

AQIP Steering Committee

Meeting Minutes

1:00pm, October 23<sup>rd</sup>, 2018

Present: Bethany Alden-Rivers, Tammy Randolph, Eric Chambers, Gillian Nicholls, Raju Vanteddu, Debbie Lee DiStefano, Victor Wilburn, Bruce Skinner, Sheri Dozier, Barbara Glackin, Bonnie Modglin, Luke LeGrand, Matt Rolwing, Amanda Hargrove

Next Meeting: November 28, 2018 at 1:00 pm

The meeting was called to order by Alden-Rivers.

**1. Approval of Minutes**

- A motion to approve the minutes from May 3, 2018. Lee Distefano moved, Wilburn seconded. Motion passed unanimously

**2. Scope of work for the next academic year.**

- Alden-Rivers presented the scope. For the HLC on-site visit, a small team will meet with the review for the 2 days on site. Will report back after the visit at the November meeting. The HLC Systems Portfolio is due on December 3, 2018. Alden-Rivers and Glackin are leading the project. (Handout – Phase 4 sheet). Alden-Rivers walked the committee through the project plan, phases completed and what is left to complete. Phase 4 runs through October.
- Glackin and Alden-Rivers covered the packet info for the Comprehensive Quality Review that will happen on September 23-25, 2019. They talked about the communication and readiness plan.

**3. Systems Portfolio**

- Glackin and Alden-Rivers presented the different chapters for feedback through email by Oct. 31. Talked about 6 upcoming Category workshops.

**4. Update on AQIP Pathway (being ‘sunsetting’) and AQIP Action Projects**

- Committee will vote on the replacement pathway at a later meeting.

**5. Adjournment**

- Distefano motioned to adjourn the meeting. Wilburn Seconded. Motion passed unanimously