

Colleagues,

In preparation for the week of March 23rd and potentially future weeks, CSTL has been working to provide resources related to maintaining communication with your students, transitioning to alternative delivery modes, and maintaining continuity in instruction. CSTL will begin offering workshops Monday-Friday during spring break (March 16 – March 20) as well as the week of March 23rd. The workshops will be offered via Zoom or you may attend them in person in the CSLT conference room (KL 305) at the scheduled time. The sessions will also be recorded for viewing at any time (those links will be available on the CSTL website). Resources as well as the detailed schedule with links to the Zoom sessions can be found on the CSTL website: [Click Here](#)

The schedule for planned workshops is below and you can click on the link to go to the Zoom Meeting. Those topics may change as need dictates and that information will be update on the CSTL website. Refer to the website for the week of March 23rd scheduling and to check for updates.

	Monday, March 16	Tuesday, March 17	Wednesday, March 18	Thursday, March 19	Friday, March 20
9:00 AM	Moving Face-to-Face to Online	Ways To Communicate	Moodle Gradebook	Using Zoom	Tools for Lecture
11:00 AM	Basic Moodle Functions	Ways To Collect Homework	Basic Google Tools	Basic Office 365 Tools	Tools for Testing and Assessment
1:00 PM	Using Zoom	Tools for Lecture	Moodle Forums	Moving Face-to-Face to Online	Ways To Communicate
3:00 PM	Moodle Gradebook	Tools for Testing and Assessment	Moodle Quiz	Basic Moodle Functions	Ways To Collect Homework

The CSTL website also has several guides available for Moodle at: <http://cstl.semo.edu/cstl/Moodle/MoodleHelp.aspx?mv=3.3>

Information Technology (IT) also posts several guides and resources related to technology available to faculty and students at: <https://semo.edu/it/guides/>

There are numerous companies that are making tools and resources available to education during this time for no cost in many cases. CSTL will be adding those resources to the website as they become aware of them. If you are aware of any such tools that might be beneficial, please email that info to cstlsupport@semo.edu

Please keep in mind, the workshops being offered these next couple weeks are intended to cover the basics and quickly transitioning your mode of delivery. They are not intended to provide in-depth, detailed techniques and tools related to remote delivery. As you can imagine CSTL will be quite busy

during this time. We will do what we can to accommodate individual requests but providing instruction on basic principles to the campus community will be a priority so please be patient regarding individual assistance.

If you have questions regarding the transition to remote delivery and instructional technologies, please plan on attending the appropriate workshops listed or contact CSTL at: CSTL Office, Kent Library 305 cstlsupport@semo.edu
573-651-2298

Thank you in advance for your patience and flexibility as we navigate through these fluid changes together as a TEAM at Southeast Missouri State University!

Mike