

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 26-A-4

Approved by the Faculty Senate
11/5/2025

BRIEF SUMMARY: Removes “Notification of Necessity to Miss a Class” from Chapter 3 of the handbook (Chapter 3, Faculty Professional Responsibilities).

ACTION OF BILL: (REMOVING “NOTIFICATION OF NECESSITY TO MISS A CLASS”)

BE IT RESOLVED: Subject to the passage and approval of this bill and its companion bill 26-A-5 Teaching During Absences (Chapter 2), Chapter 3 of the *Faculty Handbook* shall be amended by removing this content.

~~NOTIFICATION OF NECESSITY TO MISS A CLASS~~

~~Faculty members are expected to meet all classes and keep all office hours. If faculty members are unable to meet a scheduled class because of sudden illness or other emergency, they should notify the department chairperson or, if that person is unavailable, the college dean or the Provost. When the absence is anticipated, it is the faculty member’s responsibility to make arrangements to cover the class, subject to the approval of the department chairperson and the college dean.~~

Action	Date
Introduced to Senate	10-22-25
Second Senate Meeting	11-5-25
Faculty Senate Vote	11-5-25
President's Review	12-10-25
15 Day Review	12-11-25
Posted to Faculty Handbook	