

Faculty Senate Committee Charges

AY 25/26

Academic Affairs

Charge: “to study and make recommendations concerning academic policies and standards; to review admissions and academic standing policies and to recommend appropriate changes; to propose calendars for each academic period on an annual or multi-year basis; to consider and make recommendations regarding calendar topics such as the number of class meetings per credit hour, length of class sessions, number of class meetings per week and semester” (7.552 *Faculty Senate Bylaws* in the Faculty Handbook).

- Research and create a proposal regarding using +/- grades
- Work with Dean of Student’s Office to review Academic Honesty section of the handbook
- Work with the Provost’s Office to review Grade Appeals section of the handbook
- Graduate Resolutions – Fall and Spring
- Three-Year Academic Calendar

Documents

Charge: “to review proposals to amend the Faculty Senate Constitution and formulate them as recommendations to the Faculty Senate; to review periodically the contents of the Faculty Handbook to ensure that the contents reflect current University policy; to recommend changes in the Faculty Handbook to make it consistent with current University policy or practice: to prepare, distribute, and tabulate ballots for amendments to the Faculty Senate Constitution; and to make certain that Faculty Senate records are preserved according to the requirements of Section 6.60” (7.553 *Faculty Senate Bylaws* in the Faculty Handbook).

- Work with Kent Library to update procedures for archiving senate records. [Bylaw 6.60: “The university archivist and the Faculty Senate Documents Committee are charged to create and maintain procedures for transferring records to the archives regularly, at least at annual intervals.”]
- Develop a procedure for digitally archiving senate records in Teams.
- Research an ADA compliant way to stylistically update the organization of the handbook

Faculty Compensation Committee

Charge: “to research all relevant contexts in which the determination of faculty salaries and benefits at the University should be considered (e.g. AAUP reports, regional salary report, etc.); to recommend criteria by which faculty salaries at the University are to be determined; to monitor the availability and costs of various benefits and retirement programs; to make recommendations to the Faculty Senate regarding faculty participation in benefits and retirement programs” (7.554 *Faculty Senate Bylaws* in the Faculty Handbook).

- Develop a recommendation for the BRC concerning faculty compensation.
- Work with HR on Extended Faculty Absences and Compensation Guidelines

Governance

Charge: “to collect information (e.g., from other universities and from the AAUP) on alternative governance models; to study ways in which the role of the faculty in university governance can be improved; and to recommend organizational changes in the patterns of university governance” (7.555 *Faculty Senate Bylaws* in the Faculty Handbook).

- Review website for compliance with bylaws. Research feasibility of an online forum for engaging faculty in discussion about FS issues. Bylaw 6.61: “The Faculty Senate shall maintain a website which contains at a minimum the following information: (1) a current list of senators and alternates and their contact information, (2) a list of current Senate officers and their contact information, (3) a list of the Senate legislative and reporting committees, their chairpersons and members, and their current contact information, (4) a searchable index of approved minutes of Senate meetings, resolutions adopted, bills adopted (with their approval or rejection by the university president noted in the heading), and committee or officer reports issued, (5) an online forum for discussion of Faculty Senate issues by all faculty, (6) copies of, or links to, the Faculty Senate Constitution and bylaws, and (7) a link to the website of the Missouri Association of Faculty Senates and such information as is suggested by that organization.”]
- Work with the Membership Committee to create a handbook for the Grievance Committee including a conflict-of-interest policy.
- Clarify the role of Senate Chair and Chair-Elect on the Faculty Senate Committees and Reporting Committees

Professional Affairs

Charge: “to monitor and review matters which affect the professional growth of faculty members; to monitor the promotion, tenure, and merit policies and practices of the University; to make recommendations concerning promotion, hiring, termination, retrenchment, and tenure policies and practices; to make recommendations concerning the general professional stature of the faculty (e.g., sabbatical policies, professional development funds, travel allowances); to make recommendations regarding the intellectual property rights of faculty members; to recommend rights/privileges and emeritus/emerita status for retiring faculty” (7.556 *Faculty Senate Bylaws* in the Faculty Handbook).

- Review current tenure and promotion guidelines, especially the timeline, and make recommendations for changes, if any.
- Create a proposal regarding new RNTT designations
- Work with the Membership Committee to update the handbook for the GRFC Committee including a conflict-of-interest policy
- Emeritus/Emerita bill(s)

Johnson Faculty Center

Charge: “The Johnson Faculty Center Committee shall have full power to conduct, manage, and direct the operations of the Center in accordance with the University's policies and under the auspices of the Board of Regents” (Johnson Faculty Center By-laws, Article I.A., in the Faculty Handbook)

- Work with office of the President to implement the increase of the cost of the suites to \$50 a night

- Work with Facilities Management to replace the broken windows in the South Suite
- Investigate the feasibility to include a projector in the main conference room
- Work on finding new ways to promote the JFC suites and conference rooms

Membership

Charge: “to recommend changes in the Faculty Senate committee system on basis of continuing study of the system; to review continuously the Faculty Senate committee assignments to secure equitable utilization of faculty talents and interests; to nominate members of Faculty Senate committees to the Faculty Senate; to nominate faculty members for positions on university standing committees to the president of the university; to be available to the university president for recommendations concerning the organization and personnel of all University Standing Committees; to recommend termination of committee membership for faculty who do not fulfill committee obligations; to conduct all Faculty Senate elections and report the results to the Faculty Senate; and to recommend to the Faculty Senate any necessary adjustments in Faculty Senate representation.” (7.551 *Faculty Senate Bylaws* in the Faculty Handbook).

- Fill Faculty Senate and University committees as needed
- Send a call for the Fall & Spring SGA Liaison position to the Faculty Senate
- Work with the Governance Committee to create a handbook for the Grievance Committee including a conflict-of-interest policy.
- Work with the Professional Affairs Committee to updated the handbook for the GRFC Committee including a conflict-of-interest policy.
- Request a roster of all full-time Faculty by department from the Provost’s office. Review the roster and make any suggestions for adjustments in representation on the Faculty Senate