

AQIP Steering Committee

AQIP Steering Committee Minutes
SEPTEMBER 20, 2019
KENT LIBRARY 318

Minutes Approved: 10-1-19

Members:

Present: Barbara Glackin, Missy Nieveen Phegley, Eric Chambers, Willie Redmond, Gillian Nicholls, Debbie Lee-Distefano, Victor Wilburn, Eric Redinger, Doug Koch, Raju Vanteddu

Absent: Angie Mitchell, Mike Godard, Matt Rolwing, Bruce Skinner, Luke LeGrand

Glackin opened the meeting.

- 1) Approval of September 13 steering committee meeting minutes
Lee-Distefano moved to approve the minutes with Phegley as 2nd. Unanimously approved.
- 2) Accreditation Team visit agenda [agenda attached]
Glackin explained the agenda and the plan with the AQIP committee members who are escorting HLC team members during the visit. All calendar invites have been sent for people involved in the visit.
 - Questions about locations
 - Pick-up & return for Tuesday showcase tours
 - Campus Driving Tour in 45 minutes by Facilities Management
- 3) Volunteer Accreditation Team Escorts [schedule attached]
Explained by Glackin and Phegley.
 - Changes needed
 - Communication through GroupMe
- 4) Board of Regents update [handout attached]
Glackin explained. An update was provided to the Board of Regents at their meeting today, September 20, 2019. The schedule was also shared with the Board.
- 5) **Don't forget** Open Forum schedule:
 - 09/23 @ 2:30 – Resources, Planning & Institutional Effectiveness
 - 09/23 @ 3:30 – Teaching & Learning
 - 09/24 @ 9:00 – Mission & Integrity
 - All forums will be held in University Center Ballrooms
- 6) Ballroom logistics
Logistics were discussed at the same time as the agenda. 100 chairs will be set up and 100 chairs will be available in the back of the room. Skinner and Lee-Distefano will be available at the forums to take care of seating issues that may come up.
- 7) Other
 - Glackin provided her cellphone number to the committee members.

TBD AQIP meeting the week of Sept. 30 – Debriefing Meeting for the Committee after the HLC Visit.