

MS Applied Nutrition Applicant Handbook

2027 – 2028 Cohort

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Program Information

Program Director Contact Information

- Please contact the MSAN Program Director with any questions about the program or application process:
- Program Director
 - Joel Ramdial, EdD, RD, LD
 - jramdial@semo.edu

Program Overview

- The Master of Science Applied Nutrition Program (MSAN) is an ACEND accredited Graduate Program.
 - The program was originally accredited as a Future Education Model Graduate Program (FEM-GP) and with the 2027 standards will be considered a Nutrition and Dietetics Coordinated Program (CP), effective August 1, 2027.
 - This handbook uses the CP terminology for the 2027 standards.
- Completing the MSAN program results in a graduate degree and a verification statement that meets eligibility criteria for the Registration Examination for Dietitians.
- The MSAN program is a 14-month accelerated program with 100% online courses and in-person Supervised Practice rotations.
- MSAN students complete an integrated capstone research project with guidance from the Capstone Project Coordinator, faculty mentor, and preceptor.
- Applicants accepted into the 2027-2028 cohort will begin the program in Summer 2027 and graduate in August 2028.

Program Overview

- The MSAN program courses are 100% online and can be completed from anywhere.
 - Coursework is completed through Canvas Learning Management System.
 - Coursework is completed asynchronously (at your own pace) except for a few mandatory group meetings with faculty and classmates.
 - Students will need an electronic device capable of connecting to and using high speed internet, recording video and sound, using Zoom, using Canvas LMS, and using Microsoft Office Products.
 - Some courses require textbooks, most textbooks are available as e-books.
 - Most courses require electronic software or free electronic resources instead of books.
- Please visit the program webpage for a full list of all required MSAN courses: [MSAN Webpage](#)
- If you would like to learn more about the format of courses, please contact the MSAN Program Director, Joel Ramdial at jramdial@semo.edu

Program Overview

- MSAN students complete over 1,000 hours of Supervised Practice (SP) hours during field experience courses.
- Supervised Practice hours (abbreviated as SP hours) refer to planned learning experiences:
 - Including activities in professional work settings and alternate supervised experiences, in which students perform tasks over defined periods of time to demonstrate mastery of ACEND competencies.
 - That are supervised by a qualified preceptor.
 - That are typically performed as part of the preceptor's work responsibilities.
- Most of a student's SP hours must be completed in person, but through our Remote Distance Option, students can schedule Supervised Practice to occur anywhere in the United States under the supervision of a qualified preceptor.

Graduation and Program Completion Requirements

- Completing the MSAN program results in a Master of Science degree in Applied Nutrition, and the Graduate Program in Nutrition and Dietetics Verification Statement. These satisfy the eligibility requirements to attempt the Registration Examination for Dietitians.
- To graduate and earn the MS Applied Nutrition degree, students must complete all required courses and capstone research project in the program and maintain a cumulative Grade Point Average of 3.0 or above.
- To earn the MSAN CP Verification Statement, students must graduate with the MS Applied Nutrition degree, complete a minimum of 1,000 confirmed SP hours, and achieve the minimum competence threshold for each ACEND established CP Competency.
- To learn more about the eligibility requirements to attempt the Registration Examination, please visit the Commission on Dietetic Registration webpage: [CDR Eligibility Requirements Webpage Link](#)

Graduation and Program Completion Requirements

- The MSAN Program length is 14 months when completing the program as a full-time student.
- Students who accumulate two unresolved incomplete courses, will be shifted to part-time enrollment. The part-time program length is 21 months.
- The maximum time allowed to complete the program and receive a verification statement is 5 years.
- If a student requires longer than 5 years to complete program requirements, he or she must reapply to the program to continue.

Accreditation Information

The Southeast Missouri State University MS Applied Nutrition, is accredited as a Coordinated Program by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, 120 S. Riverside Plaza, Suite 2190, Chicago, IL 60606-6995, (312) 899-0040.

Email: ACEND@eatright.org

Phone: 800/877-1600, ext. 5400

Mail: 120 South Riverside Plaza, Suite 2190, Chicago, IL, 60606-6995

Accreditation term ends: 12/31/2031

Southeast Missouri State University is accredited by the Higher Learning Commission, with the next Reaffirmation of Accreditation scheduled for 2029-2030.

Open House Information

Virtual Open House

- Date and time: Tuesday, October 27th 2026 at 5:30 pm CST
- Location: Zoom link: <https://semo.zoom.us/j/93448573574>

NOTE: An additional open will be held in December 2026. Date and time are to be determined and will be posted on the program's webpage and shared with applicants who have completed the program interest form linked below.

RSVP by emailing the Program Director (jramdial@semo.edu) or through this program interest form: [Program Interest Form Link](#)

Program Calendar

- June 14, 2027: Program begins for 2027-2028 cohort.
- Summer 1, June 14 – August 2027: Online courses only
- Fall semester, August – December 2027: In-person Supervised Practice and online courses, Capstone research proposal
- Winter, December 2027 – January 2028: Online course only
- Spring semester, January – May 2028: In-person Supervised Practice and online courses, Conduct capstone research
- Summer 2, June – August 2028: Online courses only, Complete and present capstone research project
- August 2028: Graduate from program with MS Applied Nutrition degree and Verification Statement
- Visit the University's 3 Year Academic Calendar for specific semester and holiday dates: [Three-Year Academic Calendar Link](#)

Program Mission and Goals

- The mission of the Master of Science in Applied Nutrition is to provide integrated innovative graduate coursework and experiential learning to prepare high-quality Registered Dietitian Nutritionists that utilize evidenced-based practice and professional skills in the dynamic world of food, nutrition, and health throughout the region and beyond.
- Program outcomes data available upon request.

Program Mission and Goals: Goal 1

- Goal 1: Program graduates will demonstrate evidence-based practice and professional skills expected of an entry-level dietitian.
 - Objective 1.1: At least 80% of employer evaluations indicate graduates demonstrate evidence-based practice expected of an entry-level dietitian or entry-level practitioner in a comparable position.
 - Objective 1.2: At least 80% of employer evaluations indicate graduates demonstrate professional skills expected of an entry-level dietitian or entry-level practitioner in a comparable position.

Program Mission and Goals: Goal 2

- Goal 2: Program graduates will demonstrate competence to practice as entry level dietitians in administrative, clinical and community dietetics.
 - Objective 2.1: At least 80% of students complete program requirements within 2 years (150% of the program length).
 - Objective 2.2: Of graduates who seek employment, at least 80 percent are employed in nutrition and dietetics or related fields within 12 months of graduation.
 - Objective 2.3: At least 80 percent of program graduates take the CDR credentialing exam for dietitian nutritionists within 12 months of program completion.

Program Mission and Goals: Goal 2

- Goal 2: Program graduates will demonstrate competence to practice as entry level dietitians in administrative, clinical and community dietetics.
 - Objective 2.4: The program's one-year pass rate (graduates who pass the registration exam within one year of first attempt) on the CDR credentialing exam for dietitian nutritionists is at least 80%.
 - Objective 2.5: At least 80% of employer evaluations rate graduates as above or equal to the performance level expected of an entry-level registered dietitian or entry-level practitioner in a comparable position.

Estimated Costs: Tuition and Fees

- For students who need the Graduate Program in Nutrition and Dietetics verification statement, the total program cost for tuition and program fees \$17,352.00. That includes 36 credit hours at \$457.00 per credit hour, \$100 course fee for GR698, and course fees at \$800. See below for a breakdown:
 - Summer Semester 1: 3 courses, 9 credit hours total = \$4,113.00
 - Fall Semester: 4 courses, 10 credit hours total + course fee = \$4,970.00
 - Winter Session: 1 course, 3 credit hours total = \$1,371.00
 - Spring Semester: 4 courses, 10 credit hours total + course fee = \$4,970.00
 - Summer Semester 2: 3 courses, 4 credit hours total + GR698 fee = \$2,028.00
 - Total cost = \$17,452.00
 - Note: See the next page for estimated miscellaneous costs such as books, rent, etc.
- **Costs are subject to change. Visit [Costs & Fees](#) page for updated information.**
- For students who are only completing the MSAN degree program without the field experience and do not need the Graduate Program verification statement, the total cost for tuition will vary depending on the number of courses you will take. Please email jramdial@semo.edu for an estimate. The general cost is \$457.00 per credit hour.
- Students may call or visit the Student Financial Services webpage for questions regarding financial aid or scholarships: [Student Financial Services Link](#)

Estimated Costs: Miscellaneous Costs (1)

- Additional costs will vary by location and where students obtain required items. Not all sites require the same materials and attire. This list should be considered a general estimate.
- The list below provides an estimate of miscellaneous costs. This is not an all-encompassing list but is estimated based on a low to high estimated range to help applicants plan. Other costs may occur.
 - Transportation / gas: \$ 686.25 - \$4,120 per program length
 - Based on 1000 SP hours at 8 hours per day = 125 trips to and from site ([source](#))
 - Minimum: 10 miles from site (20 miles trip), 15 MPG, \$ 4.12/gal = \$5.49 per trip
 - Maximum: 60 miles from site (120 mi trip), 15 MPG, \$4.12/gal = \$32.96 per trip
 - Note: Current national average of fuel cost = \$4.12/gal regular gas ([source](#))
 - Rent: \$ 1,664 per month (average rent in the United States [source](#))
 - Utilities: \$ 429.33 average per month ([source](#))
 - Sustenance: \$ 670 – 1300 per month (Sources: [groceries](#) + [food away from home](#))
 - Textbooks and course resources: \$ 600 – 1500 for all program course materials
 - Costs will depend on format of the material (rented, bought, used, new, etc.)
 - Site-specific attire: \$ 20 – 200 (requirements vary by site)
 - May include Lab coat, chef's coat, head cover, scrubs, etc.

Estimated Costs: Miscellaneous Costs (2)

- Estimated miscellaneous costs continued...
 - Liability insurance: \$ 30 – 40 per year ([source](#))
 - Health insurance: \$ 300 – 1,000 per month ([source](#))
 - Drug screening: \$ 165 ([source](#))
 - Immunizations and vaccinations: \$ 0 – 1,000 ([source](#))
 - Most health insurance policies cover the vaccinations required to complete Supervised Practice at our sites and facilities.
 - Required vaccines for supervised practice may include:
 - COVID-19 (Many sites grant exemption requests)
 - Influenza (Not all sites require this)
 - Tetanus, Diphtheria, Pertussis
 - Measles, Mumps, Rubella
 - Polio
 - Chickenpox
 - Hepatitis A, Hepatitis B
 - Tuberculosis test
 - Nationwide Criminal background check: \$35 per instance ([source](#))

Student Compensation Policy

- Through our Student Compensation Policy, it may be possible for you to earn money while completing some of your Supervised Practice hours if your site agrees to compensate you for your time.
- The policy allows students to claim paid hours as supervised learning if they align to a program requirement and are supervised by a qualified preceptor.
- If you would like to learn more about this option, please contact the MSAN Program Director, Joel Ramdial at jramdial@semo.edu

Location Options Overview

- The MSAN program offers locations in many states in the United States.
- We have three major location option groups:
 - Local sites we pre-arrange for you at our existing sites:
 - Missouri and Illinois
 - Distant sites we pre-arrange for you through NLS sites:
 - Texas, Florida, Louisiana, North Carolina, and Oklahoma
 - Note: Specific city locations will be in the DICAS application.
 - Distant sites you arrange through our Remote Distance Option:
 - Anywhere in the United States
- You may apply to as many locations as desired by following the instructions provided in DICAS under the Program Materials – Questions section.
 - Pre-Select students indicate locations in the Pre-Select Application
- Please note, you may be assigned to any location you select in your application., Only apply to location options to which you are willing to move or commute. Supervised Practice occurs in-person and requires you to be physically present for the majority of your rotation hours.

Location Options (continued)

- Supervised Practice possible in TX, FL, LA, NC, and OK locations are through our Nutritious Lifestyles option.
 - Nutritious Lifestyles (NLS) is a consulting company that employs hundreds of dietitians across the United States.
 - NLS options offer stipends and tuition reimbursement for graduates who work for the company for a required amount of time.
 - Contact Program Director, Joel Ramdial, jramdial@semo.edu for more information about the NLS options.
- A complete list of available cities and areas for each location are provided on the next page.
- Instructions for how to apply to different locations are provided in the DICAS application in the Program Materials – Questions section.
 - Pre-Select students indicate locations in the Pre-Select Application

Location Options (continued)

Local Options

- Missouri:
 - Cape Girardeau, Jackson, Sikeston
 - Poplar Bluff, Dexter, Sikeston
 - St. Louis (St. Louis County, St. Louis City, Franklin County, Jefferson County, St. Charles County)
- Illinois:
 - Southern Illinois area: Carbondale, Marion, Murphysboro
 - Metro St. Louis area

Nutritious Lifestyles (NLS) Options

- Florida
- Texas
- Louisiana
- North Carolina
- Oklahoma
- The NLS location options are subject to change, and will be finalized before applications are due. Specific cities for the NLS state locations will be included in the DICAS application and discussed at open houses in October and December.

Admission Requirements

- To be fully admitted into the MSAN program, applicants must have completed the following at start of the MSAN program in May 2027:
 - DPD Verification Statement or approved Pre-requisite Approval Application for students without the DPD Verification Statement
 - Bachelor's degree
 - Minimum cumulative undergraduate college GPA of 3.0
 - Minimum 750 hours of paid employment, volunteer experience, or college athletics experience **documented prior to application**
- Students applying without a DPD Verification Statement: See the [Non-DPD applicant instructions](#) section of this handbook.
- Pre-Select requirements are provided in the [Pre-Select section](#) of this handbook
- Applicants must also be interviewed.
- Applicants who are still in an undergraduate program in May and are offered acceptance into the MSAN program may be provisionally accepted into the MSAN prior to graduating from the DPD program or from their equivalent degree program.

Program Options

- The MSAN program offers several options to potential applicants that have slightly different application procedures.
- Applicants who need the master's degree and Verification Statement:
 - Currently in a DPD program, have completed a DPD program or complete the pre-requisite list, but have not completed a Dietetic Internship: See Verification Statement Seeking Student Application Instructions on the following pages
 - Current employees of Nutritious Lifestyles and have previously earned a bachelor's degree and DPD verification statement: See NLS Employee Applicant Instructions on the following pages
 - Pre-Select Applicants: Current SEMO DPD students who meet the MSAN Pre-Select requirements: See Pre-Select Applicant Instructions on the following pages
- Applicants who do not need the Verification Statement, and only need the master's degree: Completed a Dietetic Internship or are credentialed RDN's and only need a master's degree without the Supervised Practice or verification statement: See Degree Only Instructions on the following pages



Application Information

The following pages provide an overview of the application process, followed by a detailed explanation of how to apply for each type of program option applicant.

Application Information

- The MS Applied Nutrition Program follows ACEND's Dietetics Applicant and Program Traffic Rules.
 - All applicants are expected to follow ACEND's Dietetics Applicant and Program Traffic Rules.
 - You can find the traffic rules here: [ACEND's Dietetics Applicant and Program Traffic Rules](#)
 - You can find general guidance and information about the Dietetics application process from ACEND here: [ACEND Application Process for Students](#)
- The MS Applied Nutrition program requires students to apply through DICAS
- You can learn more about DICAS here: [DICAS help center](#)
You can create a DICAS account here: [DICAS login page](#)

Application Timeline

Application and Admission Timeline

- October 2026: Application opens on DICAS
(<https://dicas.liaisoncas.com/applicant-ux/#/login>)
 - October 27, 2026: Open house to discuss application
 - December, date TBD: Open house to discuss application
- January 15, 2027: Applications due for first round of review
 - Faculty review, rank, and select first round applicants
 - Interviews will be scheduled and conducted at this time
- February 28, 2027: First round applicants notified of acceptance decisions
 - Applications submitted after January 15, 2027 will be reviewed as received, after the first round review is completed.
- March 10, 2027: Deadline for first round applicants to accept
- March - May: Students who have been accepted to the program apply to the University
- If any seats remain open in the program, application review and acceptance review will continue until the program fills or until May 1st, 2027.



DICAS LINKS

- For those who are applying to the MSAN program and need the Verification Statement, you must apply through DICAS unless you are a pre-selected SEMO DPD student
- Access DICAS here: [Link to DICAS](#)
- For assistance with completing the DICAS application, see the DICAS help center: [Link to DICAS Help Center](#)

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Application Process Overview

- Pre-Select applicants submit all materials through email
- Other Verification Statement seeking applicants apply through DICAS
- Applicants who have completed a Dietetic Internship and/or are credentialed RDN's submit all materials through email
- **For all applicants:**
 - After being accepted into the MSAN program, the program director provides an Application Approval Document.
 - Applicants who are accepted complete the SEMO Graduate School Application: <https://app.semoadmissions.org/>
 - Applicants are provisionally accepted after submitting all materials
 - Applicants are required to submit the DPD verification statement or approved Pre-requisite Course List and transcript showing their undergraduate degree was awarded and minimum GPA maintained before they are fully admitted and begin the MSAN Program

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Verification Statement Seeking Applicants

- All application instructions are found within the DICAS application
 - Select the Southeast Missouri State University MS Applied Nutrition Program from the DICAS Add Programs List
 - Complete the sections within the Personal Information, Academic History, Supporting Information, and Program Materials parts of the My App DICAS page.
 - Click Submit!
 - Monitor the review process with the Status tab.
- NOTE: You do not need to create an account with D&D Digital to apply to our program. Just submit your application through DICAS, and we will receive your materials.
- Application Requirements are provided on the next page.
- If applying to one or more NLS option, see the NLS Applicants page
- If applying to the Remote Distance Option, see the Remote Distance pages

Verification Statement Seeking Applicants

- Application Requirements:

- Completed DICAS Application
- Personal Information: All sections required
- Academic History: Colleges Attended, Coursework Entry, and DPD Confirmation sections are required. Standardized Tests/ GRE is optional and not required. Transcripts are required.
- Supporting Information: Experiences, Documents, and DPD Documents or pre-requisite approval application documents are required.
- Program Materials: Southeast Missouri State University Questions and Documents are required.
 - Answers to the questions regarding supervised experience location options and essay style answers to personal statement questions (Submitted as answers to questions)
 - List of three references (Submit as a document)
- Note: Interviews are required. Letters of recommendation are not required.

Non-DPD Applicant Instructions

- Students without a DPD Verification Statement can still apply to the MS Applied Nutrition Program, but must complete the following steps:
- Download and visit the pre-requisite approval application, which can be found here: [Link to Pre-Requisite Approval Application](#)
- Students applying without a DPD verification statement will need to email the program director for guidance on how to apply: iramdial@semo.edu
- Important notes:
 - The Pre-requisite Approval Application is not a DPD Verification Statement or considered equivalent to a DPD Verification Statement.
 - Pre-requisite approval only confirms applicants meet pre-requisite requirements and can apply to the MS Applied Nutrition program.
 - Pre-requisite approval does not guarantee acceptance into the program.
 - During the application review process, the Pre-requisite Approval Application is evaluated for applicants' qualifications.

Non-DPD Applicant Instructions

- To apply for pre-requisite approval, follow these steps:
 - Follow the link below and download the Pre-requisite Approval Application:
 - [Link to Pre-Requisite Approval Application](#)
 - Visit the undergraduate course descriptions page to learn more about the courses on the list which will help you determine how you may have had an equivalent course or experience
 - Fill in the application with courses and experiences you have had that could replace or substitute for the courses listed on the application
 - Email the completed application, transcripts showing the courses you listed, and syllabi for the nutrition courses you listed to jramdial@semo.edu
 - Once approved, this form can be uploaded to DICAS in place of the DPD verification statement

NLS Applicants

- For those applying to one or more NLS location who are not current NLS employees:
 - Complete the DICAS application as instructed on the previous pages
 - You must select all of the NLS location options at which you are willing to complete your Supervised Practice rotations
 - You will also be asked additional questions in your DICAS application if you select any of the NLS locations

NLS Employee Applicants

- Current NLS employees completing the NLS LD program are eligible to submit evidence of employment experiences that satisfy competency performance indicator requirements of Supervised Practice activities. If awarded prior learning credit for previous experiences, one or both field experience courses may be waived from your degree requirements.
- To apply to the MSAN program with the Prior Learning Assessment Option, complete the following steps:
 - Follow the steps on the [Verification Statement Seeking Applicants](#) pages
 - See the [DICAS Links](#) page for help setting up a DICAS account and using DICAS
 - Follow the instructions on the [Prior Learning Assessment Pages](#) to submit a prior learning credit application
 - Contact program director, Joel Ramdial, jramdial@semo.edu for assistance

Pre-Select Applicant Criteria

- Southeast Missouri State University DPD Students are eligible to apply through the Pre-Select option if they meet the following criteria:
 - Accepted into the DPD Program at Southeast Missouri State University
 - 3.5 or higher GPA
 - 1500 or more total hours from combination of paid work, volunteer, extracurricular academic, and college athletics experience
- Students are provisionally accepted while completing the undergraduate degree
- Pre-selected students must submit the DPD verification statement, transcripts showing BS nutrition was awarded, and must maintain a 3.5 GPA to be fully admitted through the pre-select option
- Pre-selection does not guarantee a specific supervised learning location
- Pre-selected students' applications are ranked against other applicants in the first round of application review to determine Supervised Practice location placement
- Note: Pre-Select applicants are not required to complete a DICAS application

Pre-Select Applicant Criteria (continued)

Important Notes:

- SEMO DPD students can apply through the pre-select option at anytime, after being accepted into the DPD Program
- If the student applies prior to their senior year, the student may be provisionally accepted, with full acceptance contingent upon maintaining a 3.5 GPA and good standing in the DPD Program
 - Students who are Pre-Selected prior to their final year in the DPD program must submit updated transcripts in their senior year to confirm s/he has maintained the required GPA
 - If a student's GPA falls below the Pre-Select minimum, the student must apply as a Verification Statement seeking student in their senior year
- Students who are Pre-Selected prior to their final year in the DPD Program may, voluntarily, re-submit any other application material
 - The application review committee will review the most recent materials when scoring applicants and determining location placements

Pre-Select Application Instructions

- If students meet the Pre-Select admission criteria, they may apply for Pre-Selection through the following steps:
 - Download the templates here: [Pre-Select Application Templates](#)
 - Submit the completed application templates and materials in an email to the Program Director: jramdial@semo.edu
 - Required application materials
 - Application
 - Experience Record
 - Personal Statement Essay Answers
 - DPD Progress Verification from DPD Director
 - Three references: Provide name, title, email address, and phone number (2 faculty + 1 employer or 3 faculty)
 - Unofficial transcript
 - Optional: Additional Personal Statement / Information
 - If applying through the Remote Distance Option, applicants must also submit completed [Remote Distance Application templates](#)

Pre-Select Application Timeline

- Pre-Select applications can be submitted anytime before January 15th, 2027
- January 15, 2027: Applications due for first round of review
 - Faculty review, rank, and select first round applicants
 - Interviews conducted (not always required)
- February 21, 2027: Pre-select applicants notified of acceptance decisions
 - Pre-selected applicants are asked to accept their seat in the program or indicate if they are participating in DICAS and considering other programs.
 - Pre-selected applicants who do not accept the seat will remain in the first round applicant pool.
- February 28, 2027: All first round applicants are notified of acceptance decisions and notified they must accept the offer on or before 3/10 to keep their spot.
- March 10, 2027: Deadline for first round applicants to accept a seat in the program

Degree Only Applicants

- For applicants who have already completed a Dietetic Internship or are credentialed RDNs, the application process only requires the following steps:
- Email Program Director, Joel Ramdial, jramdial@semo.edu with the following:
 - Current resume or Curriculum Vita
 - List of three professional references with name, title, phone number, and email address
 - Copy of transcripts showing undergraduate degree awarded
 - Copy of Dietetic Internship Verification Statement OR copy of CDR registration card

Remote Distance – Student Identified Sites Guidance

The following pages provide an overview of the Remote Distance option, rotation scheduling requirements, and application steps.

Remote Distance Option – Student Identified Sites

- The Remote Distance Option allows applicants to schedule Supervised Practice (SP) locations at any qualified site in the United States.
- Through this option, students are responsible for contacting and scheduling rotations before applying to the program (Before January 15, 2027)
- The MS Applied Nutrition Program Director will confirm the rotation schedule and proposed dates with sites and preceptors provided in the student's application documents during the application review period (February 2027)
 - The preceptor must confirm that he or she agrees to facilitate the rotation during the application review period (February 2027).
- After a remote distance student is accepted into the program, the MS Applied Nutrition Program Director will facilitate the completion of affiliation agreements and finalize the student's rotation schedule.

Remote Distance Option – Student Identified Sites

- **Important note:** Students must have clinical rotation sites secured before they can begin any rotation.
- If a student has been accepted to the MS Applied Nutrition program, but does not have a clinical rotation scheduled by the time fall rotations begin, the student will be shifted to part-time enrollment.
- Part-time students can continue through the online courses in the program, while scheduling rotations.
- Rotations can begin once the clinical rotation has been scheduled, in the next available semester the field experience course is offered.

Remote Distance Option – Other notes

- Since the Remote Distance Option requires scheduling sites in advance and more coordination than other location options, please email the Program Director, Joel Ramdial jramdial@semo.edu to discuss the requirements and how to apply to this option.
- Remote Distance Rotations cannot be scheduled at our existing supervised practice facilities without permission from the Program Director. Please email Program Director for instructions and a list of current sites and locations.
 - For example: Southeast Missouri State University has arrangements to send students accepted to the Cape Girardeau location to local hospitals. Remote Distance Students cannot schedule rotations at these locations without advanced written permission from MSAN Program Director.

Remote Distance Application Instructions

To apply to the MSAN program with the Remote Distance Option, complete the following steps:

1. Follow the steps on the [Verification Statement Seeking Applicants](#) pages
 - See the [DICAS Links](#) page for help setting up a DICAS account and using DICAS
2. Download and complete the following templates from this folder: [Remote Distance Templates and Examples](#)
 1. Preceptor and Facility Information Template
 2. Remote Distance Schedule Template
 - Note: The template folder contains a completed example of the schedule template for reference.
3. Submit the completed Remote Distance Templates to the Documents section of the Program Materials in the DICAS application.
 - Pre-Select applicants submit these templates through email.

NOTE: Completion of the rotation schedule is factored into the application score and ranking.

Remote Distance Application Deadlines

- The application deadlines are the same for this option, but applicants also need to have scheduled sites to apply for the January 15th deadline.
- Applicants do not have to identify preceptors for all rotations and schedule all rotations to apply.
- The student must have at least one-half of the hours scheduled and confirmed when applying to demonstrate enough progress towards completing the schedule that it is reasonable to expect that the applicant can complete the schedule prior to June 1st.
- Students with incomplete Remote Distance Schedules can be accepted as pending, contingent on completing their rotation schedule.

Remote Distance Application Deadlines

- If accepted with an incomplete rotation schedule, students will be able to finish scheduling sites, completing the rotation schedule, and obtaining preceptor qualifications after being accepted.
- The deadline to complete the schedule and obtain preceptor confirmations and credentials is June 1st.
- Remote Distance Students will not be fully admitted until completing the schedule and providing requirements for all preceptors.

Remote Distance Option – Student Identified Sites

- The Remote Distance Option allows applicants to schedule Supervised Practice (SP) locations at any qualified site in the United States.
- **Important notes:**
 - Please see the instructions and resources in this folder for remote distance applicants: [Remote Distance Templates and Examples](#)
 - In the folder, please locate the Affiliation Agreement Template document.
 - Affiliation agreements must be completed between the University and your sites before the start of your rotations.
 - It is strongly recommended for you to share the Affiliation Agreement Template with sites and preceptors while contacting them to arrange your schedule.
 - Sites cannot complete/sign the agreement before you begin the program, but you can ask them or someone at their organization to review the template to see if they anticipate any obstacles or problems with completing the agreement once you've been accepted to the program.



Prior Learning Assessment

The following pages provide an overview of the prior learning assessment (PLA) process, followed by a detailed explanation and links to downloadable PLA application templates.

Prior Learning Assessment Instructions

- Through the MSAN Prior Learning Assessment (PLA) process, applicants may submit evidence of prior learning, Supervised Practice (SP) or experience to have courses and/or SP hours credited.
 - The maximum amount of credits that can be credited through prior learning or transfer credit is 12 total hours.
 - To apply for PLA, applicants follow these steps:
 1. Download the instructions and templates from the link below.
 2. Complete the Cover Letter, Application Template tables for the relevant courses, and Portfolio according to the instructions
 3. Submit the PLA application materials to the Program Director:
 - Joel Ramdial: jramdial@semo.edu
- PLA Application may be submitted anytime before being admitted to the MSAN
- Access the Prior Learning Application Instructions and Templates through this [Prior Learning Instructions and Templates Folder](#)



Credentialing Information and State Licensure Requirements

The following pages provide an overview of the credentialing process and information about which states' credentialing requirements are met by completing the SEMO MSAN Program.

Credentialing Information

- Effective January 1, 2024, the Commission on Dietetic Registration (CDR) requires a minimum of a master's degree to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN).
- In addition, graduates must complete a post-baccalaureate program that includes 1,000 hours of Supervised Practice to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN).
- For more information about these requirements visit:
 - [CDR's website](#)
 - [RD Eligibility Pathways and Options](#)
 - [RD Exam Information](#)
- In addition, CDR requires that individuals complete coursework and supervised practice in program(s) accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND).
- Graduates who successfully complete the ACEND-accredited MS Applied Nutrition Program at Southeast Missouri State University are eligible to apply to take the CDR credentialing exam to become an RDN.

Licensure Requirements

List of States for Which the MSAN Meets or Does Not Meet Licensure Requirements

- States for which the institution has determined that the curriculum meets State requirements for licensure/certification:
 - Alabama, Alaska, Arkansas, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Washington, West Virginia, Wisconsin, Wyoming
 - No license required for these states: Arizona, California, Colorado, Michigan, Virginia
- States for which the institution has determined that the curriculum does not meet State requirements for licensure/certification: None identified
- States for which the institution has not made a determination that the curriculum meets State requirements for licensure/certification: New Jersey

Licensure Resources and Information

- Montana and New York have some requirements for specific science coursework that is not provided by the MS Applied Nutrition program. Students without these science classes in their undergraduate course history may not meet New York and Montana licensure requirements.
- In most states, graduates also must obtain licensure or certification to practice.
- All U.S. states and territories with licensure and certification laws accept the RDN credential for state licensure and certification purposes.
- Visit the following websites for more information:
 - [Licensure Statutes and Information by State](#)
 - [Licensure information](#)