

Teacher Preparation News

December 12, 2023

Congratulations Fall Graduates!

Have a great holiday break and a Merry Christmas!

Contents

Today - Last Fall Semester Newsletter

Certification Application Instructions for Graduating Fall 2023 Student Teachers

Are you Eligible to Student Teach During the Fall 2024 Semester?

Spring Semester Student Teaching Triad Training Dates

Future Triad Dates for Student Teaching

Courtesy Placements

EDvolution Center Newsletter

Apply for the 240 Tutoring Gives Back Scholarship Now!

MARE Scholarship Available

Jack J. Isgur Foundation Scholarship Available

Revision to the Admission to the Teacher Ed Program

MoCA/MoGEA Vouchers

MoCA/MoGEA Study Guides Available on Canvas

Ed Prep Student Orgs

Student Teaching Placement Information

Do you have Items to Share on Facebook Related to Educator Prep?

Employment Information –Southeast Handshake Employment Site

If you have news that would be useful to teacher candidates, email edprep@semo.edu by 12:00 noon on the **Friday** prior to the publication date to have it included in the next newsletter. ***Some newsletter hyperlinks are not compatible with iPad*** Follow this [link](#) for recent past newsletters.

Today - Last Fall Semester Newsletter

Today is the last Teacher Preparation Newsletter for the fall semester. The next newsletter will be published the week before the spring semester begins on Tuesday, January 9.

Certification Application Instructions for Graduating Fall 2023 Student Teachers

Click on the following [link](#) for instructions for completing your Initial Professional Application for Teaching certification. **Please submit your application to the DESE website prior to the end of the Fall 2023 semester.** **If you are completing a program, it is recommended that you apply for certification, even if you do not plan to teach right away. This will enable you to avoid possible changes to DESE rules that may lead to additional requirements.** If you have any questions, please email aelincoln@semo.edu.

Please note the following on the instructions website:

- It is your responsibility to have your Southeast transcripts sent to DESE. You will need to **wait to have your transcripts sent after you have received the email stating that you have been recommended for certification.** You can follow the directions [here](#) to request your transcript be sent to DESE. (Make sure to choose to send it to the Missouri Department of Elementary and Secondary Education).
- DESE background checks are only valid for up to one year. You will need to check your DESE background check in your DESE profile to see if it is up to date. If not, please follow [these instructions](#) to obtain a new background check for DESE.
Please note that when you look at your DESE profile to check your DESE background check if:
 - Your last DESE background check was before **June 2, 2022**, you will need to obtain a new background check
 - Your last DESE background check was between **June 2 and July 15, 2022**, you may need to obtain a new background check. I suggest you wait until after you receive an email from me that you have been recommended for certification.
 - Your last DESE background check was after **July 15, 2022**, you should not need to obtain a new background check.
- If you have taken courses or have a previous bachelor's degree from another university, please make sure you request official transcripts for that degree to be sent to DESE. DESE will only accept digital transcripts through the National Clearinghouse via NSCs Electronic Transcript Exchange. If your transcripts cannot be sent through the

National Clearinghouse via NSC's Electronic Transcript Exchange, you will need to have a paper copy sent.

This is a reminder of the timeline for the application/certification process:

- Approximately 2 working weeks after official grades are posted. The Registrar's Office should be finished processing transcripts approximately 2 working weeks graduation. (approx. **January 5th or later**)
- It will take me approximately 1-2 weeks to process recommendations for certification to DESE. You will receive an email when this has been completed. (approx. **January 12th or later**)
- It will then take DESE approximately 4 to 6 weeks to process the applications after they receive the recommendation. (approx. **February 9th or later**)
- If you plan to become certified in another state. You can send me the paperwork for that state at any time. But please remember I cannot process that paperwork until after I have recommended you for your Missouri certification. (approx. **January 5th or later**).

***Please note that this timeline is not a set timeline. It can take more or less time for each part of the process. Each office/department processes the applications as fast as they can. The process cannot be sped up for anyone. If you need a letter confirming your eligibility for certification, please email aelincoln@semo.edu.**

Are you Eligible to Student Teach During the Fall 2024 Semester?

If so, please be aware that if you do not already have a substitute certificate, we highly recommend that you apply for your substitute certificate by **December 18, 2023**. Instructions on how to apply for your Sub Certificate can be found under "Sub Certificate" [here](#).

The deadline to fill out an application for student teaching is **January 24, 2024**. Instructions for the application process can be found [here](#). (**PLEASE READ ALL INSTRUCTIONS FOUND ON THIS PAGE**).

Students who are eligible will receive an email with a link to apply. If you believe you are eligible and do not receive an email, you can email aelincoln@semo.edu.

Also, know that you will be required to pass all sections of the Missouri Content Assessment (MoCA) exam prior to student teaching. Some students in the past were not able to student teach, because they waited too late to take the exam. Start taking the MoCA now so you meet the **July 1, 2024**, deadline!!! Follow this [link](#) to register for the MoCA exams.

If you have any questions or concerns about the student teaching application process, please contact the Candidate Status & Certification Officer, Alicia Lincoln at aelincoln@semo.edu or 573-651-5932.

Spring Semester Student Teaching Triad Training Dates

- January 3, 2024 – St. Louis
- January 4, 2024 – Cape Girardeau
- January 5, 2024 - Sikeston

Future Triad Dates for Student Teaching

Triad Dates for Student Teaching

Students must complete the Triad meeting (the university supervisor, the mentor teacher, and the student) **PRIOR** to beginning the student teaching experience. In Student Teaching students will follow the assigned school district's schedule. Triad dates have been set in advance to provide plenty of opportunities to avoid conflicts. Triads are usually held in Cape, Sikeston, and St. Louis. Times and places are not set as we are unable to secure rooms in advance.

Fall 2024
August 14th, 15th, and 16th

Spring 2025
January 6th, 7th, and 8th

Fall 2025
August 13th, 14th, and 15th

Spring 2026
January 5th, 6th, and 7th

Fall 2026
August 12th, 13th, and 14th



Courtesy Placements

In general, all students will be expected to do student teaching in Southeast Missouri or in sites within reasonable driving distance for university supervisors. However, in hardship situations, candidates may be considered for an out-of-region placement. There is an additional cost of **\$1,800** to cover the cost of hiring additional supervisors, their travel expenses, and other administrative fees. (Field Committee Approval 10/1/21).

Students who wish to be considered for placement outside the area must fill out a request form provided by the Field Experiences Office in Scully 308 within two (2) weeks of the semester's start immediately before the student teaching semester.

Students will be considered for teaching outside the university service area if:

- a. The candidate is married before the student teaching semester begins and the spouse must live outside the area for employment or military commitment.
- b. A hardship exists due to a serious, long-term illness of a member of the immediate family which would require the candidate to relocate immediately.
- c. Another documented situation exists as determined by the Director of Field Experiences.

If a candidate is deemed to qualify under the above terms, the Field Experiences Office must have assurance that another university in the requested area will be willing to place and supervise the student in a manner which meets Southeast Missouri State University's requirements. If the university providing the supervision is not accredited, the placement may be denied.

The Director of Field Experiences will determine if a candidate meets the requirements for student teaching outside the region and may present the request to the Field Committee. Exceptions or appeals can be made to a committee made up of the Director of Field Experiences and the Chairs of the Department of Middle and Secondary Education and the Department of Elementary, Early, and Special Education. Students must be able to ensure that the need is valid and that all requirements are met. The committee will not rule on other issues of placement not covered under those regulations.

Approved students must pay a non-refundable fee of **\$1800.00** to the Office of Field Experiences to cover costs related to the additional time related to coordinating out-of-area placements. The Field and Clinical Experiences Office will begin the placement process on the candidate's behalf once this fee is received.

Additionally, any fees over and above the normal amounts that would be paid on the candidate's behalf for an in-area placement for MT stipends, field supervisor salaries, and mileage reimbursement for these personnel will be the responsibility of the teacher candidate. Any additional fees related to the placement will follow the mentor district's refund policy if the placement is canceled.

All formative, summative and disposition MEES forms used by the College of Education must be used by the MT and courtesy supervisor. In addition, the same criteria to serve as MTs and supervisors that are required by Southeast Missouri State University will be met.

EDvolution Center Newsletter

The latest edition of the EDvolution Ed Prep Newsletter can be found [here](#).

Apply for the 240 Tutoring Gives Back Scholarship Now!

Scholarship Details:

- **Award:** \$1,000 for one teacher candidate.
- **Application Period:** Open through January 26, 2024.
- **Apply Now:** [Scholarship Application](#).

Who Should Apply?

Candidates will need to provide insights into their journey towards becoming a teacher:

1. **For Those Who Have Taken Their Certification Exams:** How did you prepare? Your experiences are valuable to future candidates.
2. **For Those Preparing for Exams:** What are your strategies? Share your approach with the community.
3. **Teaching Aspirations:** Which grade level and subject area are you passionate about? Help us understand your educational goals.

For any inquiries, please get in touch with us at helpdesk@240tutoring.com. Discover more about us at [240 Tutoring - About Us](#) and explore our [Student Resources](#).

MARE Scholarship Available

The Missouri Association of Rural Education (MARE) is now accepting applications for the Rural Missouri Scholarship Fund. A minimum of twenty (20) \$1,000 scholarships will be awarded to college juniors or seniors majoring in education and who plan to teach in a rural school system. The application can be found at www.moare.com or contact Dr. Pensel, Director of Field Experiences in Scully 301. Applications must be postmarked by Friday, March 29, 2024.

Jack J. Isgur Foundation Scholarship Available

The Jack J. Isgur Foundation rural education scholarship is currently accepting applications from students enrolled in the field of education in the humanities, such as literature, fine arts, music, art, poetry and dance. Students must be at least a junior at a four-year college to apply. Graduate students may also apply. For more information and an application,

contact Charles Jensen at 816-691-2760 or Charles.jensen@stinson.com or website: lsgur.org.

Revision to the Admission to the Teacher Ed Program

Students will no longer need to pass the science and social studies sections of the MoGEA. If you have any questions, email edprep@semo.edu.

MoCA/MoGEA Vouchers

We are currently out of free MoCA/MoGEA vouchers. If we receive any more, we will let the student body know.

MoCA/MoGEA Study Guides Available on Canvas

MoCA/MoGEA Study guides are available on Canvas. You should receive an invitation to a Canvas Course titled Pre-Service Teacher Resources, which will house study guides and other resources related to educator preparation. If you would like access and don't have it, please email edprep@semo.edu.

Ed Prep Student Orgs

If you have any news or meeting announcements that you would like to share and publish in this newsletter, please email the information to edprep@semo.edu by the Friday before the next weekly Tuesday issue. We would like to hear from you!

Student Teaching Placement Information

Watch the [attached video](#) for information on the how this process works.

Do you have Items to Share on Facebook Related to Educator Prep?

There is lots of valuable information on our [Ed Prep Facebook page](#). Please share and like this page! If you have any items to post, please submit them to edprep@semo.edu!

Employment Information –Southeast Handshake Employment Site

New full and part-time positions are posted at [Handshake](#). You can also check out [Missouri Teaching JOBS](#) or [MOREAP.net](#).