

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 24-A-XX

Approved by the Faculty Senate  
XXXXXXXXXX

1 **BRIEF SUMMARY:** This bill removes the procedures section from the Student Credit Hour  
2 portion of Chapter 5 of the Faculty Handbook.

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5 **REMOVING "STUDENT CREDIT HOUR" PROCEDURES**

6 **BE IT RESOLVED THAT:** subject to the passage and approval of both this bill, the procedures  
7 of the Student Credit Hour section in Chapter 5 of the Faculty Handbook will be removed.

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9 **BE IT FURTHER RESOLVED THAT:** existing sections of Chapter 5 be revised to reflect  
10 these changes.

11 ~~**Student Credit Hour Definition Procedures**~~

12 ~~**Application During Course Proposal Or Revision**~~

13 ~~Any proposal for a new course or for a revision to the time allocation in an existing course must~~  
14 ~~identify the course type and must justify the proposed course credit hours by describing the~~  
15 ~~amount of time spent by the students in lecture, lab, or other activities in accordance with the~~  
16 ~~standards in the Student Credit Hour Policy. A course may include components from more than~~  
17 ~~one defined type, such as lecture and laboratory, with each portion contributing to the total credit~~  
18 ~~hours.~~

19 ~~If a proposed course falls outside of the categories defined in the policy, the credit hours~~  
20 ~~assigned must be justified by reference to the federal standard and the time spent in course~~  
21 ~~activities.~~

22 ~~Online and blended courses must justify the credit hours assigned by providing evidence of~~  
23 ~~achievement of student learning outcomes comparable to those achieved in an equivalent face-to-~~  
24 ~~face course.~~

Date and Version: 2/5/2024  
Handbook Section: Chapter 5  
Proposed Change: Removing Student Credit Hour Procedures  
Source of Bill: Faculty Senate Governance Committee

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25 ~~In general, a course should not award significantly more than one credit per week in a session.~~

26 ~~For instance, it would be inappropriate to offer a three-credit course in one week.~~

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| <b>Action</b>              | <b>Date</b> |
|----------------------------|-------------|
| Introduced to Senate       | 2/14/2024   |
| Second Senate Meeting      |             |
| Faculty Senate Vote        |             |
| President's Review         |             |
| 15 Day Review              |             |
| Posted to Faculty Handbook |             |