



SOUTHEAST MISSOURI STATE UNIVERSITY • 1873

BOARD OF REGENTS MEETING
June 13-14, 2019
8:30 a.m.
Dogwood Room
Drury Inn & Suites in Brentwood, MO

[Open Session Agenda](#)

Welcome, Call to Order and Roll Call

ACTION ITEM:	Attachment	iPad Page #
1-O. Consideration of Approval of Minutes for: <ul style="list-style-type: none">• Open Session Meeting of May 10, 2019	A	3-16

REPORT ITEM:

2-O. University President's Report	<i>verbal</i>
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ACTION ITEMS:

- 3-O. **Consideration of Motion for “Closed Session for Appropriate Considerations:”**
- A. RSMo 610.021.1 – pertaining to legal actions, causes of action or litigation involving a public governmental body and confidential/privileged communications between the Board and its attorneys
 - B. RSMo 610.021.3 – pertaining to the hiring, firing, disciplining or promotion of personnel
 - C. RSMo 610.021.13 – pertaining to personnel records, performance ratings
- 4-O. **Reconvene Open Session**
- 5-O. **Announcement of Actions Taken in Closed Session**

6-O. Consideration of Approval of Proposed FY20 University General Operating and Auxiliary Budgets	B	17-91
7-O. Consideration of Approval of Bond Resolution Authorizing the Issuance, of MO Health and Educational Facilities Authority Bond Series 2019 Proceeds to Be Used for Advance Refunding of the MO Health and Educational Facilities Authority Bonds Series 2010B BAB's	C	92-99
8-O. Consideration of Approval of Academic Program Changes/Additions: A. College of Business & Computing: New Minor in Business Analytics	D	100-119
9-O. Consideration of Approval of Faculty Senate Bill A. 19-A-2 Ownership of Online Courses and Online Content Policy	E	120-126

REPORT ITEMS:

10-O. Progress Report on Contracts and Facilities Management Projects	F	127-137
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ACTION ITEMS:

- 11-O. **Consideration of Motion for "Closed Executive Session for Appropriate Considerations:"**
A. RSMo 610.021.13 – pertaining to personnel records, performance ratings
- 12-O. **Reconvene Open Session**
- 13-O. Announcement of Actions Taken in Closed Executive Session
- 14-O. **Consideration of Motion to Adjourn**

**Accessible to Physically Handicapped or Disabled*

**MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TENTH DAY OF MAY 2019**

The Board of Regents for Southeast Missouri State University convened at 8:36 a.m. on Friday, May 10, 2019, in the Board of Regents Room, Academic Hall, on the campus of Southeast Missouri State University. Mr. Edward P. Gargas, President of the Board of Regents called the meeting to order and asked Board of Regents Secretary Mr. Christopher R. Martin to call roll to establish quorum. Regents responding present were: Mr. Edward P. Gargas, President of the Board of Regents; Ms. Tina L. Klocke, Vice President of the Board of Regents; Mr. Phillip M. Britt; Mr. Jay B. Knudtson; Mr. James P. Limbaugh; and Ms. Kendra Neely-Martin. Mr. Luke M. LeGrand, student representative, was excused from the meeting due to a death in his family. Quorum having been established, Board President Gargas welcomed those in attendance and outlined the Board's various agendas for the meeting and proceeded to the first order of business.

Also present were: Dr. Carlos Vargas, President of Southeast Missouri State University; Dr. Tammy Randolph, Interim Provost; Dr. Debbie Below, Vice President of Enrollment Management and Student Success; Dr. Trudy G. Lee, Interim Vice President of University Advancement; Mr. Brady Barke, Director of Athletics; Ms. Sonia Rucker, Assistant to the President for Equity and Diversity and Dean of Students; Ms. Ann Hayes, Director of University Communications; Ms. Kathy Mangels, Board Treasurer; Mr. Christopher R. Martin, Board Secretary; and Mr. Al Spradling, Legal Counsel. Board President Gargas presided.

CONSIDERATION OF APPROVAL OF MINUTES

Board President Gargas introduced consideration of approval of the Open Session minutes from the February 14, 2019 Board of Regents meeting.

A motion was made by Regent Limbaugh and seconded by Regent Britt to approve the open session minutes of February 14, 2019 [Attachment A]. The motion carried unanimously.

UNIVERSITY PRESIDENT'S REPORT

Board President Gargas called upon University President Vargas to deliver his University President's Report. University President Vargas shared the following information with the Board of Regents:

- The National Security Agency (NSA) and the U.S. Department of Homeland Security (DHS) have designated Southeast Missouri State as a National Center of Academic Excellence in Cyber Defense Education (CAE-CDE) through 2024. Southeast is one of only three four-year institutions in Missouri to hold this designation and one of just 250 nationally. This designation is the result of a multi-year application and curriculum

review process that was led by Dr. Sumanth Yenduri, Chair, Department of Computer Science, and Dr. Vijay Anand, Director of Southeast's cybersecurity program.

- On May 1, we held a Brown Bag Lunch presentation continuing our engagement with the University community on the topic of "Enhancing Recruitment and Student Success." During this discussion, we asked attendees to share their perceptions of higher education in general, and Southeast in particular, and to offer us their ideas on how we might continue our efforts to enhance recruitment activities, grow enrollment and provide support to our students. This is the third such conversation we have had with University constituents this semester in an effort to help us craft a new multi-year plan focused on the strategic areas of recruitment, enrollment and student success.
- Five art education students won awards in the Art Exhibit at Missouri Art Education Association's (MAEA) spring conference in Kansas City, Missouri. The awards included one Best in Show, two First Place, one Third Place, and one Honorable Mention.
- Meg Daniels, a 2013 Bachelor of Science in Art Education graduate, was named Poplar Bluff High School 2019-20 Teacher of the Year and secondary grade level Teacher of the Year. According to the Daily American Republic newspaper, Meg credits Southeast instructor Carol Horst for encouraging her to become an art teacher.
- Southeast's student newspaper, *The Arrow*, recently took home 13 awards from the 2019 Missouri College Media Association Conference, including five first-place, two second-place and three third-place wins, as well as three honorable mentions. Additionally, *The Arrow* faculty adviser, Dr. Tamara Buck, also was elected the College Media Association's Vice President for member support. Southeast will host the Missouri College Media Association Conference in April 2020.
- A Southeast team consisting of students Dalton Cowan, Andrew Banning, and Michael Hwang won third place at the Missouri Collegiate Mathematics Competition in April. The competition included 33 teams from 15 schools, including SLU, Missouri S&T, Washington University, the University of Missouri-Columbia, and others. Southeast's third place finish is believed to be the school's highest in the 24 years we have competed in this competition. A second team consisting of Southeast students Masayuki Miyakita, Britani Prescott, and Annie Ramey took 14th place in the competition. Both teams were coached by Dr. Paul Deiermann, associate professor of mathematics at Southeast.
- Southeast's Zeta Alpha Lambda chapter of Future Business Leaders of America-Phi Beta Lambda, won 18 awards in individual, chapter and team events at the State Phi Beta Lambda Leadership Conference in April. The team consisting of 11 Southeast students brought home seven first-place, five second-place, two third-place, two fourth-place and five fifth-place finishes.
- Southeast senior Josh Thibodeaux has been honored with an American Society of Horticulture Science's 2019 Outstanding Horticulture Award. This award recognizes exceptional undergraduate students enrolled in horticulture or in a plant science/crop

science department. Students are nominated by their institution's faculty and selected by the organization on the basis of their academic achievements, leadership abilities, participation in campus/club activities, and service to their departments. Josh was nominated by Dr. Sven Svenson, professor of Agriculture, and is one of 13 recipients recognized across the country in 2019.

- Southeast's Collegiate DECA (formerly known as Distributive Education Clubs of America) students recently competed in the 2019 Collegiate DECA International Career Development Conference and Competition against a field of more than 1,000 competitors from colleges and universities in the United States and Canada. Five students were named Top 10 Finalists – Madison Francis and Hannah Gordon in Event Planning, Alicia Merry and David Rook in Entrepreneurship-Starting a Business, and Lindsey Myers in Restaurant and Food Service Management.
- 136 students presented 92 research projects at Southeast's annual Student Research Conference. The conference encourages research by undergraduate and graduate students in all academic disciplines and provides a setting to present their work in a professional manner. Students are given the option of conducting the research independently, as part of a course, or as a team collaboration. The conference featured 15-17 minute oral presentations, poster presentations, a Senior Capstone Symposium, and four roundtable discussion sessions. Cash prizes were awarded for first, second and third place presenters in each category. Additionally, faculty mentors whose student presenters won first place in their division received a faculty mentor recognition award.
- This fall, Southeast will open a new eSports venue in the Towers Complex. The 1,500-square-foot space will feature 12 personal computers for competitive fantasy-type gaming. Video gaming also will be available in another area of the space with Xbox, PlayStation and Nintendo consoles. It will also include a 70-inch wall-mounted television to provide a birds-eye view of live games being played in real-time. This space will be a resource for Southeast's new eSports Club and eSports intramurals, and will be an asset to support Southeast's recruitment and retention efforts serving to provide a space for students to connect and compete in this growing interest area.
- Dr. Shawn Guiling, instructor of physiology, and Ms. Marcy Ball, a professional advisor, were presented with Outstanding Academic Advisor Awards during Southeast's recent Excellence in Advising Celebration and Award Ceremony. Dr. Guiling was also named the National Academic Advising Association's (NACADA) national faculty advisor for 2019, and Ms. Ball was named NACADA's 2019 Outstanding Advising Award Recipient for Primary Advising. This is the second year in a row that representatives from Southeast were the recipients of these national awards.
- Amanda Woods, Military and Veterans Services Officer and Veterans Administration Certifying Official at Southeast, was awarded the prestigious Employer Support for Guard and Reserve Patriot Award. The Award honors individuals for their support of service members and their family.

- Tameka Randle, Assistant Director of Educational Access and Outreach Programs, has been named the American College Testing (ACT) Postsecondary Champion for Missouri. ACT College and Career Readiness Champions are high school seniors, K-12 professionals, postsecondary professionals and workforce professionals who are making a positive impact on their communities through their efforts to advance college and career readiness. Ms. Randle was also named 573 Magazine's Woman of the Year.
- A task force was formed this spring to evaluate and recommend the use of vendor-provided products and services to support strategic enrollment growth. To date, three requests for proposals have been issued – (1) Website Redesign, (2) Customer Relations Management (CRM); and (3) Marketing Automation. The website redesign will develop new sites for Admissions and Southeast Online in an effort to enhance the user experience and to improve our digital marketing results and conversion rates. A new CRM will provide the opportunity for better data analytics and more robust mobile platforms offering easy-to-complete forms and applications; it could also provide an opportunity for better interfacing with digital marketing campaigns, which our current CRM cannot do. Marketing Automation software will provide University Marketing with the technology required to automate unlimited digital and email marketing campaigns to effectively represent the university's academic programs – traditional face-to-face and online – to a diverse audience of students. A fourth RFP that we are still working to develop is in regard to Enrollment Services. A growing number of companies are working with colleges and universities to support enrollment planning, prospective student search, digital marketing, application marketing, and financial aid optimization. An RFP in this area will allow us to determine which, if any, of these services will be needed to achieve enrollment growth.
- An online exit interview survey tool is now active for use as of April 1, 2019. Web links to the survey tool are now included in employment separation paperwork, and Human Resources is doing outreach to separating employees to encourage them to complete the online form. Data reporting is now being developed, with the goal of providing quarterly reporting to the executive team for their review.
- Human Resources and the Institutional Equity & Diversity are currently working on implementing diversity recruiting strategies to broaden applicant pools and the creation of a diversity commitment statement to incorporate into job advertisements. A database of recruiting sources by faculty discipline has been developed for use.
- Throughout this year, representatives from our Department of Public Safety have been working to engage more with student organizations. Since the beginning of March, University Police has had a representative at Indian Night, hosted by the Indian Sub-Continent Student Association; Popcorn with Police, hosted by Student Government; and Nepal Night in April, hosted by the Nepalese Student Association. Other events scheduled include Current Drug Trends, hosted by SEMO Prevention Resource Center, and Redhawks Rising meeting (Student organization for survivors of Sexual Assault and Supporters).

- The Department of Information Technology continues to upgrade the campus network. We have recently upgraded Carnahan Hall and the Recreation Center. We are preparing to upgrade Crisp Hall as part of its renovation project. Kent Library and Scully Hall are two large projects which need new cabling inside the buildings and are planned for this summer.
- Facilities Management has implemented a customer service survey to gain an understanding of the customers' perception of the services provided. The results will allow FM to tailor communication efforts and establish baselines to measure future performance, making improvements where necessary.
- Southeast Missouri offensive tackle Drew Forbes was selected in the sixth round of the 2019 National Football League Draft by the Cleveland Browns as the 189th overall pick, the Redhawks second-highest draft pick in school history. This was the second year in a row that Southeast had a player drafted.
- The Redhawk Sundancers won the Dance Team Union Division-I College National Championship April 13, in Las Vegas. Southeast beat the University of Toledo in the Division I Team Performance to win the national championship. This is the Sundancers' first ever national championship after earning a 94.54 out of 100, which is the highest score ever achieved in the history of the Sundancers program. Four gymnasts recently represented Southeast at the 2019 USA Gymnastics Women's Collegiate National Championships in Bridgeport, Connecticut. Anna Kaziska was the national runner-up on both the beam and floor exercise. Anna Kasiska, Mackenzie Slee and Gabrielle Adams each earned All-American honors for their performances at the championships.
- Southeast Athletics hosted its 12th Annual Cindy Gannon Walk for Women at Houck Field House on Saturday, April 13. The longstanding event, named after Walk for Women founder and former SEMO Senior Associate Director of Athletics Cindy Gannon, raised more than \$40,000 for athletic scholarships this year. This weekend, Southeast will host the OVC Outdoor Track and Field Championships. Southeast has not hosted the championships since 2012.
- Southeast's Softball team finished the regular season with a record of 41-15, making them one of 12 teams in the nation with 41 or more victories, and they ended the season atop the OVC standings sharing the conference title with Jacksonville State. Coach Mark Redburn was named OVC Coach of the Year, and junior center fielder Rachel Anderson was voted the OVC Player of the Year. They entered the conference tournament this week as the #1 seed.
- A new Workforce Preparedness Task Force has been developed to inform campus partners of what companies hiring our students are looking for in an effort to better prepare our students for graduation and entering the workforce. The goal of the group is

to ultimately recommend strategies to assist the University in developing an aggressive and comprehensive “preparedness for the workforce” program that would be linked within academics and activities external to the classroom on campus. The membership of the group will include alumni, faculty, staff and employer representatives.

- John Moore has been hired as the new Operations Director for KRCU.
- Over the last several months, successful alumni events have been held throughout mid-Missouri and the Bootheel as well as in Florida, Chicago, Texas and Washington D.C.

In response, Regent Limbaugh commended the success of the cybersecurity program and asked for clarification regarding how many other programs in the state have ABET accreditation and the NSA designation. In response, University President Vargas commented that Southeast is the only institution in Missouri accredited under ABET’s new cybersecurity criteria and one of only three in the state with the NSA designation.

CONSIDERATION OF APPROVAL OF CHANGES TO PROGRAM AND COURSE FEES, EFFECTIVE FALL 2019

Board President Gargas called upon Ms. Kathy Mangels, Vice President of Finance and Administration, to present a motion to approve program and course fees effective for the fall 2019 semester. [Attachment B]

Vice President Mangels directed Regents to the materials in their packet. She stated that the University has a limited number of fees assessed at the course level, in addition to tuition, and that part of the annual budget process is to review existing course fees and make recommendations on new or revised fees. Vice President Mangels explained that Special Course Fees cover the cost of consumable supplies or other unique expenses related to a course, and that high cost programs are defined as a program in which the three-year average direct cost per student credit hour is greater than the current tuition rate.

Vice President Mangels summarized the attachments made part of the Motion:

- Attachment 1: presents a recommendation to add or modify special course fees associated with six courses in Chemistry and Physics (increase four from \$10 to \$15 and establish a \$15 fee on two new courses), removed course fees from five courses in Computer Science, and transfer one course in Management. The attachment also included proposed program fees.
- Attachment 2: shows current and proposed fees for Follett Electronic Course Materials including seven new courses that will use electronic materials in fall 2019, seven courses where the cost has changed, one course that will no longer use the materials, and one course where the course number has changed.

A motion was made by Regent Klocke and seconded by Regent Knudtson to approve the Program and Course Fees effective with the fall 2019 semester [Attachment B]. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF TUITION AND GENERAL FEE SCHEDULE, EFFECTIVE FALL 2019

Board President Gargas called upon Ms. Kathy Mangels, Vice President of Finance and Administration, to present a motion to approve the proposed Tuition and Fee Schedule including tuition for the Cape campus, regional campuses and online degree programs, effective for fall 2019. [Attachment C]

Vice President Mangels directed Regents to the materials in their packet. She gave an overview of the University's Budget Review Committee (BRC) and stated that it meets annually to recommend a general operating budget to the President for the following fiscal year. The BRC has representation from all employee groups and divisions, including Student Government.

Vice President Mangels then proceeded to review the packet materials in detail. She noted that Attachment 1 outlines an anticipated budget need of \$4.2 million for FY20, which was calculated based off anticipated flat state appropriations, \$1.37 million of costs to continue, and continued enrollment declines. To help meet this need, Vice President Mangels explained that \$3.28 million in net revenue increases for FY20 have been identified, and that the institution has committed to \$1.01 million in expense reductions. She reminded the Board that the University had already reduced operating budgets by \$9.49 million in FY18 and FY19. Vice President Mangels that all of the background was to put in context for the Board the matter they are currently considering – Tuition and Fees – and that the full budget will be presented to them at the June Board of Regents Meeting.

As part of the budget conversations, Vice President Mangels commented that the Board is being asked to consider a tuition increase to balance the FY20 budget. She reviewed the parameters of Senate Bill 389 as it relates to tuition increases, and shared that 1.9% is the allowable CPI increase, but that changes to SB 389 passed during the 2018 legislative session that allow an institution to recoup any reduction in state operating support from FY2017 and FY2018 through additional tuition increases above CPI, makes Southeast's allowable increase 4.7%, or \$11.21 per credit hour for residential undergraduate students.

Vice President Mangels informed the Board of the role the Student Government Association (SGA) played in budget discussions. She reminded them of SGA's commitment in FY19 to three critical areas – maintenance and repair of University buildings and grounds, investment in information technology infrastructure, and student health and wellness services – and that SGA had recommended a three-year phased increase to the general fee for maintenance and repair, with the first year being fall 2018. A resolution by SGA recommends an additional \$1.00 per credit hour increase to the maintenance and repair general fee effective fall 2019.

Based on all recommendations, the total tuition and fees charged to residential undergraduate students would be \$260.00 per credit hour for the fall 2019 semester. Vice President Mangels

advised that nonresidential undergraduate and graduate rates would increase by the same percentage.

During the presentation, several Regents engaged Vice President Mangels in discussion. Regent Neely-Martin asked for clarification on SGA's maintenance and repair fee. In response, Vice President Mangels commented that the maintenance and repair fee goes to pay bonds. She also explained that the University is continuously looking at opportunities with regard to its 2010 bonds and if there is ever an opportunity to refinance those or make other changes, those are discussions that will be brought before the Board.

With regard to the proposed tuition and fee increases, Regent Limbaugh asked for clarification on "approved" verse "assessed" rates. In reply, Vice President Mangels provided an explanation of SB 389 and noted that Southeast has a history of approving the entire allowable amount but has seldom charged that rate because of negotiations or agreements with lawmakers and precious Governors. In follow-up, Regent Limbaugh asked if Southeast's practice is consistent with other schools in Missouri, to which Vice President Mangels explained it is.

Continuing the discussion, Regent Knudtson asked how the University estimates future enrollment reductions. Vice President Mangels explained that her team works with the Vice President of Enrollment Management and Student Success and the Director of Institutional Research to look not only at in-coming freshman but at numbers across all levels. Assisting in the response, Vice President Below stated the institution uses a predictive enrollment model that is updated several times throughout the year, which includes traditional, dual credit, online, international and others so that the enrollment number can be tied more accurately to the budget.

Following Regent Knudtson's question, Regent Limbaugh inquired of the importance of net cost to students and parents from a practical standpoint. Vice President Mangels responded that the critical part appears to be what an institution is charging and what type of aid package they are offering. She reminded Regents of the recent changes to Southeast's aid process and the new Copper Dome Scholarship program, which was designed to make Southeast more competitive. Regent Limbaugh thank Vice President Mangels for her reply and suggested that the Regents may want to discuss at some future time the perception that Southeast's is less expensive but still a high value institution.

A motion was made by Regent Limbaugh and seconded by Regent Britt to approve the proposed Tuition and Fee Schedule including tuition for the Cape campus, regional campuses and online degree programs, effective for fall 2019 [Attachment C]. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF CONFERRING OF DEGREES FOR SPRING 2019 AND SUMMER 2019

Board President Gargas called upon Dr. Tammy Randolph, Interim Provost, to present a motion to approve the conferring of degrees upon the candidates for Spring 2019 and Summer 2019 Graduation pending final verification of their completion of degree requirements. [Attachment D]

Interim Provost Randolph shared that 1,401 degrees are being proposed for awarding. This includes 1,105 undergraduate, 268 Masters and 28 Specialist. She further shared that there are 185 students graduating Cum Laude, 117 Magna Cum Laude, 86 Summa Cum Laude, 28 undergraduates with a 4.0, and 46 students from the Jane Stephens Honors Program.

A motion was made by Regent Knudtson and seconded by Regent Klocke to approve the conferring of degrees upon the candidates for Spring 2019 and Summer 2019 Graduation pending final verification of their completion of degree requirements [Attachment D]. The motion carried unanimously.

STUDENT PRESENTATION

University President Vargas introduced, Ms. Shaquira Blackman, a Southeast Missouri State University student, to make the student presentation to the Board. University President Vargas shared that Ms. Blackman is a junior majoring in corporate communication and minoring in human resource management and management. He shared that she is from St. Louis and served as the secretary of the Black Student Union during the 2018-2019 year and will be vice president during the 2019-2020 year. University President also noted that Ms. Blackman is also involved in Big Brothers Big Sisters, National Honors Communication Society – Lambda Pi Eta, and National Society of Leadership and Success.

Ms. Blackman shared that she is a transfer student to Southeast, having first attended the Alabama A&M. While in Alabama she was not experiencing what she hoped for and after speaking with some friends that were attending Southeast, they convinced her to come to the University. Ms. Blackman commented that she started at Southeast in spring 2017 and two professors – Drs. Matlock and Harris – have had a profound impact on her. She also credited the Office of Career Services with helping her with her success while at Southeast. At Southeast, Ms. Blackman spoke about the many activities she is involved in on campus and closed by stating she is grateful to be at Southeast and that she looks forward to becoming a Southeast alumna.

Regent Klocke asked what advice Ms. Blackman would give in-coming freshman, to which she replied be open-minded. Regent Limbaugh said he was intrigued by Ms. Blackman's comments and thanked her for visiting with the Board.

STUDENT GOVERNMENT PRESENTATION

University President Vargas introduced, Mr. Matthew Rolwing, President, Southeast's Student Government Association (SGA) to provide an update.

Mr. Rolwing started his remarks by discussing a recent reorganization of SGA's Executive Board noting that earlier in the year, SGA eliminated three committee chairs from the Executive Board, but those positions are being reinstated for fall 2019 after Student Government recognized their value. Mr. Rolwing shared that he was reelected Student Government Association president and will serve a second term beginning fall 2019. He said that SGA will hold a planning retreat this summer and that SGA's first meeting for the 2019-2020 year will be

in September. In addition to working through several transitions due to several members graduating and some members moving to senator roles, another focus will be that the Diversity and Inclusion Committee will initiate efforts to better serve the student body. In closing, Mr. Rolwing mentioned that Student Government has provided funding to help support Southeast's new eSports venue that will open in the Towers Complex in fall 2019.

FACULTY SENATE PRESENTATION

In his report, Dr. David Powell provided the Regents with an overview of the work of the 53rd Faculty Senate. He noted that Faculty Senate bills on the College Dean Search Committee Procedures and Academic Advising Policy and Procedures were approved and signed by the President last year, and that an Emeritus bill for Dr. David Naugler also was approved by the Board of Regents in May 2018. Dr. Powell shared that fourteen remaining bills were assigned to committees during the 2018-2019 academic year, with twelve revised, debated and passed. Dr. Powell also reported that the Faculty Senate Executive Committee conducted a major informational series during the year to identify core issues affecting faculty at Southeast and to foster communication with and between University organizational levels. Specifically, he mentioned that a Faculty Poll was conducted in September 2018 to gather input from Faculty Senators and a broad sampling of faculty across campus with a response rate of 35.1 percent of all full-time faculty. Dr. Powell shared that the results were compiled and published internally via Senate, and meetings with members of the administration and various committees were held.

In other news, Dr. Powell shared that representatives of all levels of Southeast's administrative leadership were invited to Senate meetings to present the unique challenges and opportunities they experience in their role related to shared governance, communication and morale. These representatives included Southeast President Carlos Vargas, Interim Provost Tamela Randolph, representatives from the Chairs Forum, representatives from Deans Council, and Dr. Debbie Below, Vice President for Enrollment Management and Student Success. Faculty Senate also formed five task forces to gather information and make further recommendations for action on key areas of concern identified in the Faculty Poll, addressing such items as Winter Session, workload, recruitment and retention, shared governance and faculty morale. Dr. Powell noted that recommendations have been made for three of these task forces to continue into the 54th Senate.

In closing, Dr. Powell said that the 53rd Senate has been characterized by efforts to reinforce communication with both faculty and administration, adding that much progress has been made stating "It is my hope that we have concluded the year stronger and more secure in our mission in service to the University as advocates for the faculty we represent."

Following Dr. Powell's report, in-coming Chair, Dr. Nic Wilkins stated that keeping communication lines open between faculty and administration will be a key goal of the 54th Senate and that he will be working over the summer to meet with the Faculty Senate Executive Committee and Committee Chairs to discuss areas of interest and planning for the 2019-2020 year.

Board President Gargas thank Dr. Powell and Dr. Wilkins for their reports.

REPORT: UNIVERSITY MARKETING

Board President Gargas called upon University President Vargas to introduce the unit presentation. To that end, University President Vargas introduced Ms. Tonya Wells, Director, University Marketing to provide an update and overview of University Marketing. Dr. Debbie Below, Vice President of Enrollment Management and Student Success joined Ms. Wells for her presentation.

Dr. Below informed the Board that University Marketing reports to her and started by providing some high level comments about enrollment and sharing that more than 70 percent of students say they pick a College or University based on program of study and then cost. As a result, Dr. Below stated that it is important for Marketing and the Office of Admissions to work close together. At Southeast, Dr. Below shared that Ms. Wells and Ms. Lenell Hahn, Director of Admissions, have a strong relationship. Other offices that impact Marketing include online, dual credit, international and others. Following these brief background comments, Dr. Below turned it over to Ms. Wells.

Ms. Wells noted that her remarks would focus in four areas – the role of University Marketing, department/office reorganization, Southeast's website, and advertising and marketing.

Regarding role, Ms. Wells stated that it is really about telling the University's story and presenting a clear understanding of Southeast to internal and external constituencies. She then reviewed the University's mission and brand.

Regarding reorganization, Ms. Wells stated that following the institutional reorganization that was implemented in fall 2019 her team is now organized along two creative teams – one with an integrated marketing approach, and one focused on providing better customer service.

Regarding Southeast's website, Ms. Wells commented that it was developed in house and that there has never really been any significant investment in it over the years. She elaborated that all changes have been made internally, but that with the ever-increase sophistication of Google and other tools the institution's web presence is critical. As a result, Ms. Wells explained that Southeast conducted a Technical and Search Engine Optimization Web Audit that looked at content, the user experience, and technical aspects such as site-speed and other considerations. The findings of the audit resulted in an RFP that was initiated March 22, 2019 with an anticipated award date of June 1, 2019 and will focus initially on the development of new microsites for Admissions and Southeast Online during fall 2019, and then a completely redesigned full website in spring 2020.

Regarding advertising and marketing, Ms. Wells reviewed some of the current strategies employed by the University, which she state included, but are not limited to: billboards, radio, television and various digital and social media-related strategies. Speaking to marketing, Ms. Wells commented on the importance of marketing automation and mentioned that the University will likely request proposals for a new marketing automation platform that will help with better efficiencies and result in quicker communications.

Following Ms. Wells remarks, several Regents engaged her in discussion.

Regent Limbaugh asked whether there is a difference between institutional marketing and results marketing. As an example, he referred back to University President Vargas' report at the beginning of the meeting and noted that a number of the accomplishments and items shared were results oriented, and that he believes there is an opportunity to leverage those performances and results to the benefit of the University. In response, Ms. Wells stated that University Marketing works to incorporate those "brag" points into admissions materials and that her team works with academic departments to incorporate their successes into social media posts, and she reviewed the University's "Brand Ambassador" program. A challenge she stated, however, is the ever-increasing cost to push information out. In follow-up, University President Vargas commented that one of the things he believes strongly in is testimonials and that he has challenged University Marketing to build a library of those stories.

Regent Klocke inquired how the University determines how to spend money and where to invest its resources to which Ms. Wells commented that they use "A/B" testing to help determine messaging and that the website is an example of why investment is critical.

Regent Limbaugh referred back to University President Vargas' comment about testimonials and stated they can be very compelling because they are usually from people that have had a positive and wonderful experience and that they can be very powerful. He also commented that leveraging athletics can provide a big opportunity for the institution.

Regent Knudtson referred back to Dr. Below's introductory comments and said that if we know 70 percent of students pick a school based on areas of study, is Southeast able to drill down to see what those program to better target our marketing efforts there? He shared a concern that Southeast may not be able to continue being all things to all people and that perhaps differentiation will play an increasingly important role in the institution's future.

Board President Gargas also agreed with the importance of capturing testimonials and promoting them, to which Dr. Below responded is really the essence of marketing automation.

Following all comments, Board President Gargas thank Ms. Wells for her report.

PROGRESS REPORT ON CONTRACTS AND FACILITIES MANAGEMENT

Board President Gargas called upon Ms. Kathy Mangels, Vice President of Finance Administration, to provide a progress report update on Contracts and Facilities Management Projects. [Attachment F]

Vice President Mangels called the Board's attention to the following items on Attachment F:

- Contracts in excess of \$100,000, which included projects related to the Holcomb Student Success Center, Towers South Fire Alarm Upgrades, Track Building Renovation and Addition, Magill Biology Greenhouse Renovation, and Towers West and North Elevator Upgrades.

- Crisp Hall – demolition is complete and installation of mechanical, electrical, plumbing and fire suppression is 75 percent complete. She noted that new windows have been installed which has greatly enhanced the lighting inside the building.
- Cyber Range – the project is complete and under warranty and the Department of Computer Science has held a soft opening and is currently using the space.

CONSIDERATION OF MOTION FOR CLOSED SESSION

A motion was made by Regent Limbaugh and seconded by Regent Knudtson to recess the Open Session and convene Closed Session for the consideration of the following:

- A. RSMo 610-021.1 – pertaining to legal actions, causes of action or litigation
- B. RSMo 610-021.3 – pertaining to the hiring, firing, disciplining or promotion of personnel
- C. RSMo 610.021.13 – pertaining to personnel records, performance ratings

A roll call vote was taken. Voting in favor were Regents Britt, Gargas, Klocke, Knudtson, and Limbaugh. The motion carried. Regent Neely-Martin was excused from the room at the time of the vote.

The Open Session was recessed at approximately 10:50 a.m.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED AND CLOSED EXECUTIVE SESSIONS

Upon reconvening the Open Session at approximately 1:13 p.m. Board President Gargas made the following announcements regarding the Board's Closed and Closed Executive Sessions:

Closed Announcements

- By a vote of 5 to 0 the Board approved the minutes of the Board's February 14, 2019 Closed Session meeting. Regents Britt, Gargas, Klocke, Knudtson, and Limbaugh all voted to approve.
- The Board also had conversations under RSMo 610.021.1 pertaining to legal matters, RSMo 610.021.3 and 610.021.13 pertaining to personnel.

Closed Executive Announcements

- By a vote of 6 to 0 the Board approved the minutes of the Board's February 14, 2019 Closed Executive Session meeting. Regents Britt, Gargas, Klocke, Knudtson, Limbaugh, and Neely-Martin all voted to approve.
- The Board also began the process of conducting the annual performance evaluation of the University President pursuant to RSMo 610.021.13

CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Limbaugh and seconded by Regent Britt to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 1:15 p.m.

Christopher R. Martin
Board of Regents Secretary

APPROVED:

Edward P. Gargas, President
Board of Regents
Southeast Missouri State University



BOARD OF REGENTS
MOTION CONSIDERATION FORM

June 13, 2019

Open Session

I. Motion to be Considered:

Approve the attached proposed FY20 University Operating budgets.

II. Background:

The proposed FY20 University Operating Budget includes the University's Education and General (E&G), Designated and Auxiliary fund budgets. The E&G budget supports academic instruction and general operations. Funding for general operations primarily comes from state appropriations and tuition. Designated funds include those revenues designated for specific purposes (student general fees) or assessed/collected for a specific service or activity (daycare fees, camp fees, NCAA/OVC distributions). Auxiliary funds operate as profit centers that need to generate enough revenue to account for their expenses. Examples of auxiliary units are Residence Life, Textbook Rental, and Student Recreation Center/Aquatic Center.

Attachment 1 summarizes the proposed FY20 Operating Budget by fund category. The total proposed University operating budget for FY20 is \$173,747,989, a 0.8% increase from the FY19 operating budget (see Attachment 2). This budget incorporates tuition and fee actions taken by the Board at their May 10, 2019 meeting along with the recommendations of the University to reduce expenditures and increase revenues as a result of the budget process.

The proposed operating budget does include a merit salary increase for FY20 equal to 1% or \$700, whichever is greater, for all employees. Due to budget constraints the University has not been able to fund a salary increase for the last two fiscal years.

Attachment 3 outlines the recommended changes to the FY19 E&G budget developed by the President, executive leadership and Budget Review Committee (BRC), in order to provide a balanced FY20 budget. These recommendations, which were reviewed with the Board at their May 10, 2019 meeting, anticipate a budget need of \$4.3 million for FY20. This is based on state appropriations remaining flat from FY19 funding levels, \$1.37 million of costs to continue

Recommended By:

Student Government _____	Chairperson _____
Faculty Senate _____	Dean _____
Administrative Council _____	Academic Council _____
VP, Enroll. Man. & Stu. Suc. _____	Provost _____
VP, Finance & Admin. <i>Patty M. Mangels</i>	
VP, University Advancement _____	President <i>[Signature]</i>

Board Action on: _____	Postpone: _____
Motion By: _____	Amend: _____
Second By: _____	Disapprove: _____
Vote: Yeas: _____ Nays: _____	Approve: _____
	Secretary: _____

operations including mandatory increased retirement contributions and an anticipated enrollment decline of 405 headcount.

The Missouri House and Senate approved HB03, which includes appropriations for public higher education institutions, after BRC deliberations were completed. Their recommendation includes an additional \$1.0 million in operating appropriations for Southeast; however, Governor Parson has not signed this bill. The assumption of flat state appropriations in the FY20 operating budget as presented is based on the Governor's proposed budget.

The University has identified \$3.28 million in net revenue increases to help meet the FY20 E&G budget need. These revenue recommendations outlined on Attachment 3 are based on previous actions taken by the Board related to tuition and fees effective Fall 2019, and include:

1. \$2,408,150 from increased tuition levels (5.15% increase).
2. \$41,300 in increased overhead contribution from auxiliary operations.
3. \$564,650 from adjustments to high cost program fees.
4. \$268,620 from changes to web course fees and administrative fees (transcript, orientation).

The University has also committed \$1.01 million in expense reductions to meet the FY20 E&G budget need. These expense reductions, recommended by division executives and approved by the President, are outlined on Attachment 3 and include:

1. \$150,000 reduction in institutional utility budget.
2. \$589,108 salary and benefit savings from replacing existing/future vacant faculty and staff positions at entry level.
3. \$264,796 in operating budget reductions from prior reorganizations in academic affairs (regional campuses, advanced placement) and previously identified reductions in Athletics to meet their FY19 budget commitment.

Attachment 4 summarizes the FY20 proposed E&G Budget totaling \$123,350,563, which incorporates all of the changes outlined above. Attachment 5 provides line item detail summarized by division and college.

Designated funds receive support from the general operations of the University, but also generate revenues from designated activities. Examples include Intercollegiate Athletics, University Daycare and the University Autism Center. The total proposed budget for designated funds for FY20 is \$14.9 million (Attachment 6 – Summary, Attachment 7 – Line Item Detail).

Attachment 8 is the proposed operating budgets for all auxiliary departments, totaling \$35.5 million, a decline of \$1.55 million from the FY19 budget (see Attachment 9). Enrollment declines affect the revenues of auxiliaries as well, such as general fees dedicated to the Student Recreation Center/Aquatic Center and reduced number of students renting textbooks through Textbook Rental. The Residence Life budget incorporates applicable rate increases approved by the Board at their February 14, 2019 meeting. Line item budgets for each auxiliary are detailed in Attachment 10.

For illustration purposes, Attachments 11, 12 and 13 contain graphs related to the E&G fund budget that display the sources of budgeted revenues and net expenditures by major division and expense category. State appropriations and student fees historically account for almost 95% of the University's revenue for general operations. There has been a shift away from state appropriations to net student fees as the primary revenue source, with student fees accounting for 59.6% of the general operating fund revenues in FY20 and state appropriations 35.3%. Salary and benefits continue to be the largest functional expense category, accounting for 61.3% of the budgeted expenditures in FY20.



SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873

FY20 OPERATING BUDGET

Year ending June 30, 2020

Southeast Missouri State University

FY20 Operating Budget Table of Contents

Total Operating Funds

Summary by Fund	Attachment 1
Fiscal Year Comparative	Attachment 2

Education & General Fund

President/Budget Review Committee Recommended Budget Changes	Attachment 3
Summary/Fiscal Year Comparative	Attachment 4
Line Item Detail	Attachment 5

Designated Funds

Summary/Fiscal Year Comparative	Attachment 6
Line Item Detail	Attachment 7

Auxiliary Funds

Summary by Fund	Attachment 8
Fiscal Year Comparative	Attachment 9
Line Item Detail	Attachment 10

Exhibits

Education & General Fund - Income by Funding Source	Attachment 11
Education & General Fund - Expenditures by Division	Attachment 12
Education & General Fund - Expenditures by Expense Category	Attachment 13

**SOUTHEAST MISSOURI STATE UNIVERSITY
FY20 OPERATING BUDGET - ALL FUNDS**

	Education & General Fund	Designated Funds	Auxiliary Funds	Totals
ESTIMATED INCOME:				
STATE APPROPRIATIONS (less 3% withholding)	\$ 43,533,084	\$ -	\$ -	\$ 43,533,084
TUITION AND STUDENT FEES	73,569,044	1,322,100	2,197,000	77,088,144
OTHER SOURCES:				
Investment Income	685,000	-	138,000	823,000
State Grants and Contracts	99,910	512,028	-	611,938
Sales and Services of Academic Departments	113,541	2,109,738	-	2,223,279
Sales and Services of Non-Academic Departments	43,000	1,042,924	28,551,539	29,637,463
Foundation Support	606,825	348,254	100,000	1,055,079
Athletics Revenues	-	1,751,656		1,751,656
Miscellaneous Income	1,849,066	282,000	3,445,625	5,576,691
TOTAL OTHER SOURCES:	\$ 3,397,342	\$ 6,046,600	\$ 32,235,164	\$ 41,679,106
TRANSFERS IN:				
Transfers In (Auxilliary Support, Rent, Etc.)	2,911,011	7,562,625	1,033,937	11,507,573
TOTAL TRANSFERS IN:	\$ 2,911,011	\$ 7,562,625	\$ 1,033,937	\$ 11,507,573
TOTAL ESTIMATED INCOME:	\$ 123,410,481	\$ 14,931,325	\$ 35,466,101	\$ 173,807,907
ESTIMATED EXPENDITURES :				
PERSONNEL:				
Faculty/Staff	55,803,776	5,282,828	4,416,438	65,503,042
Benefits	19,848,211	2,339,120	1,986,285	24,173,616
Student Labor	1,617,553	279,565	945,870	2,842,988
TOTAL PERSONNEL:	\$ 77,269,540	\$ 7,901,513	\$ 7,348,593	\$ 92,519,646
EQUIPMENT AND OPERATIONS	\$ 38,161,990	\$ 6,917,312	\$ 15,385,771	\$ 60,465,073
TRANSFERS OUT:				
Transfers Out (Auxilliary Support, Bond Payments, Etc.)	1,103,185	112,500	12,731,737	13,947,422
Institutional Support for Athletics	6,532,842	-	-	6,532,842
Institutional Support for Academic Affairs Designated	283,006	-	-	283,006
TOTAL TRANSFERS OUT:	\$ 7,919,033	\$ 112,500	\$ 12,731,737	\$ 20,763,270
TOTAL ESTIMATED EXPENDITURES:	\$123,350,563	\$ 14,931,325	\$ 35,466,101	\$173,747,989
BUDGETED SURPLUS/(DEFICIT):	\$ 59,918	\$ -	\$ -	\$ 59,918

**SOUTHEAST MISSOURI STATE UNIVERSITY
OPERATING BUDGET - ALL FUNDS**

	FY20	FY19	Change
ESTIMATED INCOME:			
STATE APPROPRIATIONS (Less 3% Withholding)	\$ 43,533,084	\$ 43,533,084	\$ -
TUITION AND STUDENT FEES:	77,088,144	75,891,814	1,196,330
OTHER SOURCES:			
Investment Income	823,000	795,000	28,000
State Grants and Contracts	611,938	611,938	-
Sales and Services of Academic Departments	2,223,279	1,409,791	813,488
Sales and Services of Non-Academic Departments	29,637,463	30,376,344	(738,881)
Foundation Support	1,055,079	1,073,667	(18,588)
Athletics Revenues	1,751,656	1,494,700	256,956
Miscellaneous Income	5,576,691	5,979,263	(402,572)
TOTAL OTHER SOURCES:	\$ 41,679,106	\$ 41,740,703	\$ (61,597)
TRANSFERS IN:			
Transfers In (Auxilliary Support, Rent, Etc.)	11,507,573	11,289,784	217,789
TOTAL TRANSFERS IN:	\$ 11,507,573	\$ 11,289,784	\$ 217,789
TOTAL ESTIMATED INCOME:	\$ 173,807,907	\$ 172,455,385	\$ 1,352,522
ESTIMATED EXPENDITURES :			
PERSONNEL:			
Faculty/Staff	65,503,042	64,887,547	615,495
Benefits	24,173,616	23,194,177	979,439
Student Labor	2,842,988	3,011,951	(168,963)
<u>TOTAL PERSONNEL:</u>	<u>\$ 92,519,646</u>	<u>\$ 91,093,675</u>	<u>\$ 1,425,971</u>
TOTAL EQUIPMENT AND OPERATIONS	\$ 60,465,073	\$ 60,641,801	\$ (184,984)
TRANSFERS OUT:			
Transfers Out (Auxilliary Support, Bond Payments, Etc.)	13,947,422	14,120,778	(173,356)
Institutional Support for Athletics	6,532,842	6,248,183	284,659
Institutional Support for Academic Affairs Designated	283,006	282,233	773
TOTAL TRANSFERS OUT:	\$ 20,763,270	\$ 20,651,194	\$ 112,076
TOTAL ESTIMATED EXPENDITURES:	\$ 173,747,989	\$ 172,386,670	\$ 1,353,063
BUDGETED SURPLUS/(DEFICIT):	\$ 59,918	\$ 68,715	\$ (541)



SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873

FY20 Education and General (E&G) Fund

FY20 BUDGET WORKSHEET

	Budget Review Committee Recommendations	President Recommendations
	FY20	FY20
PRIOR YEARS UNMET NEED/(SURPLUS)	(68,715)	(68,715)
ESTIMATED COSTS OF CONTINUING		
Mosers Increase - 1.56%	575,407	575,407
Benefits Increase - 5% midyear	105,160	105,160
Faculty Promotion Pool (4-Year Rolling Ave)	187,238	187,238
Scholarship Support	500,000	500,000
SUBTOTAL COSTS OF CONTINUING	1,367,805	1,367,805
Net Tuition Loss (343 FTE)	1,841,409	1,841,409
Reduced Fee Revenue Due to Reduced Enrollments	41,774	41,774
SUBTOTAL REDUCED REVENUE DUE TO ENROLLMENTS	1,883,183	1,883,183
DIVISION REQUESTS		
Central Software Budget	75,000	75,000
Faculty/Staff Market Salary Recruitment Pool		75,000
SUBTOTAL DIVISION REQUESTS	75,000	150,000
COMPENSATION REQUESTS		
Salary Increase - 1% or \$700	905,019	905,019
Minimum Wage Adjustment - Temporary Employees (\$10 over 4 Years)	2,356	2,356
SUBTOTAL COMPENSATION REQUESTS	907,375	907,375
TOTAL FISCAL YEAR KNOWN AND ANTICIPATED NEEDS	4,164,648	4,239,648
REVENUE ENHANCEMENTS		
Overhead Adjustments	41,300	41,300
High Cost Program Fee Adjustments	564,650	564,650
Transcript Fee Increase (\$5)	60,000	60,000
Orientation Fee Adjustments	87,750	87,750
Net Tuition Increase - 5.15% (\$11.75)	2,322,350	2,322,350
Net Tuition Increase Lower Level - \$3 plus Redirect	85,800	85,800
Change in Budgeting for Online Web Fees	80,870	80,870
Dual Enrolled Web Fee	40,000	40,000
SUBTOTAL REVENUE ENHANCEMENTS	3,282,720	3,282,720
EXPENSE REDUCTIONS		
Institutional Services		
Utility Savings	150,000	150,000
Benefits		
Tuition Assistance Benefit Changes (eligibility criteria, EdD, repeat coursework)	12,942	12,942
Personnel		
Anticipated Replacement Savings - Faculty and Staff	450,608	450,608
Anticipated Replacement Savings - VRIP FY20	138,500	138,500
Division Operating Budgets		
Academic Affairs Budget Reductions	164,796	164,796
Athletics Revenue Enhancements and Budget Reductions	100,000	100,000
SUBTOTAL EXPENSE REDUCTIONS	1,016,846	1,016,846
TOTAL FISCAL YEAR REV ENHANCEMENTS AND EXP REDUCTIONS	4,299,566	4,299,566
REMAINING NEED/(SURPLUS) TO BE CARRIED TO NEXT FY	(134,918)	(59,918)

**SOUTHEAST MISSOURI STATE UNIVERSITY
EDUCATION & GENERAL FUND BUDGET - SUMMARY**

	<u>FY20</u>	<u>FY19</u>	<u>CHANGE</u>
ESTIMATED INCOME:			
STATE APPROPRIATIONS:			
General Revenue Appropriation - FY 20	\$ 44,879,468	\$ 44,879,468	\$ -
Less: 3% Withholding	<u>(1,346,384)</u>	<u>(1,346,384)</u>	<u>-</u>
TOTAL STATE APPROPRIATIONS:	\$ 43,533,084	\$ 43,533,084	\$ -
STUDENT FEES:			
Tuition On Campus	61,783,115	60,247,409	1,535,706
Tuition IEP	347,491	539,460	(191,969)
Tuition Off Campus	845,079	843,316	1,763
Tuition Regional Campus	2,655,969	2,547,899	108,070
General Student Fee	5,309,000	5,514,000	(205,000)
Web Fees	1,087,250	1,390,582	(303,332)
Instructional Program Fees	1,264,140	699,490	564,650
Application Fees	205,000	235,558	(30,558)
Graduation Fees	<u>72,000</u>	<u>74,000</u>	<u>(2,000)</u>
TOTAL STUDENT FEES:	\$ 73,569,044	\$ 72,091,714	\$ 1,477,330
OTHER SOURCES:			
Investment Income	685,000	685,000	-
State Grants and Contracts	99,910	99,910	-
Sales and Services of Academic Departments	113,541	113,541	-
Sales and Services of Non-Academic Departments	43,000	43,000	-
Foundation Support	606,825	645,413	(38,588)
Athletics Revenues	-	-	-
Miscellaneous Income	<u>1,849,066</u>	<u>1,710,532</u>	<u>138,534</u>
TOTAL OTHER SOURCES:	\$ 3,397,342	\$ 3,297,396	\$ 99,946
TRANSFERS IN:			
Transfers In (Auxilliary Support, Rent, Etc.)	<u>2,911,011</u>	<u>2,960,360</u>	<u>(49,349)</u>
TOTAL TRANSFERS IN:	\$ 2,911,011	\$ 2,960,360	\$ (49,349)
TOTAL ESTIMATED INCOME:	\$ 123,410,481	\$ 121,882,554	\$ 1,527,927
ESTIMATED EXPENDITURES :			
PERSONNEL:			
Faculty/Staff	55,803,776	55,730,898	72,878
Benefits	19,848,211	19,269,710	578,501
Student Labor	<u>1,617,553</u>	<u>1,672,553</u>	<u>(55,000)</u>
TOTAL PERSONNEL:	\$ 77,269,540	\$ 76,673,161	\$ 596,379
EQUIPMENT AND OPERATIONS:			
INSTITUTIONAL SERVICES	25,863,844	25,219,299	\$ 644,545
PRESIDENT	560,257	560,257	\$ -
ATHLETICS	-	-	\$ -
UNIVERSITY ADVANCEMENT	199,706	200,242	\$ (536)
FINANCE & ADMINISTRATION	4,305,179	4,085,290	\$ 219,889
ENROLLMENT MANAGEMENT & STUDENT SUCCESS	2,252,433	2,277,959	\$ (25,526)
ACADEMIC AFFAIRS:	-	-	\$ -
Office of the Provost	957,332	1,072,091	\$ (114,759)
Graduate Studies	33,283	33,283	\$ -
Regional Campuses	237,537	304,237	\$ (66,700)
Kent Library	1,619,932	1,619,932	\$ -
Harrison College of Business & Computing	220,417	220,417	\$ -
College of Education, Health, & Human Studies	579,201	579,201	\$ -
College of Humanities & Social Sciences	307,655	307,655	\$ -
Holland College of Arts & Media	407,978	407,978	\$ -
College of Science, Technology, Engineering, & Mathematics	<u>617,236</u>	<u>617,236</u>	<u>\$ -</u>
TOTAL ACADEMIC AFFAIRS:	\$ 4,980,571	\$ 5,162,030	\$ (181,459)
TOTAL EQUIPMENT AND OPERATIONS	\$ 38,161,990	\$ 37,505,077	\$ 656,913
TRANSFERS OUT:			
Transfers Out (Auxilliary Support, Bond Payments, Etc.)	1,103,185	1,105,185	(2,000)
Institutional Support for Athletics	6,532,842	6,248,183	284,659
Institutional Support for Academic Affairs Designated	<u>283,006</u>	<u>282,233</u>	<u>773</u>
TOTAL TRANSFERS OUT:	\$ 7,919,033	\$ 7,635,601	\$ 283,432
TOTAL ESTIMATED EXPENDITURES:	\$ 123,350,563	\$ 121,813,839	\$ 1,536,724
BUDGETED SURPLUS/(DEFICIT):	\$ 59,918	\$ 68,715	\$ (8,797)



SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873

Attachment 5

FY20 Education and General (E&G) Fund

Line Item Detail

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty FTE Salary	Staff FTE Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
INSTITUTIONAL SERVICES									
100611 PROPERTY RENTAL							1,097,989		1,097,989
100832 LEGAL SERVICES							150,000		150,000
100835 AUDIT							120,228		120,228
100865 UNIVERSITY INSURANCE							776,925	138,210	915,135
100873 SCHOLARSHIPS & FEE WAIVERS							14,916,335		14,916,335
100863 INSTITUTIONAL BUDGETS							7,919,033		7,919,033
101014 PROMOTIONS & ADJUSTMENTS	175,880	247,619	59,044	482,543					482,543
101014 CPS & MISC ADJUSTMENTS		38,500	11,327	49,827					49,827
101014 BENEFIT SUPPLEMENTAL			746,800	746,800					746,800
101014 ONE TIME \$ FOR BENEFIT SUPPLEMEN			(190,000)	(190,000)					(190,000)
Subtotal	175,880	286,119	627,171	1,089,170			24,980,510	138,210	26,207,890
101071 M & R ADMINISTRATIVE							3,057,000		3,057,000
100969 LOCAL MAINT & REPAIR							328,236		328,236
100970 STATE MAINT & REPAIR							877,672		877,672
100971 GENERAL MAIN & REPAIR							320,000		320,000
100972 CLASSROOMS/ACAD REMODEL							110,000		110,000
100377 SOUTHEAST - KENNETT UTILITIES							20,000		20,000
100382 SOUTHEAST - SIKESTON UTILITIES							75,000		75,000
100392 SOUTHEAST - MALDEN UTILITIES							30,000		30,000
100934 UTILITIES & SEWAGE							3,002,249	50,000	3,052,249
100935 BOILER PLANT DEBT SERVICE / FUEL							645,000		645,000
101782 PERFORMANCE HALL PROGRAMMING							149,000		149,000
Subtotal							8,614,157	50,000	8,664,157
Total	175,880	286,119	627,171	1,089,170			33,594,667	188,210	34,872,047
Total INSTITUTIONAL SERVICES	175,880	286,119	627,171	1,089,170			33,594,667	188,210	34,872,047

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty FTE	Faculty Salary	Staff FTE	Staff Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
PRESIDENT											
100001 PRESIDENT'S OFFICE			4.000	503,773	215,936	719,709	15,000		26,670	89,182	850,561
100552 SPECIAL PROJECTS									4,000		4,000
100002 BOARD OF REGENTS									7,770		7,770
100006 GRADUATION ACTIVITIES									2,500		2,500
100086 SBDC SUPPORT									9,000		9,000
100124 INSTITUTIONAL RESEARCH			3.000	169,246	71,467	240,713			22,894		263,607
100538 DIVERSITY INITIATIVES									14,659		14,659
100539 COMMUNITY RELATIONS									77,971		77,971
100540 UNIVERSITY CONSULTING									74,238		74,238
100547 UNIVERSITY COMMUNICATIONS			1.000	59,592	24,757	84,349	9,412		13,452		107,213
100819 ASSOCIATION DUES									31,900		31,900
100820 INSTITUTIONAL TRAVEL									35,000		35,000
Subtotal			8.000	732,611	312,160	1,044,771	24,412		320,054	89,182	1,478,419
103534 ECONOMIC & BUSINESS ENGAGEMENT			.500	11,582	8,397	19,979					19,979
100372 CONTINUING EDUCATION			1.300	44,255	22,413	66,668	2,635		7,801		77,104
Subtotal			1.800	55,837	30,810	86,647	2,635		7,801		97,083
100537 OFFICE OF INST EQUITY & DIVERSITY			3.000	191,790	78,100	269,890			14,000		283,890
103745 DEAN OF STUDENTS									11,750		11,750
100015 MINORITY SUPPORT									7,500		7,500
101236 OFFICE OF STUDENT CONDUCT			1.500	78,583	35,334	113,917	10,000		8,220		132,137
101238 UNIVERSITY COUNSELING SERVICES	16,241	10.000	510,707	218,420	745,368				55,000		800,368
101239 CRISIS TEAM STIPENDS									7,000		7,000
101240 SUBSTANCE ABUSE & PREVENTION ED									7,000		7,000
101247 DISABLED STUDENT SERVICES									17,250		17,250
103757 LGBTQ RESOURCE CENTER									8,000		8,000
101227 STUDENT PROFESSIONAL DEVELOPME									7,500		7,500
Subtotal	16,241	14.500	781,080	331,854	1,129,175	10,000			143,220		1,282,395
Total	16,241	24.300	1,569,528	674,824	2,260,593	37,047			471,075	89,182	2,857,897

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty		Staff		Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
	FTE	Salary	FTE	Salary							
PRESIDENT											
Total	PRESIDENT	16,241	24,300	1,569,528	674,824	2,260,593	37,047		471,075	89,182	2,857,897

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty FTE Salary	Staff FTE Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
UNIVERSITY ADVANCEMENT									
100596 VICE PRESIDENT/DIR FOUNDATION		3.000	260,851	100,901	361,752				361,752
Subtotal		3.000	260,851	100,901	361,752				361,752
100599 UNIVERSITY ADVANCEMENT		8.500	466,196	198,567	664,763	4,519	76,769	6,687	752,738
100595 ANNUAL GIVING		1.000	95,775	35,402	131,177	4,626	56,600		192,403
100603 RESEARCH/SYSTEMS					4,097		12,400		16,497
100605 ALUMNI SERVICES					5,196		27,986		33,182
100606 ALUMNI HOMECOMING							9,800		9,800
101923 CORP RELATIONS ST LOUIS OUTREAC							9,464		9,464
Subtotal		9.500	561,971	233,969	795,940	18,438	193,019	6,687	1,014,084
Total		12.500	822,822	334,870	1,157,692	18,438	193,019	6,687	1,375,836
Total UNIVERSITY ADVANCEMENT		12.500	822,822	334,870	1,157,692	18,438	193,019	6,687	1,375,836

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FINANCE & ADMINISTRATION									
100009 VP FINANCE AND ADMINISTRATION		1.500	194,436	106,866	301,302	1,233	6,200	24,839	333,574
100861 WORK STUDY REIMBURSEMENTS					(70,000)				(70,000)
Subtotal		1.500	194,436	106,866	301,302	(68,767)	6,200	24,839	263,574
100830 ACCOUNTING SERVICES		8.000	395,423	174,133	569,556	9,060	13,450		592,066
100836 FINANCE CHARGES							100,000		100,000
100837 BAD DEBTS EXPENSE								70,000	70,000
100878 ACCOUNTS PAYABLE		4.000	138,104	69,530	207,634	19,006	11,507		238,147
100895 PURCHASING		3.000	110,820	54,278	165,098	4,696	9,900		179,694
Subtotal		15.000	644,347	297,942	942,289	32,762	134,857	70,000	1,179,908
100420 RESEARCH & GRANT DEVELOPMENT		3.000	155,961	67,559	223,520		18,000		241,520
103890 BUDGET OFFICE		4.000	233,563	97,614	331,177		3,400		334,577
Subtotal		7.000	389,524	165,173	554,697		21,400		576,097
103714 STUDENT FINANCIAL SERVICES		23.000	930,776	440,009	1,370,785	24,493	160,848		1,556,126
100929 STUDENT DEBT COLLECTION COST							35,000		35,000
Subtotal		23.000	930,776	440,009	1,370,785	24,493	195,848		1,591,126
100992 PUBLIC SAFETY		20.500	807,826	383,740	1,191,566	2,000	15,000	71,037	1,279,603
102222 EMERGENCY OPERATIONS								57,500	57,500
103487 CAMPUS SECURITY SYSTEMS								32,250	32,250
Subtotal		20.500	807,826	383,740	1,191,566	2,000	15,000	160,787	1,369,353
100882 HUMAN RESOURCES		12.000	548,532	248,078	796,610	16,169	27,395		840,174
100884 FLEXIBLE BENEFIT PROGRAM							20,000		20,000
100885 BENEFIT CONSULTANTS							30,000		30,000
100886 PERSONNEL RECRUITMENT							5,000		5,000
100887 PROFESSIONAL COUNCIL							2,145		2,145
100888 CTS COUNCIL							2,145		2,145
101007 TRAINING & DEVELOPMENT		1.000	47,559	21,217	68,776	7,486	36,821		113,083
102573 FACULTY RECRUITMENT							5,000		5,000
100613 SERVICE AWARDS							12,334		12,334

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FINANCE & ADMINISTRATION											
Subtotal		13.000		596,091	269,295	865,386	23,655		140,840		1,029,881
100810 FACILITIES MANAGEMENT		8.000		442,081	187,860	629,941	23,600	1,000	23,000		677,541
100791 MAINTENANCE OF BUILDINGS		35.000		1,689,951	737,184	2,427,135	5,000	2,000	80,500		2,514,635
100796 BOILER PLANT		10.000		519,749	225,160	744,909		20,000	280,000		1,044,909
100797 PHYSICAL PLANT STORES		4.000		159,119	75,713	234,832	21,435	1,000	7,606		264,873
100798 CUSTODIAL SERVICES		30.000		816,218	456,880	1,273,098	80,000	13,100	130,609		1,496,807
100800 FLEET MANAGEMENT		2.000		87,745	40,265	128,010	7,500		21,000		156,510
100801 MAINTENANCE OF GROUNDS		13.000		604,018	255,541	859,559	37,032	36,000	112,000		1,044,591
100802 TRASH DISPOSAL									34,000		34,000
100808 TRAINING & DEVEL - FAC MGMT									15,000		15,000
100809 TECHNICAL SERVICES		7.000		401,547	168,710	570,257	24,500	1,500	21,600		617,857
100938 CENTRAL RECEIVING		2.000		91,028	39,052	130,080	46,165		10,000		186,245
100946 ACADEMIC SUPPORT SERVICES		6.000		213,178	101,032	314,210	2,026		14,000		330,236
100950 RISK/PROPERTY MANAGEMENT		1.000		50,339	22,035	72,374	5,304		4,682		82,360
100951 OCCUPATIONAL SAFETY AND ENVIRO								2,000	38,745		40,745
101067 SURPLUS PROPERTY									2,000		2,000
101068 RECYCLING							10,000		5,000		15,000
101411 COURIER SERVICES		1.000		27,594	15,343	42,937		6,300	10,000		59,237
100376 SOUTHEAST - KENNETT CUSTODIAL		1.000		23,923	14,263	38,186			4,500		42,686
100378 SOUTHEAST - KENNETT MAINTENANC									10,000		10,000
100381 SOUTHEAST - SIKESTON CUSTODIAL		1.000		26,935	15,149	42,084			12,000		54,084
100383 SOUTHEAST - SIKESTON MAINTENANC									25,000		25,000
100391 SOUTHEAST - MALDEN CUSTODIAL									2,000		2,000
100393 SOUTHEAST - MALDEN MAINTENANCE									3,000		3,000
Subtotal		121.000		5,153,425	2,354,188	7,507,613	262,562	82,900	866,242		8,719,317
100902 INFORMATION TECHNOLOGY		3.000		215,750	85,149	300,899			88,000		388,899
100896 CLASSROOM TECHNOLOGY								150,000	25,000		175,000
100897 INFORMATION TECH STUDENT LABS		1.000		40,912	19,261	60,173	250,000	100,000	53,750		463,923
100905 USER SERVICES		13.000		576,315	263,477	839,792	25,000	25,500	6,495		896,787
100916 CAMPUS INFRASTRUCTURE		6.000		397,033	160,157	557,190		65,000	5,700		627,890
102133 STUDENT TECHNOLOGY SUPPORT									319,250		319,250
102135 IT NETWORK								40,000	5,000		45,000
103780 UNIV IT GENERAL EXPENSES									1,006,689		1,006,689

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FINANCE & ADMINISTRATION											
AAAA CENTRAL SOFTWARE BUDGET - AA									75,000		75,000
100404 ACADEMIC TECHNOLOGIES			6.000	310,725	134,765	445,490	20,000	20,000	120,000		605,490
100438 INSTITUTIONAL COMPUTERIZATION										475,882	475,882
103779 IT APPLICATION SERVICES			11.000	588,852	252,715	841,567			5,000		846,567
Subtotal		40.000	2,129,587	915,524	3,045,111	295,000	400,500	1,709,884	475,882		5,926,377
Total		241.000	10,846,012	4,932,737	15,778,749	571,705	498,400	3,236,058	570,721		20,655,633
Total FINANCE & ADMINISTRATION		241.000	10,846,012	4,932,737	15,778,749	571,705	498,400	3,236,058	570,721		20,655,633

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ENROLLMENT MGT & STDT SUCCESS											
101023 VP ENROLLMENT MGT & STDT SUCCE		16,241	2.500	260,163	94,602	371,006	4,691	2,500	20,695	35,413	434,305
Subtotal		16,241	2.500	260,163	94,602	371,006	4,691	2,500	20,695	35,413	434,305
103200 STUDENT SUCCESS & AUX SERVICES			1.500	149,554	54,836	204,390			28,750		233,140
102849 MILITARY AND VETERANS SERVICES			1.000	50,700	22,141	72,841			11,250		84,091
100549 FAMILY WEEKEND									13,979		13,979
101107 DICE DOLLARS FOR INNOVATIVE CAM									12,000		12,000
101108 SAC ADVANTAGE PROGRAM									10,000		10,000
101128 STUDENT ANCILLARY SUPPORT								500	3,500		4,000
101130 SGA EXECUTIVE			.500	26,749	11,482	38,231			258,408		296,639
101136 STUDENT LEADERSHIP DEVELOPMENT			.500	18,350	9,011	27,361			16,500		43,861
101143 GREEK OFFICE			17,372			17,372	3,000		26,000		46,372
Subtotal		17,372	3.500	245,353	97,469	360,194	3,000	500	380,387		744,081
101200 ADMISSIONS			17.000	693,165	326,754	1,019,919		2,000	32,804		1,054,723
100818 ADMISSIONS TOURS							45,000		17,300		62,300
101006 TELECOUNSELING									8,000		8,000
101201 MINORITY RECRUITMENT							12,864	500	35,100		48,464
101202 ADMISSIONS RECRUITMENT							37,000		234,375		271,375
101203 ADMISSIONS RESEARCH/DATA									74,170		74,170
101204 ADMISSIONS SPECIAL EVENTS									69,000		69,000
101205 NEW STUDENT PROGRAMS			2.000	85,602	39,634	125,236			24,306		149,542
101207 ORIENTATION							35,000		109,912		144,912
101207 BAD DEBTS EXPENSE										4,088	4,088
101208 FALL OPENING									14,800		14,800
Subtotal			19.000	778,767	366,388	1,145,155	129,864	2,500	619,767	4,088	1,901,374
101212 REGISTRAR			9.000	352,340	168,683	521,023	22,052		65,758		608,833
101210 COMMENCEMENT							5,057		35,200		40,257
Subtotal			9.000	352,340	168,683	521,023	27,109		100,958		649,090
100551 UNIVERSITY MARKETING			13.000	609,519	273,245	882,764	15,276	6,375	75,236		979,651
103316 UNIV MARKETING & ADVERTISING									265,500		265,500

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ENROLLMENT MGT & STDT SUCCESS											
100543 PUBLICATIONS									96,070		96,070
100607 ALUMNI MAGAZINE									104,639		104,639
101927 REGIONAL CAMPUS ANNOUNCEMENT									50,000		50,000
102123 MEDIA PROD EXPERIENTIAL LEARNIN									75,000		75,000
102789 ONLINE MARKETING									80,000		80,000
Subtotal	13.000		609,519		273,245	882,764	15,276	6,375	746,445		1,650,860
100535 TUTORIAL SERVICES							42,284		2,580		44,864
101218 MINORITY MENTOR OPERATIONS									2,600		2,600
101219 MINORITY STUDENT AWARD OPERAT									2,500		2,500
101220 PEER MENTOR									3,200		3,200
101221 EDUCATIONAL ACCESS PROGRAMS			2.000	133,763	53,803	187,566	1,833		4,900		194,299
101222 CULTURAL/DIVERSITY									8,800		8,800
101232 TRIO SPECIAL PROJECTS									11,000		11,000
101245 ACADEMIC ENHANCEMENT PROGRAM							6,000		2,500		8,500
101248 SUPPLEMENTAL INSTRUCTION							11,200		11,330		22,530
101249 LEARNING ASSISTANCE PROGRAMS			3.000	119,299	56,773	176,072	7,182		12,124		195,378
102239 ACCESS RETENTION INITIATIVES									5,161		5,161
Subtotal	5.000		253,062		110,576	363,638	68,499		66,695		498,832
103770 INTERNATIONAL PROGRAMS - IEP		27,933	6.000	253,204	119,979	401,116			20,163		421,279
100314 INTERNATIONAL STUDENT ORIENTATI									36,000		36,000
100315 INTERNATIONAL STUDENT SUPPORT									27,000		27,000
100317 INTERNATIONAL RECRUITING									40,000		40,000
100318 INTERNATIONAL EDUCATION			5.000	243,940	107,892	351,832	20,000		33,002		404,834
Subtotal	27,933		11.000	497,144	227,872	752,949	20,000		156,165		929,114
101241 CAREER SERVICES			4.000	174,400	80,208	254,608	15,009		45,465		315,082
101242 CAREER MARKETING AND EVENTS									20,000		20,000
100122 ACADEMIC ADVISING			11.000	470,168	217,798	687,966	15,000		29,000		731,966
103340 ACADEMIC ADVISING NORTH							10,000		15,480		25,480
Subtotal	15.000		644,568		298,007	942,575	40,009		109,945		1,092,529

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	FTE	Salary	FTE	Salary							
ENROLLMENT MGT & STDT SUCCESS											
Total	61,546	78.000	3,640,916	1,636,842		5,339,304	308,448	11,875	2,201,057	39,501	7,900,185
Total ENROLLMENT MGT & STDT SUCCESS	61,546	78.000	3,640,916	1,636,842		5,339,304	308,448	11,875	2,201,057	39,501	7,900,185

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	FTE	Salary	FTE	Salary							
ACADEMIC AFFAIRS											
OFFICE OF THE PROVOST											
100040 PROVOST			3.000	299,362	103,863	403,225	18,723	2,250	33,366	51,924	509,488
100040 FUNDING FOR RESULTS										86,384	86,384
100040 FAC PROF DEVELOPMENT CONTIGENC										3,139	3,139
100040 MERIT PROF DEV POOL										13,000	13,000
102281 ACADEMIC TECHNOLOGY								150,000			150,000
100034 ACADEMIC ACCREDITATION									33,000		33,000
100306 CHAIRS FORUM									3,000		3,000
103424 GEN ED HOLISTIC ASSESSMENT									30,000		30,000
100028 FACULTY RESEARCH									54,000		54,000
100352 RADIATION AND HEALTH SAFETY		2,000			588	2,588			13,584		16,172
Subtotal		2,000	3.000	299,362	104,452	405,814	18,723	152,250	166,950	154,447	898,184
100040 PART-TIME INST & OVERLOADS	68.220	3,885,510			752,139	4,637,649					4,637,649
100040 ONE TIME \$ FOR PART-TIME INST/OVL		(789,596)			(60,404)	(850,000)					(850,000)
103379 ACADEMIC AFFAIRS SALARY POOLS		19,842			5,838	25,680				20,000	45,680
Subtotal	68.220	3,115,756			697,572	3,813,328				20,000	3,833,328
103650 ASSOCIATE PROVOST			2.000	138,906	55,316	194,222			5,000		199,222
103650 FAC PROF DEVELOPMENT CONTIGENC										600	600
100422 SOUTHEAST ONLINE			4.000	168,386	78,439	246,825	43,000		79,400	5,000	374,225
101964 SOUTHEAST ONLINE ADVISING			3.000	128,940	59,609	188,549					188,549
100129 SEENET/OIT INSTRUCTIONAL DESIGN									6,860		6,860
100134 TEACHING ENHANCEMENT WORKSHO									7,291		7,291
100137 SEENET/FACULTY DEVELOPMENT									17,100		17,100
100144 CTR FOR SCHOLARSHIP IN TEACHING		11,392			3,352	14,744	16,371		34,889		66,004
100145 SEENET/OIT TECHNICAL			3.000	142,002	63,452	205,454	65,523		4,399		275,376
100119 CENTER FOR WRITING EXCELLENCE			3.500	125,297	63,527	188,824	3,019		19,082		210,925
100125 UI100 EXPERIENCE	2.000	83,750			25,882	109,632					109,632
100140 GENERAL EDUCATION PROF DEV									1,000		1,000
100386 OFF-CAMPUS DUAL CREDIT			2.000	101,052	39,172	140,224	5,000		200,000		345,224
101216 TESTING OPERATIONS									36,000		36,000
101217 TESTING SERVICES			3.500	134,937	66,363	201,300	4,195		2,197		207,692
103423 GEN ED STUDENT ASSESSMENT									20,000		20,000
100132 HONORS PROGRAM		2,000	.500	9,842	8,474	20,316	4,500		13,297		38,113

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ACADEMIC AFFAIRS											
OFFICE OF THE PROVOST											
Subtotal	2.000	97,142	21.500	949,362	463,587	1,510,091	141,608		446,515	5,600	2,103,814
100215 JOHNSON FACULTY CENTRE									3,570		3,570
100216 FACULTY SENATE			1.000	24,723	14,499	39,222			3,000		42,222
Subtotal			1.000	24,723	14,499	39,222			6,570		45,792
100223 AEROSPACE STUDIES							2,500		2,500		5,000
103016 MILITARY SCIENCE							2,500		2,500		5,000
Subtotal							5,000		5,000		10,000
Total OFFICE OF THE PROVOST	70.220	3,214,898	25.500	1,273,447	1,280,110	5,768,455	165,331	152,250	625,035	180,047	6,891,118

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ACADEMIC AFFAIRS											
SCHOOL OF GRADUATE STUDIES											
100428 GRADUATE STUDIES		1,337,632				1,337,632	5,840		33,283		1,376,755
Subtotal		1,337,632				1,337,632	5,840		33,283		1,376,755
Total SCHOOL OF GRADUATE STUDIES		1,337,632				1,337,632	5,840		33,283		1,376,755

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ACADEMIC AFFAIRS											
DEAN OF REGIONAL CAMPUSES											
103744 DEAN OF REGIONAL CAMPUSES			1.000	100,000	44,410	144,410	2,500		3,500	17,000	167,410
Subtotal			1.000	100,000	44,410	144,410	2,500		3,500	17,000	167,410
100366 OFF-CAMPUS INSTRUCTION			1.000	30,451	16,184	46,635			10,000		56,635
100368 OFF-CAMPUS PROGRAMS			1.000	65,700	26,554	92,254	5,000		13,537		110,791
102103 POPLAR BLUFF INSTRUCTION									40,000		40,000
103523 POPLAR BLUFF			1.000	44,700	20,376	65,076	5,000		5,000		75,076
Subtotal			3.000	140,851	63,113	203,964	10,000		68,537		282,501
101881 SOUTH CENTERS TRAVEL										70,000	70,000
777777 CENTERS FACULTY	18.900	827,572			293,765	1,121,337					1,121,337
Subtotal	18.900	827,572			293,765	1,121,337				70,000	1,191,337
100375 SOUTHEAST - KENNETT			2.000	89,678	38,221	127,899	5,000		35,000		167,899
100374 SOUTHEAST - KENNETT INSTRUCTION									2,500		2,500
Subtotal			2.000	89,678	38,221	127,899	5,000		37,500		170,399
100380 SOUTHEAST - SIKESTON			3.000	139,413	60,078	199,491	5,000		38,000		242,491
100379 SOUTHEAST - SIKESTON INSTRUCTION									3,000		3,000
Subtotal			3.000	139,413	60,078	199,491	5,000		41,000		245,491
Total DEAN OF REGIONAL CAMPUSES	18.900	827,572	9.000	469,942	499,587	1,797,101	22,500		150,537	87,000	2,057,138

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ACADEMIC AFFAIRS												
KENT LIBRARY												
100106 KENT LIBRARY	10.000	584,581	22.250	822,103	589,702	1,996,386	180,975	24,250	105,859			2,307,470
100106 FAC PROF DEVELOPMENT CONTIGENC											3,000	3,000
100107 KENT LIBRARY PROF DEV									5,000			5,000
100111 KENT LIBRARY CONTRACTUAL									130,549			130,549
100115 KENT LIBRARY DOCUMENT DELIVERY									6,600			6,600
Subtotal	10.000	584,581	22.250	822,103	589,702	1,996,386	180,975	24,250	248,008	3,000		2,452,619
100108 KENT LIBRARY BOOKS									258,431			258,431
100110 PERIODICALS									1,036,243			1,036,243
100112 JOHNSON ENDOWMENT FUND									50,000			50,000
Subtotal									1,344,674			1,344,674
Total KENT LIBRARY	10.000	584,581	22.250	822,103	589,702	1,996,386	180,975	24,250	1,592,682	3,000		3,797,293

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24-May-19

Index Code	Faculty FTE	Faculty Salary	Staff FTE	Staff Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
ACADEMIC AFFAIRS											
HARRISON COLLEGE OF BUSINESS & COMPUTING											
100074 HARRISON COLL OF BUS & COMPUTIN			2.500	250,840	60,800	311,640	2,460	500	15,052	14,438	344,090
100074 FAC PROF DEVELOPMENT CONTIGENC										18,000	18,000
100083 HCBC PROGRAM DEVELOPMENT									4,550		4,550
Subtotal			2.500	250,840	60,800	311,640	2,460	500	19,602	32,438	366,640
100325 COMPUTER SCIENCE	11.000	1,017,708	1.000	28,931	280,288	1,326,927	6,225	5,721	31,054		1,369,927
100327 COMPUTER SCIENCE - PD									5,500		5,500
103339 HOSPITALITY MANAGEMENT									9,247		9,247
103800 MANAGEMENT	16.000	1,425,469	1.000	24,318	368,045	1,817,832			26,116		1,843,948
103801 MANAGEMENT - PD									8,000		8,000
103802 MARKETING	16.000	1,555,487	1.000	27,634	428,150	2,011,271			26,116		2,037,387
103803 MARKETING - PD									8,000		8,000
103804 ACCOUNTING, ECONOMICS & FINANCE	17.000	1,700,714	1.000	28,689	480,057	2,209,460			26,116		2,235,576
103805 ACCTG, ECONOMICS, & FINANCE - PD									8,500		8,500
Subtotal	60.000	5,699,378	4.000	109,572	1,556,540	7,365,490	6,225	5,721	148,649		7,526,085
100063 INTERNATIONAL PROGRAMS-HCBC									2,000		2,000
100067 MBA PROGRAM							1,387		9,492		10,879
100072 STUDENT COMPUTER LAB			.500	15,436	8,153	23,589	11,000	1,125	890		36,604
103313 CYBERSECURITY CENTER FOR EXCEL							10,000				10,000
Subtotal			.500	15,436	8,153	23,589	22,387	1,125	12,382		59,483
Total HARRISON COLLEGE OF BUSINESS & COMPUTING	60.000	5,699,378	7.000	375,848	1,625,493	7,700,719	31,072	7,346	180,633	32,438	7,952,208

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Facnlty FTE	Salary	Staff FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
ACADEMIC AFFAIRS											
COLLEGE OF EDUCATION, HEALTH, & HUMAN STUDIES											
103772 COLL OF EDUC, HEALTH, & HUMAN ST			2.000	190,552	70,510	261,062	12,000	10,000	30,000	12,000	325,062
103772 FAC PROF DEVELOPMENT CONTIGENC										34,650	34,650
100285 EDUCATION & HHS ASSOCIATE DEAN			3.000	161,064	53,929	214,993	2,500		11,000		228,493
100289 FACULTY RECOGNITION									2,500		2,500
Subtotal			5.000	351,616	124,439	476,055	14,500	10,000	43,500	46,650	590,705
100149 PSYCHOLOGY & COUNSELING	23.000	1,444,427	1.000	32,466	410,449	1,887,342	4,600		36,917		1,928,859
100150 PSYCHOLOGY & COUNSELING - PD									12,500		12,500
100232 COMMUNICATION DISORDERS	8.000	492,607	1.000	29,660	150,143	672,410	4,600		17,109		694,119
100233 COMMUNICATION DISORDERS - PD									4,000		4,000
100239 NURSING	20.750	1,332,172	2.000	52,257	451,160	1,835,589	4,600		45,817		1,886,006
100240 NURSING - PD									10,500		10,500
103806 CHILD & FAMILY STUDIES	9.000	568,409	1.000	32,128	205,435	805,972	4,600		16,000		826,572
103807 CHILD & FAMILY STUDIES - PD									5,000		5,000
100268 GERONTOLOGY INITIATIVES	.250	16,271			6,593	22,864	1,862		957		25,683
100277 ELEM, EARLY & SPECIAL EDUCATION	15.000	909,029	1.000	25,060	357,258	1,291,347	4,600		23,190		1,319,137
100278 ELEM, EARLY & SPEC EDUCATION - PD									8,500		8,500
100304 LEADERSHIP, MIDDLE, & SEC ED	12.500	891,961	1.000	22,818	296,915	1,211,694	4,600		19,000		1,235,294
100305 LEADERSHIP, MIDDLE, & SEC ED - PD									6,250		6,250
100265 KINESIOLOGY, NUTRITION, & RECREA	19.400	1,223,067	1.000	25,351	370,909	1,619,327	4,600		37,548		1,661,475
100264 KINESIOLOGY, NUTRITION, & REC - PD									10,000		10,000
100247 NATIONAL DIETETICS INTERNSHIP	2.000	111,611			29,685	141,296					141,296
100248 NATL DIETETICS PROF DEVELOPMENT									1,000		1,000
Subtotal	109.900	6,989,554	8.000	219,740	2,278,546	9,487,840	34,062		254,288		9,776,190
100276 MO EARLY LITERACY PROGRAM	.750	45,053			3,447	48,500			76,410		124,910
103489 READING RECOVERY AT SOUTHEAST		18,114			1,386	19,500			4,500		24,000
Subtotal	.750	63,167			4,832	67,999			80,910		148,909
100273 THE EDVOLUTION CENTER			1.000	46,150	20,802	66,952	13,000	10,000	5,000		94,952
100282 MARTIN LUTHER KING JR SPONSORSHI									1,500		1,500
100283 INTERNATIONAL COLLABORATIONS									6,000		6,000
100284 HOLMESHONORS PROGRAM									10,000		10,000
100293 ACCREDITATION - CEHHS									15,000		15,000

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty FTE	Faculty Salary	Staff FTE	Staff Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
ACADEMIC AFFAIRS											
COLLEGE OF EDUCATION, HEALTH, & HUMAN STUDIES											
100296 TEACHER ASSISTANCE PROGRAM									5,000		5,000
100302 FIELD EXPERIENCES & PROGRAMS			2.000	79,644	37,881	117,525			10,000		127,525
100303 COOPERATIVE AGREEMENTS									50,000		50,000
103357 SUPERVISOR TRAVEL									30,000		30,000
100266 EXERCISE PHYSIOLOGY LAB							1,000		1,353		2,353
Subtotal			3.000	125,794	58,684	184,478	14,000	10,000	133,853		342,331
Total COLLEGE OF EDUCATION, HEALTH, & HUMAN STUDIES	110.650	7,052,721	16.000	697,150	2,466,501	10,216,372	62,562	20,000	512,551	46,650	10,858,135

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty		Staff		Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
FTE	Salary	FTE	Salary								
ACADEMIC AFFAIRS											
COLLEGE OF HUMANITIES & SOCIAL SCIENCES											
103771 COLL OF HUMANITIES & SOCIAL SCIEN			2.000	188,030	69,768	257,798			8,000	43,764	309,562
103771 TEACHING ENHANCEMT CONTGCY										3,000	3,000
103771 FAC PROF DEVELOPMENT CONTIGENC										25,800	25,800
100259 FACULTY RECOGNITION									1,500		1,500
103778 ACCREDITATION - CHSS									6,500		6,500
Subtotal			2.000	188,030	69,768	257,798			16,000	72,564	346,362
100151 HISTORY & ANTHROPOLOGY	18.000	1,045,035	1.000	30,025	344,311	1,419,371	5,041		34,125		1,458,537
100152 HISTORY & ANTHROPOLOGY - PD									9,500		9,500
100154 COMM STUDIES & MODERN LANG	13.000	729,762	1.000	25,205	239,090	994,057	9,825	1,125	24,381		1,029,388
100155 COMM STUDIES & MODERN LANG - PD									7,000		7,000
100165 POLISCI/PHILOSOPHY/RELIGION	13.000	802,375	1.000	32,281	246,527	1,081,183	6,500		21,500		1,109,183
100166 POLI SCI/PHILOSOPHY/RELIGION - PD									7,000		7,000
100205 ENGLISH	20.000	1,118,240	1.000	27,518	374,094	1,519,852	11,000		26,500		1,557,352
100206 ENGLISH - PD									11,500		11,500
100271 CRIM JUST, SOC WORK, & SOCIOLOGY	15.000	909,814	1.000	23,518	272,640	1,205,972	7,000		42,960		1,255,932
100272 CRIM JUST, SOC WRK, & SOCIO-PD									8,000		8,000
Subtotal	79.000	4,605,226	5.000	138,547	1,476,662	6,220,435	39,366	1,125	192,466		6,453,392
100161 CENTER FOR FAULKNER STUDIES									1,000		1,000
100162 CAPE ROCK JOURNAL									1,500		1,500
100217 JOURNEY LITERARY MAGAZINE									1,500		1,500
Subtotal									4,000		4,000
100171 HISTORIC PRESERVATION									6,500		6,500
100199 CENTER FOR REGIONAL HISTORY									1,000		1,000
100209 SUMMER FIELD SCHOOL									2,000		2,000
Subtotal									9,500		9,500
100158 DEBATE TEAM									12,000		12,000
Subtotal									12,000		12,000

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty		Staff		Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	
	FTE	Salary	FTE	Salary								
ACADEMIC AFFAIRS												
COLLEGE OF HUMANITIES & SOCIAL SCIENCES												
Total	COLLEGE OF HUMANITIES & SOCIAL SCIENCES	79.000	4,605,226	7.000	326,577	1,546,430	6,478,233	39,366	1,125	233,966	72,564	6,825,254

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code	Faculty FTE	Faculty Salary	Staff FTE	Staff Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
ACADEMIC AFFAIRS											
HOLLAND COLLEGE OF ARTS & MEDIA											
101968 HOLLAND COLLEGE OF ARTS & MEDIA			7.000	425,267	175,689	600,956	6,000	6,000	14,112	18,000	645,068
101968 FACPROF DEVELOPMENT CONTIGENC										18,600	18,600
100179 CULTURAL PROGRAMS									1,000		1,000
Subtotal			7.000	425,267	175,689	600,956	6,000	6,000	15,112	36,600	664,668
102305 MASS MEDIA	9.000	665,103	3.000	126,989	281,368	1,073,460	8,850	9,150	20,100		1,111,560
102306 MASSMEDIA PD									4,500		4,500
100193 MUSIC	18.000	1,142,276	1.000	27,401	388,695	1,558,372	8,850	4,600	46,000		1,617,822
100195 MUSIC - PD									9,000		9,000
100202 ART & DESIGN	19.000	1,178,959	1.000	23,218	353,798	1,555,975	17,000	5,000	15,500		1,593,475
100203 ART & DESIGN - PD									9,500		9,500
100210 THE CONSERVATORY OF THEATRE &	16.000	866,286	4.000	163,568	352,073	1,381,927	5,100	10,300	19,600		1,416,927
100211 THEATRE & DANCE - PD									8,000		8,000
Subtotal	62.000	3,852,624	9.000	341,176	1,375,934	5,569,734	39,800	29,050	132,200		5,770,784
100187 ARROW							28,500		90,000		118,500
Subtotal							28,500		90,000		118,500
100146 SOUTHEAST MARCHING BAND									29,800		29,800
100147 SPECIAL EVENTS SHOW BAND									3,800		3,800
100157 CABLE TV (U-2)							5,100		3,000		8,100
100189 MUSIC LICENSE FEE									5,500		5,500
100212 THEATRE AND DANCE PRODUCTIONS									25,500		25,500
Subtotal							5,100		67,600		72,700
100159 UNIVERSITY MUSEUM			4.000	165,120	77,478	242,598	13,969		17,200		273,767
102136 MUSEUM EDUCATION									8,000		8,000
103223 ARTS RESOURCE CENTER									6,216		6,216
Subtotal			4.000	165,120	77,478	242,598	13,969		31,416		287,983
Total HOLLAND COLLEGE OF ARTS & MEDIA	62.000	3,852,624	20.000	931,563	1,629,101	6,413,288	93,369	35,050	336,328	36,600	6,914,635

FY20 Operating Budget - Educational and General Fund (Line Item Details)

24-May-19

Index Code		Faculty FTE	Faculty Salary	Staff FTE	Staff Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget
ACADEMIC AFFAIRS												
COLLEGE OF SCIENCE, TECH, ENGIN, & MATHEMATICS												
100345	COLL OF SCI, TECH, ENGIN, & MATH			3.000	257,839	97,531	355,370	3,000		14,000	38,000	410,370
100345	FAC PROF DEVELOPMENT CONTIGENC										27,000	27,000
	Subtotal			3.000	257,839	97,531	355,370	3,000		14,000	65,000	437,370
100322	CHEMISTRY & PHYSICS	14.700	1,049,883	3.000	113,715	385,249	1,548,847	30,200	31,900	59,900		1,670,847
100323	CHEMISTRY & PHYSICS - PD									7,500		7,500
100333	BIOLOGY	17.000	1,171,922	2.000	64,237	406,495	1,642,654	19,500	22,800	54,700		1,739,654
100334	BIOLOGY - PD									9,500		9,500
100336	MATHEMATICS	22.000	1,329,944	1.000	25,060	416,911	1,771,915	6,000	2,000	22,000		1,801,915
100337	MATHEMATICS - PD									12,500		12,500
100355	ENVIRONMENTAL SCIENCE							1,200		3,800		5,000
100364	ENGINEERING & TECHNOLOGY	22.000	1,641,736	1.000	27,978	502,050	2,171,764	12,000	155,000	49,000		2,387,764
100365	ENGINEERING & TECH - PD									11,000		11,000
100397	AGRICULTURE	8.000	546,118	2.000	85,018	196,606	827,742	9,000	50,000	32,000		918,742
100398	AGRICULTURE - PD									4,500		4,500
	Subtotal	83.700	5,739,603	9.000	316,008	1,907,311	7,962,922	77,900	261,700	266,400		8,568,922
100344	SCIENCE FAIR									6,136		6,136
100346	CONTRACTUAL SERVICES									4,000		4,000
	Subtotal									10,136		10,136
Total	COLLEGE OF SCIENCE, TECH, ENGIN, & MATHEMATICS	83.700	5,739,603	12.000	573,847	2,004,842	8,318,292	80,900	261,700	290,536	65,000	9,016,428
Total	ACADEMIC AFFAIRS	494.470	32,914,235	118.750	5,470,477	11,641,766	50,026,478	681,915	501,721	3,955,551	523,299	55,688,964
		494.470	33,167,902	474.550	22,635,874	19,848,211	75,651,987	1,617,553	1,011,996	43,651,427	1,417,600	123,350,563



SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873

FY20 Designated Funds

**SOUTHEAST MISSOURI STATE UNIVERSITY
DESIGNATED FUNDS BUDGET - SUMMARY**

	FY20	FY19	CHANGE
ESTIMATED INCOME:			
STATE APPROPRIATIONS:			
General Revenue Appropriation - FY 20	\$ -	\$ -	\$ -
Less: 3% Withholding	-	-	-
TOTAL STATE APPROPRIATIONS:	\$ -	\$ -	\$ -
STUDENT FEES:			
Tuition On Campus	-	-	-
Tuition IEP	-	-	-
Tuition Off Campus	-	-	-
Tuition Regional Campus	-	-	-
General Student Fee	1,284,500	1,387,500	(103,000)
Web Fees	-	-	-
Instructional Program Fees	37,600	37,600	-
Application Fees	-	-	-
Graduation Fees	-	-	-
TOTAL STUDENT FEES:	\$ 1,322,100	\$ 1,425,100	\$ (103,000)
OTHER SOURCES:			
Investment Income	-	-	-
State Grants and Contracts	512,028	512,028	-
Sales and Services of Academic Departments	2,109,738	1,296,250	813,488
Sales and Services of Non-Academic Departments	1,042,924	990,608	52,316
Foundation Support	348,254	328,254	20,000
Athletics Revenues	1,751,656	1,494,700	256,956
Miscellaneous Income	282,000	382,895	(100,895)
TOTAL OTHER SOURCES:	\$ 6,046,600	\$ 5,004,735	\$ 1,041,865
TRANSFERS IN:			
Transfers In (Auxilliary Support, Rent, Etc.)	7,562,625	7,094,416	468,209
TOTAL TRANSFERS IN:	\$ 7,562,625	\$ 7,094,416	\$ 468,209
TOTAL ESTIMATED INCOME:	\$ 14,931,325	\$ 13,524,251	\$ 1,407,074
ESTIMATED EXPENDITURES :			
PERSONNEL:			
Faculty/Staff	5,282,828	4,695,652	587,176
Benefits	2,339,120	1,982,433	356,687
Student Labor	279,565	282,605	(3,040)
TOTAL PERSONNEL:	\$ 7,901,513	\$ 6,960,690	\$ 940,823
EQUIPMENT AND OPERATIONS:			
INSTITUTIONAL SERVICES	-	-	-
PRESIDENT	38,500	39,064	(564)
ATHLETICS	6,027,240	5,711,753	315,487
UNIVERSITY ADVANCEMENT	-	-	-
FINANCE & ADMINISTRATION	-	-	-
ENROLLMENT MANAGEMENT & STUDENT SUCCESS	147,500	163,500	(16,000)
ACADEMIC AFFAIRS:			
Office of the Provost	-	-	-
Graduate Studies	-	-	-
Regional Campuses	-	-	-
Kent Library	-	-	-
Harrison College of Business & Computing	40,793	53,833	(13,040)
College of Education, Health, & Human Studies	518,779	352,911	165,868
College of Humanities & Social Sciences	-	-	-
Holland College of Arts & Media	100,000	100,000	-
College of Science, Technology, Engineering, & Mathematics	44,500	44,500	-
TOTAL ACADEMIC AFFAIRS:	\$ 704,072	\$ 551,244	\$ 152,828
TOTAL EQUIPMENT AND OPERATIONS	\$ 6,917,312	\$ 6,465,561	\$ 451,751
TRANSFERS OUT:			
Transfers Out (Auxilliary Support, Bond Payments, Etc.)	112,500	98,000	14,500
TOTAL TRANSFERS OUT:	\$ 112,500	\$ 98,000	\$ 14,500
TOTAL ESTIMATED EXPENDITURES:	\$ 14,931,325	\$ 13,524,251	\$ 1,407,074
BUDGETED SURPLUS/(DEFICIT):	\$ -	\$ -	\$ -



SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873

Attachment 7

FY20 Designated Funds

Line Item Detail

FY20 Operating Budget - Designated Funds (Line Item Details)

22-May-19

Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
SUMMERACADEMIC CAMPS - 110110											
100369 503600 - CAMP REGISTRATION FEES										23,000	
100369 - SUMMER ACADEMIC CAMPS	.100	13,291	2,808	16,099	900		6,000		22,999		
Total	.100	13,291	2,808	16,099	900		6,000		22,999	23,000	1
Total SUMMER ACADEMIC CAMPS	.100	13,291	2,808	16,099	900		6,000		22,999	23,000	1

FY20 Operating Budget - Designated Funds (Line Item Details)

22-May-19

Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
CONTINUING ED DESIGNATED - 110010											
100373 503200 - CONFERENCE COMMUNITY SE										85,000	
100373 - CONTINUING ED DESIGNATED	.600	38,783	13,717	52,500			32,500		85,000		
Total	.600	38,783	13,717	52,500			32,500		85,000	85,000	
Total CONTINUING ED DESIGNATED	.600	38,783	13,717	52,500			32,500		85,000	85,000	

FY20 Operating Budget - Designated Funds (Line Item Details)

22-May-19

Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Bndget	Revenue Budget	Profit / Loss
ATHLETICS - 110570												
100447	831000 - NONMANDATORY TRANSFERS										25,000	
100454	501200 - GENERAL STUDENT FEE										812,645	
100454	509830 - NCAA ACADEMIC ENHANCEM										78,000	
100454	509820 - NCAA SPORTS SPONSORSHIP										74,000	
100454	831000 - NONMANDATORY TRANSFERS										4,379,425	
100454	831200 - FUTURE YEARS TRANSFERS IN										354,000	
100454	509810 - OVC DISTRIBUTIONS										75,000	
100454	507200 - ROYALTIES										15,000	
100454	521100 - FOUNDATION SUPPORT										17,000	
100457	507180 - NONTAXABLE SERVICE NONA										25,000	
100494	507140 - CONCESSION SALES										1,500	
100526	507150 - ADVERTISING REVENUE										20,000	
100526	509170 - MEDIA RIGHTS										6,800	
100526	507200 - ROYALTIES										3,500	
100526	509050 - SIGNAGE INCOME										60,000	
100526	509190 - SMC SIGNAGE										33,000	
103045	507150 - ADVERTISING REVENUE										141,500	
103643	831000 - NONMANDATORY TRANSFERS										15,000	
100447	- STRENGTH & CONDITIONING	3.000	121,220	57,338	178,558			5,500	25,000	209,058		
100454	- ATHLETIC ADMINISTRATION	3.000	264,445	107,240	371,685			10,661		382,346		
100455	- ATHLETICS BUSINESS OFFICE	1.000	45,753	20,686	66,439			2,500		68,939		
100456	- GENERAL ATHLETICS		10,560	808	11,368			43,000		54,368		
100457	- TRAINING ROOM	4.000	174,496	80,237	254,733			60,000		314,733		
100458	- POST-SEASON/AWARDS		12,192	3,587	15,779			10,000		25,779		
100467	- FOOTBALL GAME MANAGEMENT	1.000	36,366	17,924	54,290			62,750		117,040		
100471	- CONFERENCE DUES							44,535		44,535		
100472	- GUARANTEES - MEN							217,500		217,500		
100473	- GUARANTEES - WOMEN							15,000		15,000		
100481	- OFFICIALS							215,000		215,000		
100494	- CONCESSIONS							700		700		
100499	- NCAA COMPLIANCE	2.000	93,100	41,840	134,940			5,000		139,940		
100500	- ATHLETIC ACADEMIC SERVICES	2.000	84,683	39,364	124,047	15,000		7,500		146,547		
100526	- MARKETING/PROMOTIONS	1.000	46,424	20,883	67,307			38,500	5,000	110,807		
100785	- ATHLETIC DEVELOPMENT		12,614	965	13,579			17,500		31,079		
100786	- SPORTS INFORMATION	3.000	133,368	60,912	194,280			26,850		221,130		
100787	- SUNDANCERS		5,602	1,648	7,250			7,500		14,750		
100788	- CHEERLEADERS		5,602	1,648	7,250			7,500		14,750		
103045	- ATHLETIC SPONSORSHIPS	1.000	65,700	26,554	92,254			24,000		116,254		

FY20 Operating Budget - Designated Funds (Line Item Details)

22-May-19

Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
ATHLETICS - 110570												
103643	- BRIDGE PROGRAM							15,000		15,000		
103825	- ATHLETICS TICKET OFFICE	1.000	38,913	18,347	57,260			15,000		72,260		
100454	- NONMANDATORY TRANSFER OUT								50,000	50,000		
Total		22.000	1,151,038	499,979	1,651,017	15,000		851,496	80,000	2,597,513	6,136,370	3,538,857
100440	507130 - TICKET SALES										147,700	
100440	509040 - GUARANTEES										650,000	
100443	509040 - GUARANTEES										340,000	
100443	507130 - TICKET SALES										115,000	
100440	- FOOTBALL	12.000	776,701	355,437	1,132,138			436,500		1,568,638		
100443	- BASKETBALL	5.000	394,684	178,125	572,809			230,000		802,809		
100444	- TRACK/CROSS COUNTRY	2.000	79,900	37,955	117,855			68,854		186,709		
100452	- BASEBALL	3.000	161,820	69,282	231,102			155,567		386,669		
Total		22.000	1,413,105	640,799	2,053,904			890,921		2,944,825	1,252,700	(1,692,125)
100441	507130 - TICKET SALES										3,000	
100442	507130 - TICKET SALES										3,000	
100480	507130 - TICKET SALES										2,500	
100518	507130 - TICKET SALES										1,500	
100518	509040 - GUARANTEES										18,000	
100441	- GYMNASTICS	2.000	82,318	38,668	120,986			73,036		194,022		
100442	- VOLLEYBALL	3.000	111,283	54,414	165,697			80,491		246,188		
100445	- WOMEN'S TRACK/CROSS COUNTRY	2.000	79,900	37,955	117,855			68,854		186,709		
100480	- WOMEN'S SOCCER	2.000	107,951	46,209	154,160			86,699		240,859		
100497	- SOFTBALL	3.000	121,887	57,534	179,421			103,547		282,968		
100518	- WOMEN'S BASKETBALL	5.000	274,213	129,740	403,953			210,968		614,921		
100519	- TENNIS	1.000	46,623	20,941	67,564			41,500		109,064		
Total		18.000	824,175	385,462	1,209,637			665,095		1,874,732	28,000	(1,846,732)
Total	ATHLETICS	62.000	3,388,318	1,526,240	4,914,558	15,000		2,407,512	80,000	7,417,070	7,417,070	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
ATHLETIC SCHOLARSHIPS - 110575											
100503										336,956	
100503										125,000	
100503										2,219,463	
100503										54,700	
100503										185,000	
100503										337,355	
100503										331,254	
100504							46,500		46,500		
100504							222,382		222,382		
100504							10,167		10,167		
100504							129,555		129,555		
100504							290,617		290,617		
100504							194,222		194,222		
100504							308,354		308,354		
100504							256,923		256,923		
100504							226,712		226,712		
100505							212,643		212,643		
100505							272,225		272,225		
100505							20,500		20,500		
100505							217,058		217,058		
100505							1,181,870		1,181,870		
Total							3,589,728		3,589,728	3,589,728	
Total ATHLETIC SCHOLARSHIPS							3,589,728		3,589,728	3,589,728	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
SHORT TERM LANGUAGE PROGRAMS - 110380											
100312	501800 - SPECIAL COURSE FEES									35,000	
100312	- SHORT-TERM LANGUAGE PROGRAM						35,000		35,000		
Total							35,000		35,000	35,000	
Total	SHORT TERM LANGUAGE PROGRAMS						35,000		35,000	35,000	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
STUDENT EVENTS - 110810											
101994 501200 - GENERAL STUDENT FEE										134,500	
101994 - STUDENT EVENTS							112,500		112,500		
101994 - NONMANDATORY TRANSFER OUT								22,000	22,000		
Total							112,500	22,000	134,500	134,500	
Total STUDENT EVENTS							112,500	22,000	134,500	134,500	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
CATAPULT CREATIVE HOUSE - 110924												
103254	831200 - FUTURE YEARS TRANSFERS IN										75,000	
103254	831000 - NONMANDATORY TRANSFERS										4,236	
103545	507060 - NONTAXABLE SALES										800	
103545	507050 - TAXABLE SALES										10,650	
103546	507060 - NONTAXABLE SALES										800	
103546	507050 - TAXABLE SALES										3,500	
103547	507050 - TAXABLE SALES										10,950	
103548	507050 - TAXABLE SALES										450	
103549	507060 - NONTAXABLE SALES										1,000	
103549	507050 - TAXABLE SALES										2,000	
103550	507060 - NONTAXABLE SALES										250	
103550	507050 - TAXABLE SALES										2,500	
103648	507050 - TAXABLE SALES										2,000	
103648	507060 - NONTAXABLE SALES										2,000	
103648	507100 - NONTAXABLE FACILITIES REN										1,200	
103649	507050 - TAXABLE SALES										920	
103649	507180 - NONTAXABLE SERVICE NONA										1,000	
103254	- CATAPULT CREATIVE HOUSE OPERA	1.000	38,818	18,645	57,463	3,200		12,873		73,536		
103545	- CCH FUEL BAR					6,000		1,250		7,250		
103546	- CCH LETTER PRESS					3,000		500		3,500		
103547	- CCH THE SHOPPE					6,000		750		6,750		
103548	- CCH GALLERY					1,000		650		1,650		
103549	- CCH MASS MEDIA					1,800		200		2,000		
103550	- CCH ART STUDIO							500		500		
103551	- CCH SPEAKER SERIES							1,200		1,200		
103648	- CCH CATERING							1,200		1,200		
103649	- CCH INTERIOR DESIGN							1,170		1,170		
103545	- CATAPULT PURCHASES FOR RESALE								5,000	5,000		
103546	- CATAPULT PURCHASES FOR RESALE								2,000	2,000		
103547	- CATAPULT PURCHASES FOR RESALE								5,000	5,000		
103549	- CATAPULT PURCHASES FOR RESALE								1,000	1,000		
103550	- CATAPULT PURCHASES FOR RESALE								2,500	2,500		
103648	- CATAPULT PURCHASES FOR RESALE								4,000	4,000		
103649	- CATAPULT PURCHASES FOR RESALE								1,000	1,000		
Total		1.000	38,818	18,645	57,463	21,000		20,293	20,500	119,256	119,256	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit/ Loss
CATAPULT CREATIVE HOUSE - 110924											
Total CATAPULT CREATIVE HOUSE	1.000	38,818	18,645	57,463	21,000		20,293	20,500	119,256	119,256	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
UNIVSCHOOL FOR YOUNG CHILDREN - 110640												
100225	831000 - NONMANDATORY TRANSFERS										146,181	
100225	503250 - CHILD CARE FEES										1,070,763	
100225	- UNIVERSITY SCHOOL FOR YOUNG CH	18.000	567,535	280,463	847,998	193,670		125,000	26,931	1,193,599		
103707	- USYC CUSTODIAL	.500	11,478	8,367	19,845			3,500		23,345		
Total		18.500	579.013	288.830	867.843	193.670		128.500	26.931	1,216.944	1,216.944	
Total UNIVSCHOOL FOR YOUNG CHILDREN		18.500	579.013	288.830	867.843	193.670		128.500	26.931	1,216.944	1,216.944	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
HORIZONS CENTER - 110470											
100228 503900 - MISCELLANEOUS INCOME AC										650,000	
100228 - HORIZONS CENTER	7.000	310,711	126,289	437,000		10,000	186,500	5,000	638,500		
100228 - NONMANDATORY TRANSFER OUT								11,500	11,500		
Total	7.000	310,711	126,289	437,000		10,000	186,500	16,500	650,000	650,000	
Total HORIZONS CENTER	7.000	310,711	126,289	437,000		10,000	186,500	16,500	650,000	650,000	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
SPEECH & HEARING CLINIC - 110240											
100236 507330 - THERAPY										15,000	
100236 501800 - SPECIAL COURSE FEES										2,600	
100236 507900 - INTRA CAMPUS CHARGES										1,000	
100236 - SPEECH & HEARING CLINIC						1,500	14,850	2,250	18,600		
Total						1,500	14,850	2,250	18,600	18,600	
Total SPEECH & HEARING CLINIC						1,500	14,850	2,250	18,600	18,600	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
CHARTER SCHOOLS - 110780												
102036	503900 - MISCELLANEOUS INCOME AC										105,000	
102036	831200 - FUTURE YEARS TRANSFERS IN										26,731	
102036	- CHARTER SCHOOLS	1.000	76,500	29,731	106,231			15,000		121,231		
102036	- NONMANDATORY TRANSFER OUT								10,500	10,500		
Total		1.000	76,500	29,731	106,231			15,000	10,500	131,731	131,731	
Total CHARTER SCHOOLS		1.000	76,500	29,731	106,231			15,000	10,500	131,731	131,731	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
AUTISM CENTER - 110860												
102197	517050 - STATE GRANTS CONTRACTS										512,028	
102197	507340 - PATIENT CONSULTATION										10,000	
102197	507310 - DIAGNOSTICS										250,000	
103184	507320 - CLINICAL ACTIVITIES										429,904	
102197	- AUTISM CENTER	6.350	446,541	162,598	609,139	14,000		55,000		678,139		
103183	- AUTISM PROFESSIONAL DEVELOPME							10,000		10,000		
103184	- AUTISM CENTER PAC	4.650	268,569	112,610	381,179	5,000		12,248		398,427		
103633	- AUTISM SUMMER CAMP					3,790		10,000		13,790		
102197	- FACULTY STAFF FEE WAIVERS								2,500	2,500		
102197	- NONMANDATORY TRANSFER OUT								18,500	18,500		
102480	- AUTISM MAINTENANCE							3,000		3,000		
102481	- AUTISM CUSTODIAL	1.000	26,929	15,148	42,077			3,000		45,077		
102484	- AUTISM UTILITIES							32,500		32,500		
Total		12.000	742,039	290,355	1,032,394	22,790		125,748	21,000	1,201,932	1,201,932	
Total	AUTISM CENTER	12.000	742,039	290,355	1,032,394	22,790		125,748	21,000	1,201,932	1,201,932	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
MUSIC ACADEMY - 110190											
100164 503200 - CONFERENCE COMMUNITY SE										100,000	
100164 - SOUTHEAST MUSIC ACADEMY							100,000		100,000		
Total							100,000		100,000	100,000	
Total MUSIC ACADEMY							100,000		100,000	100,000	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
UNIVERSITY FARM - 110520											
100387 831000 - NONMANDATORY TRANSFERS										72,589	
100387 503100 - FARM INCOME										40,210	
100387 - UNIVERSITY FARM	1.000	50,505	22,084	72,589	8,210	2,500	29,500		112,799		
Total	1.000	50,505	22,084	72,589	8,210	2,500	29,500		112,799	112,799	
Total UNIVERSITY FARM	1.000	50,505	22,084	72,589	8,210	2,500	29,500		112,799	112,799	

FY20 Operating Budget - Designated Funds (Line Item Details)

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
HORTICULTURE GREENHOUSE - 110540											
100395 503700 - PLANT SALES										35,765	
100395 831000 - NONMANDATORY TRANSFERS										60,000	
100395 - HORTICULTURE GREENHOUSE	1.000	44,850	20,420	65,270	17,995		12,500		95,765		
Total	1.000	44,850	20,420	65,270	17,995		12,500		95,765	95,765	
Total HORTICULTURE GREENHOUSE	1.000	44,850	20,420	65,270	17,995		12,500		95,765	95,765	

FY20 Operating Budget - Designated Funds (Line Item Details)

22-May-19

Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
HORTICULTURE GREENHOUSE - 110540											
	104.200	5,282,828	2,339,119	7,621,947	279,565	14,000	6,816,131	199,681	14,931,324	14,931,325	1



FY20 Auxiliary Funds

SOUTHEAST MISSOURI STATE UNIVERSITY
FY20 AUXILIARY FUNDS BUDGET - SUMMARY BY FUND

ESTIMATED INCOME:

OTHER SOURCES:

Investment Income	110,000	-	20,000	5,000	-	-	3,000	-	-	-	-	138,000
State Grants and Contracts	-	-	-	-	-	-	-	-	-	-	-	-
Sales and Services of Academic Departments	-	-	-	-	-	-	-	-	-	-	-	-
Sales and Services of Non-Academic Departments	23,672,799	295,000	233,500	510,506	1,046,000	1,257,756	540,400	14,228	256,350	725,000	-	28,551,539
Foundation Support	-	-	-	-	-	-	-	100,000	-	-	-	100,000
Athletics Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Income	666,625	1,450,000	57,500	513,000	485,000	-	28,000	78,500	-	-	167,000	3,445,625
TOTAL OTHER SOURCES:	\$ 24,449,424	\$ 1,745,000	\$ 311,000	\$ 1,028,506	\$ 1,531,000	\$ 1,257,756	\$ 571,400	\$ 192,728	\$ 256,350	\$ 725,000	\$ 167,000	\$ 32,235,164

TRANSFERS IN:

Transfers In (Auxilliary Support, Rent, Etc.)	67,000	-	15,000	480,000	25,000	-	285,752	161,185	-	-	-	1,033,937
TOTAL TRANSFERS IN:	\$ 67,000	\$ -	\$ 15,000	\$ 480,000	\$ 25,000	\$ -	\$ 285,752	\$ 161,185	\$ -	\$ -	\$ -	\$ 1,033,937

TOTAL ESTIMATED INCOME:**ESTIMATED EXPENDITURES :**

PERSONNEL:

Faculty/Staff	1,681,709	81,755	447,582	760,186	315,996	443,387	295,267	188,163	126,576	75,682	-	4,416,303
Benefits	857,711	36,568	192,268	271,833	138,608	195,469	141,053	75,855	40,340	36,715	-	1,986,420
Student Labor	369,070	16,000	325,000	19,800	115,000	22,000	70,000	9,000	-	-	-	945,870
TOTAL PERSONNEL:	\$ 2,908,490	\$ 134,323	\$ 964,850	\$ 1,051,819	\$ 569,604	\$ 660,856	\$ 506,320	\$ 273,018	\$ 166,916	\$ 112,397	\$ -	\$ 7,348,593

UTILITIES

MAINTENANCE	577,330	-	10,000	33,000	-	-	144,000	-	-	-	-	764,330
CAPITAL EXPENDITURES	53,887	-	30,000	-	-	-	-	-	-	-	-	83,887
BAD DEBT EXPENSES	35,000	5,000	-	-	5,000	-	-	-	-	-	-	45,000
SCHOLARSHIPS	900,000	-	-	-	-	-	-	-	-	-	-	900,000
OTHER	8,464,501	28,800	304,970	148,687	165,849	13,000	94,672	80,895	59,434	-	-	9,360,808
SUPPLIES FOR RESALE	-	1,278,409	-	105,000	-	373,900	-	-	-	612,603	-	2,369,912
TOTAL EQUIPMENT AND OPERATIONS	11,530,552	1,312,209	604,970	351,687	170,849	386,900	238,672	80,895	59,434	612,603	37,000	15,385,771

TRANSFERS OUT:

Transfers Out - Bond Payments	8,323,654	-	931,523	30,000	355,547	-	25,000	-	-	-	-	9,665,724
Transfers Out - Overhead	1,500,000	260,000	-	-	48,500	110,000	-	-	30,000	-	-	1,948,500
Transfers Out - Other Support	253,728	38,468	21,657	75,000	411,500	100,000	87,160	-	-	-	130,000	1,117,513
TOTAL TRANSFERS OUT:	\$ 10,077,382	\$ 298,468	\$ 953,180	\$ 105,000	\$ 815,547	\$ 210,000	\$ 112,160	\$ -	\$ 30,000	\$ -	\$ 130,000	\$ 12,731,737

TOTAL ESTIMATED EXPENDITURES:**BUDGETED SURPLUS/(DEFICIT):**

**SOUTHEAST MISSOURI STATE UNIVERSITY
AUXILIARY FUNDS BUDGET - SUMMARY**

	FY20	FY19	CHANGE
ESTIMATED INCOME:			
STATE APPROPRIATIONS:			
General Revenue Appropriation - FY 20	-	\$ -	-
Less: 3% Withholding	-	-	-
TOTAL STATE APPROPRIATIONS:	\$ -	\$ -	\$ -
STUDENT FEES:			
Tuition On Campus	-	-	-
Tuition IEP	-	-	-
Tuition Off Campus	-	-	-
Tuition Regional Campus	-	-	-
General Student Fee	2,197,000	2,375,000	(178,000)
Web Fees	-	-	-
Instructional Program Fees	-	-	-
Application Fees	-	-	-
Graduation Fees	-	-	-
TOTAL STUDENT FEES:	\$ 2,197,000	\$ 2,375,000	(178,000)
OTHER SOURCES:			
Investment Income	138,000	110,000	28,000
State Grants and Contracts	-	-	-
Sales and Services of Academic Departments	-	-	-
Sales and Services of Non-Academic Departments	28,551,539	29,342,736	(791,197)
Foundation Support	100,000	100,000	-
Athletics Revenues	-	-	-
Miscellaneous Income	3,445,625	3,885,836	(440,211)
TOTAL OTHER SOURCES:	\$ 32,235,164	\$ 33,438,572	\$ (1,203,408)
TRANSFERS IN:			
Transfers In (Auxilliary Support, Rent, Etc.)	1,033,937	1,235,008	(201,071)
TOTAL TRANSFERS IN:	\$ 1,033,937	\$ 1,235,008	\$ (201,071)
TOTAL ESTIMATED INCOME:	\$ 35,466,101	\$ 37,048,580	\$ (1,582,479)
ESTIMATED EXPENDITURES :			
PERSONNEL:			
Faculty/Staff	4,416,438	4,460,997	(44,559)
Benefits	1,986,285	1,942,034	44,251
Student Labor	945,870	1,056,793	(110,923)
TOTAL PERSONNEL:	\$ 7,348,593	\$ 7,459,824	\$ (111,231)
EQUIPMENT AND OPERATIONS:			
INSTITUTIONAL SERVICES	-	-	-
PRESIDENT	-	-	-
ATHLETICS	-	-	-
UNIVERSITY ADVANCEMENT	80,895	80,871	24
FINANCE & ADMINISTRATION	1,559,039	881,723	677,316
ENROLLMENT MANAGEMENT & STUDENT SUCCESS	13,686,403	15,644,932	(1,958,529)
ACADEMIC AFFAIRS:			
Office of the Provost	-	-	-
Graduate Studies	-	-	-
Regional Campuses	-	-	-
Kent Library	-	-	-
Harrison College of Business & Computing	-	-	-
College of Education, Health, & Human Studies	-	-	-
College of Humanities & Social Sciences	59,434	63,637	(4,203)
Holland College of Arts & Media	-	-	-
College of Science, Technology, Engineering, & Mathematics	-	-	-
TOTAL ACADEMIC AFFAIRS:	\$ 59,434	\$ 63,637	\$ (4,203)
TOTAL EQUIPMENT AND OPERATIONS	\$ 15,385,771	\$ 16,671,163	\$ (1,285,392)
TRANSFERS OUT:			
Transfers Out (Auxilliary Support, Bond Payments, Etc.)	12,731,737	12,917,593	(185,856)
TOTAL TRANSFERS OUT:	\$ 12,731,737	\$ 12,917,593	(185,856)
TOTAL ESTIMATED EXPENDITURES:	\$ 35,466,101	\$ 37,048,580	\$ (1,582,479)
BUDGETED SURPLUS/(DEFICIT):	\$ -	\$ -	\$ -

FY20 Auxiliary Funds

Line Item Detail

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
STUDENT RECREATION CENTER - 310010												
101150	501200 - GENERAL STUDENT FEE										2,197,000	
101150	509180 - SPONSORSHIP										1,000	
101150	507060 - NONTAXABLE SALES										35,000	
101150	507100 - NONTAXABLE FACILITIES REN										500	
101150	831000 - NONMANDATORY TRANSFERS										15,000	
101150	507250 - MISCELLANEOUS INCOME										1,000	
101150	507090 - TAXABLE RENTAL INCOME										55,000	
101150	507220 - INTEREST INCOME										20,000	
101150	507020 - FEES										130,000	
101150	507010 - CAMPS REVENUE										30,000	
101150	507900 - INTRA CAMPUS CHARGES										38,500	
100947	- STUDENT REC CTR CUSTODIAL SERV	1.000	24,069	14,306	38,375			10,000		48,375		
101150	- STUDENT REC CENTER	9.000	423,591	177,884	601,475	325,000	20,000	225,000	10,470	1,181,945		
101152	- CLUB SPORTS							16,000		16,000		
101150	- FACULTY STAFF FEE WAIVERS								2,000	2,000		
101150	- GRADUATE ASST FEE WAIVER								30,000	30,000		
101150	- UTILITIES								260,000	260,000		
101150	- BOND ADMINISTRATIVE COSTS								1,500	1,500		
101150	- CAPITAL EXPENDITURES								30,000	30,000		
101150	- MANDATORY TRANSFER OUT								931,523	931,523		
101150	- NONMANDATORY TRANSFER OUT								10,000	10,000		
101152	- NONMANDATORY TRANSFER OUT								11,657	11,657		
Total		10.000	447,660	192,190	639,850	325,000	20,000	251,000	1,287,150	2,523,000	2,523,000	
Total	STUDENT RECREATION CENTER	10.000	447,660	192,190	639,850	325,000	20,000	251,000	1,287,150	2,523,000	2,523,000	

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LAW ENFORCEMENT ACADEMY - 310020												
100231	507020 - FEES										256,350	
100230	- LAW ENFORCEMENT - PD							8,000		8,000		
100231	- LAW ENFORCEMENT ACADEMY	2.000	126,581	40,335	166,916		5,000	44,934		216,850		
100231	- FACULTY STAFF FEE WAIVERS								1,500	1,500		
100231	- NONMANDATORY TRANSFER OUT								30,000	30,000		
Total		2.000	126,581	40,335	166,916		5.000	52,934	31,500	256,350	256,350	
Total LAW ENFORCEMENT ACADEMY		2.000	126,581	40,335	166,916		5.000	52,934	31,500	256,350	256,350	

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
RESIDENCE LIFE - 310040											
100999										9,500	
101000										20,000	
101003										16,000	
101004										37,000	
101153										40,000	
101154										105,000	
101164										110,000	
101164										243,800	
101164										22,932,079	
101164										10,000	
101164										67,000	
101164										1,500	
101174										40,200	
101179										146,280	
101182										73,140	
101183										50,000	
103454										154,123	
103455										146,366	
103456										153,368	
103457										161,068	
100792					38,250		237,945		276,195		
100803	32.500	889,025	497,740	1,386,765	87,606	16,438	116,447		1,607,256		
100805							206,500		206,500		
100812	3.000	160,745	68,966	229,711			1,499,834		1,729,545		
100948	1.000	33,292	17,020	50,312					50,312		
100998							116,000		116,000		
101003							100		100		
101004							2,000		2,000		
101005							200		200		
101008							26,500		26,500		
101153							6,883,366		6,883,366		
101154					36,580		10,380		46,960		
101160							96,828		96,828		
101163		8,686		8,686	15,941		82,310		106,937		
101164	6.000	299,696	131,230	430,926	84,524	5,450	110,599	12,693	644,192		
101165		8,686		8,686	29,011		10,180		47,877		
101167							900,000		900,000		
101168		8,686		8,686	4,343		104,954		117,983		

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Index Code	FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
RESIDENCE LIFE - 310040											
101169 - TOWERS NORTH							63,904		63,904		
101170 - TOWERS SOUTH							63,904		63,904		
101171 - TOWERS WEST		8,686		8,686	4,343		73,180		86,209		
101172 - PROPERTY INSURANCE							90,000		90,000		
101173 - TV COMMON AREA							500		500		
101178 - FOOD SERVICE REPAIR & REPLACEM						15,000	30,000		45,000		
101179 - CABLE TELEVISION - RESIDENCE HAL							90,272		90,272		
101182 - HALL COUNCIL FEES							73,140		73,140		
101183 - RES LIFE ROOM DAMAGES							75,000		75,000		
101185 - VANDIVER HALL					15,906		91,762		107,668		
101987 - PROF TRAINING AND DEVELOPMENT							13,325		13,325		
101988 - STUDENT TRAINING AND DEVELOPM							24,200		24,200		
101989 - PROFESSIONAL RECRUITMENT							6,000		6,000		
101991 - LEARNING COMMUNITIES							19,500		19,500		
101992 - DEPARTMENTAL PROGRAMMING							8,300		8,300		
101993 - FACILITY RENEWAL							53,887		53,887		
101995 - RESOURCE ROOM							4,000		4,000		
102320 - MERICK HALL					16,983		73,886		90,869		
102365 - RESIDENCE HALL DIRECTORS	9.000	264,208	142,755	406,963					406,963		
102893 - LAFERLA HALL					16,445		85,260		101,705		
103182 - DOBBINS CENTER					19,138		53,298		72,436		
103454 - GREEK HOUSING SIGMA CHI							4,110		4,110		
103455 - GREEK HOUSING PI KAPPA ALPHA							3,950		3,950		
103456 - GREEK HOUSING SIGMA NU							4,650		4,650		
103457 - GREEK HOUSING SIGMA PHI EPSILON							4,200		4,200		
100803 - FACULTY STAFF FEE WAIVERS								5,000	5,000		
101164 - FACULTY STAFF FEE WAIVERS								6,500	6,500		
101164 - BOND ADMINISTRATIVE COSTS								4,100	4,100		
101164 - BAD DEBTS EXPENSE								35,000	35,000		
101164 - DEBT COLLECTIONS								16,000	16,000		
101164 - MANDATORY TRANSFER OUT								8,323,654	8,323,654		
101000 - NONMANDATORY TRANSFER OUT								7,500	7,500		
101004 - NONMANDATORY TRANSFER OUT								25,000	25,000		
101160 - NONMANDATORY TRANSFER OUT								46,372	46,372		
101164 - NONMANDATORY TRANSFER OUT								1,500,000	1,500,000		
101987 - NONMANDATORY TRANSFER OUT								174,856	174,856		
Total	51.500	1,681,710	857,710	2,539,420	369,070	36,888	11,414,371	10,156,675	24,516,424	24,516,424	
Total RESIDENCE LIFE	51.500	1,681,710	857,710	2,539,420	369,070	36,888	11,414,371	10,156,675	24,516,424	24,516,424	

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
KRCU-FM - 310050												
100219	507130 - TICKET SALES										14,228	
100219	507170 - CORPORATE SUPPORT										78,000	
100219	521100 - FOUNDATION SUPPORT										100,000	
100219	831000 - NONMANDATORY TRANSFERS										143,185	
100219	507100 - NONTAXABLE FACILITIES REN										500	
100221	831000 - NONMANDATORY TRANSFERS										18,000	
100219	- KRCU-FM SOUTHEAST PUBLIC RADIO	2.000	96,059	42,711	138,770		1,000	11,700		151,470		
100220	- KRCU-FM DEVELOPMENT	.500	23,770	10,605	34,375			7,950		42,325		
100221	- KRCU-FM BROADCAST OPERATIONS	1.000	68,371	22,502	90,873	9,000	1,000	24,000		124,873		
100219	- FUND RESERVES								35,245	35,245		
Total	KRCU-FM	3.500	188,200	75,818	264,018	9,000	2,000	43,650	35,245	353,913	353,913	
Total	KRCU-FM	3.500	188,200	75,818	264,018	9,000	2,000	43,650	35,245	353,913	353,913	

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
TEXTBOOK SERVICES - 310070												
101010	507060 - NONTAXABLE SALES										75,000	
101010	507090 - TAXABLE RENTAL INCOME										1,375,000	
101010	507120 - NONTAXABLE RENTALS										50,000	
101010	507030 - FINES										25,000	
101010	507070 - TEXTBOOK TAXABLE SALES										220,000	
101009	- TEXTBOOK RENTAL	2.000	81,770	36,553	118,323	16,000	2,000	15,800		152,123		
101010	- BOOKSTORE RENTAL REVOLVING							1,278,409	11,000	1,289,409		
101010	- BAD DEBTS EXPENSE								5,000	5,000		
101009	- NONMANDATORY TRANSFER OUT								260,000	260,000		
101010	- NONMANDATORY TRANSFER OUT								38,468	38,468		
Total	SOUTHEAST BOOKSTORE - RENTAL	2.000	81,770	36,553	118,323	16,000	2,000	1,294,209	314,468	1,745,000	1,745,000	
Total	TEXTBOOK SERVICES	2.000	81,770	36,553	118,323	16,000	2,000	1,294,209	314,468	1,745,000	1,745,000	

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
UNIVERSITY CENTER - 310090												
100991	507060 - NONTAXABLE SALES										22,000	
100991	507900 - INTRA CAMPUS CHARGES										1,000	
101115	507060 - NONTAXABLE SALES										200	
101115	831000 - NONMANDATORY TRANSFERS										60,752	
101125	507020 - FEES										267,000	
101125	507090 - TAXABLE RENTAL INCOME										6,000	
101125	507080 - OTHER RENTALS										21,500	
101125	507100 - NONTAXABLE FACILITIES REN										500	
101125	831000 - NONMANDATORY TRANSFERS										225,000	
101125	507900 - INTRA CAMPUS CHARGES										60,000	
101125	507110 - FOOD SERVICE										190,000	
101125	506000 - COIN OP SALES TAXABLE										200	
101125	507220 - INTEREST INCOME										3,000	
100949	- UNIVERSITY CENTER SUPPORT SERVI	1.000	32,629	16,824	49,453					49,453		
100991	- ID CARDS							10,000		10,000		
101061	- GENERAL MAINTENANCE							42,000		42,000		
101069	- CUSTODIAL SERVICE	2.000	55,565	30,797	86,362		3,000	24,000		113,362		
101112	- UNIV CTR KITCHEN MAINTENANCE						7,000	68,000		75,000		
101113	- FURNITURE & EQUIPMENT							36,000		36,000		
101115	- UNIVERSITY CENTER REVOLVING							400		400		
101116	- INFORMATION DESK							300		300		
101125	- UNIV CTR CAMPUS ACTIVITIES	3.500	180,072	78,264	258,336	70,000	2,000	20,000	5,972	356,308		
101134	- CAMPUS LIFE	1.000	27,000	15,168	42,168			20,000		62,168		
101125	- MANDATORY TRANSFER OUT								25,000	25,000		
101113	- NONMANDATORY TRANSFER OUT								79,000	79,000		
101125	- NONMANDATORY TRANSFER OUT								8,160	8,160		
Total	UC OPERATIONS	7.500	295,266	141,054	436,320	70,000	12,000	220,700	118,132	857,152	857,152	
Total	UNIVERSITY CENTER	7.500	295,266	141,054	436,320	70,000	12,000	220,700	118,132	857,152	857,152	

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TELECOMMUNICATIONS SERVICES - 310100												
100924	507900 - INTRA CAMPUS CHARGES										1,257,756	
100923	- TELECOMMUNICATIONS SERVICES	4.000	197,952	87,137	285,089	22,000		6,000		313,089		
100924	- TELECOMMUNICATIONS SERVICES R						24,000	349,900		373,900		
100926	- TELECOMMUNICATIONS SERVICES M	5.000	245,435	108,332	353,767			7,000		360,767		
100923	- NONMANDATORY TRANSFER OUT								110,000	110,000		
100924	- NONMANDATORY TRANSFER OUT								100,000	100,000		
Total		9.000	443,387	195,469	638,856	22,000	24,000	362,900	210,000	1,257,756	1,257,756	
Total	TELECOMMUNICATIONS SERVICES	9.000	443,387	195,469	638,856	22,000	24,000	362,900	210,000	1,257,756	1,257,756	

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
SHOW ME CENTER - 310120												
100610	507140 - CONCESSION SALES										35,000	
100616	831000 - NONMANDATORY TRANSFERS										480,000	
100616	507100 - NONTAXABLE FACILITIES REN										150,000	
100616	507220 - INTEREST INCOME										5,000	
100616	507060 - NONTAXABLE SALES										50,000	
100617	507140 - CONCESSION SALES										230,000	
100617	507110 - FOOD SERVICE										29,000	
100618	507250 - MISCELLANEOUS INCOME										60,000	
100618	507020 - FEES										78,006	
100619	507060 - NONTAXABLE SALES										50,000	
100619	507250 - MISCELLANEOUS INCOME										58,000	
100619	507160 - PARKING RECEIPTS										38,500	
100620	507250 - MISCELLANEOUS INCOME										55,000	
100621	507150 - ADVERTISING REVENUE										95,000	
100623	507250 - MISCELLANEOUS INCOME										95,000	
100615	- SHOW ME CENTER MISC MAINT						2,000	4,000		6,000		
100616	- SHOW ME CENTER ADMINISTRATION	5.000	266,382	112,695	379,077	1,500	2,000	43,000		425,577		
100617	- SHOW ME CENTER CONCESSIONS	1.000	71,827	20,492	92,319	2,750	10,687	25,000		130,756		
100618	- SHOW ME CENTER BOX OFFICE	1.000	46,360	18,472	64,832	2,550		20,000		87,382		
100619	- SHOW ME CENTER EVENT SERVICES		5,000	383	5,383			6,000		11,383		
100620	- SHOW ME CENTER OPERATIONS	6.000	220,893	108,337	329,230		8,000	25,000		362,230		
100622	- CONCESSIONS RESALES							105,000		105,000		
100623	- TEMPORARY LABOR		82,820	6,336	89,156	13,000				102,156		
100625	- MAJOR CONTRACTS							5,000		5,000		
100794	- SHOW ME CENTER MAINTENANCE						2,000	25,000		27,000		
100813	- SHOW ME CENTER UTILITIES							65,000		65,000		
100915	- SHOW ME CENTER SUPPORT SVC		66,905	5,118	72,023			4,000		76,023		
100625	- MANDATORY TRANSFER OUT								30,000	30,000		
100625	- NONMANDATORY TRANSFER OUT								75,000	75,000		
Total		13.000	760.187	271.832	1.032.019	19.800	24.687	327.000	105.000	1.508.506	1.508.506	
Total SHOW ME CENTER		13.000	760.187	271.832	1.032.019	19.800	24.687	327.000	105.000	1.508.506	1.508.506	

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SUPPLIES RESALE - 310130												
100943	- SUPPLIES RESALE	2.000	75,682	36,715	112,397					112,397		
100939	507900 - INTRA CAMPUS CHARGES										440,000	
100940	507900 - INTRA CAMPUS CHARGES										285,000	
100939	- CR POSTAGE REVOLVING							234,500		234,500		
100940	- CR OFFICE SUPPLIES REVOLVING							378,103		378,103		
Total		2.000	75,682	36,715	112,397			612,603		725,000	725,000	
Total SUPPLIES RESALE		2.000	75,682	36,715	112,397			612,603		725,000	725,000	

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DIVISION OF YOUTH SERVICES - 310140											
100847	507100	- NONTAXABLE FACILITIES REN									167,000
100936	- DIV YOUTH SERVICE - MAINTENANC						20,000		20,000		
103072	- DIV YOUTH SERVICE - GROUNDS						8,000		8,000		
103222	- DIV YOUTH SERVICE - CUSTODIAL						9,000		9,000		
100936	- NONMANDATORY TRANSFER OUT							130,000	130,000		
Total	DIVISION OF YOUTH SERVICES						37,000	130,000	167,000	167,000	
Total	DIVISION OF YOUTH SERVICES						37,000	130,000	167,000	167,000	

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Index Code		FTE	Salary	Benefits	Total Personnel	Student Employ	Equip / Repair	Operations	Contingencies	Total Budget	Revenue Budget	Profit / Loss
PARKING & TRAFFIC - 310150												
100993	507900 - INTRA CAMPUS CHARGES										130,000	
100993	507020 - FEES										771,000	
100993	507030 - FINES										485,000	
100994	507020 - FEES										85,000	
100994	831000 - NONMANDATORY TRANSFERS										25,000	
100994	507900 - INTRA CAMPUS CHARGES										60,000	
100993	- PARKING & TRAFFIC	7.000	306,706	137,899	444,605	112,000	25,000	105,000		686,605		
100994	- SHUTTLE/TRANSIT		9,289	711	10,000	3,000		25,000		38,000		
100993	- FACULTY STAFF FEE WAIVERS								9,000	9,000		
100993	- BOND ADMINISTRATIVE COSTS								1,000	1,000		
100993	- BAD DEBTS EXPENSE								5,000	5,000		
100993	- FUND RESERVES								849	849		
100993	- MANDATORY TRANSFER OUT								355,547	355,547		
100993	- NONMANDATORY TRANSFER OUT								328,000	328,000		
100994	- GRANT MATCHING TRANSFER OUT								132,000	132,000		
Total		7.000	315,995	138,609	454,604	115,000	25,000	130,000	831,396	1,556,000	1,556,000	
Total PARKING & TRAFFIC		7.000	315,995	138,609	454,604	115,000	25,000	130,000	831,396	1,556,000	1,556,000	

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PARKING & TRAFFIC - 310150											
	107.500	4,416,438	1,986,286	6,402,724	945,870	151,575	14,746,367	13,219,566	35,466,102	35,466,101	(1)



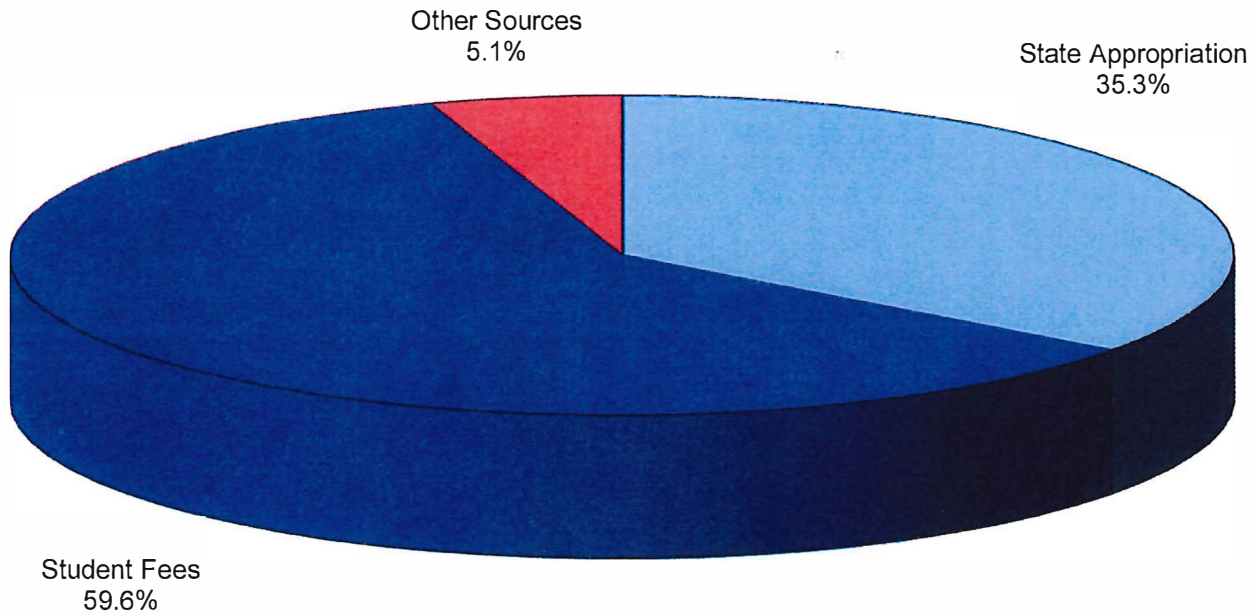
SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873

Exhibits

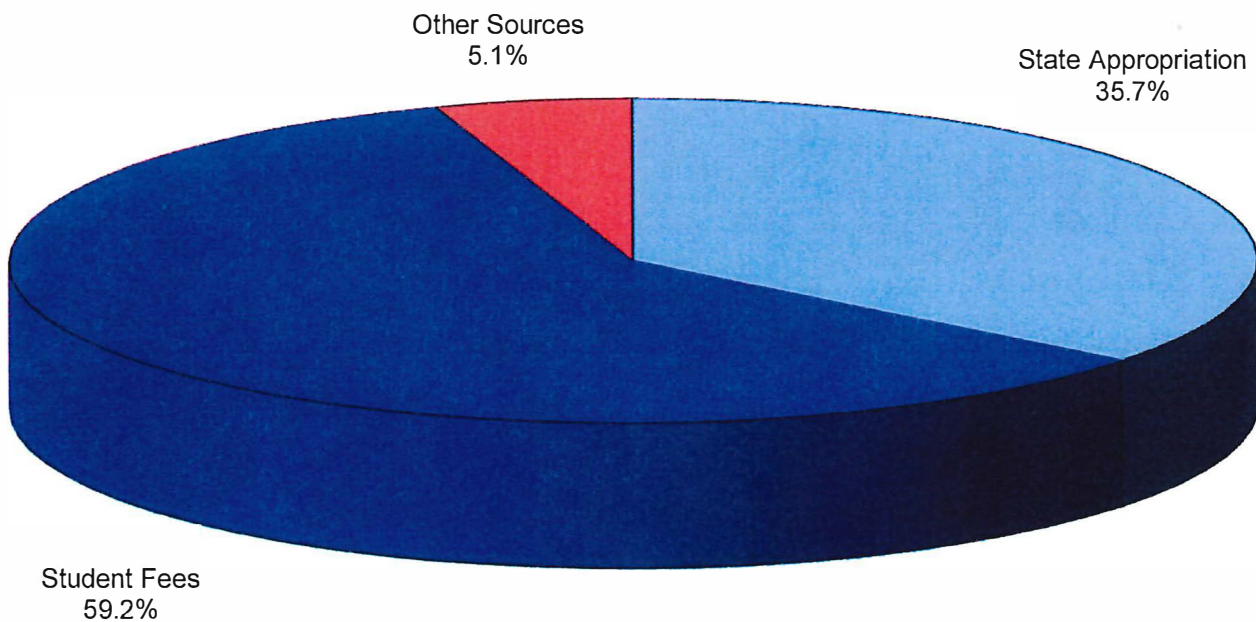
FY20 Operating Budget

Education & General Fund Estimated Income by Funding Source

FY 2020

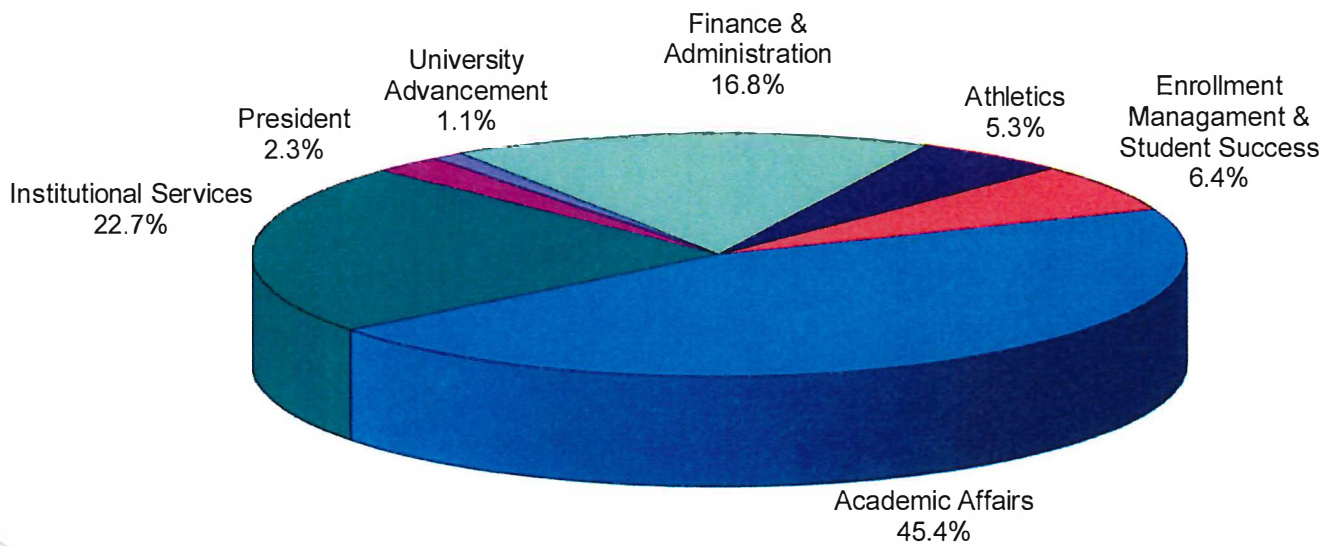


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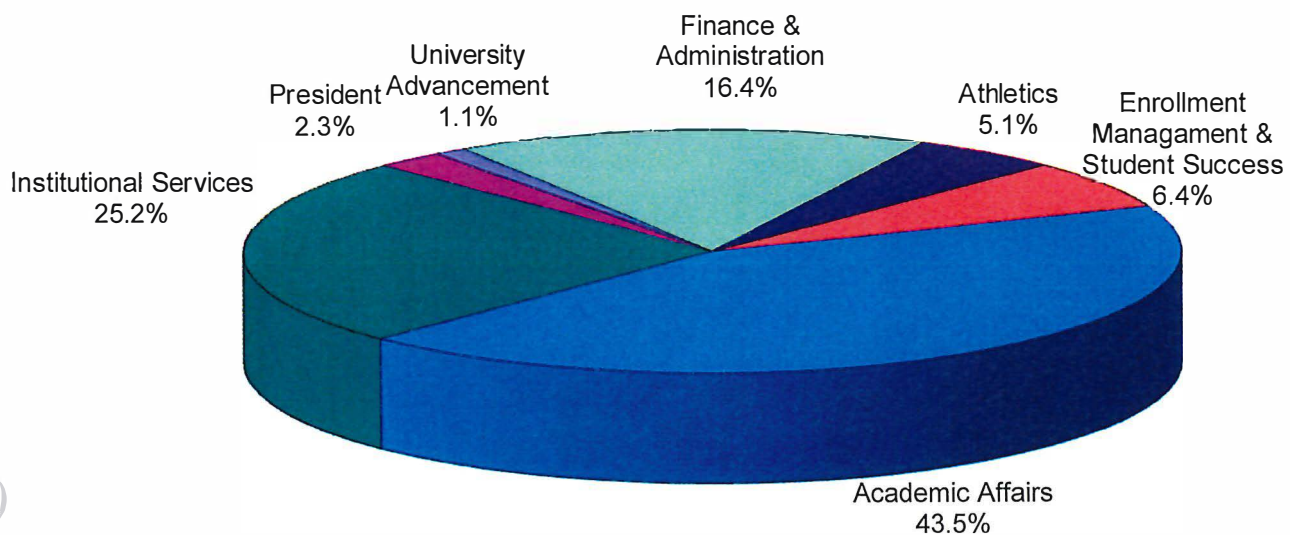


Education & General Fund Budgeted Expenditures by Division

FY 2020

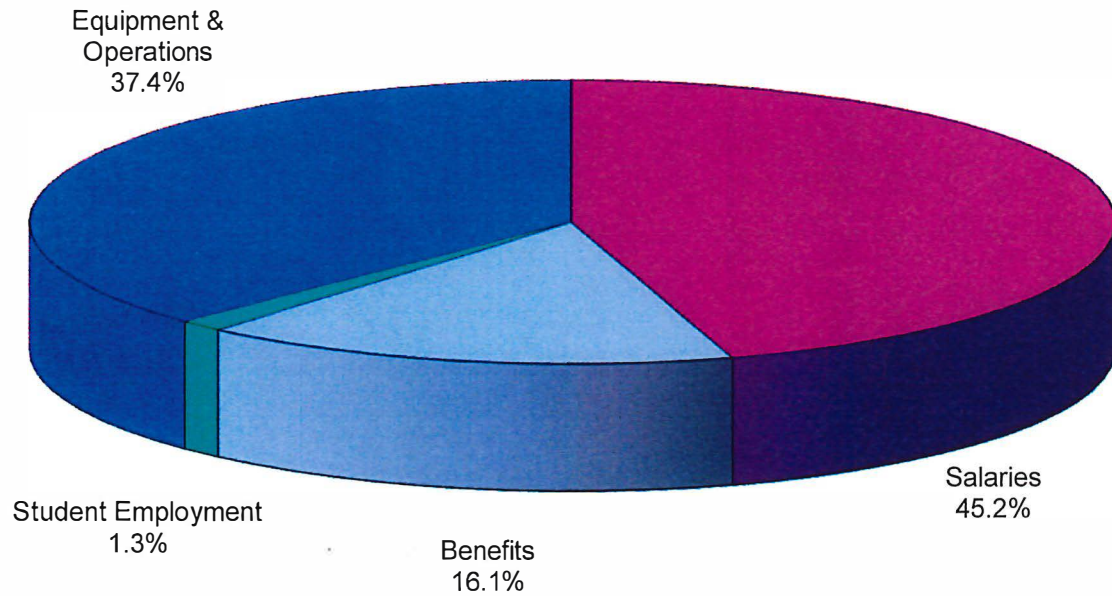


FY 2019

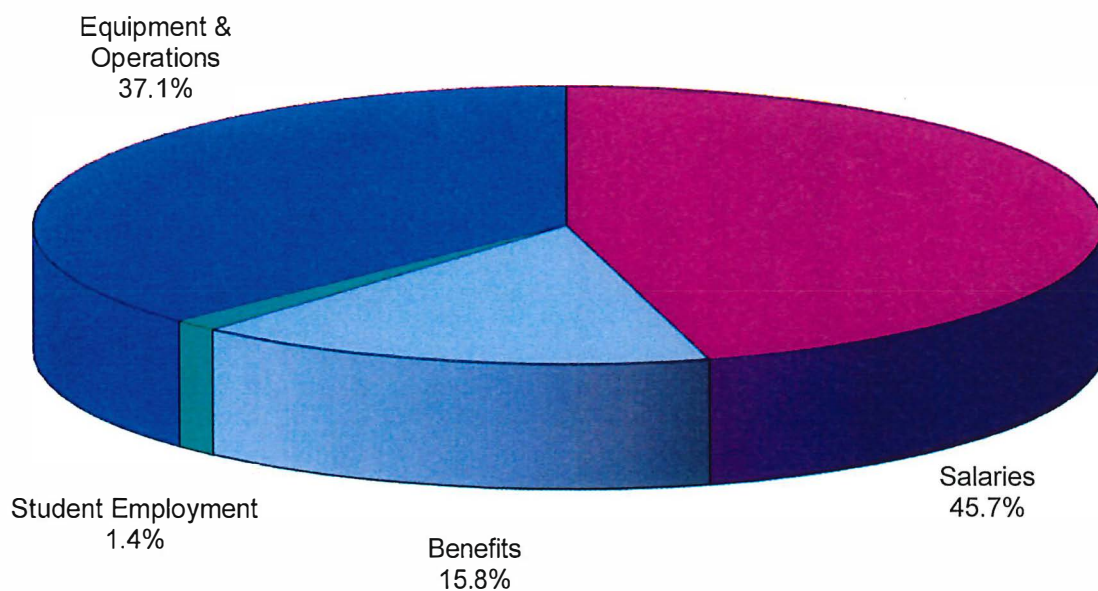


Education & General Fund Budgeted Expenditures by Expense Category

FY 2020



FY 2019





SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873

BOARD OF REGENTS

MOTION CONSIDERATION FORM

June 13, 2019

Open Session

I. Motion to be Considered:

Approve the attached bond parameters resolution authorizing the issuance of Missouri Health and Educational Facilities Authority Bonds Series 2019, the proceeds of which shall be used for the advance refunding of the Missouri Health and Educational Facilities Authority Bonds Series 2010B.

II. Background:

On December 16, 2010, the Missouri Health and Educational Facilities Authority (MOHEFA) issued \$54,495,000 of Educational Facilities Revenue Bonds Series 2010B on behalf of the University for the purpose of campus facility renovation and repair projects including renovation of Academic Hall, renovations and an addition to Magill Hall, and conversion of the campus boiler plant from coal to natural gas. At the option of the University, the Series 2010B bonds maturing October 1, 2021 and thereafter are subject to redemption on or after October 1, 2020. Any refunding transaction closing before October 1, 2020 is considered an advance refunding. The University is permitted by tax law to have one advance refunding of the Series 2010B bonds.

The Series 2010B bonds were issued as part of the Build America Bond (BAB's) program. Build America Bonds were created through the American Recovery and Reinvestment Act and provide a federal subsidy of 35% of the interest paid on the bonds to the issuer. Due to sequestration, these subsidy payments have been reduced by 6.6% to 8.7% since September 2013 (decreased amount has varied each year). The University has been informed there could be additional sequester orders for future fiscal years though and including fiscal year 2021.

The Series 2010B bonds have \$49,090,000 principal outstanding and mature through fiscal year 2041. Interest rates on outstanding Series 2010B bonds range from 5.00% to 6.875%. The true interest cost after the federal subsidy averages 4.316% (if we receive the full subsidy from the federal government). Current market conditions indicate a potential net present value debt service

Recommended By:

Student Government _____	Chairperson _____
Faculty Senate _____	Dean _____
Administrative Council _____	Academic Council _____
VP, Enroll. Man. & Stu. Suc. _____	Provost _____
VP, Finance & Admin. <i>J. M. Mangels</i>	
VP, University Advancement _____	President <i>[Signature]</i>

Board Action on: _____	Postpone: _____
Motion By: _____	Amend: _____
Second By: _____	Disapprove: _____
Vote: Yeas: _____ Nays: _____	Approve: _____
	Secretary: _____

savings of approximately 8.0% or approximately \$3.71 million (see Attachment 1) from refunding a portion of this bond issue (certain Series 2010B bonds maturing in the next few years might not be included in the refunding if not financially advantageous to include them). If interest rates increase between now and the time the bonds are sold, however, the net present value debt service savings would decrease, possibly to a level which would make the refunding no longer financially advantageous.

The Build America Bonds were required to be issued through MOHEFA, and therefore, an advance refunding must be issued through them. After MOHEFA approves the University's application and authorizes the issuance of bonds for the purpose of refunding the Series 2010B bonds, the University works with their underwriter to complete a competitive sale of the bonds. The earliest MOHEFA could approve the issuance of refunding bonds on behalf of Southeast is at their July 10, 2019 meeting.

In order for the University to be ready to sell bonds whenever MOHEFA provides authorization, and to give the most flexibility in monitoring market conditions and determining when debt service savings are at an acceptable level, it is recommended that the Board approve a bond resolution authorizing a competitive sale of Series 2019 bonds without further action by the Board so long as certain parameters are met.

Section 3 of the attached Bond Resolution (Attachment 2) outlines the parameters the Board would approve, and administration would work within, for completing such a competitive sale including (a) the aggregate principal amount of the Series 2019 Bonds shall not exceed \$50,000,000, (b) the Series 2019 Bonds shall mature not later than October 1, 2040, (c) the true interest cost on the Bonds shall not be greater than 3.55%, and (d) the present value savings shall be equal to or greater than 4.00%.

When University administration, working with our underwriter Hilltop Securities and bond counsel Gilmore & Bell, determine market conditions are favorable, a notice of sale would be issued to investment banking firms, banks and other financial institutions. Bids would be received on the Series 2019 Bonds in accordance with the conditions set forth in the notice of sale. The Vice President for Finance and Administration would be authorized to award the purchase of the Series 2019 Bonds to the bidder submitting the best bid.

The Bond Resolution officially authorizes and directs the issuance of the Educational Facilities Revenue Bonds Series 2019 through a competitive sale, the proceeds of which shall be used to refund a portion of the Series 2010B bonds and pay for related costs of issuance. The debt service savings realized from the refunding would reduce the annual expense for the general operating budget which is funded from dedicated maintenance and repair general fees.

The bond resolution was prepared by bond counsel and reviewed by University legal counsel.

SUMMARY OF REFUNDING RESULTS

MO Health and Educational Facilities Authority
 Southeast Missouri State University
 Series 2019 Refunding of Series 2010B BABs
 Public Sale

Dated Date	07/24/2019
Delivery Date	07/24/2019
Arbitrage yield	2.945450%
Escrow yield	2.406886%
Value of Negative Arbitrage	297,993.73
Bond Par Amount	46,170,000.00
True Interest Cost	3.152917%
Net Interest Cost	3.251924%
Average Coupon	3.807854%
Average Life	13.032
Par amount of refunded bonds	46,155,000.00
Average coupon of refunded bonds	6.707837%
Average life of refunded bonds	13.051
PV of prior debt to 07/24/2019 @ 2.945450%	65,151,662.34
Net PV Savings	3,707,661.08
Percentage savings of refunded bonds	8.033065%
Percentage savings of refunding bonds	8.030455%

SAVINGS

MO Health and Educational Facilities Authority
Southeast Missouri State University
Series 2019 Refunding of Series 2010B BABs
Public Sale

Date	Prior Debt Service	Prior Adjustments	Prior Net Cash Flow	Refunding Debt Service	Savings	Annual Savings	Present Value to 07/24/2019 @ 2.9454501%
10/01/2019	1,506,605.00	-494,618.42	1,011,986.58	351,473.16	660,513.42		656,928.78
04/01/2020	1,506,605.00	-494,618.42	1,011,986.58	944,256.25	67,730.33	728,243.75	66,385.08
10/01/2020	1,506,605.00	-494,618.42	1,011,986.58	944,256.25	67,730.33		65,421.60
04/01/2021	1,506,605.00	-494,618.42	1,011,986.58	944,256.25	67,730.33	135,460.66	64,472.11
10/01/2021	3,046,605.00	-494,618.42	2,551,986.58	2,424,256.25	127,730.33		119,821.12
04/01/2022	1,468,105.00	-481,978.87	986,126.13	914,656.25	71,469.88	199,200.21	66,071.33
10/01/2022	3,063,105.00	-481,978.87	2,581,126.13	2,454,656.25	126,469.88		115,219.98
04/01/2023	1,422,647.50	-467,055.17	955,592.33	883,856.25	71,736.08	198,205.96	64,406.40
10/01/2023	3,077,647.50	-467,055.17	2,610,592.33	2,488,856.25	121,736.08		107,711.32
04/01/2024	1,374,652.50	-451,298.42	923,354.08	843,731.25	79,622.83	201,358.91	69,427.31
10/01/2024	3,094,652.50	-451,298.42	2,643,354.08	2,533,731.25	109,622.83		94,198.59
04/01/2025	1,323,912.50	-434,640.47	889,272.03	801,481.25	87,790.78	197,413.61	74,343.50
10/01/2025	3,108,912.50	-434,640.47	2,674,272.03	2,571,481.25	102,790.78		85,782.54
04/01/2026	1,270,362.50	-417,060.01	853,302.49	757,231.25	96,071.24	198,862.02	79,011.23
10/01/2026	3,125,362.50	-417,060.01	2,708,302.49	2,612,231.25	96,071.24		77,864.50
04/01/2027	1,213,553.13	-398,409.49	815,143.64	710,856.25	104,287.39	200,358.63	83,296.85
10/01/2027	3,138,553.13	-398,409.49	2,740,143.64	2,650,856.25	89,287.39		70,280.94
04/01/2028	1,153,396.88	-378,660.20	774,736.68	662,356.25	112,380.43	201,667.82	87,174.37
10/01/2028	3,158,396.88	-378,660.20	2,779,736.68	2,702,356.25	77,380.43		59,153.43
04/01/2029	1,089,487.50	-357,678.75	731,808.75	611,356.25	120,452.50	197,832.93	90,743.46
10/01/2029	3,179,487.50	-357,678.75	2,821,808.75	2,751,356.25	70,452.50		52,305.41
04/01/2030	1,020,256.25	-334,950.13	685,306.12	557,856.25	127,449.87	197,902.37	93,248.15
10/01/2030	3,200,256.25	-334,950.13	2,865,306.12	2,802,856.25	62,449.87		45,028.04
04/01/2031	948,043.75	-311,242.76	636,800.99	501,731.25	135,069.74	197,519.61	95,975.47
10/01/2031	3,223,043.75	-311,242.76	2,911,800.99	2,856,731.25	55,069.74		38,562.56
04/01/2032	871,262.50	-286,035.48	585,227.02	442,856.25	142,370.77	197,440.51	98,248.15
10/01/2032	3,241,262.50	-286,035.48	2,955,227.02	2,907,856.25	47,370.77		32,215.48
04/01/2033	791,275.00	-259,775.58	531,499.42	381,231.25	150,268.17	197,638.94	100,709.84
10/01/2033	3,266,275.00	-259,775.58	3,006,499.42	2,966,231.25	40,268.17		26,596.07
04/01/2034	707,743.75	-232,352.27	475,391.48	316,606.25	158,785.23	199,053.40	103,351.40
10/01/2034	3,292,743.75	-232,352.27	3,060,391.48	3,001,606.25	58,785.23		37,707.28
04/01/2035	620,500.00	-203,710.15	416,789.85	276,331.25	140,458.60	199,243.83	88,788.34
10/01/2035	3,320,500.00	-203,710.15	3,116,789.85	3,036,331.25	80,458.60		50,122.27
04/01/2036	529,375.00	-173,793.81	355,581.19	234,931.25	120,649.94	201,108.54	74,068.93
10/01/2036	3,344,375.00	-173,793.81	3,170,581.19	3,069,931.25	100,649.94		60,893.81
04/01/2037	432,609.38	-142,025.66	290,583.72	192,406.25	98,177.47	198,827.41	58,535.88
10/01/2037	3,377,609.38	-142,025.66	3,235,583.72	3,107,406.25	128,177.47		75,313.48
04/01/2038	331,375.00	-108,790.41	222,584.59	148,681.25	73,903.34	202,080.81	42,793.30
10/01/2038	3,406,375.00	-108,790.41	3,297,584.59	3,148,681.25	148,903.34		84,970.23
04/01/2039	225,671.88	-74,088.08	151,583.80	101,806.25	49,777.55	198,680.89	27,992.81
10/01/2039	3,435,671.88	-74,088.08	3,361,583.80	3,186,806.25	174,777.55		96,861.09
04/01/2040	115,328.13	-37,862.23	77,465.90	51,675.00	25,790.90	200,568.45	14,085.78
10/01/2040	3,470,328.13	-37,862.23	3,432,465.90	3,231,675.00	200,790.90		108,070.98
04/01/2041						200,790.90	
	87,507,141.30	-13,575,907.98	73,931,233.32	69,081,773.16	4,849,460.16	4,849,460.16	3,704,159.22

Savings Summary

PV of savings from cash flow	3,704,159.22
Plus: Refunding funds on hand	3,501.86
NetPV Savings	3,707,661.08

**RESOLUTION OF THE BOARD OF REGENTS
OF SOUTHEAST MISSOURI STATE UNIVERSITY**

**RESOLUTION AUTHORIZING THE BORROWING BY
SOUTHEAST MISSOURI STATE UNIVERSITY OF THE
PROCEEDS OF AN ISSUE OF EDUCATIONAL FACILITIES
REFUNDING REVENUE BONDS (SOUTHEAST MISSOURI
STATE UNIVERSITY), SERIES 2019, OF THE HEALTH AND
EDUCATIONAL FACILITIES AUTHORITY OF THE STATE OF
MISSOURI, TO REFUND CERTAIN OUTSTANDING
OBLIGATIONS; AND AUTHORIZING AND APPROVING
CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION
WITH THE BORROWING.**

WHEREAS, the Health and Educational Facilities Authority of the State of Missouri (the "Authority") previously issued its \$54,495,000 original principal amount of Taxable Educational Facilities Revenue Bonds, Series 2010B (Build America Bonds) (the "Series 2010B Bonds"), under a Bond Trust Indenture dated as of December 1, 2010 (the "2010 Indenture") between the Authority and The Bank of New York Mellon Trust Company, N.A., as bond trustee, for the purpose of making a loan to Southeast Missouri State University (the "University") under a Loan Agreement dated as of December 1, 2010, between the Authority and the University, to provide funds to (a) finance, refinance and reimburse the costs of certain educational facilities of the University described in the 2010 Indenture and (b) pay certain costs related to the issuance of the Series 2010B Bonds; and

WHEREAS, the University has requested the Authority issue its Educational Facilities Refunding Revenue Bonds (Southeast Missouri State University), Series 2019 (the "Bonds"), in a principal amount not to exceed \$50,000,000, to be issued under a Bond Trust Indenture (the "Bond Indenture") between the Authority and The Bank of New York Mellon Trust Company, N.A., as bond trustee (the "Bond Trustee"), and to loan the proceeds of the Bonds to the University to (a) advance refund the Series 2010B Bonds maturing on October 1, 2021 and thereafter in the aggregate principal amount of \$46,155,000 (the "Refunded Bonds"), and (b) pay certain costs related to the issuance of the Bonds; and

WHEREAS, the issuance and sale of the Bonds and the loan of the proceeds of the Bonds to the University for the foregoing purposes are necessary and desirable and in the best interest of the University; and

WHEREAS, to accomplish the foregoing, it is necessary and desirable that the University enter into certain documents and agreements, copies of which have been presented to the Board of Regents (the "Board") at this meeting and shall be filed with the records of the University, and that the University take certain other actions and approve certain other documents as herein provided;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF SOUTHEAST MISSOURI STATE UNIVERSITY, AS FOLLOWS:

Section 1. Findings and Determinations. The Board hereby makes the following findings and determinations with respect to the University and the Bonds:

- (a) the University is a state educational institution organized and operating under the laws of the State of Missouri, and is an "educational institution" as defined in the Missouri Health and Educational Facilities Authority Act, Chapter 360 of the Revised Statutes of

Missouri, as amended (the “MoHEFA Act”), which operates educational facilities located in the State of Missouri;

- (b) the University has requested the Authority’s assistance in providing funds for the purposes described above;
- (c) the issuance of the Bonds for such purposes is in the public interest, will alleviate a financial hardship of the University and will result in a lesser cost of education to students, third parties and others who must pay for such educational costs; and
- (d) the Bonds will be issued for a valid purpose under and in accordance with the provisions of the MoHEFA Act.

Section 2. Borrowing. The Board hereby approves and authorizes the borrowing by the University from the Authority of the proceeds obtained from the issuance of the Bonds, such borrowing for the purposes set forth in the recitals above.

Section 3. Approval of Issuance of Bonds and Authorization of Borrowing of Proceeds Thereof. The Board approves the issuance and sale of the Bonds by the Authority to be issued under the Bond Indenture to provide funds to be loaned to the University for the purposes described in the recitals above. The Bonds shall be issued in an aggregate principal amount of not to exceed \$50,000,000, shall have a final maturity of not later than October 1, 2040, shall be subject to optional redemption prior to their stated maturities not later than October 1, 2029, and shall bear interest from the date thereof payable on April 1 and October 1 in each year at a maximum rate per annum not exceeding 5.00%. The Bonds shall be sold to Hilltop Securities Inc. (the “Underwriter”) with an underwriter’s discount of not more than 0.60% of the original principal amount of the Bonds and at a purchase price of not less than 98% of the original principal amount of the Bonds. The true interest cost on the Bonds shall not be greater than 3.55%. The net present value savings of refunding the Refunded Bonds shall be equal to or greater than 4.00%. The terms of the Bonds shall be specified in the Bond Indenture and the hereinafter-defined Purchase Contract approved by the Vice President for Finance and Administration of the University.

Section 4. Authorization and Approval of Documents. The Board hereby approves the form, as submitted to the Board at this meeting, of the proposed documents set forth below (collectively, the “University Documents”), with such changes therein as shall be approved by the officers of the University signing the documents on behalf of the University, the execution of the documents by such officers to be conclusive evidence of their approval and the University’s approval thereof:

- (a) Loan Agreement (the “Loan Agreement”) between the University and the Authority, under which the Authority will loan the proceeds of the sale of the Bonds to the University for the purposes described in the recitals hereof in consideration of payments by the University that will be sufficient to pay the principal of, redemption premium, if any, and interest on the Bonds, and setting forth the terms and conditions which shall apply to the loan and the covenants and agreements of the University in connection therewith.
- (b) Continuing Disclosure Undertaking (the “Continuing Disclosure Undertaking”) executed by the University, under which the University agrees to provide continuing disclosure of certain financial information, operating data and material events, for the benefit of the owners of the Bonds and to assist the Underwriter in complying with Rule 15c2-12 of the Securities and Exchange Commission.

- (c) Tax Compliance Agreement (the "Tax Compliance Agreement") among the Authority, the University and the Bond Trustee, to set forth certain representations, facts, expectations, terms and conditions relating to the use and investment of the proceeds of the Bonds, to establish and maintain the exclusion of interest on the tax-exempt Bonds from gross income for federal income tax purposes, and to provide guidance for complying with the arbitrage rebate provisions of § 148(f) of the Internal Revenue Code of 1986, as amended.
- (d) Purchase Contract (the "Purchase Contract") among the University, the Authority and the Underwriter, providing for the issuance and sale by the Authority and the purchase by the Underwriter of the Bonds, all as more fully described therein.
- (e) Escrow Trust Agreement (the "Escrow Trust Agreement") among the University, the Authority and The Bank of New York Mellon Trust Company, N.A., as escrow agent, providing for the deposit of a portion of the proceeds of the Bonds and investment thereof in Escrowed Securities, as described therein, to provide for the payment of the principal of, redemption premium, if any, and interest on the Refunded Bonds to and including the redemption date thereof.

In addition to the University Documents, the Board hereby approves the form of the Bond Indenture between the Authority and the Bond Trustee, providing for the issuance of the Bonds and setting forth the terms and provisions applicable to the Bonds, including a pledge and assignment by the Authority of the Trust Estate to the Bond Trustee for the benefit and security of the owners of the Bonds upon the terms and conditions as set forth in the Bond Indenture, with such changes therein as shall be approved by the officers of the University signing the University Documents on behalf of the University, the execution of the University Documents by such officers to be conclusive evidence of their approval and the University's approval of the Bond Indenture.

Section 5. Execution of University Documents. The President and Vice President of the Board, the President of the University and the Vice President for Finance and Administration of the University are hereby authorized, empowered and directed to execute, enter into and deliver the University Documents, for and in the name and on behalf of the University and, where necessary, the Secretary or Assistant Secretary of the Board is hereby authorized and directed to attest said documents and affix the corporate seal thereto. The University Documents shall be substantially in the respective forms thereof now before the Board and hereby approved, with such changes therein as shall be approved by the officers of the University executing the same, and the execution of such documents by such officers of the University shall constitute conclusive evidence of such officers' approval and the University's approval of any departures therein from the respective forms thereof now before the Board.

Section 6. Approval of Preliminary and Final Official Statement. The form and substance of the Preliminary Official Statement relating to the offering and sale of the Bonds, submitted to the Board at this meeting, is hereby in all respects approved, and the final Official Statement, in substantially the form of the Preliminary Official Statement with such changes and additions thereto as are necessary to conform to and describe the transaction, and the public distribution of the same by the Underwriter for use in connection with the sale of the Bonds, are hereby approved. The President and Vice President of the Board, the President of the University and the Vice President for Finance and Administration of the University are hereby authorized, empowered and directed to execute the Preliminary Official Statement and the final Official Statement in the name and on behalf of the University and to consent to the use of the Preliminary Official Statement and final Official Statement in connection with the sale of the Bonds. The Preliminary Official Statement and the final Official Statement shall be in substantially the same form as the draft Preliminary Official Statement now before

the Board and hereby approved, with such changes therein as shall be approved by the officers executing the same, and such execution shall constitute conclusive evidence of such officers' approval and the University's approval of any departures therein from the form of the Preliminary Official Statement now before the Board.

For the purpose of enabling the Underwriter to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission, the Board hereby authorizes the Vice President for Finance and Administration of the University to deem the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1). The appropriate officers of the University are hereby authorized, if requested, to provide the Underwriter a letter or certification to such effect and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Underwriter to comply with the requirements of such Rule.

Section 7. Refunding and Redemption of Refunded Bonds. The Board authorizes and approves the refunding, defeasance and redemption of the Refunded Bonds on October 1, 2020, or a date as soon thereafter as practicable, as determined by the Vice President for Finance and Administration of the University, at a redemption price of 100% of the principal amount of bonds redeemed, plus accrued interest to the redemption date. The officers of the University are hereby authorized and directed to take such other action as may be necessary in order to effect the redemption of the Refunded Bonds.

Section 8. Further Authority. The officers of the University are hereby authorized, empowered and directed to do all such acts and things and to execute, acknowledge and deliver all such documents, including redemption and defeasance documents, and to pay all such fees, taxes and expenses as may in their discretion be deemed necessary or desirable to carry out and comply with the terms and provisions of this resolution, the University Documents, the Bonds, the Bond Indenture, the Preliminary Official Statement and the final Official Statement. All of the acts and doings of the officers of the University that are in conformity with the intent and purposes of this resolution, whether heretofore or hereafter taken or done, shall be and the same are hereby in all respects ratified, confirmed and approved.

Section 9. Repeal of Conflicting Resolutions. All prior resolutions of the Board or any parts thereof in conflict with this resolution are hereby repealed to the extent of such conflict.

Section 10. Effective Date. This resolution shall take effect and be in full force immediately after its adoption by the Board.

ADOPTED by the Board of Regents of Southeast Missouri State University this ____ day of June, 2019.

By: _____
Title: President, Board of Regents

ATTEST:

By: _____
Title: Secretary, Board of Regents



SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873

**BOARD OF REGENTS
MOTION CONSIDERATION FORM**

June 13, 2019

Open Session

I. Motion to be Considered:

Recommend approval of the following academic programs:

- New Program – Minor in Business Analytics

II. Background:

New Program – Minor in Business Analytics

The Department of Marketing in the Harrison College of Business and Computing is proposing a new academic minor in Business Analytics. The goals of this minor: Provide a foundation in business analytics that will prepare students to be responsive to current and emerging trends in the collection, processing, and interpretation of data, with emphasis on implications for business management. The objectives of this minor: a) Increase the analytical abilities of business majors; b) Provide non-business majors with a curriculum of study that will enhance their understanding of the analysis of data for making better decisions for any industry including manufacturing, service, health, government and non-profit organizations.

Recommended By:

Student Government _____
Faculty Senate _____
Administrative Council _____
VP, Enroll. Man. & Stu. Suc. _____
VP, Finance & Admin. _____
VP, University Advancement _____

Chairperson _____
Dean _____
Academic Council _____
Provost Tamela Randolph

President _____

Board Action on: _____

Motion By: _____
Second By: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____
Secretary: _____

NEW MINOR PROPOSAL

Department(s) Marketing

October 2018

Title of New or Revised Minor: Business Analytics

1a. Goals and Objectives:

Goals: Provide a foundation in business analytics that will prepare students to be responsive to current and emerging trends in the collection, processing, and interpretation of data, with emphasis on implications for business management.

Objectives:

- a) Increase the analytical abilities of business majors
- b) Provide non-business majors with a curriculum of study that will enhance their understanding of the analysis of data for making better decisions for any industry including manufacturing, service, health, government and non-profit organizations.

1b. Competencies, Knowledge of Skills to be Achieved:

- a) Ability to analyze large datasets;
- b) Apply business analytics tools to real-world problems;
- c) Identify and utilize a computer programming language to support data manipulation;
- d) Acquire hands-on experience with database design and information systems to enable data collection, storage, and processing;
- e) Demonstrate how the application of business data analytics supports executive decision-making.

1c. Structure of New Minor:

Course Number	Course Title	Credit Hours	Prerequisites (earn a C or better)
CS101	Introduction to Computer Programming	3	
QM352	Quantitative Analysis	3	QM258
Select 1 of the following:		3	
a) MI375	Management Information Systems (3)		MI101 (was AD101)
b) CS440	Database (3)		CS265 or CS500
MOS Excel Certification ⁺			
Choose 9 hours* from:			
AC330	Accounting Analytics**	3	AC222; MI375
CS433	Data Analytics	3	CS300 or CS500
CS453	Machine Learning	3	CS265 or CS500
CS505	Data Mining	3	CS265 or CS500
EC351	Applied Economic Models**	3	MA116; statistics; and EC101, EC215, or EC225
EC490	Business Forecasting**	3	EC225; QM257
ER561	Business Planning for New Ventures**	3	ER361
HA540	Healthcare Informatics	3	MI375; MG301 or HA300
HA545	Healthcare Database Systems	3	MI375; MG301 or HA300
IS465	Management Support Systems	3	CS440
MG436	Compensating Talent**	3	MG356
MG416	Acquiring Talent**	3	MG356
MK345	Introduction to Business Research**	3	QM258; MK301 or MG301
QM358	Operations Management**	3	QM258
QM558	Principles of Supply Chain Management	3	QM352

TOTAL CREDIT HOURS: 18

+ Required of the current or most recent version of Microsoft Excel. There is a nominal additional cost to the student of approximately \$50 to take the certification exam. Review materials are available and provided at no additional cost.

* At least two course prefixes must be selected for the elective hours; no more than 6 elective hours can be taken in courses having the same prefix.

**Designated analytic course in at least one of business majors in the BSBA degree.

Course Descriptions of Proposed Business Analytics Minor

Course #	Course Title	Course Description
CS101	Introduction to Computer Programming	Introduction to design and development of simple programs using Python. (3).
QM352	Quantitative Analysis	Application of mathematical techniques to business decision problems including supply chain management, quality control, inventory management, linear programming, and forecasting. Prerequisite: QM 258 with a minimum grade of C. (3).
MI375 or	Management Information Systems	Introduction to information systems supporting business operations. Topics include information technology, business analytics tools, and other emerging technologies. Prerequisites: MI 101 with minimum grade of C. (3).
CS440	Database	Basic concepts of database and database architecture. Discussion of the entity-relationship and relational database models. Study of the SQL query language. Study of database design methodology. Prerequisite: CS 265 or CS 500 with a minimum grade of C. (3).
MOS Excel Certification		

Choose 9 hours* from:

* At least two course prefixes must be selected for the elective hours; no more than 6 elective hours can be taken in courses having the same prefix

AC330	Accounting Analytics**	Emphasis on spreadsheet and general ledger applications from the perspective of accounting information and business processes. Prerequisite: AC 222; MI 375 with minimum grades of C. (3).
CS433	Data Analytics	Data collection, analysis and visualization of Big Data. Prerequisite: CS 300 or CS 500 with a minimum grade of C or equivalent. (3).
CS453	Machine Learning	This course covers many concepts, techniques, and algorithms related to machine learning. Prerequisite: CS 265 or CS 500 with a minimum grade of C. (3).
CS505	Data Mining	Trends, principles and applications of data mining. Prerequisite: CS 265 or CS 500 with a minimum grade of C. (3).
EC351	Applied Economic Models**	Introduction to the process of data collection, model construction, hypothesis testing and prediction used by economists and social scientists. Prerequisites: MA 116; EC 101, EC 215, or EC 225; any college-level statistics course. (3).
EC490	Business Forecasting**	Introduction to the various econometric forecasting techniques available to deal with economic and business prediction. Prerequisites: EC 225; QM 257. (3).
ER561	Business Planning for New Ventures**	Entrepreneurial analysis with a primary emphasis on strategic and business planning for a new venture, applied course where students develop comprehensive business plans. Prerequisite: ER 361 with a minimum grade of C. (3).
HA540	Healthcare Informatics	Introduction to information technology as it is applied to healthcare and health related organizations. Examination of how information is captured, converted and stored in machine readable form and used in the various facets of the health care system; the impact of Electronic Medical Record (EMR) and mobile computing on the health care system. Prerequisites: MI 375 with a minimum grade of C; HA 300 or MG 301 with a minimum grade of C. (3).
HA545	Healthcare Database Systems	Study of the design of databases used in healthcare. Types of database architecture, normalization techniques, file and access techniques, query, and update languages, data integrity, use of health record systems, and applications of databases to support the healthcare system. Prerequisites: MI 375 with a minimum grade of C; HA 300 or MG 301 with a minimum grade of C. (3).
IS465	Management Support Systems	Understanding management support systems; study of decision support systems, analysis and development, use of Information Systems in supporting decision making, expert and intelligent systems. Prerequisite: CS 440 with a minimum grade of C. (3).
MG436	Compensating Talent**	Covers the human resource activities of paying, providing benefits for, and retaining talent. Emphasis is on practice, applications, and exercises. Prerequisite: MG 356 with a minimum grade of C. (3).

Course Descriptions of Proposed Business Analytics Minor

Course #	Course Title	Course Description
MG416	Acquiring Talent**	Covers the human resource activities of strategy development, recruitment, and selection of talent. Emphasis is on practice, applications, and exercises. Prerequisite: MG 356 with a minimum grade of C. (3).
MK345	Introduction to Business Research**	This course deals with theories, concepts and methodology applicable in analyzing marketing and other business problems. Prerequisites: MK 301 or MG 301 with minimum grade of C; QM 258 with minimum grade of C. (3).
QM358	Operations Management**	Study of transformation processes and value delivery chains, logistics, and other aspects of production and service operations. Prerequisite: QM 258 with a minimum grade of C. (3).
QM558	Principles of Supply Chain Management	The design, planning, execution, control, and monitoring of supply chain activities with the objective of creating net value, building a competitive infrastructure, leveraging worldwide logistics, synchronizing supply with demand and measuring performance globally. Prerequisite: QM 352 with a minimum grade of C. (3).
** Designated analytic course in at least one of business majors in the BSBA degree.		

Potential Prerequisites:

AC222	Principles of Accounting II
CS300	Computer Science III
CS380	Computer Operating Systems
CS480	Data Communication
CS500	Fundamentals of Programming
CS503	Fundamentals of Computing
EC101	Economic Problems and Policies
EC215	Principles of Microeconomics
EC225	Principles of Macroeconomics
ER361	Principles of Entrepreneurship
HA300	Introduction to Healthcare Management
IS330	Application Development II
IS340	Information Technology
MA116	Precalculus A
MA139	Applied Calculus
MA223	Elementary Probability and Statistics
MG301	Principles of Management
MG356	Foundations of Human Resources Management
MI101 (AD101)	Introduction to Computer Applications
MK301	Principles of Marketing
QM257	Business Statistics I
QM258	Business Statistics II

2. Statement justifying the new or revised minor. Provide evidence of market demand and societal need using data.

Of the “comparable group” of institutional peers used by the Harrison College of Business & Computing (HCBC) for AACSB accreditation and benchmarking, only Nicholls State University does not presently indicate any available program in business analytics. East Carolina University, Tennessee Technological University, University of North Carolina – Wilmington, University of Wisconsin – Whitewater, and Western Kentucky University all offer a minor, undergraduate major, graduate certificate and/or MBA track in business analytics. Of the “aspirant group” of Appalachian State University, Ball State University, Georgia Southern University, and Wichita State University, all offer at least a minor in business analytics.

Among public universities in Missouri, Central Missouri, Missouri State, and the University of Missouri all offer at least a minor in business analytics. According to Missouri State’s Fact Book, their business analytics programs were launched in 2017 and garnered approximately 20 declarations in the first year. Among regional university competitors, Murray State University offers a data analytics minor, and Arkansas State University offers a Bachelor of Science in Business Administration with concentration in business analytics.

The proposed curriculum aligns with that of the HCBC peers. Typically curriculum for minors includes courses in business statistics, database management, an introductory programming language, management information systems, and data analysis/analytics. Some programs emphasize Big Data. A few programs include a course in data visualization. Overall, the goal of offering a minor in business analytics appears to be to educate students on the application of tools in business analytics to create actionable intelligence for quality decision making in students’ fields of interest.

A brief survey was sent to all Fall 2018 enrolled undergraduate and graduate students in the HCBC to assess their interest in the proposed business analytics minor. As background information, the survey included the proposed courses and structure of the minor. Of the 2022 recipients, 187 responded (~9% response rate). A near-equal distribution of freshmen, sophomores, juniors, seniors, and graduate students responded. Sixty-four percent (n = 119) either would declare or would have declared the minor if it had been available. When asked, “Do you believe this minor is responsive to business trends and raises the quality of business programs?” 90% answered affirmatively.

According to the Occupational Outlook Handbook of the Bureau of Labor Statistics, “management analysts” and “operations research analysts” will see 14% and 27% job growth, respectively, over the 2016-2026 period. State-level data developed from Labor Market Information and referenced by the Bureau of Labor Statistics indicates the anticipated job growth for these positions in Missouri is 14.4% and 24.5%, respectively, closely following the projections for the country. Median compensation for these positions is approximately \$82,000.

3. Financial Projections

Revenue: As a synergistic collaboration between the business departments and Computer Science, the minor is likely to introduce computer programming concepts to additional business

students and similarly expose additional computer science students to business applications. This will produce manageable increases in demand for courses within the college.

Costs: The proposed minor makes use of existing courses within the HCBC. No new faculty lines are being requested. The review conducted by Kent Library faculty indicates the library has the existing resources to support the minor. While the addition of a minor to the university's program inventory has an incremental administrative cost, we view the cost to be equal to that of any other additional minor, and for the business analytics minor, specifically, we believe the small additional administrative cost is justified in order to offer students a curriculum of study that is both timely and relevant to industry needs.

No new resources are necessary.

4. Library Resources (see attached)

5. Affected departments are housed within the Harrison College of Business and Computing. These departments have agreed to the proposal as presented in College Council.

6. External letters of support from industry, agencies, civic groups and/or chambers of commerce.

See attached.



To: Dr. Charles McAllister, Professor, Department of Marketing
Dr. Judy Wiles, Chairperson, Department of Marketing

From: Barbara Glackin, Dean, Kent Library
Carl Hess, Information Literacy Librarian, Kent Library

CC: Dr. Kevin Dickson, Chairperson, Department of Management
Dr. Alberto Dávila, Dean, Harrison College of Business and Computing
Dr. Tamela Randolph, Interim Provost

Date: October 27, 2018

RE: Business Analytics Minor Library resources evaluation

Conclusion: Kent Library has the resources and services to support the Department of Marketing's proposed Business Analytics Minor.

Resource summary*

- 1) Databases: relevant database subscriptions include *ABI/Inform Collection*, *Business Source Premier*, *Business Abstracts with Full Text*, and *Business Insights: Essentials*.
- 2) Journals: Kent Library subscribes to online journals that support faculty teaching and student learning and research. Relevant journal subscriptions include *Decision Sciences* (1988-present), *Journal of Business & Economics Statistics* (1983-present), *Journal of Marketing Analytics* (2013-present), *Data Mining and Knowledge Discovery* (1997-present), and the *Journal of Big Data* (2014-present).
- 3) Books and eBooks: The Kent Library collections includes both eBooks and print titles in support of faculty and student teaching, learning and research. All books are discoverable by searching the Kent Library catalog. eBooks can also be found by searching the *EBSCO eBook Collection* database directly. eBooks can be accessed by currently enrolled students both on- and off-campus. Students and faculty may place a request on available print titles in the Kent Library catalog, which means library staff will pull titles from the collections and make them available for pick-up at the circulation desk. Searches in the catalog showed a number of relevant titles, including a large collection of eBooks.

Additionally, Kent Library is a member of the Missouri-based MOBIUS consortium and participates in resource sharing through use of the MOBIUS Union Catalog. The catalog has expanded to include more than 27 million items, serving users in Missouri and nearby states. A

courier service delivers library books once per day, five days per week. Materials requested via MOBIUS are delivered to students or faculty within five to ten business days.

Kent Library is also a member of OCLC's international Interlibrary Loan network. This service provides access to millions of items from all over the world and greatly expands the range of library materials available. This service is free of charge to Southeast Missouri State University students, faculty and staff.

- 4) Streaming videos: Kent Library subscribed to two major streaming video platforms, *Films on Demand* and *Kanopy*. Searches in both platforms unearthed a number of relevant titles, including 110 items in *Kanopy* for a search for "data analysis" in the Business subject area and 447 items in *Film on Demand* for a search for "data" in the Business & Economics subject.

Kent Library provides research assistance to students in person and through email, phone, chat, or consultation appointments. Chat reference assistance is available nearly 24x7.

If, as the curriculum evolves, the Department of Marketing identifies additional library resources needed or collection weaknesses, we respectfully request to be notified so steps may be taken.

Kent Library appreciates the opportunity to serve the Department of Marketing.

*Full Kent Library resources review provided in a separate document.

Kent Library Resources Review

Business Analytics Minor

Includes library review of: MG 436—Compensating Talent & MG 446—Acquiring Talent

Major Databases

ABI/Inform Collection – One of the largest business databases available, containing scholarly journals, business press titles, major trade publications, conference proceedings, and reports on industries and companies.

Business Source Premier – Provides full-text for nearly 8,350 scholarly business journals and other sources, with some going back to 1922. Coverage includes virtually all subject areas related to business.

Business Abstracts with Full Text – Covers a wide range of business and economic disciplines. It includes 450 full-text titles, along with company profiles, research reports, surveys, rankings, and more.

Business Insights: Essentials – Covers a breadth of business research, including peer-reviewed articles, trade periodicals, encyclopedias, marketing and industry reports, company profiles, and more.

Full-text Journal Access

Title	Holdings	Embargo
<i>Advances in Developing Human Resources</i>	1999 – present	None
<i>Advances in Management</i>	2013 – present	None
<i>Annals of Operations Research</i>	1999 – present	12 months
<i>Applied Stochastic Models in Business and Industry</i>	1999 – present	12 months
<i>Data Mining and Knowledge Discovery</i>	1997 – present	12 months
<i>Decision Sciences</i>	1988 – present	12 months
<i>Harvard Business Review</i>	1922 – present	None
<i>Human Resource Development Quarterly</i>	1990 – present	None
<i>Human Resource Management</i>	1999 – present	None
<i>Human Resource Management Journal</i>	1995 – present	12 months
<i>Information Visualization</i>	2002 – present	None
<i>Journal of Applied Mathematics and Decision Sciences</i>	1997 – present	None
<i>Journal of Applied Statistics</i>	1994 – present	18 months
<i>Journal of Big Data</i>	2014 – present	None
<i>Journal of Business & Economic Statistics</i>	1983 – present	None
<i>Journal of Data Science</i>	2003 – present	None
<i>Journal of Human Resources</i>	1966 – present	None
<i>Journal of Marketing Analytics</i>	2013 – present	12 months
<i>Journal of Management Inquiry</i>	1999 – present	None
<i>Journal of Organizational Behavior</i>	1988 – present	None
<i>Knowledge and Information Systems</i>	2002 – present	12 months
<i>Mathematical Finance</i>	1997 – present	12 months
<i>MIT Sloan Management Review</i>	1988 – present	None
<i>Multimedia Tools and Applications</i>	1997 – present	12 months
<i>Organization Science</i>	1990 – present	60 months
<i>Organization Studies</i>	1992 – present	None
<i>People & Strategy</i>	1987 – present	None

Title	Holdings	Embargo
<i>Personnel Psychology</i>	1965 – present	12 months
<i>Statistical Analysis and Data Mining: The ASA Data Science Journal</i>	2011 – present	12 months

Note: Current title of publications are given, but holdings include previous titles.

Streaming Video Databases

Kanopy – Large library of streaming videos on a wide variety of subjects. Instructors can create customized clips of video segments and playlists of videos. Videos can be embedded in Moodle. Closed captions and transcripts are available on many videos, and any user may request that a video be closed captioned. Titles in the database include:

- 110 results for a search for “data analysis” in the Business subject
- 33 results for a search for “business analytics”
- 27 results for a search for “employee compensation” in the Business subject
- 21 results for a search for “recruitment” in the Business subject
- 19 results for a search for “retention” in the Business subject

Films on Demand – Large library of streaming video on a wide variety of subjects complementary to Kanopy. Videos can be embedded in Moodle, and videos are available as a series of smaller clips. Closed captioning and transcripts are provided. Titles in the database include:

- 738 results for a search for “wages OR benefits” in the Business & Economics subject
- 447 results for a search for “data” in the Business & Economics subject
- 391 results for a search for “compensation” in the Business & Economics subject
- 342 results for a search for “recruitment” in the Business & Economics subject
- 43 results for a search for “retention” in the Business & Economics subject
- 36 results for a search for “analytics” in the Business & Economics subject
- 20 results for a search for “big data” in the Business & Economics subject

eBook Database

eBook Collection (EBSCOhost) – Provides full text access to roughly 205,000 eBooks. It is Kent Library’s largest eBook database.

Number of books published (2008 or later) by subject:

- Business & Economics / Human Resources & Personnel Management: 735
- Data mining: 293
- Business intelligence: 217
- Wages: 172
- Employee motivation: 151
- Computers / Enterprise Applications / Business Intelligence Tools: 147
- Business – data processing: 115
- Big data: 100
- Human capital: 41
- Business & Economics / Statistics: 35
- Employee selection: 19
- Employee retention: 13
- Compensation management: 10

Online Reference

Credo Reference – Includes over 1,000 full-text reference books covering many different disciplines and topics from well-respected academic publishers.

Relevant titles include:

- *Dictionary of Human Resources and Personnel Management* (3rd ed.) (2006)
- *Key Concepts in Human Resource Management* (2010)
- *Key Concepts in Operations Management* (2010)

Oxford Reference Online – Collection of full-text reference books covering many different disciplines and topics from the Oxford University Press.

Relevant titles include:

- *Dictionary of Statistics* (2014)
- *Dictionary of Human Resource Management* (3rd ed.) (2017)

Kent Library Catalog

Kent Library has approximately 350,000 books. In addition to the physical collection, the catalog includes links to ebooks and multimedia available through the databases, including *eBook Collection*, *Kanopy*, and *Films on Demand*. Materials can be loaned to any Southeast patron.

Note: placing search terms in "d:()" only searches for them in the subject headings.

Books

Search	Published since 2008	Since 2013
d:("business intelligence")	25	15
d:("operations research")	9	6
d:(business data processing)	24	15
(analytics statistic*) (business industry)	99	50
"big data" (business industry)	11	11
d:("personnel management")	583	298
d:("employee retention")	44	30
d:("human capital")	55	19
d:("employee motivation")	42	11
d:("employee morale")	14	8

eBooks

Search	Published since 2008	Since 2013
d:("business intelligence")	38	22
d:("operations research")	278	177
d:(business data processing)	279	119
(analytics statistic*) (business industry)	533	355
"big data" (business industry)	209	207
d:("personnel management")	272	112
d:("employee retention")	16	2
d:("human capital")	37	19
d:("employee motivation")	70	24
d:("employee morale")	4	1

Video/Film

Search	Published since 2008	Since 2013
d:("business intelligence")	5	1
d:("operations research")	33	1
d:(business data processing)	14	2
(analytics statistic*) (business Industry)	23	16
"big data" (business industry)	12	11
d:("personnel management")	58	46
d:("employee retention")	5	5
d:("human capital")	34	3
d:("employee motivation")	19	18
d:("employee morale")	1	1

MOBIUS – Kent Library is a member of the Missouri-based MOBIUS consortium and participates in resource sharing through use of the MOBIUS Union Catalog. The catalog has expanded to include more than 27 million items, serving users in Missouri and nearby states. A courier service delivers library materials once per day, five days per week. Materials requested via MOBIUS are usually delivered to students or faculty within five to ten business days. These services are free of charge to Southeast Missouri State University students and faculty.

Interlibrary Loan and Document Delivery – Interlibrary Loan and document delivery obtain items for Kent Library users that are not owned or accessible locally. These services give access to millions of items from all over the world. Users can request books as well as digital copies of journal articles. These services are free of charge to Southeast Missouri State University students and faculty.

Reference Services

In person assistance, appointments, email, phone, and chat are all easy ways for library users to obtain research assistance.

Chat reference is available when the Reference Desk is open for service.

Regular semester Desk hours (academic breaks and summer schedules are different and are posted) -

Monday –Thursday 9 a.m. – 8 p.m.

Friday 9 a.m. – 6 p.m.

Saturday 12 p.m. – 4 p.m.

Sunday 1 p.m. – 8 p.m.

Chat is also available during the following night and weekend hours, including breaks and summer –

Monday – Friday 5 p.m. – 8 a.m.

Saturday 10 a.m. – 10 p.m.

Sunday 10 a.m. – 8 a.m. Monday

Research Consultation

Users can schedule an individual research consultation with a librarian. Consultations can be in person, by phone, or virtual.



**Cape
Chamber**

• 220 N. Fountain
Cape Girardeau, MO 63701

• P: 573-335-3312
• F: 573-335-4686

May 2, 2019

To Whom It May Concern:

It is my pleasure to provide this letter of support for the Harrison College of Business at Southeast Missouri State University in their pursuit of a new minor in Business Analytics. This is a growing field in our region and that trend is likely to continue.

Just recently we had a national company look at the Cape Girardeau area for a significant IT, software development, and business analytics hub. Continued development of these programs at Southeast Missouri State is critical.

We are in full support of this effort and will help any way we can. If you have questions, please do not hesitate to contact me.

Respectfully,

John Mehner, President & CEO

Cape Girardeau Area Chamber of Commerce



May 3, 2019

Dean Alberto Davila, Dean
Harrison College of Business and Computing
Southeast Missouri State University
One University Plaza-MS 5800
Cape Girardeau, MO 63701

Dear Dean Davila,

I am happy to express my support for Southeast Missouri State University's proposal to begin a minor in business analytics. The financial services industry in general, and TD Ameritrade, Inc. specifically, is in need of data analytics to support all aspects of business.

The ability to process and draw conclusions from large sets of data is a necessary skill in all business areas today. In my specialty, risk management, we are consistently looking for candidates who have a balance of subject matter expertise with regard to industry regulation and data analytics expertise. Offering business analytics as a minor will allow different types of students the opportunity to gain skills that will set them apart in the job market. Digital technology is reshaping the financial services industry, and the ability to manipulate and draw conclusions from large sets of data is sought after. This skill set supports business decision making, recruiting, risk management, strategy implementation and regulatory compliance.

I am happy to express my support for this program. Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Zgaitis', with a long horizontal stroke extending to the right.

Kelly M. Zgaitis
Managing Director, Retail Supervision and Risk Management
TD Ameritrade, Inc.



To Whom it May Concern,

I am writing in support of the proposed business analytics minor in the Harrison College of Business at Southeast Missouri State University. As a Harrison College of Business board member and experienced human resources professional at one of the top accounting firms in the Midwest, I have seen the impact business analytics can have on the growth of an organization.

At Anders CPAs + Advisors, the ability to analyze data and apply it to decision making is a skill we look for when recruiting professionals in every department of our firm, from accounting to technology and marketing. As technology evolves business practices, we believe data analytics and business intelligence will enable professionals to provide better insights and advisory to clients than ever before. In fact, investing in data analytics has become a strategic initiative within our firm and we recently hired a professional dedicated to enhancing firm and client processes using data to create real-time dashboards and reports.

The ability to apply business analytics to make smarter business decisions is a skillset that will become increasingly valuable to companies across industries. With advancing technology continuing to replace and automate certain job responsibilities, knowing how to extract, store and analyze data will help ensure job security for students.

Best Regards,

Jennifer M. Sides, PHR
Human Resources Director

104 Timbermill LN
Edwardsville, IL 62025
April 25, 2019

Southeast Missouri State University
Harrison College of Business
One University Plaza
Cape Girardeau, MO 63701

Attn: Dr. Alberto Davila and Dr. Judy Wiles

Dear Drs Davila and Wiles:

I understand that a new minor in Business Analytics is being proposed for the University. I wanted to take this opportunity to offer my unqualified support for the addition of this field of study.

While at Boeing I had the opportunity to see firsthand the power of data analytics in a work setting. Like many companies, we had a tremendous amount of data and typically were only able to scratch the surface concerning the use of it. As such, I witnessed a dramatic rise in the importance of data analytics as well as seeing a gap in professionals who have this skill set to work with big data and bring the results to bear in addressing complex problems.

I believe that adding this course of study and recognizing it with a minor will allow Southeast Missouri State University graduates to better compete in an area that will only become more important in the future. In addition, it will help SEMO be more attractive to students as they are determining their school and academic discipline choices.

I appreciate you allowing me to offer my observations on this matter. If you have any questions concerning the above, I can be reached at 618-692-6143.

Sincerely,

Signed,

Eric L. Levin

Kimberly Woolf

.....

To Whom It May Concern

I am writing to give personal support for the Data Analytics Minor proposal for Southeast Missouri State University.

As a 25 year experienced Director at the Boeing Company I can attest that this is a highly sought after skill. Students with experience in understanding how to take large amounts of data, then convert that into concise information for leaders to make decisions, is extremely beneficial.

I endorse and support the creation of this minor.

Regards

Kimberly Woolf

April 22, 2019

Dean Dávila,

I wanted to take a moment and express my excitement about the proposed Minor in Business Analytics. Digital acumen has become one of the most important attributes of successful hires in today's business. I'm working with some of the biggest brands (i.e. Schneider-Electric, MolsonCoors, Emerson, Wal-Mart), and all of them are developing their digital capabilities, with a focus on data. Data is today's currency and having resources that can bridge the chasm between business and technology, quickly differentiate themselves and become valued assets in developing paths to increasing revenue.

I feel this new minor will help students enter the market with a skillset that many of their peers will not have, quickly differentiating them from others. Our number one goal at SEMO is to educate for career, and I think the Business Analytics Minor was developed with career success in mind.

Cordially,

Chad Lich
Sr. IoT Solution Architect – Microsoft
MBA – Southeast Missouri State University 2017
Chad.Lich@outlook.com
314-239-6710

Nov. 28, 2018

As members of the Corporate Advisory Board for the Harrison College of Business & Computing, we endorse the proposed minor in Business Analytics for Southeast Missouri State University.

We support objectives of the minor to increase analytical abilities of business majors and the opportunity to provide non-business majors an understanding of data analysis for business decision-making. Current and emerging trends in business warrant the offering of this minor.

We value the competencies to be achieved by this curriculum: Ability to analyze large datasets; Familiarity with a computer programming language to support data manipulation; Understanding of database design and information systems to enable data collection, storage, and processing; Understanding of the application of data analytics to support executive decision-making.

Tina Klocke, SEMO Board Regent
tina.klocke@outlook.com

Mike Kilker VP USI Insurance Services
Michael.Kilker@USI.COM

John Hessel, MEMBER and MANAGERMENT COMMITTEE MEMBER OF
LEWIS, RICE LAW FIRM

JHESSEL@LEWISRICE.COM

Linda Holland Decker '87 Director of Institutional Advancement
LDecker@OSJA1840.ORG

Jessica Kime Accounting Manager/Controller Ascension - SmartHealth
jessica.kime@ascension.org

Eric Levin, Boeing Finance Executive, Retired
~~eric.levin~~
ellevinxi@gmail.com

Kimberly Woolf, Finance Executive Boeing
Kimberly.C.Woolf@Boeing.com

June 13, 2019

Open Session

I. Motion to be Considered:

Approve the proposed revision for *Ownership of Online Courses and Online Content* within Chapter 6, Section B of the Faculty Handbook.

II. Background:

The Faculty Senate approved Faculty Senate Bills 19-A-2 on February 6, 2019 and 19-A-3 on February 20, 2019. These bills add clarity to the guidelines regarding Ownership of Online Courses and Online Content. The following documents are attached to this motion:

Attachment 1: 19-A-2 Policy in final form to be included in the Faculty Handbook, and policy redline denoting changes from existing language.

Changes in the language of the policy include:

- Stating that it is in the policy of the University that faculty members maintain ownership of and can share at their discretion the content of online courses that they have created, as well as online content that they have created to be used in non-online courses, such as those delivered in a face-to-face or blended fashion. In certain limited circumstances, however, the University may continue to utilize for a limited time, as defined in the Procedures portion of this section, the content of an online course that was created during a faculty member's period of employment at the University. The University shall not have any claim to ownership or use of online content created to be used in non-online (such as face-to-face or blended) courses, unless such rights have been acquired by the University through contract.

Recommended By:

Student Government _____
Faculty Senate _____
Administrative Council _____
VP, Enroll. Man. & Stu. Suc. _____
VP, Finance & Admin. _____
VP, University Advancement _____

Chairperson _____
Dean _____
Academic Council _____
Provost *Camela Randolph* _____
President *[Signature]* _____

Board Action on: _____
Motion By: _____
Second By: _____
Vote: Yeas: _____ Nays: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____
Secretary: _____

Date and Version: 1/23/19 Version 1
 Handbook Section: New to Handbook
 Proposed Action: Create Policy Section
 Source of Bill: Faculty Senate Professional Affairs Committee

Page 1 of 1

FACULTY SENATE SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 19-A-2

Approved by the Faculty Senate
 February 6, 2019

**ADDING TO CHAPTER 6 OF THE FACULTY HANDBOOK A "POLICY" SECTION
 REGARDING OWNERSHIP OF ONLINE COURSES AND ONLINE CONTENT**

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding "procedures" section, Chapter 6 of the Faculty Handbook be amended by creating a new Section B regarding ownership of online courses and of online material used in face-to-face and blended courses, thereby establishing a "policy" section (with the companion "procedures" to follow it in the Handbook):

**B. Guidelines Regarding Ownership of Online Courses and of
 Online Content Used in Other Courses**

Policy

It is the policy of the University that faculty members maintain ownership of and can share at their discretion the content of online courses that they have created, as well as online content that they have created to be used in non-online courses, such as those delivered in a face-to-face or blended fashion. In certain limited circumstances, however, the University may continue to utilize for a limited time, as defined in the Procedures portion of this section, the content of an online course that was created during a faculty member's period of employment at the University. The University shall not have any claim to ownership or use of online content created to be used in non-online (such as face-to-face or blended) courses, unless such rights have been acquired by the University through contract.

<u>Action</u>	<u>Date</u>
<u>Introduced to Senate</u>	<u>1/23/19</u>
<u>Second Senate Meeting</u>	<u>2/6/19</u>
<u>Faculty Senate Vote</u>	<u>2/6/19</u>
<u>President's Review</u>	
<u>Board Action</u>	
Posted to Faculty Handbook	

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 19-A-2

Approved by the Faculty Senate
February 6, 2019

ADDING TO CHAPTER 76 OF THE FACULTY HANDBOOK A "POLICY" SECTION
REGARDING OWNERSHIP OF ONLINE COURSES AND ONLINE CONTENT

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding "procedures" section, Chapter 76 of the Faculty Handbook be amended by creating ~~under "Other Policies"~~ a new Section **CB** regarding ownership of online courses and of online material used in face-to-face and blended courses, thereby establishing a "policy" section (with the companion "procedures" to follow it in the Handbook):

CB. Guidelines Regarding Ownership of Online Courses and of Online Content Used in Other Courses
Policy

It is the policy of the University that faculty members maintain ownership of and can share at their discretion the content of online courses that they have created, as well as online content that they have created to be used in non-online courses, such as those delivered in a face-to-face or blended fashion. In certain limited circumstances, however, the University may continue to utilize for a limited time, as defined in the Procedures portion of this section, the content of an online course that was created during a faculty member's period of employment at the University. The University shall not have any claim to ownership or use of online content created to be used in non-online (such as face-to-face or blended) courses, unless such rights have been acquired by the University through contract. In no case, however, shall the University have any claim to ownership or use of the content of an online course created by the faculty member before he or she began employment at the University, nor shall the University have any claim to ownership or use of online content created to be used in non-online (such as face-to-face or blended) courses, unless such rights have been acquired by the University through contract. Methods to enforce this policy and to verify compliance with it shall be established in the Procedures portion of this section.

Action	Date
Introduced to Senate	1/23/19
Second Senate Meeting	2/6/19
Faculty Senate Vote	2/6/19
President's Review	
Board Action	
Posted to Faculty Handbook	

Date and Version: 1/23/19 Version 1
Handbook Section: New to Handbook
Proposed Action: Create Procedures Section
Source of Bill: Faculty Senate Professional Affairs Committee

Page 1 of 2

FACULTY SENATE**SOUTHEAST MISSOURI STATE UNIVERSITY****FACULTY SENATE BILL 19-A-3**

Approved by the Faculty Senate
February 20, 2019

**ADDING TO CHAPTER 6 OF THE FACULTY HANDBOOK A "PROCEDURES"
SECTION REGARDING OWNERSHIP OF ONLINE COURSES AND ONLINE
CONTENT**

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding "policy" section, Chapter 6 of the Faculty Handbook be amended by creating new Section B regarding ownership of online courses and of online material used in face-to-face and blended courses, thereby establishing a "procedures" section (with the companion "policy" to precede it in the Handbook):

**B. Guidelines Regarding Ownership of Online Courses and of Online Content
Used in Other Courses****Procedures**

The rights to the content of an online course developed by a faculty member during his or her employment at the University are owned solely by that faculty member unless the content of the course was developed under a contract specifically stating that the faculty member and the University both have ownership rights. In such cases of dual ownership, the University through its administrative officials may, for example, assign the content of the course to other faculty members to teach. Similarly, the faculty member may also make full use of the content of the course, including, for example, teaching it at other institutions.

There may be circumstances where a faculty member who has been scheduled to teach an online class to which he or she solely owns the rights becomes unavailable to teach that class on short notice. In such circumstances, to meet genuine programmatic needs that cannot be accommodated in any other way, the University is authorized to make the content of that class available to another faculty member to teach that class for one semester only, including summer and winter session. For the University to exercise this option, however, the faculty member's unavailability must have become known within two months of the scheduled beginning of the course. The most likely causes for unavailability with such a short notice might include illness, death, or leaving the employment of the university. Other types of unavailability, such as a sabbatical or other type of leave, or partial release for administrative assignment, usually involve longer institutional processes that would provide more than two months notice, and hence would permit other accommodation for programmatic needs. If the unavailability of the faculty member occurs during a semester and continues into the next semester, that person's course content may be used for the remainder of the initial semester as well as the next full semester, including summer and winter session.

In a situation where the University is authorized by this section to make the content of an online class available to a faculty member to teach it, that faculty member may utilize his or her professional judgement to make slight modifications to the content, as long as the course as taught is consistent with the course approval document for that course. At the end of the one full semester's permitted use, if the faculty member who created the course content remains unavailable to teach it, a decision must be made to discontinue offering the course, or to ask another faculty member to develop new content for the course to be taught in the future. This could not include modifying the content of the borrowed course but must involve de novo development of new content unless arrangements are made for co-ownership with the University.

Course material that is housed on servers belonging to publishers are subject to publisher's agreements.

Action	Date
Introduced to Senate	1/23/19
Second Senate Meeting	2/6/19
Faculty Senate Vote	2/20/19
President's Review	
Posted to Faculty Handbook	

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 19-A-3

Approved by the Faculty Senate
February 20, 2019

**ADDING TO CHAPTER 76 OF THE FACULTY HANDBOOK A "PROCEDURES"
SECTION REGARDING OWNERSHIP OF ONLINE COURSES AND ONLINE
CONTENT**

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding "policy" section, Chapter 76 of the Faculty Handbook be amended by creating ~~under "Other Policies"~~ a new Section CB regarding ownership of online courses and of online material used in face-to-face and blended courses, thereby establishing a "procedures" section (with the companion "policy" to precede it in the Handbook):

CB. Guidelines Regarding Ownership of Online Courses and of Online Content Used in Other Courses

Procedures

The rights to the content of an online course developed by a faculty member during his or her employment at the University are owned solely by that faculty member unless the content of the course was developed under a contract specifically stating that the faculty member and the University both have ownership rights. In such cases of dual ownership, the University through its administrative officials may, for example, assign the content of the course to other faculty members to teach. Similarly, the faculty member may also make full use of the content of the course, including, for example, teaching it at other institutions.

There may be circumstances where a faculty member who has been scheduled to teach an online class to which he or she solely owns the rights becomes unavailable to teach that class on short notice. In such circumstances, to meet genuine programmatic needs that cannot be accommodated in any other way, the University is authorized to make the content of that class available to another faculty member to teach that class for one semester only, including ~~summers and winters~~ summer and winter session. For the University to exercise this option, however, the faculty member's unavailability must have become known within two months of the scheduled beginning of the course. The most likely causes for unavailability with such a short notice might include illness, death, or leaving the employment of the university. Other types of unavailability, such as a sabbatical or other type of leave, or partial release for administrative assignment, usually involve longer institutional processes that would provide more than two months notice, and hence would permit other accommodation for programmatic needs. If the unavailability of the faculty member occurs during a semester and continues into

the next semester, that person's course content may be used for the remainder of the initial semester as well as the next full semester, including summers and winters sessions.

In a situation where the University is authorized by this section to make the content of an online class available to a faculty member to teach it, that faculty member may utilize his or her professional judgement to make slight modifications to the content, as long as the course as taught is consistent with the course approval document for that course. At the end of the one full semester's permitted use, if the faculty member who created the course content remains unavailable to teach it, a decision must be made to discontinue offering the course, or to ask another faculty member to develop new content for the course to be taught in the future. This could not include modifying the content of the borrowed course but must involve de novo development of new content.

Any faculty member who has developed content for an online course may voluntarily share it with another faculty member for that person to use for either a specified or indefinite period. No faculty members, including department chairs, or other administrative officials should exert pressure to attempt to influence a faculty member to share his or her course content unless arrangements are made for co-ownership with the University.

~~Course material that is housed on servers belonging to publishers are subject to publisher's agreements. shall be exempt from University access under this section.~~

~~The Faculty Senate Executive Committee and Faculty Senate Professional Affairs Committee shall work with the office of instructional technology and others as appropriate to develop and maintain a procedure by which to verify for a faculty member that his or her ownership rights to the content of an online course are not being infringed.~~

Action	Date
Introduced to Senate	1/23/19
Second Senate Meeting	2/6/19
Faculty Senate Vote	2/20/19
President's Review	
Posted to Faculty Handbook	



**BOARD OF REGENTS
REPORT ITEM
June 13, 2019
Open Session**

PROGRESS REPORT – Contracts and Facilities Management Projects

Part I – Contracts in Excess of \$100,000

The following contract(s) and/or purchase order(s) in excess of \$100,000 for which provisions have been made in the annual operations or capital budgets or designated fund balances of the University or subsequent projects approved by the Board of Regents were executed:

PROJECT	ANTICIPATED COMPLETION	VENDOR	AWARD AMOUNT
<i>Student Recreation Center Roof Replacement</i>	July 31, 2019	<i>Brockmiller Construction, Inc.</i>	\$349,990

Part II – Facilities Management Capital Projects Update Report

A. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS

PROJECT	ANTICIPATED COMPLETION	STATUS
Crisp Hall Renovation	July 19, 2019	Installation of mechanical, electrical, plumbing and fire suppression equipment is 85% complete. New lintels and window installation are complete. Installation of interior finishes are continuing.

**B. UNIVERSITY FUNDED AND MAINTENANCE & REPAIR
CAPITAL IMPROVEMENTS OVER \$50,000**

PROJECT	ANTICIPATED COMPLETION	STATUS
Capaha Field Indoor Batting Facility	July 20, 2019	City of Cape completed submittal review on May 3, 2019. Contractor has sent documents to fabricator.
Dempster Hall Experiential Lab	Fall 2019	Scope includes renovation of Rooms 104 and 106 in Dempster Hall to house business experiential labs. Work is to be completed in-house by Facilities Management. Design development is being finalized with the college
General Plumbing Contract 2018	Multiple projects through 6/30/19	Repair of water line break at Houck Stadium concession area complete.
Holcomb Success Center Chiller Replacement	June 1, 2019	New chiller has been installed and final piping connections are being completed.

Facilities Management Progress Report

June 13, 2019

Page 2 of 2

PROJECT	ANTICIPATED COMPLETION	STATUS
Magill Biology Greenhouse Renovation	August 15, 2019	Construction kick-off meeting held May 2, 2019. Construction in progress.
Student Recreation Center Roof Replacement	July 31, 2019	Construction kick-off meeting held May 1, 2019. Construction in progress.
Towers South Fire Alarm Upgrades	July 31, 2019	Construction kick-off meeting held May 1, 2019. Construction in progress.
Towers West and North Elevator Upgrades	August 2020	Consultant is completing 50% design development documents. Review meeting was held in late May 2019.
Track Building Renovation & Addition	July 31, 2019	Contractor has completed installation of underground rough-ins, foundation walls and concrete slab. Framing of building in progress.
Tunnel 51-52-53-54-55 Repair	TBD	Design development meeting was held May 14, 2019 to review schedule, drawings and estimate.

Note: Shading indicates completed projects.

DRAFT

**CAPITAL
BUDGET REQUEST**

FY2021



**SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873**

CAPE GIRARDEAU, MISSOURI

SOUTHEAST MISSOURI STATE UNIVERSITY

FY2021 CAPITAL BUDGET REQUEST

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DRAFT

Department SOUTHEAST MO STATE UNIVERSITY

CI Coordinator
SAMANTHA HALL

Phone number
573-751-1798

Governor's Recommendation

Site Location/Asset Name	Description	Budget Category	Dept Priority	Fiscal Year	Fund	2020	2021	Biennium Total	H.B. Section
SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS ART BUILDING (FOREIGN LANGUAGES BUILDING)	ART BUILDING	MR	1	2021	GEN REVENUE	\$13,590,998 \$0 \$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0 \$0 \$0	\$13,590,998	0000.000

NUMBER OF WORK ITEMS 1

Governor's Recommendation \$13,590,998

STATE OF MISSOURI, OFFICE OF ADMINISTRATION
CAPITAL IMPROVEMENT PROGRAM
PROGRAM BUDGET REQUEST ITEM - FORM 12

REQUEST NO PE0003	CATEGORY MR	CONTACT SAMANTHA HALL PHONE NO 573-751-1798	DRAFT
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DEPARTMENT SOUTHEAST MO STATE UNIVERSITY	SITE NAME SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS	ASSET NAME ART BUILDING (FOREIGN LANGUAGES BUILDING)	ORG NUMBER 3572	PRIORITY DEPT PRIORITY 1 FMDCPRIORITY 0
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<p>DESCRIPTION OF WORK ART BUILDING</p> <p>THIS PROJECT INVOLVES A COMPLETE RENOVATION OF THE BUILDING INCLUDING DEMOLITION OF THE ALL EXISTING INTERIOR WALLS; FLOORS; AND STRUCTURAL COMPONENTS; REMEDIATION FOR POTENTIAL ASBESTOS FLOORING AND LEAD BASED PAINT. THE WORK WILL INCLUDE REMOVAL AND REPLACEMENT OF ALL MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS; ROOF; AND WINDOWS THUS IMPROVING THE ENERGY EFFICIENCY OF THIS BUILDING. A FIRE SUPPRESSION SYSTEM WOULD BE ADDED TO THE FACILITY. THE RENOVATION WOULD BRING THE FACILITY INTO COMPLIANCE WITH ADA GUIDELINES AND IMPROVE THE CLASSROOM TECHNOLOGY TO MEET TODAY'S TEACHING STANDARDS. IN ADDITION, CLEANING, SEALING AND TUCK POINTING THE BUILDING'S BRICK AND STONE FACADE WILL ELIMINATE WATER INFILTRATION AND IMPROVE ENERGY EFFICIENCY.</p> <p>\$13,369,671 STATE REQUEST</p>	<p>JUSTIFICATION</p> <p>THIS CLASSROOM BUILDING, BUILT IN 1902, HAS NOT HAD A SIGNIFICANT RENOVATION IN OVER FORTY YEARS. NATURAL DETERIORATION OF THIS BUILDINGS STRUCTURE AND SUPPORT SYSTEMS HAS PROGRESSED TO THE POINT WHERE REFURBISHMENT OR REPLACEMENT HAS BECOME A NECESSITY. THE MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS ARE OUTDATED, OR INADEQUATE FOR TODAY'S NEEDS. MECHANICAL EQUIPMENT FAILURE ALONE HAS CAUSED DAMAGE MULTIPLE TIMES TO CLASSROOMS AND OFFICE SPACE DUE TO LEAKING CONDENSATE. SIGNIFICANT STRUCTURAL DETERIORATION HAS OCCURRED OVER THE LAST COUPLE OF YEARS FORCING THE UNIVERSITY TO CLOSE 2 CLASSROOMS AND MUST BE CORRECTED. THIS PROJECT IS NECESSARY TO ENSURE THAT BUILDING OCCUPANTS EXPERIENCE A SAFE AND SECURE ENVIRONMENT. THE CURRENT CLASSROOM CONFIGURATION IS INADEQUATE FOR LARGER CLASS SIZES CURRENTLY HOUSED IN THIS FACILITY. THE CLASSROOM RENOVATIONS ARE ESSENTIAL TO ENSURE THAT THE SPACE ACCOMMODATES MODERN TECHNOLOGY AND PROVIDES A POSITIVE PHYSICAL ENVIRONMENT FOR HIGH QUALITY TEACHING AND LEARNING. THIS BUILDING IS IDENTIFIED AS HISTORICALLY SIGNIFICANT AND A COMPREHENSIVE RENOVATION MUST BE COMPLETED IN ORDER TO MAINTAIN ITS INTEGRITY AND THE PHYSICAL IDENTITY OF THE UNIVERSITY WHILE MODERNIZING THE BUILDING, PROVIDING A SAFE AND SECURE ENVIRONMENT, AND UPGRADING THE CLASSROOMS WITH STATE-OF-THE-ART TECHNOLOGY SYSTEMS.</p>
<p>COMPONENT AGE 117 YEARS FACILITY AGE 117 YEARS</p>	

Prior Appropriation		Biennium Budget Request		Long Range Plan				HB SECTION 0000.000
		Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Fiscal Year 5	Fiscal Year 6	
\$0	\$0	2020	2021	2022	2023	2024	2025	
\$0	\$0							
\$0	\$0	\$0	\$13,369,671	\$0	\$0	\$0	\$0	TOTAL GOV RECOMMENDATION \$13,590,998

Governor's Recommendation			TAFP Appropriation			Operations Budget Impact Expenditure Plan for	
Fund Name	2020	2021	Fund Name	2020	2021	Item	Cost
GENERAL REVENUE	\$13,590,998	\$0	GENERAL REVENUE	\$0	\$0	FTE/Personal Services 0	\$0.00
	\$0	\$0		\$0	\$0	Equipment and Expenses	\$0.00
	\$0	\$0		\$0	\$0	Equipment Purchases	\$0.00
	\$0	\$0		\$0	\$0		
	\$0	\$0		\$0	\$0		
	\$0	\$0		\$0	\$0		
TOTAL	\$13,590,998	\$0	TOTAL	\$0	\$0	TOTAL	\$0

STATE OF MISSOURI, OFFICE OF ADMINISTRATION
CAPITAL IMPROVEMENT PROGRAM
PROGRAM BUDGET REQUEST ITEM - FORM 12

PROJECT NO PE0001		CATEGORY CR		CONTACT SAMANTHA HALL PHONE NO 573-751-1798		DRAFT		
DEPARTMENT SOUTHEAST MISSOURI STATE UNIVERSITY		SITE NAME SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS		ASSET NAME INFRASTRUCTURE				ORG NUMBER 3572
DESCRIPTION OF WORK CAMPUS UTILITIES UPGRADE THIS PROJECT WILL INCLUDE UPGRADES AND /OR REPLACEMENTS OF CAMPUS WIDE UTILITY TUNNELS AND DISTRIBUTION SYSTEMS. THE PROJECT WOULD ADDRESS STRUCTURAL DETERIORATION, OVERCROWDING OF UTILITIES, DETERIORATING PIPING, INSULATION, STEAM VALVES AND TUNNEL WATER INFILTRATION. ADDITIONAL IMPROVEMENTS TO THE UTILITY TUNNELS INCLUDE: PROPER VENTILATION, INSTALL A NEW EMERGENCY NOTIFICATION SYSTEM AND LIGHTING/EMERGENCY LIGHTING FOR SAFETY OF PERSONNEL, ABATEMENT OF HAZARDOUS MATERIALS AND REPAIR/REPLACE STEAM AND CHILLED WATER PIPES FOR MAXIMUM ENERGY CONSERVATION. OTHER NECESSARY REPAIRS AND/OR REPLACEMENTS TO CAMPUS WIDE COOLING TOWERS, CHILLERS AND BOILERS ARE NECESSARY BEFORE CATASTROPHIC FAILURE. \$26,670,073 STATE REQUEST				JUSTIFICATION DETERIORATING CONDITIONS IN THE CAMPUS WIDE UTILITIES DISTRIBUTION SYSTEM ARE CAUSE FOR GREAT CONCERN. FAILURE IN ANY OF THE AGING CHILLERS, COOLING TOWERS, BOILERS, STEAM PIPING AND/OR TUNNEL STRUCTURES WILL PRESENT SIGNIFICANT CONSEQUENCES FOR THE UNIVERSITY'S OPERATIONS. NATURAL DETERIORATION OF BUILDING SUPPORT SYSTEMS AND UTILITY TUNNELS HAS PROGRESSED TO THE POINT WHERE REFURBISHMENT OR REPLACEMENT HAS BECOME A NECESSITY. IN THE TUNNEL SYSTEM, PAST CAMPUS EXPANSION HAS CAUSED SOME SECTIONS TO BECOME OVER CROWDED WITH UTILITY PIPES AND CONDUITS. THE NEED FOR PROPER VENTILATION AS WELL AS EMERGENCY LIGHTING AND AN EMERGENCY NOTIFICATION SYSTEM WITHIN THE TUNNELS IS NEEDED FOR THE PROTECTION OF PERSONNEL. FAILURE IN A UTILITY TUNNEL NOT ONLY AFFECTS LOSS OF STEAM FOR BUILDING HEAT BUT ALSO THE UNIVERSITY'S FIBER NETWORK (REPLACEMENT OF THE FIBER ALONE WOULD BE BEYOND OUR CURRENT FINANCIAL STATUS.) MANY OF OUR MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS ARE OUTDATED AND ENERGY DEFICIENT. THE AGE OF THE EQUIPMENT PRESENTS PROBLEMS IN FINDING REPLACEMENT PARTS AND CAN NO LONGER BE FIXED. THIS PROJECT IS NECESSARY TO IMPROVE ENERGY EFFICIENCY AND ENSURE THE BUILDINGS ARE SAFE AND CONDITIONED ADEQUATELY: GREATLY REDUCE THE AMOUNT OF ENERGY LOST OR CONSUMED; HELP PREVENT FUTURE CATASTROPHIC DAMAGE AND INCREASED REPAIR COSTS.				
COMPONENT AGE YEARS				FACILITY AGE YEARS				
Prior Appropriation			Biennium Budget Request		Long Range Plan			HB SECTION 0019.020 TOTAL GOV RECOMMENDATION \$26,951,675
2016	\$1,082,458	\$0	Fiscal Year 1 2022 \$26,670,073	Fiscal Year 2 2023 \$0	Fiscal Year 3 2024 \$0	Fiscal Year 4 2025 \$0	Fiscal Year 5 2026 \$0	
Governor's Recommendation			TAFP Appropriation			Operations Budget Impact Expenditure Plan for		
Fund Name	2022	2023	Fund Name	2022	2023	Item		Cost
GENERAL REVENUE	\$0	\$26,951,675	GENERAL REVENUE	\$0	\$0	FTE/Personal Services 0		\$0.00
	\$0	\$0		\$0	\$0	Equipment and Expenses		\$0.00
	\$0	\$0		\$0	\$0	Equipment Purchases		\$0.00
	\$0	\$0		\$0	\$0			
	\$0	\$0		\$0	\$0			
	\$0	\$0		\$0	\$0			
TOTAL	\$0	\$26,951,675	TOTAL	\$0	\$0	TOTAL		\$0

STATE OF MISSOURI, OFFICE OF ADMINISTRATION
CAPITAL IMPROVEMENT PROGRAM
PROGRAM BUDGET REQUEST ITEM - FORM 12

REQUEST NO PE0005		CATEGORY CR		CONTACT SAMANTHA HALL PHONE NO 573-751-1798		DRAFT				
DEPARTMENT SOUTHEAST MO STATE UNIVERSITY		SITE NAME SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS		ASSET NAME BRANDT HALL		ORG NUMBER 3572		PRIORITY DEPT PRIORITY 3 FMDCPRIORITY 0		
DESCRIPTION OF WORK BRANDT HALL RENOVATION THIS PROJECT INVOLVES A COMPLETE RENOVATION OF THE BUILDING AND REMOVAL OF ASBESTOS FLOORING AND LEAD BASED PAINT. THE WORK WILL INCLUDE REPLACEMENT OF ALL FIRE ALARM, MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS. IN ADDITION, WINDOW REPLACEMENT AND INSTALLATION OF LED LIGHTING SHALL IMPROVE THE ENERGY EFFICIENCY OF THIS BUILDING. THE RENOVATION WOULD BRING THE FACILITY INTO COMPLIANCE WITH ADA GUIDELINES AND IMPROVE THE CLASSROOM TECHNOLOGY TO MEET TODAY'S TEACHING STANDARDS. \$15,115,644 STATE REQUEST				JUSTIFICATION THIS ACADEMIC BUILDING, BUILT IN 1961, HAS NOT HAD A SIGNIFICANT RENOVATION IN OVER FIFTY YEARS. THIS BUILDING CURRENTLY HOUSES THE MO NATIONAL GUARD SHOW ME GOLD PROGRAM, THE CRIMINAL JUSTICE, SOCIAL WORK AND SOCIOLOGY DEPARTMENT AND CLASSROOMS. NATURAL DETERIORATION OF THIS BUILDINGS STRUCTURE AND SUPPORT SYSTEMS HAS PROGRESSED TO THE POINT WHERE REFURBISHMENT OR REPLACEMENT HAS BECOME A NECESSITY. THE MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS ARE OUTDATED, OR INADEQUATE FOR TODAY'S NEEDS. DUE TO OLD MECHANICAL EQUIPMENT AND THE LARGE AMOUNT OF SOUTH FACING, SINGLE-PANE, ALUMINUM FRAMED WINDOWS, THE BUILDING IS NOT ENERGY EFFICIENT. THIS BUILDING HOUSES TWO OF THE UNIVERSITY'S ONLY LARGE LECTURE CLASSROOMS (85-100 PERSONS). PROPER RECONFIGURATION OF THE INTERIOR FLOOR PLAN COULD ALLOW FOR HOUSING AN ADDITIONAL ACADEMIC DEPARTMENTAL OFFICE SUITE AND CLASSROOMS. CLASSROOM RENOVATIONS ARE ESSENTIAL TO ENSURE THAT THE SPACE ACCOMMODATES MODERN TECHNOLOGY AND PROVIDES A POSITIVE PHYSICAL ENVIRONMENT FOR HIGH QUALITY TEACHING AND LEARNING.						
				COMPONENT AGE 58 YEARS FACILITY AGE 58 YEARS						
Prior Appropriation			Biennium Budget Request		Long Range Plan				HB SECTION 0000.000	
2016	\$285,953	\$0	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Fiscal Year 5	Fiscal Year 6	TOTAL GOV RECOMMENDATION \$0	
	\$0	\$0	2022	2023	2024	2025	2026	2027		
	\$0	\$0	\$0	\$15,115,644	\$0	\$0	\$0	\$0		
Governor's Recommendation			TAFP Appropriation				Operations Budget Impact Expenditure Plan for			
Fund Name	2022	2023	Fund Name	2022	2023	Item		Cost		
GENERAL REVENUE	\$0	\$0	GENERAL REVENUE	\$0	\$0	FTE/Personal Services 0		\$0.00		
FACILITIES MAINTENANCE RESERVE	\$0	\$0	FACILITIES MAINTENANCE RESERVE	\$0	\$0	Equipment and Expenses		\$0.00		
	\$0	\$0		\$0	\$0	Equipment Purchases		\$0.00		
	\$0	\$0		\$0	\$0					
	\$0	\$0		\$0	\$0					
	\$0	\$0		\$0	\$0					
TOTAL	\$0	\$0	TOTAL	\$0	\$0	TOTAL		\$0		

STATE OF MISSOURI, OFFICE OF ADMINISTRATION
CAPITAL IMPROVEMENT PROGRAM
PROGRAM BUDGET REQUEST ITEM - FORM 12

REQUEST NO PE000008		CATEGORY CR		CONTACT SAMANTHA HALL PHONE NO 573-751-1798		DRAFT		
DEPARTMENT SOUTHEAST MO STATE UNIVERSITY		SITE NAME SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS		ASSET NAME RHODES HALL OF SCIENCE				ORG NUMBER 3572
DESCRIPTION OF WORK RHODES HALL THIS PROJECT WILL ADDRESS DEFERRED MAINTENANCE BY REPLACING MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS. IN ADDITION, WINDOW REPLACEMENT AND INSTALLATION OF LED LIGHTING SHALL IMPROVE THE ENERGY EFFICIENCY OF THIS BUILDING. THE RENOVATION WILL REPLACE INADEQUATE SCIENCE LABORATORY EQUIPMENT AND FUME HOODS. THE RENOVATION WOULD BRING THE FACILITY INTO COMPLIANCE WITH ADA GUIDELINES AND IMPROVE THE CLASSROOM TECHNOLOGY TO MEET TODAY'S TEACHING STANDARDS. \$18,911,615 STATE REQUEST				JUSTIFICATION THIS ACADEMIC / RESEARCH BUILDING, BUILT IN 1983, HAS NOT HAD A SIGNIFICANT RENOVATION SINCE. BECAUSE OF SOUTHEAST'S CONTINUING COMMITMENT TO THE DEVELOPMENT OF THE APPLIED SCIENCES IN MISSOURI AND TEACHING THROUGH REAL WORLD EXPERIENCES, RENOVATION OF THIS SCIENCE FACILITY IS IMPORTANT. NATURAL DETERIORATION OF THIS BUILDINGS SUPPORT SYSTEMS HAS PROGRESSED TO THE POINT WHERE REFURBISHMENT OR REPLACEMENT HAS BECOME A NECESSITY. THE MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS ARE OUTDATED OR INADEQUATE FOR TODAY'S NEEDS. CLASSROOMS ARE OUTDATED AND THE LAYOUT OF SPACES IS BASED ON PREVIOUS TEACHING STANDARDS / METHODS. CLASSROOM RENOVATIONS ARE ESSENTIAL TO ENSURE THAT THE SPACE ACCOMMODATES MODERN TECHNOLOGY AND PROVIDES A POSITIVE PHYSICAL ENVIRONMENT FOR HIGH QUALITY TEACHING AND LEARNING.				
COMPONENT AGE 35 YEARS				FACILITY AGE 35 YEARS				
Prior Appropriation			Biennium Budget Request		Long Range Plan			HB SECTION
			Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Fiscal Year 5	
\$0	\$0		2024	2025	2026	2027	2028	2029
\$0	\$0							
\$0	\$0		\$18,911,615	\$0	\$0	\$0	\$0	\$0
TOTAL GOV RECOMMENDATION			\$0					
Governor's Recommendation			TAFP Appropriation			Operations Budget Impact Expenditure Plan for		
Fund Name	2024	2025	Fund Name	2024	2025	Item	Cost	
	\$0	\$0		\$0	\$0	FTE/Personal Services 0	\$0.00	
	\$0	\$0		\$0	\$0	Equipment and Expenses	\$0.00	
	\$0	\$0		\$0	\$0	Equipment Purchases	\$0.00	
	\$0	\$0		\$0	\$0			
	\$0	\$0		\$0	\$0			
	\$0	\$0		\$0	\$0			
TOTAL	\$0	\$0	TOTAL	\$0	\$0	TOTAL	\$0	

STATE OF MISSOURI, OFFICE OF ADMINISTRATION
CAPITAL IMPROVEMENT PROGRAM
PROGRAM BUDGET REQUEST ITEM - FORM 12

REQUEST NO PE000007		CATEGORY CR	CONTACT SAMANTHA HALL PHONE NO 573-751-1798		DRAFT				
DEPARTMENT SOUTHEAST MO STATE UNIVERSITY		SITE NAME SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS		ASSET NAME JOHNSON HALL					
ORG NUMBER 3572		PRIORITY DEPT PRIORITY 5 FMDCPRIORITY 0							
DESCRIPTION OF WORK JOHNSON HALL THIS PROJECT WILL ADDRESS DEFERRED MAINTENANCE BY REPLACING MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS. IN ADDITION, WINDOW REPLACEMENT AND INSTALLATION OF LED LIGHTING SHALL IMPROVE THE ENERGY EFFICIENCY OF THIS BUILDING. THE RENOVATION WOULD BRING THE FACILITY INTO COMPLIANCE WITH ADA GUIDELINES AND IMPROVE THE CLASSROOM TECHNOLOGY TO MEET TODAY'S TEACHING STANDARDS. \$9,332,754 STATE REQUEST				JUSTIFICATION THIS ACADEMIC BUILDING, BUILT IN 1963, HAS NOT HAD A SIGNIFICANT RENOVATION SINCE 1982. NATURAL DETERIORATION OF THIS BUILDINGS SUPPORT SYSTEMS HAS PROGRESSED TO THE POINT WHERE REFURBISHMENT OR REPLACEMENT HAS BECOME A NECESSITY. THE MECHANICAL, ELECTRICAL AND PLUMBING SYSTEMS ARE OUTDATED, OR INADEQUATE FOR TODAY'S NEEDS. CLASSROOMS ARE OUTDATED AND THE LAYOUT OF SPACES IS BASED ON PREVIOUS TEACHING STANDARDS / METHODS. CLASSROOM RENOVATIONS ARE ESSENTIAL TO ENSURE THAT THE SPACE ACCOMMODATES MODERN TECHNOLOGY AND PROVIDES A POSITIVE PHYSICAL ENVIRONMENT FOR HIGH QUALITY TEACHING AND LEARNING.					
COMPONENT AGE 57 YEARS				FACILITY AGE 57 YEARS					
Prior Appropriation		Biennium Budget Request		Long Range Plan				HB SECTION	
\$0	\$0	Fiscal Year 1	Fiscal Year 2	Fiscal Year 3	Fiscal Year 4	Fiscal Year 5	Fiscal Year 6	TOTAL GOV RECOMMENDATION \$0	
\$0	\$0	2024	2025	2026	2027	2028	2029		
\$0	\$0	\$0	\$9,332,754	\$0	\$0	\$0	\$0		
Governor's Recommendation			TAFP Appropriation				Operations Budget Impact Expenditure Plan for		
Fund Name	2024	2025	Fund Name	2024	2025	Item		Cost	
	\$0	\$0		\$0	\$0	FTE/Personal Services 0		\$0.00	
	\$0	\$0		\$0	\$0	Equipment and Expenses		\$0.00	
	\$0	\$0		\$0	\$0	Equipment Purchases		\$0.00	
	\$0	\$0		\$0	\$0				
	\$0	\$0		\$0	\$0				
	\$0	\$0		\$0	\$0				
TOTAL	\$0	\$0	TOTAL	\$0	\$0	TOTAL		\$0	

DRAFT

DEPARTMENT: SOUTHEAST MO STATE UNIVERSITY						OPERATING BUDGET IMPACT FIRST FULL YEAR		
FISCAL YEAR	CATEGORY	DEPARTMENT PRIORITY	SITE	DESCRIPTION OF WORK	ESTIMATED COST	FTE	FISCAL YEAR	AMOUNT
2022	CR	2	SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS	CAMPUS UTILITIES UPGRADE	\$26,670,073	0	2024	\$0
2023	CR	3	SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS	BRANDT HALL RENOVATION	\$15,115,644	0	2025	\$0
2024	CR	4	SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS	RHODES HALL	\$18,911,616	0	2025	\$0
2025	CR	5	SOUTHEAST MISSOURI STATE UNIVERSITY - MAIN CAMPUS	JOHNSON HALL	\$9,332,754	0	2027	\$0

TOTAL NUMBER OF DEPARTMENT WORK ITEMS 4

DEPT TOTAL ESTIMATED COST \$70,030,087

DEPT TOTAL FTE COST \$0