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**FACULTY SENATE**

**SOUTHEAST MISSOURI STATE UNIVERSITY**

**FACULTY SENATE BILL 19-A-9**

Approved by the Faculty Senate  
October 30, 2019

1 **BRIEF SUMMARY:** This bill modifies the existing Policy on academic honesty found in  
2 Chapter 5, Section D of the *Faculty Handbook*.

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4 **REVISING “POLICY ON ACADEMIC HONESTY”**

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6 **BE IT RESOLVED THAT:** subject to the passage and approval of this bill Chapter 5, Section  
7 D of the *Faculty Handbook* will be amended by replacing the existing content with the below  
8 content.

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10 **POLICY**

11 Academic honesty is one of the most important practices influencing the character and vitality of  
12 an educational institution. Academic misconduct, also known as academic dishonesty, is  
13 inconsistent with membership in an academic community and cannot be accepted. Violations of  
14 academic honesty represent a serious breach of discipline and may be considered grounds for  
15 disciplinary action, including dismissal from the University.

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17 Academic dishonesty is defined to include those acts, which would deceive, cheat, or defraud,  
18 resulting in the promotion or enhancement of one's scholastic record. Knowingly or actively  
19 assisting any person in the commission of any of the above-mentioned act is also academic  
20 dishonesty.

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22 Students are responsible for upholding the principles of academic honesty as found in “The  
23 University Statement of Student Rights” in the Student Handbook and in "Academic Policies and  
24 Procedures" section of the Undergraduate and Graduate Bulletins. The University requires that  
25 all assignments submitted by students be the work of the individual student submitting the work.  
26 An exception would be group projects assigned by the instructor; in this situation, the work must  
27 be that of the group. Academic dishonesty includes plagiarism and cheating which are  
28 individually described as follows:

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30 **Plagiarism:**

31 In speaking or writing, plagiarism is the act of claiming someone else's work as one's own. This  
32 includes paraphrasing without crediting the original source. If there is any doubt, the student  
33 should consult his or her instructor or any manual of term paper or report writing. Violations of  
34 academic honesty by plagiarism include, but are not limited to:

- 35 1. Presenting the exact words of a source without quotation marks and/or proper attribution;

- 36 2. Using another's intellectual property such as computer source code, algorithm,  
37 laboratory report, or creative works;  
38 3. Presenting information, images, judgments, ideas, or facts summarized from a source  
39 without proper attribution; or  
40 4. Self-plagiarism, using work previously submitted for an assignment for a different  
41 assignment without proper attribution and instructor approval.  
42

43 **Cheating:**

44 Cheating includes using or relying on the work of someone else in an inappropriate manner or  
45 contributing to another's work in a likewise manner. It includes, but is not limited to, those  
46 activities where a student:

- 47 1. Obtains or attempts to obtain unauthorized knowledge of an examination's contents prior  
48 to the time of that examination;  
49 2. Copies another student's work or intentionally allows others to copy one's own  
50 assignments, examinations, source codes, or other intellectual property;  
51 3. Works in a group when she or he has been told to work individually or solicits someone  
52 else to complete an assignment in part or in whole;  
53 4. Uses unauthorized reference material or electronic devices during an examination;  
54 5. Has someone else take an examination or takes the examination for another;  
55 6. Logs into another student's account or allows another person to log into one's account.  
56 This includes any account associated with the course including, but not limited to, the  
57 university's learning management system and publisher's electronic course resource.  
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59 **General Responsibilities for Academic Honesty:**

60 It is the Provost's responsibility to ensure that both students and faculty have access to accurate  
61 information about their rights and responsibilities regarding academic honesty and dishonesty.  
62 The faculty member is responsible for informing students of the standards of honesty for the  
63 course's examinations and assignments. Sanctions for violations of academic honesty will be  
64 listed in the course syllabus.  
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66 The course syllabus will include a grade sanction policy. Sanctions may include but are not  
67 limited to: require the student to redo the work, fail the student on the work, require the student  
68 to receive additional instruction regarding academic honesty as provided by the University  
69 Library, Writing Center, or other University resources, or a referral to the Dean of Students.  
70 Only the Dean of Students and the Office of Student Conduct may permanently remove a student  
71 from a course or suspend or expel a student from the university.  
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73 The fundamental responsibility for upholding the standards of academic honesty rests upon the  
74 student. It is the student's responsibility to be familiar with, and abide by, the University policy  
75 on academic honesty at all times and in all situations.  
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77 *Amended by Faculty Senate Bill 11-A-16 April 6, 2012*

78 *Reviewed by President April 2011*

79 *Approved by Board of Regents May 13, 2011*

Date and Version: 10/16/19 Version 1  
Handbook Section: Chapter 5, Section D, Academic Honesty  
Proposed Change: Modify existing policy  
Source of Bill: Faculty Senate Academic Affairs Committee

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80 *Approved by Faculty Senate Bill 11-A-17 April 6, 2011*

81 *Approved by President May 3, 2011*

82 *Posted for 15 Day Review May 10 – June 1, 2011*

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<b>Action</b>	<b>Date</b>
Introduced to Senate	10/16/19
Second Senate Meeting	10/30/119
Faculty Senate Vote	10/30/19
President's Approval	11/11/19
Posted to Faculty Handbook	

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