

## Preparations for VPN Use

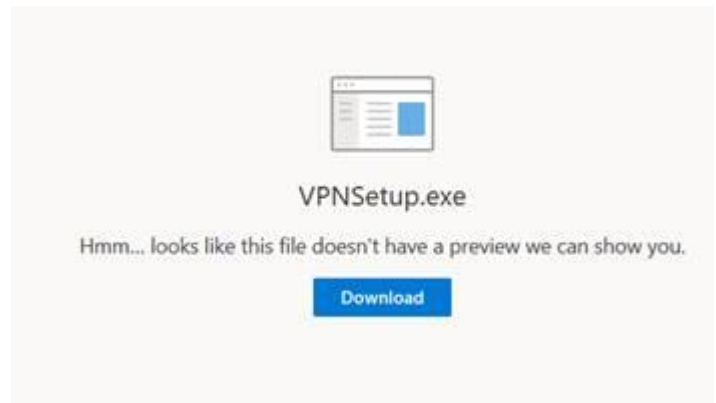
This initial step must be completed on campus at your work computer.

Get your IP address of your work computer (go to Google.com>enter **What is my IP address**)

## Setting up VPN Access

Use these instructions for accessing your campus desktop from your home computer.

1. From your home computer, Go to <http://bit.ly/semordpvpn>  
(If prompted, login with your SEMO email address and password-Office 365 credentials).
2. Select **Download** and then **Run**  
(If prompted, login with an administrator account.)
3. Reboot your computer.



When running this Setup file, you may receive the following message:

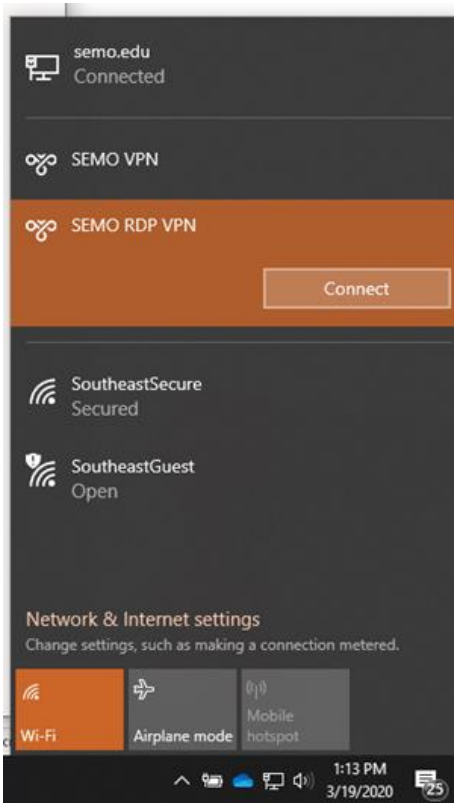


If so, click **More Info** and you will be taken to the following screen:



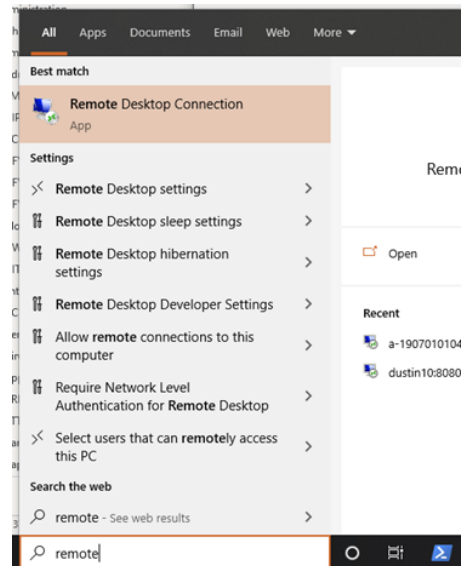
Choose **Run Anyway**

## Using VPN and Remote Desktop



Once you have set up VPN Access, you can connect to the campus network.

1. Click on your network connection (wired or wireless) in the lower right corner of your computer screen.
2. Select **SEMO RDP VPN** and **Connect**.
3. Login with your SEKey and password.



To open Remote Desktop to access your work computer, type **Remote** in the Windows Search text box, on the left corner of your task bar.

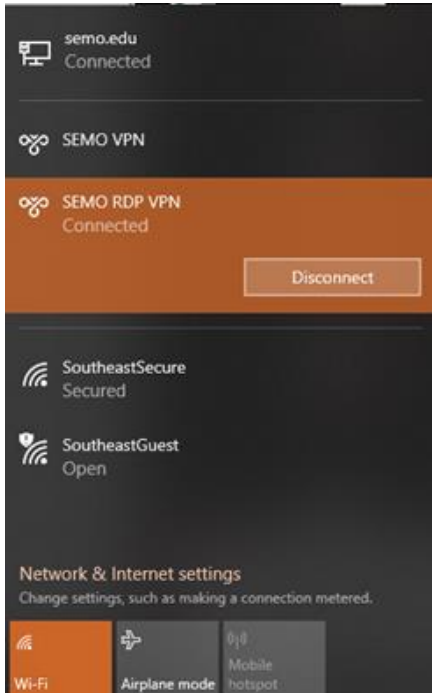
Select **Remote Desktop Connection**



Enter the IP address or domain name of your campus computer.

(To find your IP address of your work computer, go to <http://google.com>. Type in the search box, **what is my IP address.**)

Select **Connect**



Disconnect your VPN connection after you discontinue use.

\*\*\*Only conduct University business while connected to the VPN!