

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – April 28, 2015
Kent Library Room 318

In attendance: Chair, D. Starrett, K. Bai, K. Bawaneh, L. Bohannon, A. Cordell, B. Eddleman, M. Jenkins, K. Loenneke, T. Randolph, B. Skinner, A. Vandeven, Y. Zhang

Absent: C. Cockrill, T. Messmer, D. Powell

Guests: Kathy Mangels, Charles McAllister, David Probst, Susan Swartwout,

Dave invited other members of the Strategy Forum Team to today's meeting. Dr. Charles McAllister, Dr. David Probst, Dr. Susan Swartwout, and Kathy Mangels will join us at 4:00 p.m.

Dave told the AQIP Steering Committee (ASC) that this is his last meeting with the Committee. He has taken a new position at another university.

The Higher Learning Commission (HLC) representative will be on campus tomorrow for the site visit at the Cape College Center. The representative will go to the Perryville Higher Education Center on Thursday. This multi-site visit is a requirement of HLC.

We have several ASC positions expiring in May. We will have an Interim Provost along with replacements for Khaled, Theresa, David Powell, Alissa, and Caleb, our Student Government President.

A new Accreditation Liaison Officer will be named, and this person will begin August 1, 2015.

Dave said the Strategy Forum Team focused on Categories 5, 6, and 7 to find our next Action Project.

- New Action Project
 - Data Audit
 - Project lead:
 - From Academic Affairs
 - Academic Affairs is largest data generator/user.
 - Academic Affairs is where the large majority of strategic challenges and opportunities related to data came from in the portfolio.
 - Project will be focused a lot on academic affairs processes.
 - Because of the focus on academic affairs processes, faculty buy-in will be key, project lead thus needs to have be from academic affairs and have faculty connection, experience.

- Project is not about data per se but about data use, data analysis, completing the loop, etc.
- Banner Management Committee lacks significant academic affairs involvement, this AP needs to balance by being academic affairs led.

We need to locate the data, ask who created the data, ask who uses it, and is it easily accessible.

Dave asked ASC who should be on the Action Project team. People or positions mentioned were:

- Director of Institutional Research
- Registrar
- Sue Wilde
- Human Resources Person
- Information Technology
- Faculty
- Deans
- Chairpersons
- Admissions
- Student representative
- Foundation
- Executive staff person
- Associate Deans that serve in assessment roles

Bill suggested we talk to Kirkwood University, because they conducted a Data Audit. They can give us ideas for our process.

Later this week, Dave will write up the Action Project summary. He will email the summary to ASC for their feedback, and then he will send it to Executive Staff.

Dave shared that he has enjoyed leading AQIP and working with everyone for the last ten years. He thanked everyone for all their work.

Tentative Fall 2016 meetings:

AQIP meetings are on the 2nd and 4th Tuesdays, 3:30 to 5:00 p.m.

- August 25
- September 8 and 22
- October 13 and 27
- November 10
- December 8

Meeting adjourned.