



SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873®

**INVITATION FOR BID 6033
AMENDMENT #1**

TITLE: DORMITORY FURNITURE

DATE: March 04, 2025

BUYER: Holly Craiglow (New Contact)

EMAIL: hcraiglow@semo.edu

PHONE: (573) 651-2021

BID MUST BE RECEIVED NO LATER THAN:

DATE: March 11, 2025

TIME: 3:30 P.M.

DELIVERY INSTRUCTIONS

For USPS/FedEx/UPS, etc.

Bids must be mailed to:

**Purchasing Department
Southeast Missouri State University
One University Plaza, Mail Stop 3280
Cape Girardeau, MO 63701**

OR delivered by bidder to:

**Purchasing Department
Academic Hall Room 200F
Normal Avenue
Cape Girardeau, MO 63701**

The notice of award is made subject to availability and appropriation of funds, and the selection of the lowest and best bidder is made in accordance with all applicable public procurement laws.

MUST BE SIGNED TO BE VALID

The bidder hereby agrees to furnish items and/or services, at the firm, fixed prices quoted, pursuant to all requirements and specifications contained herein, upon either the receipt of an authorized purchase order from the Purchasing Department or when this document is countersigned by the Purchasing Department as a binding contract, and further agrees that the language of this document shall govern in the event of a conflict with his or her bid. Additionally, the authorized signer of this document certifies the contractor (named below) and each of its principles are not suspended or debarred by the federal government.

AUTHORIZED SIGNATURE		PRINTED NAME/TITLE	
COMPANY NAME		CURRENT DATE	
MAILING ADDRESS		TELEPHONE NUMBER/EXT.	
CITY	STATE	ZIP CODE	
CONTACT PERSON		CONTACT PERSON EMAIL ADDRESS	
DELIVERY DATE: _____ DAYS ARO, FOB DESTINATION		PROMPT PAYMENT TERMS: _____% _____ DAYS NET _____ DAYS	
NOTICE OF AWARD (SOUTHEAST MISSOURI STATE UNIVERSITY USE ONLY)			
AUTHORIZED SIGNATURE FOR SOUTHEAST MISSOURI STATE UNIVERSITY			DATE

**SOUTHEAST MISSOURI STATE UNIVERSITY
DORMITORY FURNITURE
INVITATION FOR BID 6033**

AMENDMENT #1

A. The offeror is hereby notified that Invitation for Bid 6033 is amended as follows:

1. Per the Cover Page, Page 1 of IFB 6033

IFB 6033 University's contact information has been updated. Please see the new contact information below:

- a. Buyer: Holly Craiglow
- b. Email: hcraiglow@semo.edu
- c. Phone: (573) 651-2021

2. Per Bidder's Information, Item 2, Page 9 of IFB 6033

- a. Any bidder with questions should contact Holly Craiglow, at hcraiglow@semo.edu. Bidders may not contact other University employees regarding any of these matters while the IFB and evaluation are in process. It is preferred that all questions be sent via e-mail to hcraiglow@semo.edu. The bidder must submit all questions no later than seven (7) calendar days prior to the IFB opening date.

B. The IFB opening date and time will remain the same.

All other terms and conditions of Invitation for Bid 6033 remain the same. If you have any questions regarding this information, please contact Holly Craiglow at hcraiglow@semo.edu.

To acknowledge receipt of this amendment, the bidder should complete, sign, and return with the bid response.