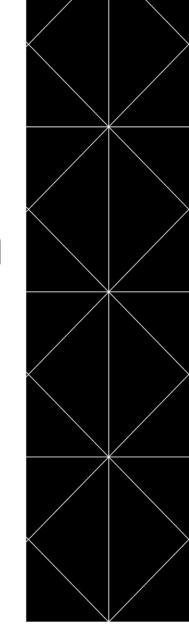
# MS Applied Nutrition Applicant Handbook

2024 - 2025



# Table of Contents

- Program Information
  - Program Director Contact Information
  - Program Overview
  - Completion Requirements
  - Open House Information
  - Program Timeline
  - Mission, Goals, and Objectives
  - Estimated Costs
  - Student Compensation Policy
  - Location Options
  - Admission Requirements
  - Program Options

- Application Information
  - DICAS Links
  - Application Overview
  - FEM-GP Verification Seeking Applicants
  - Non-DPD Applicants
  - NLS Applicants
  - NLS Employee Applicants
  - Pre-Select Applicants
  - Remote Distance Applicants
  - Degree Only Applicants
- Prior Learning Assessment
- Credentialing Information



## Program Information



### **Program Director Contact Information**

- Please contact the MSAN Program Director with any questions about the program or application process:
- Program Director
  - Joel Ramdial, EdD, RD, LD
  - <u>iramdial@semo.edu</u>



### **Program Overview**

- The Master of Science Applied Nutrition Program (MSAN) is an ACEND accredited Future Education Model Graduate Program in Nutrition and Dietetics (FEM-GP).
- Completing the MSAN program results in a graduate degree and a verification statement that meets eligibility criteria for the Registration Examination for Dietitians.
- The MSAN program is a 15-month accelerated program with 100% online courses and in-person supervised experiential learning rotations.
- MSAN students complete over 1,000 hours of supervised experiential learning hours.
- MSAN students complete an integrated capstone research project with guidance from the Capstone Project Coordinator, faculty mentor, and preceptor.
- Applicants accepted into the 2024-2025 cohort will begin the program in May 2024 and graduate in August 2025.
- Please visit the program webpage for a full list of all required MSAN courses:
   MSAN Webpage



### **Program Overview**

- The MSAN program courses are 100% online and can completed from anywhere.
- Field experiences must be completed in person, but through our Remote
  Distance Option, you can schedule your Supervised Experiential Learning to
  occur anywhere in the United States under the supervision of a qualified
  preceptor.
  - Coursework is completed through Canvas Learning Management System.
  - Coursework is completed asynchronously (at your own pace) except for a few mandatory group meetings with faculty and classmates.
  - Students will need an electronic device capable of connecting to and using high speed internet, recording video and sound, using Zoom, using Canvas LMS, and using Microsoft Office Products.
  - Some courses require textbooks, most textbooks are available as e-books.
  - Most courses require electronic software or free electronic resources instead of books.
- If you would like to learn more about the format of courses, please contact the MSAN Program Director, Joel Ramdial at <a href="mailto:jramdial@semo.edu">jramdial@semo.edu</a>



# **Graduation and Program Completion Requirements**

- Completing the MSAN program results in a Master of Science degree in Applied Nutrition, and the Graduate Program in Nutrition and Dietetics Verification Statement. These satisfy the eligibility requirements to attempt the Registration Examination for Dietitians.
- To graduate and earn the MS Applied Nutrition degree, students must complete all required courses and capstone research project in the program and maintain a cumulative Grade Point Average of 3.0 or above.
- To earn the MSAN GP Verification Statement, students must graduate with the MS Applied Nutrition degree, complete a minimum of 1,000 confirmed SEL hours, and achieve the minimum competence threshold for each ACEND established GP Competency.
- To learn more about the eligibility requirements to attempt the Registration Examination, please visit the Commission on Dietetic Registration webpage:
   CDR Eligibility Requirements Webpage Link

### **Accreditation Information**

The Southeast Missouri State University MS Applied Nutrition, Graduate Program in Nutrition and Dietetics is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, 120 S. Riverside Plaza, Suite 2190, Chicago, IL 60606-6995, (312) 899-0040.

Email: ACEND@eatright.org

Phone: 800.877.1600, ext. 5400

Mail: 120 South Riverside Plaza / Suite 2190 / Chicago, IL 60606-6995

Accreditation term ends: 12/31/2024

Southeast Missouri State University is accredited by the Higher Learning Commission, with the next Reaffirmation of Accreditation scheduled for 2029-2030.

### **Open House Information**

### **Virtual Open House**

- Date and time: Friday, December 1<sup>st</sup> from 1:00 pm − 2:30 pm CST
- Location: Zoom link: <a href="https://semo.zoom.us/j/93448573574">https://semo.zoom.us/j/93448573574</a>

### **In-Person Open House**

- Date and time: Saturday, December 2<sup>nd</sup> from 12:00 pm − 1:30 pm CST
- Location: 1 University Plaza, Scully building room 103, Cape Girardeau, MO 63701.

RSVP by emailing the Program Director (jramdial@semo.edu) or through this program interest form: Program Interest Form Link



### **Program Timeline**

#### **Application and Admission Timeline**

- November 2023 May 2024: Applications reviewed and accepted
- First Application Deadline: January 15, 2024. Applicants who apply before January 15<sup>th</sup>, will be reviewed and notified of acceptance before February 5<sup>th</sup>, 2024.
- If any seats remain open in the program, application review and acceptance review will continue until the program fills or until May 1<sup>st</sup>, 2024.

### **Program Calendar**

- May 13<sup>th</sup>, 2024: Program begins for 2024-2025 cohort.
- Summer 1, May August 2024: Online courses only
- Fall semester, August December 2024: In-person supervised experiential learning and online courses, Capstone research proposal
- Winter, December 2024 January 2025: Online course only
- Spring semester, January May 2025: In-person supervised experiential learning and online courses, Conduct capstone research
- Summer 2, May August 2025: Online courses only, Complete and present capstone research project
- August 2025: Graduate from program with MS Applied Nutrition degree and FEM-GP Verification Statement
- Visit the University's 3 Year Academic Calendar for specific semester and holiday dates: <u>Three-Year Academic Calendar Link</u>

### **Program Mission and Goals**

- The mission of the Master of Science in Applied Nutrition is to provide integrated innovative graduate coursework and experiential learning to prepare high-quality Registered Dietitian Nutritionists that utilize evidenced-based practice and professional skills in the dynamic world of food, nutrition, and health throughout the region and beyond.
- Program outcomes data available upon request.

### **Program Mission and Goals: Goal 1**

- Goal 1: Program graduates will demonstrate evidence-based practice and professional skills expected of an entry-level dietitian.
  - Objective 1.1: At least 80% of employer evaluations indicate graduates demonstrate evidence-based practice expected of an entrylevel dietitian or entry-level practitioner in a comparable position.
  - Objective 1.2: At least 80% of employer evaluations indicate graduates demonstrate professional skills expected of an entry-level dietitian or entry-level practitioner in a comparable position.

### **Program Mission and Goals: Goal 2**

- Goal 2: Program graduates will demonstrate competence to practice as entry level dietitians in administrative, clinical and community dietetics.
  - Objective 2.1: At least 80% of students complete program requirements within 2 years (150% of the program length.
  - Objective 2.2: Of graduates who seek employment, at least 80 percent are employed in nutrition and dietetics or related fields within 12 months of graduation.
  - Objective 2.3: At least 80 percent of program graduates take the CDR credentialing exam for dietitian nutritionists within 12 months of program completion.

### **Program Mission and Goals: Goal 2**

- Goal 2: Program graduates will demonstrate competence to practice as entry level dietitians in administrative, clinical and community dietetics.
  - Objective 2.4: The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.
  - Objective 2.5: At least 80% of employer evaluations rate graduates as above or equal to the performance level expected of an entry-level registered dietitian or entry-level practitioner in a comparable position.

### **Estimated Costs: Tuition and Fees**

- For students who need the FEM Graduate Program in Nutrition and Dietetics verification statement, the total program cost for tuition and program fees is \$15,642. That includes 36 credit hours at \$409.50 per credit hour, \$100 course fee for GR698, and course fees at \$800. See below for a breakdown:
  - Summer Semester 1: 3 courses, 9 credit hours total = \$3,685.50
  - Fall Semester: 4 courses, 10 credit hours total + course fee = \$4,495.50
  - Winter Session: 1 course, 3 credit hours total = \$1,228.50
  - Spring Semester: 4 courses, 10 credit hours total + course fee = \$4,495.50
  - Summer Semester 2: 3 courses, 4 credit hours total + GR698 fee = \$1,738.00
  - Total cost = \$15,642.00
  - Note: See the next page for estimated miscellaneous costs such as books, rent, etc.
- For students who are only completing the MSAN degree program without the field experience and do not need the Graduate Program verification statement, the total cost for tuition will vary depending on the number of courses you will take. Please email <a href="mailto:jramdial@semo.edu">jramdial@semo.edu</a> for an estimate. The general cost is \$409.50 per credit hour.
- Costs are subject to change. Visit <u>Costs & Fees</u> page for updated information.
- Students may call or visit the Student Financial Services webpage for questions regarding financial aid or scholarships: <u>Student Financial Services Link</u>



### **Estimated Costs: Miscellaneous Costs (1)**

- Additional costs will vary by location and where students obtain required items. Not all site require the same materials and attire. This list should be considered a general estimate.
- The list below provides an estimate of miscellaneous costs. This is not an all-encompassing list but is estimated based on a low to high estimated range to help applicants plan. Other costs may occur.
  - Transportation / gas: \$ 584 \$ 3,500 per program length
  - Based on 1000 SEL hours at 8 hours per day = 125 trips to and from site (<u>source</u>)
    - Minimum: 10 miles from site (20 miles trip), 15 MPG, \$3.50/gal = \$4.67 per trip
    - Maximum: 60 miles from site (120 mi trip), 15 MPG, \$3.50/gal = \$28.00 per trip
    - Note: Current national average of fuel cost = \$3.096/gal regular gas (source)
  - Rent: \$880 2,500 per month (<u>source</u>)
  - Utilities: \$ 429.33 average per month (<u>source</u>)
  - Sustenance: \$670 1300 per month (Sources: groceries + food away from home)
  - ◆ Textbooks and course resources: \$ 600 1500 for all program course materials
    - Costs will depend on format of the material (rented, bought, used, new, etc.)
  - Site-specific attire: \$ 20 − 200 (requirements vary by site)
    - May include Lab coat, chef's coat, head cover, scrubs, etc.



## **Estimated Costs: Miscellaneous Costs (2)**

- Estimated miscellaneous costs continued...
  - Liability insurance: \$30 40 per year (source)
  - ◆ Health insurance: \$300 1,000 per month (source)
  - Drug screening: \$50 − 80 (source)
  - Immunizations and vaccinations: \$ 0 − 500 (source)
    - Most health insurance policies cover the vaccinations required to complete supervised experiential learning at our sites and facilities.
    - Required vaccines for supervised experiential may include:
      - COVID-19 (Many sites grant exemption requests)
      - Influenza (Not all sites require this)
      - Tetanus, Diphtheria, Pertussis
      - Measles, Mumps, Rubella
      - Polio
      - Chickenpox
      - Hepatitis A, Hepatitis B
      - Tuberculosis test
  - Nationwide Criminal background check: \$35 per instance (source)



### **Student Compensation Policy**

- Through our Student Compensation Policy, it may be possible for you to earn money while completing some of your Supervised Experiential Learning Hours.
- The policy allows students to claim paid hours as supervised learning if they align to a program requirement and are supervised by a qualified preceptor.
- If you would like to learn more about this option, please contact the MSAN Program Director, Joel Ramdial at <u>iramdial@semo.edu</u>

### **Location Options Overview**

- The MSAN program offers locations in many states in the United States.
- We have three major location option groups:
  - Local sites we pre-arrange for you at our existing sites:
    - Missouri and Illinois
  - Distant sites we pre-arrange for you through NLS sites:
    - Texas, Florida, Louisiana, North Carolina, Georgia, and Oklahoma
  - Distant sites you arrange through our Remote Distance Option:
    - Anywhere in the United States
- You may apply to as many locations as desired by following the instructions provided in DICAS under the Program Materials – Questions section.
  - Pre-Select students indicate locations in the Pre-Select Application
- Please note, you may be assigned to any location you select in your application.,
   Only apply to location options to which you are willing to move or commute.
   Supervised experiential learning occurs in-person and requires you to be physically present for the majority of your rotations.



### **Location Options (continued)**

- Supervised experiential learning in TX, FL, LA, NC, GA, and OK locations are through our Nutritious Lifestyles option.
  - Nutritious Lifestyles (NLS) is a consulting company that employs hundreds of dietitians across the United States.
  - NLS options offer stipends and tuition reimbursement for graduates who work for the company for a required amount of time.
  - Contact Program Director, Joel Ramdial, <u>iramdial@semo.edu</u> for more information about the NLS options.
- A complete list of available cities and areas for each location are provided on the next page.
- Instructions for how to apply to different locations are provided in the DICAS application in the Program Materials – Questions section.
  - Pre-Select students indicate locations in the Pre-Select Application

### **Location Options (continued)**

### **Local Options**

- Missouri:
  - Cape Girardeau, Jackson, Sikeston
  - Poplar Bluff, Dexter, Sikeston
  - St. Louis (St. Louis County, St. Louis City, Franklin County, Jefferson County, St. Charles County)
- Illinois:
  - Carbondale, Marion, Murphysboro
  - Metro St. Louis area

### **NLS Options**

- Florida:
  - Orlando, Tampa, Sarasota, Jacksonville, Panhandle
- Texas:
  - Dallas, Conroe, Austin, San Antonio, Houston, Lubbock, San Antonio
- Louisiana:
  - Shreveport, New Orleans
- North Carolina:
  - Raleigh/Durham
- Georgia:
  - Atlanta
- Oklahoma:
  - Ardmore



### **Admission Requirements**

- To be fully admitted into the MSAN program, applicants must have completed the following at start of the MSAN program in May 2024:
  - DPD Verification Statement or approved DPD course equivalence for students without the DPD Verification Statement
  - Bachelor's degree
  - Minimum cumulative undergraduate college GPA of 3.0
  - Minimum 750 hours of paid employment, volunteer experience, or college athletics experience documented prior to application
- Students applying without a DPD verification statement: See the <u>Non-DPD</u> applicant instructions section of this handbook.
- Pre-Select requirements are provided in the <u>Pre-Select section</u> of this handbook
- Applicants who are still in an undergraduate program in May and are offered acceptance into the MSAN program may be provisionally accepted into the MSAN prior to graduating from the DPD program or from their equivalent degree program.

### **Program Options**

- The MSAN program offers several options to potential applicants that have slightly different application procedures.
- Applicants who need the master's degree and FEM-GP verification statement:
  - Currently in a DPD program, have completed a DPD program or been approved for DPD VS equivalence, but have not completed a Dietetic Internship: See FEM-GP VS Seeking Student Application Instructions on the following pages
  - Current employees of Nutritious Lifestyles and have previously earned a bachelor's degree and DPD verification statement: See NLS Employee Applicant Instructions on the following pages
  - Pre-Select Applicants: Current SEMO DPD students who meet the MSAN Pre-Select requirements: See Pre-Select Applicant Instructions on the following pages
- Applicants who do not need the FEM-GP verification statement, and only need the master's degree: Completed a Dietetic Internship or are credentialed RDN's and only need a master's degree without the supervised experiential learning or verification statement: See Degree Only Instructions on the following pages



# **Application Information**

The following pages provide an overview of the application process, followed by a detailed explanation of how to apply for each type of program option applicant.



## **DICAS LINKS**

- For those who are applying to the MSAN program and need the FEM-GP Verification Statement, you must apply through DICAS unless you are a pre-selected SEMO DPD student
- Access DICAS here: Link to DICAS
- For assistance with completing the DICAS application, see the DICAS help center: <u>Link to DICAS Help Center</u>



## **Application Process Overview**

- Pre-Select applicants submit all materials through email
- Other FEMG-GP Verification Seeking applicants apply through DICAS
- Applicants who have completed a Dietetic Internship and/or are credentialed RDN's submit all materials through email
- For all applicants:
  - After being accepted into the MSAN program, all applicants must complete the SEMO Graduate School Application: <a href="https://app.semoadmissions.org/">https://app.semoadmissions.org/</a>
  - Applicants are provisionally accepted after submitting all materials
  - Applicants are required to submit the DPD verification statement or approved DPD VS Equivalence Application and transcript showing their undergraduate degree was awarded and minimum GPA maintained before they are fully admitted and begin the MSAN Program



# **FEM-GP Verification Statement Seeking Applicants**

- All application instructions are found within the DICAS application
  - Select the Southeast Missouri State University MS Applied Nutrition FEM Graduate Program from the DICAS Add Programs List
  - Complete the sections within the Personal Information, Academic History, Supporting Information, and Program Materials parts of the My App DICAS page.
  - Click Submit!
  - Monitor the review process with the Status tab.
- NOTE: You do not need to create an account with D&D Digital to apply to our program. Just submit your application through DICAS, and we will receive your materials.
- Application Requirements are provided on the next page.
- If you applying to one or mote NLS option, see the NLS Applicants page
- If you applying to the Remote Distance Option, see the Remote Distance pages



# **FEM-GP Verification Statement Seeking Applicants**

- Application Requirements:
  - Completed DICAS Application
  - Personal Information: All sections required
  - Academic History: Colleges Attended, Coursework Entry, and DPD Confirmation sections are required. Standardized Tests/ GRE is optional and not required. Transcripts are required.
  - Supporting Information: Experiences, Documents, and DPD Documents or DPD Equivalence documents are required. Other sections are optional.
  - Program Materials: Southeast Missouri State University Questions and Documents are required.
    - Answers to the questions regarding supervised experience location options and essay style answers to personal statement questions (Submitted as answers to questions)
    - List of three references (Submit as a document)
  - Note: Letters of recommendation are not required



## **Non-DPD Applicant Instructions**

- Students without a DPD Verification Statement can still apply to the MS Applied Nutrition Program, but must complete the following steps:
- DPD Course Equivalence Application can be found here: <u>Link to Course</u> <u>Equivalence Application</u>
- Students applying without a DPD verification statement will need to email the program director for guidance on how to apply: <a href="mailto:jramdial@semo.edu">jramdial@semo.edu</a>
- Begin by following these steps:
  - Follow the link above and download the equivalence application
  - Visit the undergraduate course descriptions page to learn more about the courses on the list which will help you determine how you may have had an equivalent course or experience
  - Fill in the application with courses and experiences you have had that could replace or substitute for the courses listed on the application
  - Email the completed application, transcripts showing the courses you listed, and syllabi for the nutrition courses you listed to <a href="mailto:jramdial@semo.edu">jramdial@semo.edu</a>
  - Once approved, this form can be uploaded to DICAS in place of the DPD verification statement



### **NLS Applicants**

- For those applying to one or more NLS location who are not current NLS employees:
  - Complete the DICAS application as instructed on the previous pages
  - You must select all of the NLS location options at which you are willing to complete your supervised experiential learning
  - You will also be asked additional questions in your DICAS application if you select any of the NLS locations

### **NLS Employee Applicants**

- Current NLS employees completing the NLS LD program are eligible to submit evidence of employment experiences that satisfy competency performance indicator requirements of supervised experiential learning activities. If awarded prior learning credit for previous experiences, one or both field experience courses may be waived from your degree requirements.
- To apply to the MSAN program with the Prior Learning Assessment Option, complete the following steps:
  - Follow the steps on the <u>FEM-GP Verification Statement Seeking Applicants</u> pages
  - See the <u>DICAS Links</u> page for help setting up a DICAS account and using DICAS
  - Follow the instructions on the <u>Prior Learning Assessment Pages</u> to submit a prior learning credit application
  - Contact program director, Joel Ramdial, <u>iramdial@semo.edu</u> for assistance

### **Pre-Select Applicant Criteria**

- Southeast Missouri State University DPD Students are eligible to apply through the Pre-Select option if they meet the following criteria:
  - Accepted into the DPD Program at Southeast Missouri State University
  - 3.5 or higher GPA
  - 1500 or more total hours from combination of paid work, volunteer, extracurricular academic, and college athletics experience

#### **Important Notes:**

- Students are provisionally accepted while completing the undergraduate degree
- Pre-selected students must submit the DPD verification statement, transcripts showing BS nutrition was awarded, and must maintain a 3.5 GPA to be fully admitted through the pre-select option
- Pre-selection does not guarantee a specific supervised learning location
- Pre-selected students' applications are ranked against other applicants in the first round of application review to determine supervised learning location placement
- Note: Pre-Select applicants are not required to complete a DICAS application



# Pre-Select Applicant Criteria (continued)

#### **Important Notes:**

- SEMO DPD students can apply through the pre-select option at anytime, after being accepted into the DPD Program
- If the student applies prior to their senior year, the student may be provisionally accepted, with full acceptance contingent upon maintaining a 3.5 GPA and good standing in the DPD Program
  - Students who are Pre-Selected prior to their final year in the DPD program must submit updated transcripts in their senior year to confirm s/he has maintained the required GPA
    - If a student's GPA falls below the Pre-Select minimum, the student must apply as an FEM-GP Verification Seeking Student in their senior year
  - Students who are Pre-Selected prior to their final year in the DPD Program may, voluntarily, re-submit any other application material
    - The application review committee will review the most recent materials when scoring applicants and determining location placements



### **Pre-Select Application Instructions**

- If students meet the Pre-Select admission criteria, they may apply for Pre-Selection through the following steps:
  - Download the templates here: <u>Pre-Select Application Templates</u>
  - Submit the completed application templates and materials in an email to the Program Director: <u>iramdial@semo.edu</u>
  - Required application materials
    - Application
    - Experience Record
    - Personal Statement Essay Answers
    - DPD Progress Verification from DPD Director
    - Three references: Provide name, title, email address, and phone number (2 faculty + 1 employer or 3 faculty)
    - Unofficial transcript
  - Optional: Additional Personal Statement / Information
  - If applying through the Remote Distance Option, applicants must also submit completed <u>Remote Distance Application templates</u>



## Remote Distance Option – Student Identified Sites

 The Remote Distance Option allows applicants to schedule supervised experiential learning locations at any qualified site in the United States.

#### • Important notes:

- Since the Remote Distance Option requires scheduling sites in advance and more coordination than other location options, please email the Program Director, Joel Ramdial <u>iramdial@semo.edu</u> to discuss the requirements and how to apply to this option.
- Remote Distance Rotations cannot be scheduled at our existing supervised experience facilities without permission from the Program Director. Please email Program Director for instructions and a list of current sites and locations.
  - For example: Southeast Missouri State University has arrangements to send students accepted to the Cape Girardeau location to local hospitals. Remote Distance Students cannot schedule rotations at these locations without advanced written permission from MSAN Program Director.



### **Remote Distance Application Deadlines**

- The application deadlines are the same for this option, but applicants only need to show progress on scheduling sites to apply for the January 15th deadline.
  - Applicants do not have to schedule all rotations to apply.
    - The Remote Distance Schedule Template must show enough progress towards completing the schedule that it is reasonable to expect that the applicant can complete the schedule prior to June 1st.
  - Applicants do not need to identify preceptors for all rotations to apply.
    - Applicants are required to complete the template and provide credentials and/or resumes for preceptors of every facility before June 1st.
    - Remote Distance Students will not be fully admitted until completing the schedule and providing requirements for all preceptors.
- If accepted through this option, students will be able to finish scheduling sites and the rotation schedule after being accepted.

### **Remote Distance Application Instructions**

To apply to the MSAN program with the Remote Distance Option, complete the following steps:

- 1. Follow the steps on the <u>FEM-GP Verification Statement Seeking Applicants</u> pages
  - See the <u>DICAS Links</u> page for help setting up a DICAS account and using DICAS
- 2. Download and complete the following templates from this folder: Remote Distance Templates and Examples
  - 1. Preceptor and Facility Information Template
  - 2. Remote Distance Schedule Template
    - Note: The template folder contains a completed example of the schedule template for reference.
- 3. Submit the completed Remote Distance Templates to the Documents section of the Program Materials in the DICAS application.
  - Pre-Select applicants submit these templates through email.

### **Degree Only Applicants**

- For applicants who have already completed a Dietetic Internship or are credentialed RDNs, the application process only requires the following steps:
- Email Program Director, Joel Ramdial, <u>iramdial@semo.edu</u> with the following:
  - Current resume or Curriculum Vita
  - List of three professional references with name, title, phone number, and email address
  - Copy of transcripts showing undergraduate degree awarded
  - Copy of Dietetic Internship Verification Statement OR copy of CDR registration card

## Prior Learning Assessment

The following pages provide an overview of the prior learning assessment (PLA) process, followed by a detailed explanation and links to downloadable PLA application templates.



### **Prior Learning Assessment Instructions**

- Through the MSAN Prior Learning Assessment (PLA) process, applicants may submit evidence of prior supervised experiential learning experience to have field experience courses credited.
  - This results in students being able to complete the MSAN program without having to complete the supervised experiential learning field experience courses.
- To apply for PLA, applicants follow these steps:
  - 1. Download the instructions and templates from the link below.
  - 2. Complete the Cover Letter, Application Template table, and Portfolio according to the instructions
  - 3. Submit the PLA application materials to the Program Director:
    - Joel Ramdial: <u>iramdial@semo.edu</u>
- PLA Application may be submitted anytime before being admitted to the MSAN
- Access the Prior Learning Application Instructions and Templates through this <u>Prior Learning Instructions and Templates Folder</u>



# **Credentialing Information**

The following pages provide an overview of the credentialing process and information about which states' credentialing requirements are met by completing the SEMO MSAN Program.

### **Credentialing Information**

- Effective January 1, 2024, the Commission on Dietetic Registration (CDR) will require a minimum of a master's degree to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN).
- In order to be approved for registration examination eligibility with a bachelor's degree, an individual must meet all eligibility requirements and be submitted into CDR's Registration Eligibility Processing System (REPS) before 12:00 midnight Central Time, December 31, 2023.
- For more information about this requirement visit <a href="CDR's website">CDR's website</a>.
- In addition, CDR requires that individuals complete coursework and supervised practice in program(s) accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND).
- Graduates who successfully complete the ACEND-accredited FEM-Graduate MS
   Applied Nutrition program at Southeast Missouri State University are eligible to
   apply to take the CDR credentialing exam to become an RDN.

### Licensure Requirements

## List of States for Which the MSAN Meets or Does Not Meet Licensure Requirements

- States for which the institution has determined that the curriculum meets State requirements for licensure/certification:
  - Alabama, Alaska, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming
  - No license required for these states: Arizona, Michigan
- States for which the institution has determined that the curriculum does not meet
   State requirements for licensure/certification: None identified
- States for which the institution has not made a determination that the curriculum meets State requirements for licensure/certification: New Jersey



### **Licensure Resources and Information**

- In most states, graduates also must obtain licensure or certification to practice.
- All U.S. states and territories with licensure and certification laws accept the RDN credential for state licensure and certification purposes.
- Visit the following website for more information:
- Licensure Statutes and Information by State