



**SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873**

**Jackson R-2 School District
Employee Rate Agreement**

In order to qualify* for the Jackson R-2 School District Employee discounted tuition rate (20% discount of Tuition), you must be a current employee of Jackson R-2 School District and enrolled in a Southeast Online Degree Program or an Undergraduate Pathway for Paraprofessionals Program.

To verify employment submit the following for eligibility review:

1. **Copy of Jackson R-2 School District photo ID** (name badge)
2. **Copy of Jackson R-2 School District pay stub dated within the past 45 days**
(sensitive information may be blacked out)
3. **This signed Jackson R-2 School District Employee Rate Agreement form**

All documentation should be submitted via:

Mail: Southeast Missouri State University
Office of Admissions, MS 3550
One University Plaza
Cape Girardeau, MO 63701

Email: admissions@semo.edu

Please review and initial each line, then sign completed form:

- _____ *By signing this agreement, I affirm that I am a current employee of Jackson R-2 School District and authorize Southeast Missouri State University (Southeast) to verify employment with Jackson R-2 School District by requesting supporting documentation (i.e. paycheck stub, copy of employee id badge, etc.), at any time.*
- _____ *I further authorize Southeast to authenticate my documentation and employment directly with Jackson R-2 School District at any time.*
- _____ *I understand it is my responsibility to notify Southeast upon termination of employment with Jackson R-2 School District and that I will not continue to receive the discounted tuition rate after employment ends.*

(Student Signature)

(Date)

(Student Printed Name)

(Student Date of Birth)

Fall semester deadline is August 22*; Spring semester deadline is January 25*; Summer deadline is May 16*
*Rate Agreement and all necessary documentation must be submitted on or prior to these dates. Rate Agreement and documentation submitted after the deadline of a particular semester will be reviewed for the following semester. In no case will a discounted rate ruling be made retroactively.