

**AQIP Steering Committee Meeting**  
**3:30 – 5:00 p.m. – March 10, 2015**  
**Kent Library Room 318**

In attendance: Chair, D. Starrett, K. Bai, K. Bawaneh, L. Bohannon, A. Cordell, B. Eddleman, K. Loenneke, D. Powell, T. Randolph, B. Skinner, Y. Zhang

Absent: C. Cockrill, M. Jenkins, T. Messmer, A. Vandeven

Dave reported that Kathy Mangels and Kang Bai submitted data for our annual Institutional Update. Dave verified and submitted this information to the Higher Learning Commission. Our Institutional Update is due every March.

Our HLC multi-location site visit will be April 29 and 30. Dave has been in touch with the HLC representative regarding the location and logistics of the visit. Dave will prepare and submit a report to the HLC representative prior to the visit.

The AQIP Steering Committee discussed strategic challenges which Dave will bring to the Strategy Forum Team. Southeast will send a team to the Strategy Forum on April 22-24, 2015. This is the Strategic Planning Strategy Forum where we will identify new Action Projects for Southeast. Team members are:

President: Carlos Vargas

Accreditation Liaison Officer/AQIP Liaison: David Starrett

Institutional Research & Assessment: Kang Bai

Provost: Bill Eddleman

Accounting & Finance: Kathy Mangels

Enrollment Management & Student Success: Bruce Skinner

Faculty: David Probst, Susan Swartwout

Our next meeting will be on April 14, 2015.

Meeting adjourned.