Gibson Center for Behavioral Change
Employee Rate Agreement

In order to qualify* for the Gibson Center for Behavioral Change tuition waiver discount (10% discount of Tuition only), you must be a current employee of Gibson Center for Behavioral Change and enrolled in a Southeast Degree or Certificate Program.

To verify employment, submit the following for eligibility review:
1. **Copy of Gibson Center for Behavioral Change pay stub dated within the past 45 days**
   (sensitive information may be blacked out)
2. **This signed Gibson Center for Behavioral Change Employee discount form**

All documentation should be submitted to:

Mail: Southeast Missouri State University   **Email:** admissions@semo.edu
Office of Admissions, MS 3550
One University Plaza
Cape Girardeau, MO 63701

Please review and initial each line, then sign completed form:

_____   *By signing this agreement, I affirm that I am a current employee of Gibson Center for Behavioral Change and authorize Southeast Missouri State University (Southeast) to verify employment with Gibson Center for Behavioral Change at any time.*

_____   *I understand it is my responsibility to notify Southeast upon termination of employment with Gibson Center for Behavioral Change and that I will not continue to receive the tuition waiver discount after employment ends.*

_____   *To receive the tuition discount, I must remain continuously enrolled at Southeast. If I do not attend for a full fall or spring semester, I must re-apply for the tuition discount and submit documentation of employment.*

_____   _____
(Student Printed Name)   *(Student Date of Birth)*

_____   _____
(Student Signature)   *(Date)*

_____
(Southeast Student ID Number, IF already admitted)

Fall semester deadline is August 22*; Spring semester deadline is January 25*; Summer deadline is May 16*
*Tuition Discount Application must be submitted on or prior to these dates. Applications submitted after the deadline will be reviewed for the following semester. In no case will a tuition waiver discount be applied retroactively.