
FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 25-A-6

Approved by the Faculty Senate
March 26, 2025

BRIEF SUMMARY: This bill provides clarification that faculty are expected to provide an electronic copy of class syllabi through the university's learning management system.

REVISING "CLASS SYLLABI" POLICY

[WHEREAS: The university's strategic action plan outlines the need to provide students access to instructional materials and academic support,

WHEREAS: Students need access to class syllabi,

WHEREAS: Faculty are required to provide a class syllabus to students,

WHEREAS: All classes are integrated into the university's learning management system,

WHEREAS: The university's learning management system is accessible to faculty and their respective students,

[THEREFORE] BE IT RESOLVED: For each class or section taught, faculty will be required to provide a class syllabus to the students in electronic form on the university's learning management system.

CLASS SYLLABUS POLICY

1 Class Syllabus

2 **Policy**

3 Faculty members are required to provide a class syllabus to the students in each class or section
4 taught. The syllabus must be provided in electronic form on the university's designated learning
5 management system. Course types such as internships, field experiences, and independent
6 studies are exempt from these requirements.

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Action	Date
Introduced to Senate	3/5/2025
Second Senate Meeting	3/26/2025
Faculty Senate Vote	3/26/2025
President's Review	4/8/2025
15 Day Review	
Posted to Faculty Handbook	