

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – January 27, 2015
Kent Library Room 318

In attendance: Chair, D. Starrett, K. Bawaneh, L. Bohannon, C. Cockrill, A. Cordell, B. Eddleman, M. Jenkins, K. Loenneke, T. Messmer, D. Powell, T. Randolph, A. Vandeven, Y. Zhang

Absent: K. Bai, B. Skinner

Our three current Action Projects (APs) will be completed by the end of Summer 2015. We can either solicit new projects during Spring 2015, or we can wait for the outcome of the Strategy Forum in April 2015. The Strategy Forum will help us identify our Action Projects; then we can begin them in Fall 2015.

Dave provided a 2014 Systems Appraisal Feedback Report to compare our 2010 and 2014 SS's, S's, O's, and OO's. Dave asked members to think about which categories our new APs should come from.

Our Institutional Update is due every March. Dave will work with Dr. Bai to get this submitted.

An HLC multi-location site visit occurs every five years. HLC selects two places to visit. Our visit is scheduled for April 2015. The team will visit the Cape College Center and the Perryville Higher Education Center. Dave will assemble a report and submit to the team 30 days before the visit.

Southeast will send a team to the Strategy Forum on April 22-24, 2015. This is the Strategic Planning Strategy Forum where we will identify new Action Projects for Southeast. The Team will start preparing in early February. Team members are:

President: TBD
Accreditation Liaison Officer/AQIP Liaison: David Starrett
Institutional Research & Assessment: Kang Bai
Provost: Bill Eddleman
Accounting & Finance: Kathy Mangels
Enrollment Management & Student Success: Bruce Skinner
Faculty: David Probst, Susan Swartwout

Members were asked to look at pre-work items 2 and 3 on the AQIP Strategy Forum Preparation and Pre-Work document. At our February 24th meeting, we will bullet-point item 2A.

Dave will provide the following information to members:

- He will email the last Systems Appraisal Report.
- He will email the categories our APs have been in.
- He will tell what our current APs are.
- He will tell where to find current APs.
- He will provide a list of categories the current APs are in.
- He will email the Systems Appraisal Report

Dave asked members:

- To start looking at Categories 5, 6 and 7 to get ideas for APs.
- To look at our Strategic Issues in our Appraisal.
- To think about what our best AP has been. The Math AP could be our benchmark for our storyboard.

Dave will poll thoughts on what we think is our best AP so we can pick one at our February 24 meeting. Then Dave will focus on item 2A on the Strategy Forum Pre-work page.

Our next meeting will be on February 24, 2015.

Meeting adjourned.