

# LONG DISTANCE AGREEMENT

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The University uses the State of Missouri long distance network, which utilizes a variety of long distance carriers on a year to year basis. Students wishing to sign up for long distance service through the university need to fill out a contract form located on our website or by coming to our office.

After signing up for long distance service, an authorization code is issued so that each call can be billed to the student's account. Students need to key in this authorization code when placing long distance calls.

There is a \$150 credit limit on long distance calls. When this amount is reached, between regular billing cycles, long distance service will be suspended until all charges are paid. Students are billed monthly through the university billing system. Students are expected to pay the entire amount of their phone charges every month. A detailed summary of all long distance calls is available upon request by sending an e-mail to [telecom@semo.edu](mailto:telecom@semo.edu).

Incoming collect, third party, or 900 calls are not permitted.

While the University offers discounted direct dial long distance service to students wishing to subscribe, students are free to use any long distance carrier of their choice. They may access other long distance carriers by dialing their toll free 800, 888, 877, 866 numbers. Other method of reaching the carrier is by dialing 1-0-1-0-xxx-0. Calling cards normally provide dialing instructions on the back of the card. If this method is chosen, an authorization code will not be issued.

## Cost

9 cents per minute on domestic U.S. 1+ long distance calls, with Southeast's long distance authorization code. 24 hours per day.

International Direct Dial Discounts - Calls are based on the country called. Call telecommunications at extension 2575 for rates. International operator assisted calls are billed at full cost. Students may place international calls through the university long distance or the carrier of their choice. Long distance service is provided to residence hall students who subscribe to and follow regulations concerning long distance service. It is the responsibility of students living in each room to provide their own telephone instrument. The student agrees to be fully responsible and pay for all telephone service charges incurred. By completing this form, you accept all financial liability for any charges billed to your account including:

- incoming collect calls accepted through your telephone line
- unauthorized fraudulent billable calls placed from your telephone line.
- billable calls originating from your telephone line that were not billed through an authorization code
- unanswered ringing if it exceeds the predetermined period which is explained in the student telephone brochure

Some line associated charges (e.g. incoming collect calls or other unauthorized calls) may not appear on your bill until several months after the charges were incurred. You are liable for these charges equally with your roommate.

## **AUTHORIZATION CODES:**

It is a violation of university policy to:

Direct dial a 1-plus long distance number without an authorization Code.

Dial a long distance number with an authorization code other than ones own. It is illegal for a person to charge long distance calls to another person's authorization code number without their permission. Persons placing such calls to avoid payment for service are subject to prosecution. Students may also be referred to the conduct system of the residence halls for further disciplinary action. The case may be referred to the Department of Public Safety.

Each person is responsible for their own authorization code and all calls placed with it. Charges for any calls placed from a residence hall room using your authorization code are your responsibility. Such charges cannot be disputed as "unauthorized". The initial authorization code will be issued free of charge. If a change in an authorization code is requested, a \$10 charge will be assessed.

Students are responsible for any charges incurred by sharing their code.

If an authorization code is lost or stolen, the student is responsible for immediately reporting this to the Telecommunications department so the code may be deleted from the system and a new number assigned.