

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 24-A-XX

Approved by the Faculty Senate  
XXXXXX

**BRIEF SUMMARY:** This bill removes the policy for “Academic Honesty” from the Faculty Senate Handbook and links to the appropriate page on the Dean of Student’s website.

REVISING “ACADEMIC HONESTY” POLICY

**BE IT RESOLVED:** Subject to the passage and approval of this bill and its companion bill 24-A-XX, the policy portion of “Academic Honesty” in Chapter 5 of the *Faculty Handbook* will be replaced by this bill.

1 Academic honesty is one of the most important practices influencing the character and vitality  
2 of an educational institution. Academic misconduct, also known as academic dishonesty, is  
3 inconsistent with membership in an academic community and cannot be accepted. Violations of  
4 academic honesty represent a serious breach of discipline and may be considered grounds for  
5 disciplinary action, including dismissal from the University. ~~The full policy is available in the~~  
6 ~~“Academic Honesty” portion of the Undergraduate Bulletin available at [semo.edu/student-](http://semo.edu/student-support/academic-support/registrar/bulletin/policies.html#academic-honesty)~~  
7 ~~[support/academic-support/registrar/bulletin/policies.html#academic-honesty](http://semo.edu/student-support/academic-support/registrar/bulletin/policies.html#academic-honesty)~~  
8

9 ~~—Academic dishonesty is defined to include those acts, which would deceive, cheat, or defraud,~~  
10 ~~resulting in the promotion or enhancement of one’s scholastic record. Knowingly or actively~~  
11 ~~assisting any person in the commission of any of the above mentioned act is also academic~~  
12 ~~dishonesty.~~

13 ~~—Students are responsible for upholding the principles of academic honesty as found in the~~  
14 ~~“Statement of Student Rights” in the Student Handbook and in “Academic Policies and~~  
15 ~~Procedures” section of the Undergraduate and Graduate Bulletins. The University requires that~~  
16 ~~all assignments submitted by students be the work of the individual student submitting the work.~~  
17 ~~An exception would be group projects assigned by the instructor; in this situation, the work must~~  
18 ~~be that of the group. Academic dishonesty includes plagiarism and cheating which are~~  
19 ~~individually described as follows:-~~

20 -  
21 *Plagiarism:-*

22 ~~—In speaking or writing, plagiarism is the act of claiming someone else’s work as one’s own.~~  
23 ~~This includes paraphrasing without crediting the original source. If there is any doubt, the student~~  
24 ~~should consult their instructor or any manual of term paper or report writing. Violations of~~  
25 ~~academic honesty by plagiarism include, but are not limited to:-~~

- 26 ~~1. Presenting the exact words of a source without quotation marks and/or proper~~  
27 ~~attribution;~~  
28 ~~2. Using another’s intellectual property such as computer source code, algorithm, laboratory~~  
29 ~~report, or creative works;~~  
30 ~~3. Presenting information, images, judgments, ideas, or facts summarized from a source~~  
31 ~~without proper attribution; or~~  
32 ~~4. Self-plagiarism, using work previously submitted for an assignment for a different~~  
33 ~~assignment without proper attribution and instructor approval.~~

34 -  
35 *Cheating:-*

36 ~~—Cheating includes using or relying on the work of someone else in an inappropriate manner or~~  
37 ~~contributing to another’s work in a likewise manner. It includes, but is not limited to, those~~  
38 ~~activities where a student:-~~

- 39 ~~1. Obtains or attempts to obtain unauthorized knowledge of an examination’s contents prior~~  
40 ~~to the time of that examination;~~  
41 ~~2. Copies another student’s work or intentionally allows others to copy one’s own~~  
42 ~~assignments, examinations, source codes, or other intellectual property;~~  
43 ~~3. Works in a group when they have been told to work individually or solicits someone else~~  
44 ~~to complete an assignment in part or in whole;~~  
45 ~~4. Uses unauthorized reference material or electronic devices during an examination;~~  
46 ~~5. Has someone else take an examination or takes the examination for another;~~  
47 ~~6. Logs into another student’s account or allows another person to log into one’s account.~~  
48 ~~This includes any account associated with the course including, but not limited to, the~~  
49 ~~University’s learning management system and publisher’s electronic course resource.~~

50 -  
51 *General Responsibilities for Academic Honesty-*

52 ~~—It is the Provost’s responsibility to ensure that both students and faculty have access to~~  
53 ~~accurate information about their rights and responsibilities regarding academic honesty and~~  
54 ~~dishonesty. The faculty member is responsible for informing students of the standards of honesty~~  
55 ~~for the course’s examinations and assignments. Sanctions for violations of academic honesty will~~  
56 ~~be listed in the course syllabus.~~

57 ~~—The course syllabus will include a grade sanction policy. Sanctions may include but are not~~  
58 ~~limited to: require the student to redo the work, fail the student on the work, require the student~~  
59 ~~to receive additional instruction regarding academic honesty as provided by the University~~  
60 ~~Library, Writing Center, or other University resources, or a referral to the Dean of Students.~~  
61 ~~Only the Dean of Students and the Office of Student Conduct may permanently remove a student~~  
62 ~~from a course or suspend or expel a student from the University.~~

63 ~~—The fundamental responsibility for upholding the standards of academic honesty rests upon~~  
64 ~~the student. It is the student’s responsibility to be familiar with, and abide by, the University~~  
65 ~~policy on academic honesty at all times and in all situations.~~

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<b>Action</b>	<b>Date</b>
Introduced to Senate	1/31/2024
Second Senate Meeting	2/14/2014
Faculty Senate Vote	
President's Review	
15 Day Review	
Posted to Faculty Handbook	