

**COURSE APPROVAL DOCUMENT**  
Southeast Missouri State University

Department: **Human Environmental Studies**  
Course No: **FA 530**  
Title of Course: **Fashion Industry Internship**

**I. Catalog Description (Credit Hours of Course):**

Career-related work experience in the fashion industry providing professional experience in the student's major area of study. (6)

**II. Co- or Prerequisite(s):**

Seventy-five or more total credit hours and a cumulative grade point average of 2.5 or better. Students must also have completed 30+ hours of fashion merchandising courses unless waived by the departmental chairperson and the faculty Internship coordinator.

**III. Purposes or Objectives of the Course (optional):**

- 1)
- 2)
- 3)

*Add additional Objectives as needed*

**IV. Student Learning Outcomes (Minimum of 3):**

- 1) Students will analyze the components of a typical daily routine of the internship placement.
- 2) Students will categorize and describe the merchandise assortment of the internship provider.
- 3) Students will assess the position of the internship provider in the broader fashion industry.

*Add additional SLOs as needed*

**V. Optional departmental/college requirements:**

- A.
- B.

**VI. Course Content or Outline (Indicate number of class hours per unit or section):**

240 hours

The content and scope of the internship will be established by the cooperating agency, business or organization with input and approval of the faculty internship coordinator. The faculty internship coordinator will do either actual or virtual onsite visits. The internship will require a minimum of 240 hours of verified time.

Please Attach copy of class syllabus and schedule as an example

Signature: \_\_\_\_\_  
Chair

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Dean

Date: \_\_\_\_\_

**Southeast Missouri State University**  
**Course Schedule and Syllabus**

**Department:** Human Environmental Studies

**Course No.:** FA 530

**Title of Course:** Fashion Industry Internship

Instructor: Lynn Moore

Class Time: Arranged

Office: Scully 110D

Phone: 2109

Email: [lmoore@semo.edu](mailto:lmoore@semo.edu)

Office hours: MWF 2

Text: Supplemental text: The Fashion Intern

Final Exam: No final exam

**I. Catalogue Description and Credit Hours of Course**

A career-related work experience in the fashion industry providing professional experience in the student's major area of study. (6)

**II. Prerequisite(s)**

Seventy-five or more total credit hours and a cumulative grade point average of 2.5 or better. Students must also have completed 30+ hours of fashion merchandising courses unless waived by the departmental chairperson and the faculty Internship coordinator.

**III. Objectives of the Course**

- A. Provide the student a career-related work experience.
- B. Build upon and extend the more formal academic experiences on campus.
- C. The professional work experience will be properly interfaced with the learning objectives of the student's major area of study.

**IV. Student Learning Outcomes**

- A. Students will analyze the components of a typical daily routine of the internship placement.
- B. Students will categorize and describe the merchandise assortment of the internship provider.
- C. Students will assess the position of the internship provider in relationship to the broader fashion industry.

**V. Expectations of Students**

- A. Participate fully in the internship program.
- B. Complete all assignments specified in the agreed upon internship.
- C. Maintain records of activities and complete the required reports.
- D. Complete a final report and a final assessment of the internship.
- E. Follow the rules and regulations governing other employees, or participants of the cooperating business, agency or organization.

**VI. Course Outline**

The content and scope of the internship will be established by the cooperating agency, business or organization with input and approval of the faculty internship coordinator. The faculty internship coordinator will do actual and virtual onsite visits. The internship will require a minimum of **240 hours** of verified time.

**VII. Textbooks**

Supplemental textbook: Granger, Michele (2010): The Fashion Intern, 2nd edition, New York, NY; Fairchild Books.

**VIII. Basis for Undergraduate Student Evaluation**

Evaluation of internship supervisor	30%
Completion of 240 verified hours	50%
Evaluation of faculty internship coordinator	20%

**Grading Scale**

100%—90%	A
89%—80%	B
79%—70%	C
69%—60%	D
59%—below F	

The weights of evaluation criteria may vary at the discretion of the course instructor.

**Basis for Graduate Student Evaluations**

Evaluation of internship supervisor	20%
Completion of 240 verified hours	50%
Evaluation of faculty internship coordinator	20%
Paper	10%

**Grading Scale**

100%-92%	A
91%-83%	B
82%-74%	C
73%-0	F

**IX. Academic Policy Statement**

Students will be expected to abide by the University Policy for Academic Honesty regarding plagiarism and academic honesty. Refer to <http://www6.semo.edu/judaffairs/code.html>

**X. Student with Disabilities Statement**

If a student has a special need addressed by the Americans with Disabilities Act (ADA) and requires materials in an alternative format, please notify the instructor as the beginning of the course. Reasonable effort will be made to accommodate special needs. Refer to <http://www.semo.edu/ds/>.

**XI. Civility and Harassment**

Rude, disrespectful, aggressive, offensive, harassing, or demeaning behaviors either face-to-face or on online toward anyone in the course will not be tolerated; students are expected to abide by the Code of Student Conduct- [www.semo.edu/stuconduct/code.html](http://www.semo.edu/stuconduct/code.html).

**XII. Complaints**

Questions, comments or requests regarding this course or program should be taken to the instructor. Unanswered questions or unresolved issues involving this class may be taken to Chairperson, Department of Human Environmental Studies.