

MANAGEMENT: HUMAN RESOURCE MANAGEMENT OPTION

Bachelor of Science in Business Administration (BSBA)

This is a guide based on the 2024-2025 Undergraduate Bulletin and is subject to change. The time it takes to earn a degree will vary based on several factors such as dual enrollment, remediation, and summer enrollment. Students will meet with an academic advisor each semester and use Degree Works to monitor their individual progress

CURRICULUM CHECKLIST

"Critical Courses" are **italicized and bolded**. Data shows that students who have completed this course in the first two years and have earned the noted grade are most likely to complete this program of study.

Business Administration Core – 30 Hours Required

- A grade of 'C' is required in each core course.
- ___ AC221 Principles of Accounting I (3)
 - ___ AC222 Principles of Accounting II (3)
 - ___ BA101 The Business Universe (3)
 - ___ BA490 Business Policy & Strategy (3)
 - ___ BL255 Business Law (3)
 - ___ FI361 Financial Management (3)
 - ___ MG301 Principles of Management (3)
 - ___ MI375 Management Information Systems (3)
 - ___ MK301 Principles of Marketing (3)

Choose 3 hours*:

- ___ AC540 International Perspectives of Accounting (3)
- ___ BA560 Topics in International Business (3)
- ___ BL560 International Business Law (3)
- ___ EC580 International Economics (3)
- ___ FI540 International Finance (3)
- ___ HA560 International Healthcare Administration (3)
- ___ MG560 International Management (3)
- ___ MK560 International Marketing (3)

* International Course taken to meet Business Administration Core requirement may not be counted on a major.

Support Courses – 27 Hours Required

Some courses may fulfill General Education requirements. A grade of 'C' or better is required in each support course.

- ___ BA252 Business Communication (2)
- ___ BA452 Professionalism (1)
- ___ EC215 Principles of Microeconomics (3)
- ___ EC225 Principles of Macroeconomics (3)
- ___ **EN140 Rhetoric & Critical Thinking (3)**
- ___ **MA116 Precalculus A OR MA123 Mathematical Reasoning and Modeling (3)**
- ___ MI101 Intro to Computer Applications (3)
- ___ **QM257 Business Analytics I (3)**
- ___ QM258 Business Analytics II (3)
- ___ SC105 Fundamentals of Oral Communication (3)

Management Major Courses – 27 Hour Major – No Minor Required

(Cannot double count elective choices in more than one option.)

Required Management Core Courses:

- ___ MI001 Microsoft Excel Certification (0)
- ___ ER361 Principles of Entrepreneurship (3)
- ___ MG356 Foundations of Human Resource Management (3)
- ___ MG470 Leadership in Management (3)

Real World Experience – Choose one option**:

- ___ Participate in departmentally approved international academic program
- ___ Complete departmentally approved internship

Human Resource Management Option:

- ___ MG416 Acquiring Talent (3)
- ___ MG436 Compensating Talent (3)
- ___ MG566 Legal & Union Issues in HR (3)

Choose 9 hours:

- ___ EC380 Labor Economics (3)
- ___ MG354 Business Negotiation: Concepts and Practice (3)
- ___ MG362 Management Skills (3)
- ___ MG426 Managing & Developing Talent (3)
- ___ MG456 Topics in Human Resource Management (3)
- ___ MG473 Management Internship (1-3)
- ___ MG550 Improving Team Performance (3)
- ___ MG562 Organization Theory & Design (3)

General Education Requirements – some requirements may be fulfilled by coursework in major program

- Social and Behavioral Sciences – 6 hours
- Constitution Requirement – 3 hours
- Written Communication – 6 hours
- Oral Communication – 3 hours
- Natural Sciences – 7 hours (from two disciplines, one to include a lab)
- Mathematics – 3 hours
- Humanities & Fine Arts – 9 hours (from at least two disciplines)
- Additional requirements – 5 hours (to include UI100 for native students)
- Civics examination

SAMPLE FOUR-YEAR PLAN

| | Fall Semester | | Spring Semester | |
|---|-----------------------|-----|-------------------|-----------|
| | Course # | Hrs | Course # | Hrs |
| FIRST YEAR | UI100 | 1 | EN140 | 3 |
| | EN100 | 3 | SC105 | 3 |
| | BA101 | 3 | General Education | 3 |
| | MA116 or MA123 | 3 | General Education | 3 |
| | MI001 | 0 | General Education | 3 |
| | MI101 | 3 | | |
| | General Education | 3 | | |
| Total | 16 | | Total | 15 |
| Milestone: Achieve a minimum 2.25 overall GPA | | | | |

| | | | | |
|---|-------------------|-----------|--------------|-----------|
| SECOND YEAR | AC221 | 3 | AC222 | 3 |
| | BA252 | 2 | BL255 | 3 |
| | EC215 | 3 | EC225 | 3 |
| | QM257 | 3 | QM258 | 3 |
| | General Education | 3 | MG301 | 3 |
| | General Education | 3 | | |
| | Total | 17 | Total | 15 |
| Milestone: Achieve a minimum 2.25 overall GPA | | | | |

| | | | | |
|-------------------|---|-----------|-------------------|-----------|
| THIRD YEAR | FI361 | 3 | ER361 | 3 |
| | MG356 | 3 | MG566 | 3 |
| | MK301 | 3 | MI375 | 3 |
| | General Education | 3 | Major Elective | 3 |
| | Elective | 3 | General Education | 3 |
| | Total | 15 | Total | 15 |
| | Milestone: Maintain 2.25 overall GPA and 2.25 major GPA | | | |

| | | | | |
|---|----------------------|-----------|-------------------------|-----------|
| FOURTH YEAR | BA452 | 1 | BA490 | 3 |
| | MG416 | 3 | MG436 | 3 |
| | MG470 | 3 | Major Elective | 3 |
| | Major Elective | 3 | Real World Experience** | 0-3 |
| | International Course | 3 | Elective | 3-0 |
| | General Education | 2 | | |
| | Total | 15 | Total | 12 |
| Milestone: Maintain 2.25 overall GPA and 2.25 major GPA | | | | |

A "Milestone" signifies a significant stage for a student in the completion of a degree.

Summer courses are encouraged to avoid 18-hour semesters.

A minimum 2.25 GPA in the major and overall are required to graduate with a BSBA degree.

Degree requirements for all students: a minimum of 120 credit hours, completion of the General Education program, and completion of 39 senior division hours (300-599). Refer to the Undergraduate Bulletin or Degree Works for additional graduation requirements for your program.



Revised
3/7/2024

2024-2025 degree map



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RETENTION/GRADUATION REQUIREMENTS FOR THE BUSINESS ADMINISTRATION DEGREE PROGRAM

Retention Requirements:

Students will be retained as BSBA degree majors providing the following retention criteria are met:

1. An overall cumulative GPA of 2.25.
2. A major GPA of 2.25.
3. A grade of 'C' or better in the BSBA core and support courses with the following prefixes: AC, BA, BL, EC, FI, MG, MI, MK, and QM.

Dismissal from the BSBA degree program:

1. BSBA students who complete any core or support courses with a grade of D or F will be notified in writing by the home department for the BSBA major that the course(s) must be completed with a grade of C or better by the end of the next long (fall or spring) semester or they will be placed on probation within the college. Exceptions can be granted with prior approval of the Dean of the college.
2. If students do not complete the course(s) with a C or better on their next attempt, they will be placed on probation within the BSBA program and notified by the department.
3. If students on probation within the college do not complete the course(s) with a C or better in the next long (fall or spring) semester, or by the extension granted by the dean, they will be dismissed from the BSBA degree program.

Students dismissed from the BSBA degree will be notified by the department. Students' advisors will be copied on all correspondence. Students may meet with the department chairperson to discuss the decision to dismiss the student from the BSBA degree. An official request for review of the decision must be received by the chairperson in writing within 10 business days of email notification of dismissal.

Graduation Requirements:

1. An overall cumulative GPA of 2.25.
 2. A major GPA of 2.25.
 3. A grade of C or better in all BSBA core and support courses.
- Fifty percent of the business hours counted toward a business degree must be taken at Southeast Missouri State University.

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2024-2025 *degree map*

