

COURSE APPROVAL DOCUMENT
Southeast Missouri State University

Department: College of Education, Departments of Elementary, Early, Special Education

Course No. AB 403

Title of Course: Intro Ethics and Professional Conduct in Applied Behavior Analysis

Date: Fall 2015

Please check: New

Catalog Description (1 Credit Hour of Course): Introduction to the Professional and Ethical Compliance Code for Behavior Analysts and solving ethical dilemmas. (1)

I. **Prerequisite(s):**
AB 531

- II. **Purposes or Objectives of the Course (optional):**
1. Name all 10 sections of the Professional and Ethical Compliance Code for Behavior Analysts.
 2. Identify relevant compliance codes when presented with scenarios of ethical dilemmas.
 3. Identify solutions to scenarios of ethical dilemmas.
 4. Professionally discuss ethical dilemmas presented by instructor and classmates.

III. **Student Learning Outcomes (Minimum of 3):**

SLO	Measurement Tool
1. Name all 10 sections of the Professional and Ethical Compliance Code for Behavior Analysts.	Final Exam – Part I
2. Identify relevant compliance codes when presented with scenarios of ethical dilemmas.	Final Exam – Part II
3. Identify solutions to scenarios of ethical dilemmas.	Final Exam – Part III

V. **Behavior Analysis Certification Board (BACB) Alignment:**

Course Objectives	BACB
1. Name all 10 sections of the Professional and Ethical Compliance Code for Behavior Analysts.	Code 10.5, 10.6
2. Identify relevant compliance codes when presented with scenarios of ethical dilemmas.	Codes 1.03, 1.04, 6.01, 7.01, 7.02, 10.5
3. Identify solutions to scenarios of ethical dilemmas.	Codes 1.03, 1.04, 6.01, 7.01, 7.02, 10.5
4. Professionally discuss ethical dilemmas presented by instructor and classmates.	Codes 1.03, 1.04, 6.01, 7.01, 7.02, 10.5

VI. Course Content or Outline (Indicate number of class hours per unit or section):

Unit Topics	Class Hours	Objectives
Responsible Conduct of Behavior Analysts (1.0)	1	1, 2, 3, 4
Behavior Analysts' Responsibility to clients (2.0)	1	1, 2, 3, 4
Assessing Behavior (3.0)	1	1, 2, 3, 4
Behavior Analysts and the Behavior-Change Program (4.0)	1	1, 2, 3, 4
Behavior Analysts as Supervisors (5.0)	1	1, 2, 3, 4
Behavior Analysts' Ethical Responsibility to the Professional of Behavior Analysts (6.0)	1	1, 2, 3, 4
Behavior Analysts' Ethical Responsibility to Colleagues (7.0)	1	1, 2, 3, 4
Public Statements (8.0)	1	1, 2, 3, 4
Behavior Analysts and Research (9.0)	1	1, 2, 3, 4
Behavior Analysts' Ethical Responsibility to the BACB (10.0)	1	1, 2, 3, 4
Identifying ethical dilemmas and solutions	3	1, 2, 3, 4
Discussing ethical dilemmas with colleagues	2	4
Total	15	

Please Attach copy of class syllabus and schedule as an example

Signature: _____ Date: _____
 Chair

Signature: _____ Date: _____
 Dean

Approved by Academic Council, April 1, 2014 Revision: April 1, 2014

**SOUTHEAST MISSOURI STATE UNIVERSITY
COURSE SYLLABUS**

AB 403/603: Intro Ethics and Professional Conduct in Applied Behavior Analysis

FALL 2015 SEMESTER: OFFERED ONLINE

Instructor: Dr. Jamie Severtson

Phone: 573-986-6982

Office: Scully 401F

E-Mail: jsevertson@semo.edu (please include "AB 403" OR "AB 603" in the subject of your emails to me)

Office Hours: Tuesday: 10:00am – 11:30 am (401F Scully)

Wednesday: 1:30pm – 3:00 pm (401F Scully)

7:30pm – 8:30pm (Online using Google Chat: jamie.severtson)

Also available by appointment

I want you to be successful in this class. My wish for you is that you begin to love Behavior Analysis as much as I do. I am here to help you in any way I can, so please do not hesitate to come to office hours, chat with me online during online office hours, call or email. I am happy to meet with students outside of normal office hours.

Questions, Comments, Requests regarding this course or program should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to Dr. Julie Ray, Chair of the Elementary, Early and Special Education Department.

Course Purpose:

The purpose of this course is to (a) introduce students to the *Professional and Ethical Compliance Code for Behavior Analysts* and (b) to teach students how to resolve professional ethical dilemmas. For graduate students seeking a Master's degree in Applied Behavior Analysis, this is one of three, 1-credit courses required for the degree.

This is one of a series of courses designed for students who are interested in learning about Applied Behavior Analysis (ABA) and/or becoming Board Certified Behavior Analysts (BCBAs) / Board Certified Associate Behavior Analysts (BCaBAs). For more information about becoming a BCBA or BCaBA, please see your instructor, and go to <http://www.bacb.com/index.php?page=4>

I. Catalog Descriptions and Credit Hours of Course:

AB 403/603. Intro Ethics and Professional Conduct in Applied Behavior Analysis.

Introduction to the Professional and Ethical Compliance Code for Behavior Analysts and solving ethical dilemmas. (Required for BCBA/BCaBA certification). (1 Credit)

II. Prerequisite(s):

- a. AB 531

III. Objectives of the Course:

1. Name all 10 sections of the Professional and Ethical Compliance Code for Behavior Analysts.
2. Identify relevant compliance codes when presented with scenarios of ethical dilemmas.
3. Identify solutions to scenarios of ethical dilemmas.
4. Professionally discuss ethical dilemmas presented by instructor and classmates.

IV. Student Learning Outcomes (Notations in Course Content & Schedule)

1. Name all 10 sections of the Professional and Ethical Compliance Code for Behavior Analysts. (S1)
2. Identify relevant compliance codes when presented with scenarios of ethical dilemmas. (S2)
3. Identify solutions to scenarios of ethical dilemmas. (S3)

V. Expectations of the Student

- a. Read the assigned chapters in the text books as well as assigned readings from scientific journals.
- b. Participate in online forum discussions.
- c. Successfully complete all quizzes, exams, and assignments.
- d. Check the website twice per week for new materials and course updates.
- e. Respond to emails within 48 hours (except on weekends and holidays).
- f. Questions regarding the course in the course Q & A Forum(s).
- g. Complete all assignments, quizzes, discussion posts by 11:55pm on the date that they are due unless otherwise noted in the instructions.

VI. Expectations of the Instructor

Your instructor will:

- a. Respond to emails within 48 hours (except on the weekends and holidays).
- b. Participate in online forum discussions.
- c. Post grades for a given forum, quiz, exam, or assignment within 2 weeks following the due date.
- d. Not grade late assignments.
- e. Provide all updates regarding the course (e.g., cancelation off office hours) via the course News Forum.
- f. Maintain office hours and also meet with students outside of office hours as arranged by the students.

VII. Textbook(s) and Other Required Materials:

Required Textbooks:

Behavior Analyst Certification Board. (2014). *Professional and ethical compliance code for behavior analysts* [PDF document]. Retrieved from http://www.bacb.com/Downloadfiles/BACB_Compliance_Code.pdf.

(Available at www.bacb.com – click [here](#) to download.)

Recommended Textbook (1):

*Bailey, J. S., & Burch, M. R. (2011). *Ethics for behavior analysts: Second expanded edition* (2nd Ed.). New York, NY: Routledge.

**NOTE: This book is recommended, but not required. It will be used in other courses on ethics in behavior analysis, and it is helpful resource for practicing clinicians.*

Required Technology:

A webcam or smart device with video capabilities is required for this course. You will be required to post videos of yourself for various assignments and forums (e.g., responses to readings, discussion questions). You will be required to upload videos to YouTube and save them as “Unlisted” Videos. **Students who do not post a video for a video assignment will receive 0 points for the entire assignment, regardless of whether other portions of the assignment were completed. If you have concerns about this, contact your professor during the first week of class.**

- If you do not have access to a webcam, you should contact or stop by the [Multimedia Center at Kent Library](#)

You may wish to purchase a webcam if you do not have one. You should be able to find a variety of webcams for under \$20.00. Here are some options to consider:

- **Webcam:** [click here to view options](#)

A microphone is not a requirement, but some students may find that a microphone helps produce a better sound quality.

- **Microphone:** [click here to view options](#)

VIII. **Accessibility Statement:**

Southeast Missouri State University and Disability Support Services remain committed to making every possible educational accommodation for students with disabilities. Many services and accommodations which aid a student’s educational experience are available for students with various types of disabilities. It is the student’s responsibility to contact [Disability Support Services](#) to become registered as a student with a disability. Accommodations are implemented on a case by case basis.

IX. Civility Statement

Every student at Southeast is obligated at all times to assume responsibility for his/her actions, to respect constituted authority, to be truthful, and to respect the rights of others, as to respect private and public property. In their academic activities, students are expected to maintain high standards of honesty and integrity and abide by the University's Policy on Academic Honesty. Alleged violations of the Code of Student Conduct are adjudicated in accordance with the established procedures of the judicial system.

X. Academic Honesty Statement:

Academic honesty is one of the most important qualities influencing the character and vitality of an educational institution. Academic misconduct or dishonesty is inconsistent with membership in an academic community and cannot be accepted. Violations of academic honesty represent a serious breach of discipline and may be considered grounds for disciplinary action, including dismissal from the University. Academic dishonesty is defined to include those acts which would deceive, cheat, or defraud so as to promote or enhance one's scholastic record. Knowingly or actively assisting any person in the commission of an above-mentioned act is also academic dishonesty. Students are responsible for upholding the principles of academic honesty in accordance with the "University Statement of Student Rights" found in the [STUDENT HANDBOOK](#). The University requires that all assignments submitted to faculty members by students be the work of the individual student submitting the work. An exception would be group projects assigned by the instructor. In this situation, the work must be that of the group. Academic dishonesty includes:

Plagiarism. In speaking or writing, plagiarism is the act of passing someone else's work off as one's own. In addition, plagiarism is defined as using the essential style and manner of expression of a source as if it were one's own. If there is any doubt, the student should consult his/her instructor or any manual of term paper or report writing. Violations of academic honesty include:

1. Presenting the exact words of a source without quotation marks;
2. Using another student's computer source code or algorithm or copying a laboratory report; or
3. Presenting information, judgments, ideas, or facts summarized from a source without giving credit.

Cheating. Cheating includes using or relying on the work of someone else in an inappropriate manner. It includes, but is not limited to, those activities where a student:

1. Obtains or attempts to obtain unauthorized knowledge of an examination's contents prior to the time of that examination.
2. Copies another student's work or intentionally allows others to copy assignments, examinations, source codes or designs;
3. Works in a group when she/he has been told to work individually;
4. Uses unauthorized reference material during an examination; or

5. Have someone else take an examination or takes the examination for another

XI. Basis for Student Evaluations:

a. For all students:

i. Late Submissions Policy:

Late work will not be accepted or graded. Students who submit assignments or Forum posts past the deadline will receive a grade of 0 points. If you do not complete a quiz or exam in the time frame that the quiz/exam is open, you will receive a 0.

ii. Weekly Quizzes

Weekly quizzes are designed to help students retain the information that they have learned from their readings, course videos, and discussions. Quizzes also help students prepare for their exam. All quizzes will be timed. Once a question is answered (or skipped), students will not be able to go back to the question.

iii. Weekly Forum Discussions – Video and Text

Students are required to participate in weekly forum discussions. At least half of the forums will require video presentations. Students will receive feedback from each other as well as the instructor. Initial posts are required by Friday at 11:55pm each week, and students are required to respond to at least 2 posts by the following Monday at 11:55pm.

iv. Final Exam

Student will complete one comprehensive exam to synthesize the information that they have learned throughout the semester.

v. Graduate Student Presentation

Graduate students will prepare a brief presentation, describing an ethical dilemma, the relevant ethical code(s), and possible solutions. The presentation should last no longer than 15 minutes. Additional guidelines will be provided.

COMPONENT EVALUATION CHART AB 403/603

This is a tentative plan for the semester; however, your instructor has the right to add, remove, or change assignments throughout the semester.

Component Description	Points	Due Date
Forum Discussions (5 x 10 points each)	50	Fri: Original Post Mon: 2 Replies
Quizzes (10 x 10 points each) (1 per Code Section)	100	Wednesdays 11:55pm
Final Exam (100 points) (comprehensive)	100	Week 8 (Friday)
Graduate Student Presentation	50	Week 7
Total Points:	Undergraduate 250	Graduate 300

Grades are calculated by dividing the total points earned in the semester by the total points available in the semester and then multiplying by 100. For example, an undergraduate student who earned 185 points in the semester, when there were 200 points possible, would calculate his/her grade like this: $185 \div 200 = .925 \times 100 = 93\%$. This student would receive an A for the semester.

b. Undergraduate Student Evaluation***:

Grading Scale: 90-100%=A 80-89% = B 70-79% = C 60-69% = D 59 or less=F
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*** **Important:** If you are interested in becoming a BCaBA, taking this course at the undergraduate level is appropriate. If you are interested in becoming a BCBA, please speak with your instructor about taking this course at the Graduate Level. Please read the FAQ from the BACB about becoming a BCaBA and then "upgrading" to a BCBA to avoid needing to retake courses. <http://www.bacb.com/index.php?page=6#43>

c. Basis for Graduate Student Evaluation:

Grading Scale: 90-100%=A 80-89% = B 70-79% = C 69 or less=F
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Course Content and Schedule

Week	Topic	Readings/Videos G = Graduate Students Only O = Optional (Recommended)	Assignments/ Quizzes/Exams/Forums S=SLO Measurement G = Graduate Students Only O = Optional
1	Intro to course Responsible Conduct of Behavior Analysts (1.0)	<ul style="list-style-type: none"> •Syllabus •Using the forums • Section 1.0 	<input type="checkbox"/> Quiz <input type="checkbox"/> Forum
2	Behavior Analysts' Responsibility to clients (2.0) & Assessing Behavior (3.0)	<ul style="list-style-type: none"> • Sections 2.0 & 3.0 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz
3	Behavior Analysts and the Behavior-Change Program (4.0) & Behavior Analysts as Supervisors (5.0)	<ul style="list-style-type: none"> • Sections 4.0 & 5.0 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz
4	Behavior Analysts' Ethical Responsibility to the Professional of Behavior Analysts (6.0) & Behavior Analysts' Ethical Responsibility to Colleagues (7.0)	<ul style="list-style-type: none"> • Sections 6.0 & 7.0 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz
5	Public Statements (8.0) & Behavior Analysts and Research (9.0)	<ul style="list-style-type: none"> • Section 8.0 & 9.0 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz
6	Behavior Analysts' Ethical Responsibility to the BACB (10.0) & Review	<ul style="list-style-type: none"> • Section 10.0 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz
7	Graduate Student Presentations	<ul style="list-style-type: none"> • Watch and respond to presentations 	<input type="checkbox"/> Forum <input type="checkbox"/> Quiz over presentations <input type="checkbox"/> Extra Credit Practice Exam
8	Final Exam	None	<input type="checkbox"/> Final Exam

XII. References

Bailey, J. S., & Burch, M. R. (2011). *Ethics for behavior analysts: Second expanded edition (2nd Ed.)*. New York, NY: Routledge.

Behavior Analyst Certification Board. (2014). *Professional and ethical compliance code for behavior analysts* [PDF document]. Retrieved from http://www.bacb.com/Downloadfiles/BACB_Compliance_Code.pdf.