over a five-year period (2010-2015) the Masters of Arts in Career Counseling only admitted one (1) student. That student successfully completed the program and graduated in December 2016. Because of a lack of enrollment, the Department of Educational Leadership and Counseling recommends ending this program.

Recommended By:  
Student Government  
Faculty Senate  
Administrative Council  
VP, Finance & Admin.  
VP, University Advancement  

Chairperson  
Dean  
Academic Council  
Provost  
President

Board Action on:  
Motion By:  
Second By:  
Vote: Yeas: _____ Nays: _____  

Postpone:  
Amend:  
Disapprove:  
Approve:  
Secretary:  
PROGRAM CHANGE FORM

1. Submitted by: Southeast Missouri State University
   Name of Institution

2. Type of Program Change (Check all that apply to same program)
   Title change only
   Combination program created out of closely allied existing programs
   Option(s) added to existing program (attach curriculum for option)
   Addition of single-semester certificate program (C0) to existing parent degree (15 CH or less)
   Addition of one-year certificate program (C1) developed from existing parent degree (30-40 CH)
   Addition of free-standing single-semester certificate program
   X Delete program
   Delete option
   Place program on “Inactive Status” list
   Other (attach description)

a) In the left section of the table below, place the program (and options) as they currently appear in the
   MDHE inventory.
b) In the right section, place the program (and options) as they would appear after changes have been
   approved.
c) For certificates, place the title, degree and CIP for the parent program in the left section

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Program after the Proposed Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Degree</td>
</tr>
<tr>
<td>Career Counseling</td>
<td>Master of Arts</td>
</tr>
</tbody>
</table>

3. Attach a copy of “before and after” curriculum, as applicable, and a rationale for the proposed
   change.

4. Intended date of program change, additional options, or “Inactive Status”: Spring 2017

AUTHORIZATION

Dr. Karl Kunkel, Provost
Signature: KDRK
Date: 3/4/2017

Dr. C. P. Gause, Chair-Dept. of ELC
Telephone Number: (573) 651-2417

Person to Contact for More Information

www.dhe.mo.gov • info@dhe.mo.gov
205 Jefferson Street, P. O. Box 1469, Jefferson City, MO 65102 • (573) 751-2361 • (800) 473-6757 • Fax (573) 751-6635
### Career Counseling Curriculum

<table>
<thead>
<tr>
<th>Before Change</th>
<th>After Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MASTER OF ARTS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>CAREER COUNSELING (MA)</strong></td>
<td>Program Deleted</td>
</tr>
<tr>
<td><strong>48 Hours Required</strong></td>
<td></td>
</tr>
<tr>
<td><strong>3.25 GPA Required</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Counseling Core:</strong></td>
<td></td>
</tr>
<tr>
<td>CP610 Counseling Orientation and Ethics (3)</td>
<td></td>
</tr>
<tr>
<td>CP611 Developmental Theories (3)</td>
<td></td>
</tr>
<tr>
<td>CP612 Counseling Theories (3)</td>
<td></td>
</tr>
<tr>
<td>CP613 Soc &amp; Cultural Aspects of Counseling (3)</td>
<td></td>
</tr>
<tr>
<td>CP614 Counseling Skills (3)</td>
<td></td>
</tr>
<tr>
<td>CP615 Career Development (3)</td>
<td></td>
</tr>
<tr>
<td>CP616 Group Counseling (3)</td>
<td></td>
</tr>
<tr>
<td>CP617 Assessment in Counseling (3)</td>
<td></td>
</tr>
<tr>
<td>CP631 Crisis Intervention and Consultation (3)</td>
<td></td>
</tr>
<tr>
<td>CP643 Psychodiagnostics and Treatment (3)</td>
<td></td>
</tr>
<tr>
<td>CP680 Counseling Practicum (3)</td>
<td></td>
</tr>
<tr>
<td>GR691 Methods of Research (3)</td>
<td></td>
</tr>
<tr>
<td><strong>Career Counseling Major</strong></td>
<td></td>
</tr>
<tr>
<td>CP626 Advanced Career Counseling (3)</td>
<td></td>
</tr>
<tr>
<td>CP685 Internship-Career (3)</td>
<td></td>
</tr>
<tr>
<td><strong>Choose 6 hours from the following:</strong></td>
<td></td>
</tr>
<tr>
<td>CP682 Internship- Elementary (3)</td>
<td></td>
</tr>
<tr>
<td>CP683 Internship- Secondary (3)</td>
<td></td>
</tr>
<tr>
<td>CP684 Internship- School Counseling (3)</td>
<td></td>
</tr>
<tr>
<td>CP686 Internship- Mental Health (3)</td>
<td></td>
</tr>
<tr>
<td>CP687 Internship- Mental Health (3)</td>
<td></td>
</tr>
</tbody>
</table>

**Rationale for Deleting the Master of Arts in Career Counseling**

The program of study within the Master of Arts in Career Counseling was designed to train potential counselors for a variety of Career Counseling settings within Secondary and Higher Education arenas. Over a five-year period (2010-2015) the Masters of Arts in Career Counseling only admitted one (1) student. That student successfully completed their program and graduated in December 2016. Because of a lack of enrollment and few resources; the Department of Educational Leadership and Counseling recommends ending this program.
Colten A. Peterson
capeterson1s@semo.edu 418 S. Spring St. Apt. A Cape Girardeau, MO 63703 918-577-8226

Education
Southeast Missouri State University
Bachelor of Science: Physics
Bachelor of Science: Engineering Physics (Mechanical Applications)
• Applied Mathematics Minor (Completed)
• Major GPA 4.0, Cumulative GPA 3.972
Anticipated Graduation Date: May 2017

Research
NASA Student Airborne Research Program at Armstrong Flight Research Center: Palmdale, California
Summer 2016
Mentors: Dr. Raphael Kudela and Jesse Bausell (Ocean Sciences Department, UC Santa Cruz)
• Investigated the relationship between 6SV atmospheric correction aerosol distribution parameters and the accuracy of chlorophyll-a retrieval in coastal ecosystems

NSF-funded Research Experience for Undergraduates (REU) at University of Nebraska-Lincoln
Summer 2015
Mentor: Dr. Ming Han (Department of Electrical Engineering, Scott Engineering Center)
• Characterized the pressure response of Fiber Bragg Grating optical pressure sensors
• Investigated the effects of fiber-side hole geometry on the pressure response and temperature stability of the sensors

Research Assistant: Southeast Missouri State University
Spring 2016
Mentor: Dr. Ali Abu-Nada (Department of Physics and Engineering Physics)
• Modified Steane Code to reduce logical error rates in quantum information circuits
• Produced Monte Carlo simulations using Linux OS and a remotely operated computer cluster

Research Assistant: Southeast Missouri State University
Fall 2016
Mentor: Dr. Santanu Ghosh (Department of Physics and Engineering Physics)
• Designed and produced a bio-nanotechnological research instrument that excites iron and gold nanoparticles simultaneously in a flowing solution (filing patent)
• Investigated relationships between input parameters and photo-magnetic excitation of nanoparticles

Presentations

Peterson, C. “My Experience with NASA Earth Science Research and How It Applies to YOU”. Southeast Missouri State University Department of Physics and Engineering Physics Featured Speaker. (Cape Girardeau, Missouri). November 30, 2016. (oral)
Presentations (Continued)


Peterson, C., “An Inside Look at REUs”, Southeast Missouri State University Department of Physics and Engineering Physics Featured Speaker. (Cape Girardeau, Missouri). November 11, 2015. (oral)


Employment Experience

Southeast Missouri State University Department of Physics and Engineering Physics
Teaching and Lab Assistant January 2015-Present
- General Physics 1 lab
- Python programming lab
- Introductory Physics lab
- Modern Physics

Southeast Missouri State University Learning Assistance Programs
Learning Assistant January 2013-Present
- Provide academic assistance to students in various subject areas (Chemistry, Mathematics, Physics)
- 600+ hours of session time

Supplemental Instructor January 2013-Present
- Design and facilitate academic assistance sessions intended to reinforce lecture topics to students
- Courses include: Introductory Physics, General Chemistry, Inorganic Chemistry

Computer Proficiencies
- Programming Experience: PYTHON, C++, MATLAB, LINUX OS
- Proficient with Microsoft Word, PowerPoint, and Excel
- Other software proficiencies: 6SV Radiative Transfer Code, ENVI, SEADAS

Grants and Funding

Society of Physics Students
- Chapter Research Award ($1955.0) January 23, 2017
  - Purpose: Undergraduate research

Southeast Missouri State University
- Faculty Mentored Student Research Grant ($1000.0) December 16, 2016
  - Purpose: Undergraduate research
Grants and Funding (Continued)

- Student Professional Development Funding ($400.0)
  - Purpose: Travel grant for presenting at APS meeting
  October 4, 2016
- Student Government Discretionary Funding ($760.0)
  - Purpose: High Altitude Balloon Project
  September 16, 2016

National Aeronautics and Space Administration

- NASA Student Airborne Research Program AGU Travel Grant ($1750.0)
  - Purpose: Attend and Present at the 2016 American Geophysical Society Fall Meeting
  August 5, 2016

Certifications, Achievements and Scholarships

- Received the Southeast Missouri State University Experiential Learning Award (April 2016)
- Southeast Missouri State University Dean’s Honor List (Fall 2012 - Fall 2016)
- Received Region VIII Science Olympiad Award of Excellence (February 2016)
- Vice President of Physics and Engineering Club (Academic Year of 2015)
- Received George Fenzel Endowed Scholarship (Spring 2015)
- Received A.F. Hendricks Endowed Scholarship in Physics (Spring 2015)
- Southeast Missouri State University Tutorial Services: Level II Certified Tutor (May 2015)
- Member of Jane Stephens Honors Program at Southeast Missouri State University

Community Involvement

- Region VIII Science Olympiad Tournament - Judge, Southeast Missouri State University (2016)
- Southeast Missouri Regional Science Fair - Judge, Southeast Missouri State University (2016)
- Participated in the spring 2016 Strategic Leadership Academy at the Center for Strategic and International Studies in Washington, DC (March 13-17, 2016)
BOARD OF REGENTS

REPORT ITEM

May 12, 2017

Open Session

PROGRESS REPORT – Contracts and Facilities Management Projects

Part I – Contracts in Excess of $100,000

The following contract(s) and/or purchase order(s) in excess of $100,000 for which provisions have been made in the annual operations or capital budgets or designated fund balances of the University or subsequent projects approved by the Board of Regents were executed:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ANTICIPATED COMPLETION</th>
<th>VENDOR</th>
<th>AWARD AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Construction Services</td>
<td>02/12/18</td>
<td>Nip Kelley Equipment Co., Inc.</td>
<td>$300,000</td>
</tr>
<tr>
<td>Towers Central Complex</td>
<td>07/31/17</td>
<td>KT Power Systems</td>
<td>$1,237,051</td>
</tr>
<tr>
<td>Electrical Upgrades</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parker Hall Roof Replacement</td>
<td>07/31/17</td>
<td>Boulder Construction</td>
<td>$350,836</td>
</tr>
</tbody>
</table>

Part II – Facilities Management Change Orders in Excess of $20,000 or 15% of Project Cost

The following change order(s) in excess of $20,000 or 15% of project cost were executed:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gravel Hall Renovation</td>
<td>K&amp;S Associates, Inc.</td>
<td>Revise level 2 mechanical room to accommodate new AHU installation and furnish / install a new HVAC unit; revise window details and add additional masonry work for window replacement; demo chase and provide new shaft wall outside room 019; remove audio booths; extend wall up to deck and install conduit inside of wall; add steel support to accommodate enlarging existing shaft opening and new shaft wall and furring in room 016 to cover unforeseen door opening; excavate and replace deteriorated piping.</td>
<td>$221,460</td>
</tr>
</tbody>
</table>
### Part III – Facilities Management Capital Projects Update Report

#### A. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ANTICIPATED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grauel Building Renovation</td>
<td>July 14, 2017</td>
<td>All demo complete. Reframing of spaces 95% complete and drywall install in progress. MEP Rough-In 80% complete on all floors. Window Installation began April 5.</td>
</tr>
<tr>
<td>Crisp Hall Renovation</td>
<td>Fall 2018</td>
<td>Exterior Envelope / Roof Project bid opening held April 18, 2017. Substantial completion is July 28, 2017. Upon completion of this phase of work; design of MEP and interior finish upgrades will resume.</td>
</tr>
</tbody>
</table>

#### B. UNIVERSITY FUNDED AND MAINTENANCE & REPAIR CAPITAL IMPROVEMENTS OVER $50,000

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ANTICIPATED COMPLETION</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. General Construction Contract 2016</td>
<td>Multiple projects through 6/30/17</td>
<td>Installation of steel plate over tunnel for Ameren pole replacement is complete. Autism Center Playground Repair is complete. River Campus Seminary Building Stair Repair is complete.</td>
</tr>
<tr>
<td>2. General Electrical Contract 2016</td>
<td>Multiple projects through 6/30/17</td>
<td>Volleyball court lighting is complete. Rosengarten Field Lighting repair in progress. Electrical outage (April 7, 2017) support is complete.</td>
</tr>
<tr>
<td>3. Rice Breeder Greenhouse at Southeast Missouri State University – Malden</td>
<td>March 1, 2017</td>
<td>Project complete and under warranty.</td>
</tr>
<tr>
<td>4. Dearmont Circle Concrete Replacement</td>
<td>Partial replacement June 2, 2107 Remaining sections Summer 2018</td>
<td>Due to excessive settlement, concrete from Normal St. to UC loading dock scheduled for replacement summer 2017. Bid opening held April 13 and under review. Replacement of remaining sections of the drive scheduled for summer 2018.</td>
</tr>
<tr>
<td>5. Greek Housing – Alumni Drive</td>
<td>July 2017</td>
<td>Phase 1A –punch list work in progress. Phase 1B – Interior finish work continues in Sigma Chi House and Pike House. Exterior rough grading began late April.</td>
</tr>
<tr>
<td>6. Track Building Renovation &amp; Addition</td>
<td>TBD</td>
<td>Funding identified and redesign has begun. Design development drawings due mid-May 2017 for review with Athletics.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>ANTICIPATED COMPLETION</td>
<td>STATUS</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>8. NPHC Plaza and Central Pedestrian Corridor</td>
<td>Summer/Fall 2017</td>
<td>Design review meeting held March 2017. Revisions to design in progress.</td>
</tr>
<tr>
<td>10. Marching Band Relocation</td>
<td>Updated to April 2017</td>
<td>Interior mechanical work and finishes are nearing completion. Exterior painting; installation of security cameras; ADA ramp and railing still to be completed. Owner anticipates completion end of April 2017.</td>
</tr>
<tr>
<td>11. SRC South – Success Center Renovation</td>
<td>TBD</td>
<td>Renderings complete and Athletic Director using in fundraising campaign.</td>
</tr>
<tr>
<td>12. Cottonwood Sprinkler Repairs</td>
<td>May, 2017</td>
<td>All new fire protection equipment being tested; project is 98% complete.</td>
</tr>
<tr>
<td>14. Capaha Field Indoor Batting Facility</td>
<td>Updated to November 2017</td>
<td>Agreement between City of Cape and University being amended; once fully executed, project will be bid. Construction documents approved by City of Cape Design Review Group are under internal review.</td>
</tr>
<tr>
<td>17. Parker Hall Stair Replacement</td>
<td>Spring 2017</td>
<td>Project is complete and under warranty.</td>
</tr>
<tr>
<td>19. Sikeston Campus, Infrastructure Renovations (Site)</td>
<td>TBD</td>
<td>Meeting held with Regional Director and consultant. Core samples of existing parking lot being analyzed.</td>
</tr>
<tr>
<td>20. Malden Campus, Infrastructure Renovations (Site)</td>
<td>TBD</td>
<td>Meeting held with Regional Director and consultant. Core samples of existing parking lot being analyzed.</td>
</tr>
<tr>
<td>21. Kennett Campus, Infrastructure Renovations (Site)</td>
<td>TBD</td>
<td>Meeting held with Regional Director and consultant. Core samples of existing parking lot being analyzed.</td>
</tr>
<tr>
<td>22. 512 &amp; 518 N Sprigg Demo and FM Parking Lot Reconfiguration</td>
<td>Summer/Fall 2017</td>
<td>Koehler Engineering revising initial layout.</td>
</tr>
<tr>
<td>23. Kennett HVAC Renovations</td>
<td>September 2017</td>
<td>Bric Engineering is preparing design documents for University review to be completed by May 20. Bid opening is scheduled for June 10.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>ANTICIPATED COMPLETION</td>
<td>STATUS</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>

**Part IV – Other Capital Projects**

<table>
<thead>
<tr>
<th>Project</th>
<th>Vendor</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
</table>


BOARD OF REGENTS

MOTION CONSIDERATION FORM

May 12, 2017

Open Session

I. Motion to be Considered:

Approve the proposed Tuition and Fee Schedule (Attachment 5) including tuition for the main campus and the regional campuses, effective for Fall 2017.

II. Background:

The Budget Review Committee (BRC) is composed of 30 individuals who represent all major interest groups on campus. The committee meets annually to recommend a general operating budget to the President for the following fiscal year. In order to minimize the annual effect of revenue fluctuations from enrollment and state appropriation funding levels, the BRC has moved to a multi-year budget plan. BRC developed a three year budget estimate (FY18-FY20) that accounts for anticipated reductions in state appropriations, considers the annual costs of continuing operations, and plans for future investment in academic and strategic initiatives. As outlined in Attachment 1, the budget need for the three-year period of FY18-FY20 is estimated at $9.915 million.

A multi-year budget approach not only allows the University to plan in advance for future budget needs, it provides the opportunity to strategically implement initiatives to increase revenues or reduce expenditures over multiple fiscal years. In addition to identifying known revenue increases for FY18, BRC projected future increases in revenue from projected enrollment and retention levels, and modeled potential tuition and fee revenues. Total revenue enhancements for the three-year budget period are projected at $5.17 million.

Each division at the University has been evaluating opportunities to reduce expenditures. As outlined in Attachment 1, $4.75 million of expense reductions have been identified in FY18 through FY20 including $921,000 from adjustments to employee benefits, $1.57 million from reductions in personnel costs, and $2.24 million in reductions to operations budgets. A total of $9.923 million in projected revenue enhancements and expense reductions have been identified over this three-year period to meet the estimated $9.915 million budget need for the same period.

Recommended By:

Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on:

Motion By:
Second By:
Vote: Yeas: Nays:

Postpone:
Amend:
Disapprove:
Approve:
Secretary:
Attachment 2 outlines an anticipated budget need of $6.1 million for FY18. This is based on an 8.5% reduction in state appropriations, $1.8 million of costs to continue operations including increased retirement contributions, and $220,000 investment in need based aid and retention software. The BRC and President do not recommend salary increases for FY18 due to budget constraints.

A total of $2.05 million in revenue increases for FY18 have been identified to help meet this budget need. In addition to tuition increases, these revenues include $168,500 in increased overhead contribution from auxiliary operations, $109,400 from existing fees exceeding budgets (application fees, installment payment plan fees, etc.), and $84,500 from proposed increases to the transcript fee and orientation fees.

The University has also committed $4.05 million in expense reductions, to be implemented over FY18 and FY19, to meet the FY18 budget need. At this time, these reductions include the elimination of thirteen vacant staff positions, the closing of the St. Louis outreach office, a reduction in institutional merit scholarships, and changes to employee health insurance benefits beginning mid-plan year in July 2017.

The University did have to consider tuition increases as part of the need to balance the FY18 budget. In accordance with Senate Bill 389, Southeast Missouri State University may only increase tuition charged to residential undergraduate students by the amount of the annual percentage increase in the consumer price index (CPI). For fiscal year 2016-17, this increase was 0.7% or $1.60 per credit hour. The Board approved this fee increase in May 2016 but waived assessing the fee to students. For fiscal year 2017-18, the allowable increase for Southeast, as determined by the Missouri Department of Higher Education, is 2.1% or $4.85 per credit hour.

BRC recommended and Student Government endorsed an increase to tuition assessed to residential undergraduate students of $6.50 per credit hour, equal to the 2.8% allowable increase for FY17 and FY18 (Attachment 3). Student Government also recommends the reallocation of $0.10 from the existing Student Activity fee and $0.20 from the Student Special Events fee to the general operating budget to fund the recommended enhancement to the institutional need based aid program (Attachment 4). Due to enrollment increases, these fees are generating dollars in excess of funds needed to meet the Student Government budget. This reallocation would not increase total fees charged to students, but would redirect excess dollars towards current student needs.

Based on these recommendations, the total tuition and fees charged to residential undergraduate students would be $239.50 per credit hour for the Fall 2017 semester. Nonresidential undergraduate, graduate and web tuition rates would also increase by 2.8% (Attachment 5). It is also proposed to increase tuition and general fees on lower division courses at the regional campuses by $10.00 per credit hour for a total rate of $170.00 per credit hour. Even with the recommended increase, the fee on lower division courses would be less than community college rates in the area. These tuition recommendations would net approximately $1.61 million of revenue in the FY18 budget.
The Board did approve increasing tuition in previous years by the allowable change in the CPI; however, the full amount of these increases were not assessed to students. The amount of fees approved but not assessed to students has been recorded as a fee waiver in the University's accounting records. Attachment 6 shows the fees approved and assessed for Fall 2016 and those proposed for Fall 2017. The University would waive $9.00 per credit hour of residential undergraduate tuition in FY18 if the Board approves the BRC and Student Government recommendation.
# FY18 - FY20 Known and Anticipated Needs

## Estimated Costs of Continuing

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anticipated Reduction in State Appropriations - 8.5%</td>
<td>4,066,277</td>
</tr>
<tr>
<td>Rent and Utilities Increase - 4% pool</td>
<td>208,000</td>
</tr>
<tr>
<td>Mosers Increase - 3.1% pool</td>
<td>1,267,444</td>
</tr>
<tr>
<td>Benefits Increase - 15% pool</td>
<td>740,475</td>
</tr>
<tr>
<td>Faculty Promotion Pool (4-Year Rolling Ave)</td>
<td>598,598</td>
</tr>
<tr>
<td>Housing Scholarship Budget Adjustment - 6.5% pool</td>
<td>127,173</td>
</tr>
<tr>
<td><strong>Subtotal Costs of Continuing</strong></td>
<td>7,007,967</td>
</tr>
</tbody>
</table>

## Estimated Division Requests

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Need Based Aid Program Enhancements</td>
<td>122,500</td>
</tr>
<tr>
<td>University Program Enhancements</td>
<td>650,000</td>
</tr>
<tr>
<td><strong>Subtotal Division Requests</strong></td>
<td>772,500</td>
</tr>
</tbody>
</table>

## Estimated Compensation Requests

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Compensation Enhancement Pool - 3% pool</td>
<td>2,135,000</td>
</tr>
<tr>
<td><strong>Subtotal Compensation Requests</strong></td>
<td>2,135,000</td>
</tr>
</tbody>
</table>

**Total Known and Anticipated Needs**

| Cost | 9,915,467 |

---

# FY18 - FY20 Known and Anticipated Resources

## Projected Revenue Enhancements

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auxiliary Operations Overhead/Lease Income</td>
<td>193,500</td>
</tr>
<tr>
<td>Adjustments to Current Fee Budgets</td>
<td>121,700</td>
</tr>
<tr>
<td>Increased Retention Tuition - 1% Annually</td>
<td>374,737</td>
</tr>
<tr>
<td>Transcript Fee/Orientation Fee - Proposed Increases</td>
<td>84,500</td>
</tr>
<tr>
<td>Increased Enrollment</td>
<td>1,214,816</td>
</tr>
<tr>
<td>Reallocate Student Govt. general fee for need based aid</td>
<td>75,000</td>
</tr>
<tr>
<td>Tuition Increase</td>
<td>2,767,480</td>
</tr>
<tr>
<td>Dual Credit Tuition Increase</td>
<td>50,000</td>
</tr>
<tr>
<td>Lower Level Tuition Increase (Regional Campuses)</td>
<td>288,600</td>
</tr>
<tr>
<td><strong>Subtotal Revenue Enhancements</strong></td>
<td>5,170,333</td>
</tr>
</tbody>
</table>

## Expense Reductions

**Employee Benefits**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anticipated Replacement Savings - Faculty and Staff</td>
<td>686,575</td>
</tr>
<tr>
<td>President's Area/Institutional Budgets (Eliminate 1 vacant staff position)</td>
<td>227,968</td>
</tr>
<tr>
<td>Academic Affairs (Eliminate 3 vacant staff positions)</td>
<td>159,768</td>
</tr>
<tr>
<td>Advancement (Eliminate 2 vacant staff positions)</td>
<td>197,546</td>
</tr>
<tr>
<td>Finance &amp; Administration (Eliminate 6 vacant staff positions)</td>
<td>231,503</td>
</tr>
<tr>
<td>Enrollment Management &amp; Student Success (Eliminate 1 vacant staff position)</td>
<td>67,275</td>
</tr>
</tbody>
</table>

**Division Operating Budgets**

<table>
<thead>
<tr>
<th>President's Area/Institutional Budgets</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Affairs</td>
<td>856,374</td>
</tr>
<tr>
<td>Advancement</td>
<td>67,654</td>
</tr>
<tr>
<td>Finance &amp; Administration</td>
<td>299,361</td>
</tr>
<tr>
<td>Enrollment Management &amp; Student Success</td>
<td>325,972</td>
</tr>
<tr>
<td>Intercollegiate Athletics</td>
<td>105,000</td>
</tr>
<tr>
<td><strong>Subtotal Expense Reductions</strong></td>
<td>4,732,836</td>
</tr>
</tbody>
</table>

**Total Revenue Enhancements and Expense Reductions**

| Cost | 9,923,169 |
| **BUDGET WORKSHEET** |  |
| **FY18 PLANNING DOCUMENT** |  |
| **ESTIMATED COSTS OF CONTINUING** | FY18 |
| Anticipated Reduction in State Appropriations - 8.5% | 4,066,277 |
| Rent and Utilities Increase - 0% | - |
| Mosers increase - 2.5% | 1,021,944 |
| Benefits Increase - 11.1% | 543,475 |
| Faculty Promotion Pool (4-Year Rolling Ave) | 198,598 |
| Housing Scholarship Budget Adjustment - 2.5% | 47,898 |
| **SUBTOTAL COSTS OF CONTINUING** | 5,878,192 |
| **DIVISION REQUESTS** |  |
| Need Based Aid Program Enhancements | 70,000 |
| University Program Enhancements - Retention Software | 150,000 |
| **SUBTOTAL DIVISION REQUESTS** | 220,000 |
| **COMPENSATION REQUESTS** |  |
| Employee Compensation Pool - 0% | - |
| **SUBTOTAL COMPENSATION REQUESTS** | - |
| **TOTAL FY18 KNOWN AND ANTICIPATED NEEDS** | 6,098,192 |
| **REVENUE ENHANCEMENTS** |  |
| Auxiliary Operations Overhead/Lease Income | 123,500 |
| FY19 - Auxiliary Operations Overhead/Lease Income | 45,000 |
| Adjustments to Current Fee Budgets | 109,400 |
| Increased Retention Tuition - 1% | 78,727 |
| Transcript Fee/Orientation Fee - Proposed Increases | 84,500 |
| Reallocate Student Govt. general fee for need based aid | 75,000 |
| Tuition Increase - $5.50 | 1,376,355 |
| Lower Level Tuition Increase (Regional Campuses) - $10.00 | 156,000 |
| **SUBTOTAL REVENUE ENHANCEMENTS** | 2,048,482 |
| **EXPENSE REDUCTIONS** |  |
| Employee Benefit Changes | 316,875 |
| FY19 - Employee Benefit Changes | 407,875 |
| **Personnel** |  |
| Anticipated Replacement Savings - Faculty and Staff | 186,244 |
| FY19 - Anticipated Replacement Savings - Faculty and Staff | 392,000 |
| President's Area/Institutional Budgets (Eliminate 1 vacant staff position) | 227,968 |
| Academic Affairs (Eliminate 3 vacant staff positions) | 159,768 |
| Advancement (Eliminate 2 vacant staff positions) | 197,546 |
| Finance & Administration (Eliminate 6 vacant staff positions) | 231,503 |
| Enrollment Management & Student Success (Eliminate 1 vacant staff position) | 67,275 |
| **Division Operating Budgets** |  |
| President's Area/Institutional Budgets | 263,500 |
| FY19 - President's Area/Institutional Budgets | 168,295 |
| Academic Affairs | 484,874 |
| FY19 - Academic Affairs Future Review & Restructuring | 266,000 |
| Advancement | 67,654 |
| Finance & Administration | 199,361 |
| FY19 - Finance & Administration Future Review & Restructuring | 100,000 |
| Enrollment Management & Student Success | 172,972 |
| FY19 - Enrollment Mgmt & Student Success Future Review & Restructuring | 80,000 |
| Intercollegiate Athletics | 50,000 |
| FY19 - Intercollegiate Athletics | 10,000 |
| **SUBTOTAL EXPENSE REDUCTIONS** | 4,049,710 |
| **TOTAL FY18 REVENUE ENHANCEMENTS AND EXPENSE REDUCTIONS** | 6,098,192 |
| **REMAINING FY18 'NEED'/SURPLUS** | - |
STUDENT GOVERNMENT

RESOLUTION

SOUTHEAST MISSOURI STATE UNIVERSITY
STUDENT GOVERNMENT

RESOLUTION

NO. 17_25_G

SPONSOR(S): Executive Board

RESOLUTION BODY

WHEREAS the University's Budget Review Committee (BRC) met to discuss potential tuition and fee increases as part of balancing the FY18 general operating budget; and

WHEREAS Senate Bill 389 allows an increase to in-state, undergraduate fees up to 0.7% ($1.60 per credit hour) for FY 17 (previously approved but not assessed) and 2.1% ($4.90 per credit hour) for FY18, and BRC does not recommend assessing an increase above these amounts for Fall 2017; and

WHEREAS the student representatives of the BRC recommend that increases to out-of-state undergraduate fees not exceed twice the per credit hour increase to in-state fees ($13.00 per credit hour);

THEREFORE BE IT RESOLVED that the Student Government Association of Southeast Missouri State University supports the above recommendations that will be made to the Board of Regents.

VOTE PASSFAILTABLE

Y N A

DATE

Y\ N\ A

DATE

PRESIDENT OF THE STUDENT BODY
STUDENT GOVERNMENT

RESOLUTION

SOUTHEAST MISSOURI STATE UNIVERSITY
STUDENT GOVERNMENT

RESOLUTION

NO. 17.25.H

SPONSOR (S): Executive Board

RESOLUTION BODY

WHEREAS there are existing general fees that generate budget dollars for Student Government allocation towards operations, support of student organizations, and student programming. These fees are the Student Activity Fee of $1.62 per credit hour and the Student Special Events Fee of $1.20 per credit hour; and

WHEREAS based on current enrollments these fees are generating dollars in excess of funds needed to meet the Student Government budget; and

WHEREAS Student Government has evaluated the reallocation of a portion of these fees to meet current and future budget needs identified by the University's Budget Review Committee and/or to supplement University budgets to ensure continuation of student services; and

WHEREAS Student Government recommends the reallocation of $0.20 per credit hour of the Student Special Events Fee and $0.10 per credit hour of the Student Activity Fee to fund institutional need-based aid. This recommendation does not increase fees assessed to students, and allows Student Government to receive funding each year in an amount that supports all of their current activities;

THEREFORE BE IT RESOLVED that the Student Government Association of Southeast Missouri State University supports the above recommendations that will be made to the Board of Regents.

VOTE  Y  PASS  N  TABLE

VETOED  PASSED

Y  N  A  N

PRESIDENT OF THE STUDENT BODY  DATE

4/24/17  4/24/17
### SUMMARY OF PROPOSED TUITION AND GENERAL FEES
**EFFECTIVE FALL 2017 SEMESTER**

<table>
<thead>
<tr>
<th>CURRENT FEES</th>
<th>UNDERGRADUATE</th>
<th>GRADUATE^1</th>
<th>REGIONAL CAMPAUSES^2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RESIDENT</td>
<td>NON-RESIDENT</td>
<td>WEB</td>
</tr>
<tr>
<td>CURRENT TUITION (per credit hour):</td>
<td>$ 209.96</td>
<td>$ 388.03</td>
<td>$ 265.00</td>
</tr>
<tr>
<td>CURRENT GENERAL STUDENT FEE</td>
<td>33.70</td>
<td>33.70</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL CURRENT TUITION &amp; GENERAL FEES</td>
<td>$ 243.66</td>
<td>$ 421.73</td>
<td>$ 265.00</td>
</tr>
<tr>
<td>Less Applied Tuition Fee Waiver</td>
<td>(10.66)</td>
<td>(9.23)</td>
<td>-</td>
</tr>
<tr>
<td>Less Applied General Fee Waiver</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL CURRENT TUITION &amp; GENERAL STUDENT FEE REALIZED BY STUDENTS</td>
<td>$ 233.00</td>
<td>$ 412.50</td>
<td>$ 265.00</td>
</tr>
</tbody>
</table>

### PROPOSED FEES INCREASE

<table>
<thead>
<tr>
<th>PROPOSED TUITION INCREASE (SB385)</th>
<th>UNDERGRADUATE</th>
<th>GRADUATE^1</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RESIDENT</td>
<td>NON-RESIDENT</td>
</tr>
<tr>
<td>PROPOSED TUITION INCREASE (SB385)</td>
<td>$ 4.84</td>
<td>$ 2.27</td>
</tr>
<tr>
<td>TUITION INCREASE - GENERAL FEE REALLOCATION</td>
<td>0.30</td>
<td>0.30</td>
</tr>
<tr>
<td>PREVIOUSLY APPLIED TUITION WAIVER</td>
<td>1.60</td>
<td>9.23</td>
</tr>
<tr>
<td>PROPOSED CHANGE TO GENERAL FEE</td>
<td>(0.30)</td>
<td>(0.30)</td>
</tr>
<tr>
<td>TOTAL PROPOSED TUITION AND GENERAL STUDENT FEE</td>
<td>$ 248.50</td>
<td>$ 424.00</td>
</tr>
<tr>
<td>Less Applied Tuition Fee Waiver^4</td>
<td>(9.60)</td>
<td>-</td>
</tr>
<tr>
<td>TOTAL PROPOSED TUITION AND GENERAL STUDENT FEE REALIZED BY STUDENTS</td>
<td>$ 239.50</td>
<td>$ 424.00</td>
</tr>
<tr>
<td>TOTAL INCREASE IN FEES REALIZED BY STUDENTS</td>
<td>$ 6.50</td>
<td>$ 11.50</td>
</tr>
</tbody>
</table>

**NOTES:**
1. Graduate fees for the joint Southeast - University of Missouri-Columbia PhD in Education will be at the rate established by the U of M - Columbia per our cooperative agreement.
2. Fees for upper division courses at the south regional campuses are the same as Cape campus fees.
3. General fee at south regional campuses are for technology and maintenance & repair costs.
4. Fees previously approved but not assessed.
<table>
<thead>
<tr>
<th></th>
<th>Fall 2016</th>
<th>Fall 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Approved</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>and Assessed</td>
<td>but Not Assessed</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CURRENT TUITION (per credit hour):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>199.30</td>
<td>10.66</td>
</tr>
<tr>
<td>CURRENT GENERAL STUDENT FEES (per credit hour):</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cultural Arts Fee</td>
<td>1.00</td>
<td>1.00</td>
</tr>
<tr>
<td>Maintenance &amp; Repair Fee</td>
<td>11.00</td>
<td>11.00</td>
</tr>
<tr>
<td>Student Recreation Center &amp; Intramurals Fee</td>
<td>5.25</td>
<td>5.25</td>
</tr>
<tr>
<td>Aquatic Center Fee</td>
<td>4.55</td>
<td>4.55</td>
</tr>
<tr>
<td>Student Activity Fee</td>
<td>1.62</td>
<td>1.62</td>
</tr>
<tr>
<td>Student Health Fee</td>
<td>0.45</td>
<td>0.45</td>
</tr>
<tr>
<td>Student Athletic Fee</td>
<td>5.13</td>
<td>5.13</td>
</tr>
<tr>
<td>Student Special Event Fee</td>
<td>1.20</td>
<td>1.20</td>
</tr>
<tr>
<td>Student Computing Fee</td>
<td>3.50</td>
<td>3.50</td>
</tr>
<tr>
<td>TOTAL GENERAL STUDENT FEES</td>
<td>$ 33.70</td>
<td>$ -</td>
</tr>
<tr>
<td>TOTAL TUITION AND GENERAL STUDENT FEES</td>
<td>$ 233.00</td>
<td>$ 10.66</td>
</tr>
</tbody>
</table>
BOARD OF REGENTS
MOTION CONSIDERATION FORM
May 12, 2017
Open Session

I. Motion to be Considered:

Approve the attached Special Course Fees commencing with the Fall 2017 semester.

II. Background:

Special course fees are requested by departments to cover the cost of consumable supplies or other expenses that are unique to a course (e.g. student insurance, chemicals). Formalizing the “up-front” billing avoids surprise costs to students after they enroll. This process also makes special course fees eligible for the Hope Scholarship and Lifetime Learning tax credits that the student or parent may claim.

Special course fees recommended by departments were reviewed and endorsed by a Budget Review Committee (BRC) subcommittee prior to presentation to the BRC. This subcommittee includes representation from Dean’s Council, Chairperson’s Forum, Faculty Senate and Student Government.

Attachment 1 details new special course fees endorsed by the BRC. A new course fee is recommended on six courses with specialized materials (velum, drafting supplies, specialized paints, etc.) that are not available in the local market or can be purchased in bulk by the department at a lower cost. Two of these courses are design courses offered by the department of Human Environmental Studies and four are offered by the Art Department. Additionally, special course fees are recommended on two experiential learning courses offered by the Conservatory of Theatre & Dance to cover the material costs for building design sets.

The department of Health, Human Performance and Recreation has recently changed the course prefix on Athletic Training courses. The attached recommendation includes a request to transfer an existing $25 course fee on HL280, Basic Skills in Athletic Training, to the new course prefix TX280.

Recommended By:  
Student Government  
Faculty Senate  
Administrative Council  
VP, Finance & Admin.  
VP, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on:  
Motion By:  
Second By:  
Vote: Yeas: Nays:

Postpone:
Amend:
Disapprove:
Approve:
Secretary:
In Fall 2013 the University piloted IncludEd courses with Follett, the university’s Bookstore vendor. IncludEd is a program that provides students with a single sign-on to access the University’s learning management system (Moodle) and their electronic course materials. It eliminates the need for the student to visit the Bookstore to buy a code for an e-text and ensures the faculty member that all students will have access to course materials on the first day of class. This also makes the cost eligible for financial aid and inclusion in payment plans.

Attachment 2 details one new electronic course material to be used for Fall 2017 courses. The cost assessed as a special course fee is equal to or less than the cost of purchasing a physical code through the Bookstore.

The University is diligent in evaluating the necessity of course fees, as evidenced in this recommendation which only adds a special course fee to eight courses. If the attached recommended fees are approved by the Board, approximately 10% of all course sections offered by Southeast will have a special course fee assessed.
College of Health and Human Service

Health, Human Performance and Recreation

In an effort to distinguish Athletic Training Education Program courses, the department of Health, Human Performance and Recreation has recently changed the prefixes on Athletic Training courses from HL to TX. The HL prefix course remains for students who are in the Health Sciences: Pre Physical/Occupational Therapy option. This change would have no impact on the department's operating budget.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Basic Skills in Athletic Training – TX280 and HL280</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$25 on HL280</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$25 on HL280 and TX280</td>
</tr>
<tr>
<td>Rationale</td>
<td>The original course fee was approved at $25 in 2005 for HL280. While the course has added the prefix TX, the course itself has not changed in content or enrollment.</td>
</tr>
</tbody>
</table>

Human Environmental Studies

Like many departments, Human Environmental Studies has several course offerings which require the use of specialized materials or materials that are more cost effective to buy in bulk. In 2014, the Board approved a $25 special course fee on two of the departments design courses. Since then, the department has found that they have other design courses with very similar supply usage which the department can no longer support through its operational budget. The subcommittee is recommending the addition of two new special course fees which would generate an estimated total of $500 to be returned to Human Environmental Studies operations budget.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Basic Kitchen &amp; Bath Design – DS211</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$10</td>
</tr>
<tr>
<td>Rationale</td>
<td>This course requires the use of specialized materials such as large sized title block velum which is cheaper for the department to purchase in bulk. The requested $10 fee would help the department to offset these costs.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Form and Space for Designers – DS218</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$25</td>
</tr>
<tr>
<td>Rationale</td>
<td>This course requires the use of specialized consumable materials (i.e. velum, drafting supplies, display materials, and presentation boards) which are cheaper for the department to purchase in bulk. This fee would help to offset the costs incurred by the department to supply these items.</td>
</tr>
</tbody>
</table>
## School of Visual and Performing Arts

### Art

The Art department has several course offerings which require the need for specialized supplies which may not be available in the local market or may be less expensive when purchased in bulk. The subcommittee is recommending the addition of six new special course fees which would generate an estimated total of $1,500 to be returned to the Art department’s operations budget.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Painting II – AR424, Painting IV – AR427, Painting V – AR449</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Rationale</td>
<td>In 2013, these courses became stacked level courses which meet at the same time and in the same studio as Painting I and Painting III. Painting I and III have an approved $20 special course fee to help offset the cost of specialized paints and supplies purchased and stored by the department. This fee is in line with the original intent and would help offset the costs of these consumables.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Art for the Elementary Teacher – AR270</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Rationale</td>
<td>Art for the Elementary Teacher is a studio course in which the pre-service teacher candidate can explore a wide range of media to fully understand its application in the development of K-8 curriculum. Therefore, in order to best replicate the classroom setting that an art teacher would be working in the art department stocks all of the various supplies that a teacher would have access to. While the department has previously been able to absorb the costs of these purchases, increased prices and changes in media to include ink and printmaking has made it difficult for the department to continue to absorb these costs.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Professional Practices – AR399</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Rationale</td>
<td>Professional Practices is a class that teaches students the practical skills for being a professional artist such as frame, pedestal, and crate building; gallery installation and de-installation; and exhibition design. While the course was originally approved without fees, it has become apparent in the two years of offering that there is a large expense for the materials needed to teach these skills (i.e. lumber, photo bulbs, paint, plaster, and photo backdrops). The department is requesting a $20 fee to help offset these costs.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Letterpress Printmaking Workshop - AW852</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>None</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$60</td>
</tr>
<tr>
<td>Rationale</td>
<td>This is a new elective summer workshop course with limited enrollment. During the four week course, students will work on the letterpresses at Catapult Creative House. It is important that the correct rubber based inks, cleaning solvents, and press maintenance supplies are used on these pieces of machinery and supplies are available on the first day of class. The department is requesting this fee to help offset the costs of these materials.</td>
</tr>
</tbody>
</table>
The Conservatory of Theatre & Dance

In order to prepare its students for their future, it is necessary for The Conservatory of Theatre & Dance to offer courses which allow them to build and design sets. The subcommittee is recommending course fees which would generate an estimated total of $1,800 to be returned to The Conservatory of Theatre & Dance operations budget.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Stagecraft II – TH331</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$40</td>
</tr>
<tr>
<td>Rationale</td>
<td>This is an experiential learning class in which students learn the principles of building flats using various construction, painting, and finishing techniques. Therefore, there are significant costs to the department for paint, lumber, polystyrene foam, etc. This requested course fee is in line with the $40 approved special course fee on Stagecraft I which uses similar materials and projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Courses</th>
<th>Drawing for Theatre I – TH265 and Drawing for Theatre II – TH365</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Fee</td>
<td>$0</td>
</tr>
<tr>
<td>Proposed Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Rationale</td>
<td>Students in these courses utilize the same large scale printers and equipment as professional designers. Increased costs of inks and specialty papers have made it so the department can no longer absorb the cost of these materials. Therefore, the subcommittee is recommending a $20 special course fee.</td>
</tr>
</tbody>
</table>
IncludED Courses

IncludED is a Follett program that provides students with single sign-on access to the University's learning management system (Moodle) and electronic course materials from textbook publishers. This eliminates the need for the student to visit the bookstore to purchase the code, and ensures for the faculty member that all students have access to the materials on the first day of class. By attaching the cost of the code and access to the electronic materials to the course as a special course fee, students are assessed the cost at the same time as incidental fees are assessed for the course. This makes the cost eligible for financial aid and inclusion in payment plans.

<table>
<thead>
<tr>
<th>Courses</th>
<th>Electronic Course Material</th>
<th>Publisher</th>
<th>Bookstore Price to Student</th>
<th>Special Course Fee</th>
</tr>
</thead>
</table>
I. Motion to be Considered:

Approve an increase in the charge for an official transcript from $7.50 to $10.00, effective July 1, 2017.

II. Background:

Students currently receive an official transcript by mail with their diploma, with additional transcripts provided for a fee of $7.50 each. Electronic transcripts are provided through a relationship with the National Student Clearinghouse. The Office of the Registrar processes transcript requests that are mailed or faxed to the office or requested in-person. The number of current students, alumni, institutions, and other entities who are requesting an electronic transcript in lieu of a paper transcript is steadily increasing. In calendar year 2016, a total of 13,811 requests for transcripts were received and processed.

The transcript fee was last increased in 2013. Currently, Southeast is in the low to mid-range of charges for public, four-year institutions in the state of Missouri:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lincoln University</td>
<td>$5.00</td>
</tr>
<tr>
<td>Missouri State University</td>
<td>$5.00</td>
</tr>
<tr>
<td>Northwestern Missouri State University</td>
<td>$5.00</td>
</tr>
<tr>
<td>Harris Stowe State University</td>
<td>$8.00 online</td>
</tr>
<tr>
<td>Truman State University</td>
<td>$8.00 online</td>
</tr>
<tr>
<td>Missouri Southern State University</td>
<td>$10.00</td>
</tr>
<tr>
<td>Missouri Western State University</td>
<td>$10.00</td>
</tr>
<tr>
<td>Missouri University of Science &amp; Technology</td>
<td>$10.00</td>
</tr>
<tr>
<td>University of Central Missouri</td>
<td>$10.00</td>
</tr>
<tr>
<td>University of Missouri-Kansas City</td>
<td>$10.00</td>
</tr>
<tr>
<td>University of Missouri</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

Recommended By:

<table>
<thead>
<tr>
<th>Student Government</th>
<th>Chairperson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Senate</td>
<td>Dean</td>
</tr>
<tr>
<td>Administrative Council</td>
<td>Academic Council</td>
</tr>
<tr>
<td>VP, Enrollment, Man. &amp; Stu. Suc.</td>
<td>Provost</td>
</tr>
<tr>
<td>VP, Finance &amp; Admin.</td>
<td>President</td>
</tr>
<tr>
<td>VP, University Advancement</td>
<td></td>
</tr>
</tbody>
</table>

Board Action on:

<table>
<thead>
<tr>
<th>Motion By:</th>
<th>Postpone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second By:</td>
<td>Amend:</td>
</tr>
<tr>
<td>Vote:</td>
<td>Disapprove:</td>
</tr>
<tr>
<td></td>
<td>Approve:</td>
</tr>
<tr>
<td></td>
<td>Secretary:</td>
</tr>
</tbody>
</table>
I. Motion to be Considered:

Approve the attached By-Laws for the Southeast Missouri State University Board of Regents.

II. Background:

At the February 17, 2017 Board of Regents Meeting, Board President Knudtson appointed a committee of Regents LaFerla, Gargas and Britt to work with the University’s Legal Counsel to draft Board of Regents policies and procedures. Currently, there are no By-Laws governing the Southeast Missouri State University Board of Regents. Provisions recommended for inclusion in the Board By-Laws proposed for adoption include, but are not limited to: Board Officer elections and length of officer terms, succession planning; role of Board Members; communications; Board interactions with campus personnel; conflicts of interest; amendments; and working as a collective body.

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Recommended By:  
Student Government  
Faculty Senate  
Administrative Council  
VP, Finance & Admin.  
VP, University Advancement

Chairperson  
Dean  
Academic Council  
Provost  
President

Board Action on:  
Motion By:  
Second By:  
Vote:  Yeas:  Nays:

Postpone:  
Amend:  
Disapprove:  
Approve:  
Secretary:  

Southeast Missouri State University Board of Regents is vested by law (Chapter 174.010 et seq, Missouri Revised Statutes) with all powers and authority to effectively govern and set policy for Southeast Missouri State University in accordance with the laws of the State of Missouri and with the Regulations and Rules of the Board of Regents. In order to more effectively discharge its responsibilities and duties in connection therewith, Southeast Missouri State University Board of Regents hereby adopts these By-Laws.

ARTICLE I

THE BOARD

Section 1.1 - Name. The Board of Regents is a public body corporate called "The Southeast Missouri State University Board of Regents," with all the powers of a body corporate under the laws of the State of Missouri. The Board of Regents shall be referred to hereinafter as the "Board".

Section 1.2 - Composition. The Board is composed of six voting Regents and that not more than three (3) of said board, excluding the State Commissioner of Education, shall be of the same political party plus one non-voting student Regent all of whom are appointed by the Governor of the State of Missouri. The appointed members shall be confirmed by the Senate of the State of Missouri. Appointment of six of the members shall be in accordance with the dictates of § 174.050,
The Student Regent shall be permitted to attend closed meetings of the Board, unless excluded in accord with Missouri law. The student shall be enrolled full-time at the University, be a citizen of the United States and a resident of the state of Missouri. The student shall be selected from a panel of three names submitted through the University President to the Governor by the University’s president of the Student Government after consultation with the University President. For the purposes of this section, the term “full-time” shall be consistent with the University’s definition of full-time status.

Section 1.3 - Powers and Duties of the Board. The board shall serve as the governing body of Southeast Missouri State University. It shall select the President of Southeast Missouri State University to serve at the pleasure of the Board and shall hold the President responsible for the University’s operation and management, performance, its fiscal accountability, and its compliance with federal and state laws and regulations. The Board may adopt regulations, rules and policies consistent with the University mission, with law, the regulations and rules of the Coordinating Board for Higher Education of the State of Missouri, in order to effectively fulfil its obligation under the law.

The powers granted under Chapter 174 RSMo. shall include, but are not limited to, the power to the following:

1. sue and be sued;
2. complain and defend in all courts;
3. take, purchase, and hold real estate, and sell and convey or otherwise depose of the same;
4. condemn and appropriate real estate or other property, or any interest therein, for any public purpose within the scope of its organization, in the same manner and with like effect as is provided in Chapter 523, RSMo, relating to the appropriation and valuation of lands taken for telegraph, telephone, gravel and plank or railroad purposes;

5. make and use a common seal and to alter the same.

Other powers shall include, but shall not be limited to, the following:

1. Determine and periodically review and adopt the purposes and the mission of the University.

2. Adopt By-Laws, rules, and regulations for the governance of its members, officers, agents, and employees and require adherence to such rules.

3. Establish, review and approve new academic programs or changes to existing ones.

4. Appoint the President of the Board and any other officers of the Board in accordance with these Bylaws and applicable law.

5. Authorize the granting of diplomas and conferring of degrees based upon the recommendation of the President of the University.

6. Approve the annual budget and tuition and fees, regularly monitor the University’s financial condition, and establish policy guidelines affecting all institutional assets, including investments and the physical plant. The budget shall not be modified except with approval of four (4) voting members of the Board.

7. Authorize the construction of new buildings and major renovations of existing buildings.
8. Authorize the incurring of debts by the University and securing thereof by mortgage and pledge of real and personal property, tangible and intangible.

9. Contribute to the University’s fund-raising goals and participate actively in strategies to secure sources of support.

10. In the event of vacancy in the position of the President of the University, appoint a special Presidential search committee to submit nominations for candidates to the office in accordance with procedures determined by the Board. If a vacancy occurs, the Board may select an interim President of the University until a new President is selected.

11. Serve actively as advocates for the University in appropriate matters of public policy in consultation with the President of the University and other responsible parties, as the Board shall determine.

12. Periodically assess its own performance, in order to set an example for the University community and to seek ways to strengthen its effectiveness as a corporate body.

13. Approve the Institutional Strategic Plan.

14. Exercise such other authority as from time to time may be conferred upon the Board in accordance and compliance with the applicable laws and regulations of the State of Missouri.

15. Upon conclusion of term of office or earlier resignation of Board members in good standing, the Board of Regents may confer the title of Regent Emeritus.

16. To approve the grant of tenure based on a the recommendation of the University President.
ARTICLE II
THE REGENTS

Section 2.1 - Term of Office. The six voting Regents shall serve for staggered six year regular terms as provided by law and shall remain in office until their successor is appointed by the Governor of the State of Missouri. The Student Regent appointed will serve a two year term consistent with Section 174.055.1 RSMo. Reappointments and extensions of the six year terms are at the discretion of the Governor.

Section 2.2 - Vacancies. Vacancies shall be filled by the appointment by the Governor of the State of Missouri as appropriate under the law, subject to confirmation of the Senate of the State of Missouri.

Section 2.3 - Compensation. Regents shall receive no compensation, but may be reimbursed upon request for travel and per diem expenses provided by Missouri law.

Section 2.4 - Regent Communication & Information.

a. Individual Board members have no legal standing or authority to act on behalf of the Board or the University. Only the full Board as a governing body is vested with such authority. The Board President shall not take a position on state or federal legislation without prior consultation of the full Board, and such authorization may be subject to limitations established by the Board.

b. All requests for information on all issues coming from the Board or from an individual Board member should be made through the Board President, Secretary of the Board or through the University President.
c. Should any member of the Board of Regents request access to information maintained by the University, such member shall be entitled to the information requested, except information or records that are protected by confidentiality by federal or state law or that information specifically excluded by a majority vote of all of the members of the Board of Regents. Such request shall be directed to the University President or the Secretary of the Board of Regents.

ARTICLE III

OFFICES OF THE BOARD

Section 3.1 - Offices. The officers of the Board shall be the Board President, Board Vice President, Secretary and Treasurer. The Board President, and Board Vice President shall be Regents and the Secretary and Treasurer of the Board may be recommended by the University President and approved by the Board of Regents. The Treasurer shall not be a Board member.

Section 3.2 - Selection. The Board shall select its Board President and Board Vice President from the appointed members every two years at the December annual meeting. In the event of a vacancy in either the office of the Board President or Board Vice President, a special meeting will be called as soon as practical to hold an election to fill the vacant position(s). At the election of the Board President and Board Vice President at the annual meeting, the voting for the Board President and Board Vice President shall be by secret ballot to be tabulated and confirmed by the Secretary of the Board. In case of a tie, a run-off election will be held immediately between the tied candidates. In the case of an on-going tie, the Board President will make the final decision of the winning candidate and make the announcement to the Board.
Anyone on the Board may nominate himself or herself for either office, subject to a valid second of the nomination. Except as otherwise provided in these By-Laws, the incumbents of the Board President and Board Vice President shall each serve for two years beginning January 1\textsuperscript{st} immediately following the election at the December annual meeting.

Section 3.3 - Term of Office. Each office of the Board President and Board Vice President will be for a term of two years commencing on January 1\textsuperscript{st} of the succeeding year and ending on December 31\textsuperscript{st}, two years after the election. Each officer may serve two consecutive terms for a total of four years maximum during one appointment period. If an officer’s Board term expires on December 31\textsuperscript{st} before their office term expires the following year, a special election will be called as soon as practical to fill the unexpired term of office. Vacancies during a term of office shall be handled as set forth hereinafter.

Section 3.4 - Vacancy During Term. In the event a vacancy in the position of Board President or Board Vice President prior to the expiration of the two year term of the incumbent, the vacancy shall be filled as provided in this section.

The Board Vice President then serving, if any, shall fill the vacancy in and succeed to the position of Board President upon a vacancy in that position. If there is no Board Vice President then serving, the Board shall select a successor to serve as Board President. The Board shall elect a new Board Vice President to fill the vacancy in that position. The person filling a vacancy in the unexpired term of the Board President or Board Vice President shall serve for the following period.

a. If the vacancy occurs during the first six months of the first year of any two year term, the person filling the vacancy shall serve for the remainder of the unexpired term.
b. If the vacancy occurs during the second six months of the first year of any two year term, the person filling the vacancy shall serve for the remainder of those six months, plus two years beginning on the January 1 first occurring after the vacancy.

c. If the vacancy occurs in the first six months of the second year of any two year term, the person filling the vacancy shall serve for the remainder of the second year of the unexpired term, plus one year beginning on January 1 first occurring after the vacancy.

d. If the vacancy occurs in the second six months of the second year of any two year term, the person filling the vacancy shall serve the remainder of those six months, plus two years beginning on January 1 first occurring after the vacancy.

In the event that the filling of a vacancy during the unexpired term requires election of a successor, the Board shall elect the successor at a special meeting called by the Board President or Secretary for that purpose or at the next regular Board meeting, which ever occurs first.

A vacancy shall be deemed to occur upon the incapacity, death, resignation or removal of the incumbent. Incapacity (which includes abandonment) shall be deemed to occur when, for any reason and regardless of intent, the incumbent does not or cannot fulfil the material duties of the position for thirty consecutive days or forty five days total in any six month period, unless the Board resolves not to treat such circumstance as a vacancy. Incapacity shall also occur upon the incumbent acknowledgment in writing that he or she intends not to perform or is or will be unable to perform the material duties of the position for at least either of such period of days, unless the Board resolved not to treat such circumstances as a vacancy. Removal shall be deemed to occur upon the exercise of a legal right to remove the incumbent. The Secretary shall notify the Regents upon the occurrence
of a vacancy. If questioned, the Board’s determination, made at a special meeting held for that purpose within fourteen days after the Secretary's notice, shall be binding.

Section 3.5 - **Board President.** The duties of the Board President shall include presiding at all meetings of the Board, calling special meetings of the Board, appointing committee chairs, determining the composition of all Board committees, attesting to actions of the Board and otherwise serving as spokesperson for the Board. The Board President shall perform such duties in consultation with the University’s President.

The Board President serves as the Board’s official spokesperson for media inquiries regarding Board matters. However, the Board President may delegate this responsibility to another Board member, or to the University President when deemed appropriate. The University President and Board Secretary should be advised of media inquiries received by the Board. The Board President and University President will work jointly to approve press releases pertaining to Board business matters. However, the full Board will be informed of these releases. In the event of emergency matters, the President of the Board shall have the power to sign contracts on behalf of the University, subject to ratification by the Board.

3.6 - **Board Vice President.** The duty of the Board Vice President is to act as Board President during the temporary absence, incapacity or disability of the Board President (not meeting the definition of a vacancy) and succeed the Board President in the event of a vacancy during the unexpired term of the Board President. The Board Vice President may or may not be elected to succeed the incumbent at the expiration of the incumbent’s full two year term as Board President.

3.7 - **University President.** The University President shall serve as the Chief Executive Officer of the University. The University President shall be responsible for the operation and
administration of the University, including efficient and effective budget and program administration and management leading the University to accomplish its education missions and goals, monitoring educational and financial performance, consulting with the Board in a timely manner on matters appropriate to its policy making and fiduciary functions, and serving as the University’s key spokesman. The University President shall cause to have a board agenda with supporting documentation prepared at least seven (7) calendar days prior to a scheduled meeting and distributed to the various Board Members. Any Board Member may, prior to the meeting discuss any item on the agenda or request other matters to be added for discussion consistent with these By-Laws. The University President shall have the authority to execute all documents on behalf of the University and the Board consistent with the law, Board policies and the best interests of the University.

Without limiting the generality of the aforesaid authority, the Board delegates the following specific authority to the University President:

a. To exercise a general superintendence and control, subject to approval of the Board, over all the affairs of the University, and bring such matters to the attention of the Board as are appropriate to keep the Board fully informed in meeting its policy-making responsibility, and such other matters as the Board shall from time to time direct;

b. Consistent with the express and implied authority arising from his/her responsibility to exercise general superintendence over all the affairs of the University, but subject to any limitations otherwise established by specific policies or action of the Board, the University President is authorized to sign all contracts, construction contracts, purchase orders, matters related to real estate, agreements, applications, reports or
other legal documents on behalf of the University, whether with individuals, for-profit or non-profit entities, governmental agencies or departments at the federal, state or local level, or intentional organizations or entities;

c. To select for employment all administrators, faculty, teachers, non-academic employees, temporary employees and graduate, resident, and other student assistantships and employment;

d. Approve the employment of all University leaders, defined for this purpose as the President of the University, members of the President’s leadership team, and academic deans.

e. To make all academic appointments, reappointments, rank, promotions, terminations and discipline of all employees subject to the grievance and appeal procedures of the University; to change salaries and assignments of faculty and staff and to accept resignations of employees;

f. To recommend to the Board all grants of tenure;

g. To ensure compliance with the standards of regional accreditation;

h. Exercise oversight of the University’s intercollegiate athletic program to ensure compliance with NCAA and conference rules;

i. To insure the appropriate supervision, direction and organization of all employees of the University;

j. To be the primary liaison between the University; the Coordinating Board for Higher Education; the Missouri Department of Higher Education; local, state and federal agencies; the General Assembly; and the Governor of the State of Missouri, concerning the affairs of the University;
k. To prepare and present to the Board for its approval, an annual budget for the operations of the University;

l. To maintain expenditures of the University in balance with available revenues or should such occasion arise to recommend the declaration of a financial exigency, and suspension or elimination of programs, or a reduction in force designed to meet such exigency;

m. To attend all meetings of the Board, so far as his/her duties will permit, but may be excused by the Board if necessary;

n. To report, at each regular meeting of the Board, upon the progress, condition and needs of the University, and recommend such measures as in his judgment will promote the University's interests;

o. To formulate, establish, and enforce student admission standards;

p. To approve Business Procedures of the University. Business procedures provide interpretation and implementation of University Business Policies which have been approved by the Board;

q. To be the primary spokesperson for the University at public affairs, and media contacts;

r. To confer all degrees authorized by the Board of Regents and recommend to the Board the conferring of honorary degrees;

s. To delegate, in whole or in part, his administrative authority granted under the By-Laws, or Business Policies and Procedures, to such other officers, faculty, and employees of the University as he may designate, either by general or specific delegation, with the right to revoke such delegation at any time;
t. To administer the affairs of the University in accordance with applicable federal, state, and local laws and regulations;

u. To perform all other acts not herein enumerated which are necessary and reasonable appertaining the administrative functions of the University President.

Section 3.8 - Secretary. The Secretary of the Board, nominated by the President of the University and confirmed by a majority of the members of the Board of Regents, shall be responsible for giving notice of all meetings of the Board and its committees, setting the agenda and compiling the supporting documents for meetings of the Board in consultation with the President, recording and maintaining the minutes of any Board or committee meeting, including a record of all votes cast, in accordance with Chapter 610 of the Missouri Revised Statutes, executing or attesting to all documents that have been executed by the Board. The President of the University may nominate an Assistant Secretary to perform the duties of Secretary as necessary. The Assistant Secretary shall be confirmed by a majority of the members of the Board of Regents.

Section 3.9 - Treasurer. The Treasurer of the Board, nominated by the President of the University and confirmed by a majority of the members of the Board of Regents, shall maintain the custody of and be responsible for all monies and securities of the university; shall keep a full and accurate accounting thereof showing the financial transactions of the university including its accounts, liabilities, financial conditions, and report of investments; and shall see that expenditures are duly authorized and documented by receipts and vouchers. The treasurer shall deposit all monies received in the name of the university in the depository authorized by the Board of Regents.

Section 3.10 - University General Counsel. The University’s General Counsel shall be appointed by the Board to serve at the Board’s direction.
ARTICLE IV
COMMITTEES

Section 4.1 - Committees. The Board shall establish standing and ad hoc committees, as it deems appropriate to discharge its responsibilities. The President of the Board shall appoint members of the committees and their chairs, except the Executive Committee, which committee shall be composed as set out in Section 4.2. Each committee shall consist of no less than three members. Members of the committee shall hold office until the appointment of their successors. Any vacancies on the standing committees shall be filled by appointment of the Board President.

Section 4.2 - Executive Committee. The executive committee shall consist of the Board President, Board Vice President, the University President and Board Secretary.

Section 4.3 - Ad Hoc Committees. Ad Hoc committees shall be appointed by the Board President upon authority of the Board with such powers and duties and period of services as the Board President may determine providing that no Ad Hoc committee shall be created to act upon any matter appropriate to be acted upon by a standing committee. The officer of any Ad Hoc committees, shall be appointed by the Board President and shall perform their duties in consultation with the University President.

Section 4.3 - Quorum. A quorum of any committee for the conduct of business shall be majority of members then serving on the committee, and any committee so convened may act by majority vote of the members in attendance.

ARTICLE V
MEETINGS

Section 5.1 - Meetings. All meetings of the Board and its committees shall be open to the
public at all times, and no resolution, regulation, or formal action shall be considered binding except
as taken or made at such meeting in accordance with Missouri law unless the matter being discussed
falls within the provisions of law allowing closed sessions. At the discretion of the Board President,
yany member of the Board may participate in any meeting by teleconference or other technology
allowing all participants in the meeting to hear and be heard by one another and allow the public
attending the meeting to hear all participants.

Section 5.2 - Annual Meeting. The meeting in December in conjunction with the winter
commencement program shall be the annual meeting of the Board of Regents.

Section 5.3 - Regular Meetings. The meeting in May in conjunction with the spring
commencement program will always be a scheduled regular meeting. Other meetings may be
scheduled as required by the Board and the University President. The number and timing of the
meetings are not established and will be held as required.

Section 5.4 - Special Meetings. Special meetings of the Board may be held at the call of the
Board President, the University President or upon request of three Regents. The University President
or his/her Secretary shall send written notice of such special meeting to all Regents, along with a
statement of the purpose of the meeting, at least 72 hours in advance. No matter may be considered
at a special meeting that is not included in the call of that meeting, except by an affirmative vote of
the majority of the Regents at the meeting.

Section 5.5 - Quorum. A quorum for the conduct of business of the full Board shall consist
of four Regents. A quorum having been established, no business shall be transacted without a
majority vote of all Regents present, except as otherwise provided by these By-Laws.

Section 5.6 - Rules of Procedure. Except as modified by these By-Laws or any other specific
resolution, the rules of policy enacted by the Board, Robert’s Rules of Order, newly revised, as in
effect at the time, shall constitute the rules of parliamentary procedure applicable to all meetings of
the Board and its committees.

Section 5.7 - Agenda and Proceedings.

a. Agenda Preparation and Distribution: In the preparation and handling of the agenda
for Board meetings, the President of the University and the President of the Board,
in conjunction with the Board Secretary, shall prepare an agenda for each regular
meeting. The agenda shall be distributed to Board members with the Notice of the
meeting. A copy of the agenda shall also be placed in a prominent location in the
room where the Board meeting is to be held so that it will be accessible to members
of the public in attendance at the meeting.

b. Requests for Agenda Placement, Other than Board Members: Individuals other than
Board members may request the Board to place an item on the agenda of any regular
meeting by filing a written request with the Board Secretary not less than thirty (30)
calendar days prior to the meeting date at which the matter is requested to be
considered. The request shall be accompanied by a written summary of the subject
matter of the proposed agenda topic describing the relevance of the topic, as well as
providing any supporting documentation which the individual making the request
believes is pertinent to and will assist the Board in its deliberations concerning the
request. The Board Secretary shall forward the request to the President of the Board
and to the President of the University. The President of the Board shall determine
whether the item shall be placed on the agenda or referred to the administration for
disposition. If the item is not placed on the agenda, the Board Secretary shall notify
the Requestor of the disposition of the request at the next regularly scheduled Board
c. **Requests for Agenda Placement, Board Members:** Board members may request an item to be placed on the agenda by submitting a written request with the Board Secretary at least ten (10) calendar days prior to the meeting of the Board, subject to the same procedure applicable to non-Board members above. Board members shall not ask matters to be considered on the agenda at a convened session under the item of new business unless the majority of the Board members approve such request.

d. **Consent Agenda:** Items shown on the established agenda for a meeting of the Board may be placed upon a consent agenda whereby all items placed thereon are approved by summary action of the Board. Items may be placed on the consent agenda by the President of the Board, the President of the University, or the Chairperson of any committee of the Board electing to place such items on the consent agenda, provided the same is accomplished no less than twenty-four (24) hours prior to the meeting of the Board, and that the Board Secretary shall present such consent agenda to the members of the Board immediately prior to the convening of the meeting, provided, however, that any member of the Board may remove any item from the consent agenda by notifying the President of the Board of the election to remove the item any time prior to a vote being taken on the consent agenda. The consent agenda requires approval by a vote of the majority of the Board in attendance for passage and adoption of each item on the consent agenda.

e. **Open Meetings Requirement:** All meetings and notices of meetings of the Board, or committees appointed by and which report to the Board, shall conform to the Missouri Open Meetings statute, and to the policy for open and closed meetings.
adopted by the Board in compliance with said statute.

f. **Closed Meetings:** The Board, upon majority vote at any duly constituted meeting thereof, may close to the public its deliberations, records and vote concerning any of the following matters:

i. Legal actions, causes of action, or litigation, leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the consideration therefore;

ii. Any proceedings involving physical or mental health, scholastic probation, expulsion or graduation, or deliberations relating to the hiring, evaluation, firing, discipline or promotion of personnel employed by the University; and

iii. All other deliberations, records or votes as authorized by the Missouri Open Meetings statute, § 610.021, RSMo..

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g. **Right to Control:** The President of the Board shall retain the authority to control the order of the meeting.

**Section 5.8 - Appearances Before the Board.** Individuals or representatives of the groups who desire to appear before the Board regarding any item being considered on a meeting agenda of the Board of Regents must submit their request to the Secretary of the Board, One University Plaza, Cape Girardeau, Missouri 63701, specifying the agenda item about which they wish to speak. Such a request, along with the requestor’s name and contact information, any group of faction representative, and any supporting documentation, must be submitted at least three working days prior to the start of the meeting. The University President, in consultation with the Board President and complying with law, shall determine whether the item will be heard and when, (at what meeting and when on the agenda) it will be heard, and may require a representative of a group or faction if
many members request to be heard. There will be no more than a five minute time limit on any presentation; the aggregate time of all public comments of the meeting need not exceed 15 minutes.

The Board President or the University President may decline to hear any matters determined by the University President and Board President not relating to a particular agenda item or that is outside the Board’s jurisdiction, or because it is not practicable for a particular meeting.

ARTICLE VI

MISCELLANEOUS

Section 6.1 - Conflict of Interest Policy. Regents stand in a fiduciary relationship to the University. Therefore, Regents shall act in good faith, with due regard for the University, and shall comply with the fiduciary principles and Missouri law. The Board shall adopt a written Conflict of Interest Policy, to be included in the Board Operating Procedures or other policies, which shall be reviewed periodically and revised as necessary.

a. Business, Financial or Property Interests: A Regent shall avoid entering into or maintaining any business or financial interests, transactions, acquisition or sale of property interests which are or may be in conflict with those of the University; or,

b. Disclosing Confidential Information: A Regent shall refrain from using confidential information obtained in their capacity as a Regent in any manner with intent to result in financial gain for himself or any other person, or any business with which he is associated. Confidentially, as determined by the Board and as provided by law, shall apply to all members and representatives on the Board; or

c. Contracts: A Regent shall avoid any interest, direct or indirect, in any contract for the purchase of land, buildings, supplies or services for the University; or,
d. Gifts: A Regent shall not accept gifts or benefits from any person holding contracts for supplies or services to the University, or from any bidder on contracts for such services or supplies. However, this provision shall not apply to acceptance of gifts, benefits, gratuities, amenities, or favors based on obvious family, friendship, or personal relationships where the circumstances make it clear that it is those relationships rather than the business of the University, which are the motivating factors; or

e. Family or Associates Relationships: A Regent shall avoid all appearances of impropriety in all actions, and particularly should not allow conduct, or judgments or actions to be influenced by family or associates relationships. The term "family" is defined as spouse, parents, grandparents, siblings, children, aunts and uncles or others living in the Regent’s household. The term "associates" is defined as any organization, corporation, partnership, or joint venture in which the Regent is an officer, director, employee, member, partner, trustee, controlling stockholder or consultant; or

f. Political Considerations: The Board of Regents is not a political forum. Therefore, a member of the Board shall avoid any comment or action in connection with University affairs which might reasonably be perceived as an attempt to advance or enhance any political party, political cause, or political aspirations of any person. If any conflict exists between the statute and these Bylaws, or policy resolutions of the Board, the statute shall be controlling.

Section 6.2 - Indemnification. Whenever any civil (including administrative) or criminal action or threat of action has been asserted against a current or former Regent or President for any
act or omission arising out of and in the course of the performance of his or her University duties and responsibilities, the University shall defray all costs of defending such action or threat of action, including reasonable attorney fees and expenses together with costs of appeal and shall save harmless and protect such person from any financial loss resulting from the performance of his or her duties and responsibilities unless:

a. Indemnification prohibited by law, or

b. The Board determines by vote of at least 2/3’s of its members then serving that said individual acted in bad faith or willful misconduct. Claims based on such actions or omissions may be settled prior to, during or after the filing of the suit or commencement of other formal process thereon.

Section 6.3 - Limitation of Liability. The Board is a public body corporate primarily acting as an instrumentality or agency of the state pursuant to Missouri law for purpose of sovereign immunity.

Section 6.4 - Attendance. To promote the effectiveness of the Board’s functioning, all Regents shall attend all meetings of the Board; provided, however, that when necessary, such attendance may be by electronic, real-time participation (e.g. conference call, Skype, Zoom, or like interactive audio/video linkage). The Board President may excuse a Board member from attendance, and members shall advise the Board President and Board Secretary of their request for such an excused absence as soon as they are aware of an impending scheduling conflict. If the Board President refuses to excuse a Board member from attendance, a majority vote of the remaining members of the Board in attendance may excuse a Board member from attendance of a meeting after the Board member requests to be excused for unforeseen circumstances. A Board member missing three consecutive meetings, without good cause or excuse, may be sanctioned pursuant to these By-
Laws.

Section 6.5 - Interference with Administration. The Board of Regents shall deal with University Vice Presidents, Directors and Employees who are subject to the direction and supervision of the University President or his/her subordinates solely through the University President, and neither the Board or its members shall give orders to any such Vice President, Director or Employee, either publicly or privately.

Section 6.6 - Amendments. These By-Laws may be amended at any regular meeting of the Board by the affirmative vote of not less than 2/3's of the members of the Board then serving, provided that notice of any proposed amendment, including a draft thereof, shall be filed in writing with the Secretary and a copy of the draft shall be mailed to each Regent at least ten days prior to the meeting to which the amendment is to be voted on.

Section 6.7 - Suspension of Operating Procedures. Any provision of these By-Laws may be suspended in connection with consideration of a matter before the Board by an affirmative vote of not less than 2/3's of the members of the Board then serving.

Section 6.8 - Proxies. The use of proxies for purposes of determining a quorum for voting, or for other purposes, is prohibited.

Section 6.9 - Regent Oath and Sanctioning. Each member of the Board of Regents is required to take an oath to discharge faithfully, impartially, honestly, and to the best of his or her abilities the duties of the Regent.

Any Regent of the Board may be sanctioned upon the affirmative unanimous vote of all voting Regents of the Board then in office, excluding the Regent proposed for sanctioning (the “Subject Regent”), at any regular or special meeting of the Board called for that purpose. Sanction may be appropriate for conduct detrimental to the University, unexcused absences from three (3)
consecutive meetings of the Board of Regents, lack of sympathy with its objectives, or refusal to render reasonable assistance in carrying out the University’s purposes. A Subject Regent shall be entitled to written notice at least five (5) days before the meeting at which such sanction is to be voted on. He or she shall be entitled to appear before and be heard at such meeting. A unanimous vote of the members of the Board, excluding the Subject Regent, sanctioning said member will cause that member’s position to be vacant. A letter will be sent to the Governor of the State of Missouri explaining the Board’s decision.

These By-Laws adopted this ___ day of _____________, 2017 by Resolution of the Board of Regents of Southeast Missouri State University.

_____________________________________
JAY B. KNUDTSON, PRESIDENT
Board of Regents Southeast Missouri State University

ATTEST:

_____________________________________
SECRETARY: CHRISTOPHER R. MARTIN