Academic Affairs Committee
End of Year Report for the 59th Session Faculty Senate
April 23, 2025

Membership

Hayley Love (Chair)	Education, Health, & Human Studies
Mike Taylor (Vice-Chair)	Science, Technology, Engineering, & Mathematics
Tomoaki Nomi	Humanities & Social Sciences
Alicia Ortiz	Business & Computing
Marikit Fain	Kent Library

Activities

- Reviewed current curriculum processes and researched best practices and processes implemented at similar institutions to identify roadblocks that make ours slow or inflexible. Initial research suggested our processes are similar compared to other institutions.
- Reviewed SmartEvals and began initial discussions on the questions, including the "front-facing" questions intended to be displayed directly on the university's website.
- Reviewed SmartEval timeline and worked with CTL and SGA on best practices to increase student responses. This led to drafting and passing Resolution 25-X SmartEvals Calendar Announcement.
- Revised and passed Bill 25-A-3 Three-Year Academic Calendar. The calendar now accurately reflects the next 3 academic years.
- Reviewed and revised the Class Syllabus Policy (Bill 25-A-6 Class Syllabus Policy). The policy now clarifies expectations for faculty to provide syllabi on the University's current Learning Management System (LMS).
- Reviewed the policies and procedures for assessment, midterm grading, and final examinations. Consolidated these policies and procedures for organization and flow and made further revisions for clarity (Bill 25-A-9 Removing Eight-Week Midterm Grades Policy and Procedure and Bill 25-A-10 Assessment and Grades). Additionally, the new policy now clarifies expectations for faculty to post grades on the University's current LMS.
- Presented and passed the Fall and Spring/Summer Graduation Resolutions for December 2024 and May or August 2025 graduates.

Activities for the Future

- Continue reviewing policy and procedures regarding curriculum processes.
- Work with Professional Affairs to co-sponsor a bill updating handbook policy and procedures on annual merit evaluation standards.
- Revisit discussion and decisions on SmartEval questions including response rates and whether to include the "front-facing" questions.