

Jane Doe

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Objective

I am looking for a high school Social Studies teaching position.

Extracurricular Interests

I would love to be involved in the Theater Department or related clubs and programs.
I am also interested in being a club sponsor.

Education and Acknowledgement

Southeast Missouri State University / Undergraduate Degree (In Progress)
August 2023 -PRESENT, Cape Girardeau, MO
Undergraduate degree in Secondary Social Studies Education.
GPA: 4.0

Certifications

PRAXIS issued certification in 9-12 Social Studies education.
VIRTUS certification through the Springfield-Cape Girardeau diocese.

Teaching Experience

Advanced Field/ Student Teacher
January 2026 - PRESENT, Scott City, MO

- Placement at Scott City High School for an expected 109.5 hours.
- Cooperating Teacher - Tim Huey, 10-12 World History and US Government.

Intermediate Field/ Student Teacher

August 2025 - November 2025, Cape Girardeau, MO

- Placement at St. Vincent De Paul Grade School for 75 hours.
- Cooperating Teacher- Tana Watson, 7th-8th grade Social Studies.
- At this placement, I was able to participate in direct instruction as well as practice skills in classroom management through the implementation of cooperative learning activities and the planning of strategic lessons to target differentiated instruction and active engagement.

Notre Dame Regional High School/ Theatre Technical Assistant/Director

September 2024 - April 2025 / September 2025 - PRESENT, Cape Girardeau, MO

- Worked alongside Emily Steimle, the director of the theatre department.
- I not only program key lighting cues for shows, but I also instruct students on how to run the cues and program last minute changes.
- This helps students develop critical thinking and problem-solving skills as well as

peer collaboration. For students, their positions provide interactive learning opportunities that could possibly help them in future careers.

St. Vincent De Paul/ Summer Care Staff Member

May 2023 - PRESENT, Cape Girardeau, MO

- Hired by Kathy Raines, Director of St. Vincent De Paul Summer Care
- In this position, I work with Pre-K-6th graders but primarily with Pre-K through Kindergarten. With this age group, I focus on classroom management, but particularly behavior management to promote student development.
- I also focus on activities that will help with student motivation since some of these students are being acclimated into the school atmosphere for the first time.

Work Experience

Southeast Missouri State University/ Staff Member, Senior Orientation Leader

2023 School term - PRESENT, Cape Girardeau, MO

- In this position, I guide incoming freshmen through their orientation process.
- I also help present information to both the students and the parents as they navigate the different lectures they listen to during the day. This has helped me learn key communication skills.

References

Dr. J. Smith

Professor at Southeast Missouri State University, Department of History and Anthropology

Email: jsmith@semo.edu; Phone Number: (573) 651-XXXX

K. White

Director of St. Vincent De Paul Summer Care Program

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T. Black

Social Studies teacher at St. Vincent De Paul

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