



AQIP COMMITTEE MINUTES FROM MEETING MAY 3, 2018

Present: Alden-Rivers (chair), Glackin (guest), Wilde, Redmond, Lockhart, Nichols, Chambers, Wilburn, Skinner

Apologies: Mogley

- I. The meeting was called to order by the chair, Alden-Rivers.
- II. Minutes from the November 29, 2017 were approved.
- III. Members of the group introduced themselves.
- IV. The group reviewed the AQIP 8-year Cycle and discussed our current position on the pathway.
- V. Alden-Rivers provided an update from the President's Update on Key Accreditation Activities. Wilde reflected on her experience as a presenter at the HLC Annual Conference and Glackin shared her experiences as an attendee of the Conference.
- VI. Alden-Rivers provided an update on the HLC Systems Portfolio Project Plan.
- VII. The team engaged in a discussion on how best to prepare for the Comprehensive Quality Review, scheduled for September 23-25, 2019. Several ideas were presented that will be used to draft a project plan.
 - a. The group decided that three objectives for a project plan would include:
 - i. To raise awareness of HLC accreditation status and key activities
 - ii. To nurture a shared understanding of our institution's mission, vision, strategic plan, processes for assessment and evaluation, and examples of continuous improvement across the six category areas.
 - iii. To provide coordination toward enhancement of certain areas.
 - iv. To outline and achieve certain tasks required prior to and during the on-site visit (e.g. the student opinion survey, creating an itinerary, etc.)
- VIII. Wilde provided an update on the HLC Action Project for Faculty Workload Phase II.
- IX. Alden-Rivers provided an update on the HLC Action Project for Employee Satisfaction and Well-being.
- X. Skinner provided an update on the HLC Action Project for Living Learning Communities.
- XI. No other business was discussed.
- XII. The meeting adjourned.

The next meeting of the AQIP Steering Committee will take place in the Fall 2018 semester.