



SOUTHEAST MISSOURI **STATE UNIVERSITY · 1873[®]**

BOARD OF GOVERNORS RETREAT **8:30 a.m., September 23, 2021** **University Center Main Redhawks Room** **Cape Girardeau, Missouri**

Agenda

Welcome, Call to Order and Roll Call

1. Overview of COVID-19 Funds Received
2. Report on Campus Deferred Maintenance
3. Consideration of Motion to Convene Closed Session Pursuant Section 610.021.12 of the Revised Statutes of Missouri
 - Contract Discussion
4. Reconvene Open Session & Announcement of Actions Taken in Closed Session
5. Comprehensive Campaign Planning Overview
6. Update & Discussion: Strategic Action Plan
7. Adjourn

**If time allows following the Retreat, Board members may take a self-guided walking tour of campus to review various infrastructure related-items.*

BOARD OF GOVERNORS MEETING
9:00 a.m., September 24, 2021
Academic Hall Board Room
Cape Girardeau, Missouri

Open Session Agenda

Welcome, Call to Order and Roll Call

ACTION ITEMS:

Attachment

- 1-O. Consideration of Approval of Minutes for:
- Open Session Meeting of June 24, 2021
 - Open Session Meeting of June 25, 2021
 - Open Session Meeting of July 27, 2021

A

REPORT ITEMS:

2-O. University President's Report

verbal

3-O. Report from Student Government Representative

verbal

4-O. Report from Faculty Senate Chair

verbal

5-O. Fall 2021 Census Enrollment Report

handout

6-O. Progress Report on Contracts and Facilities Management Projects

B

7-O. FY21 Final Budget to Actual Report; FY22 Operating Budget
to Actual Report

C

ACTION ITEMS:

- 8-O. **Consideration of Motion for “Closed Session for Appropriate Considerations:”**
(Gargas)
- A. RSMo 610.021.1 – pertaining to legal actions, causes of action or litigation involving a public governmental body and confidential/privileged communications between the Board and its attorneys
 - B. RSMo 610.021.3 – pertaining to the hiring, firing, disciplining or promotion of Personnel
 - C. RSMo 610.021.12 – pertaining to documents related to a negotiated contract

ACTION ITEMS:

- 11-O. **Reconvene Open Session**
- 12-O. Announcement of Actions Taken in Closed Session
- 13-O. Consideration of Approval of Revised Master Operating Agreement between Southeast Missouri State University and Southeast Missouri University Foundation D
- 14-O. Consideration of Approval of Proposal for Services Related to the Demolition and Reconstruction of Houck Stadium’s South Grandstand E
- 15-O. Consideration of Approval of Funds to Support the Stadium Renovation Project F
- 16-O. **Consideration of Motion to Adjourn**

**MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWENTY-FOURTH DAY OF JUNE 2021**

The Board of Regents for Southeast Missouri State University convened Open Session on Thursday, June 24, 2021, at approximately 2:15 p.m., in the President and Board of Regents Rooms in the University Center, on the campus of Southeast Missouri State University. Mr. Edward P. Gargas, President of the Board of Regents called the meeting to order. Regents present were: Mr. Edward P. Gargas, President of the Board of Regents; Ms. Tina L. Klocke, Vice President of the Board of Regents; Mr. Phillip M. Britt; Mr. James P. Limbaugh; Mr. Vivek Malik; and Mr. Lloyd F. Smith. Quorum having been established, Board President Gargas welcomed those in attendance and outlined the Board's various agendas for the meeting.

Also present were: Mr. Christopher R. Martin, Board Secretary; and Mr. Al Spradling, Legal Counsel. Board President Gargas presided.

CONSIDERATION OF MOTION FOR CLOSED EXECUTIVE SESSION

A motion was made by Regent Limbaugh and seconded by Regent Britt to recess the Open Session and convene Closed Executive Session pursuant to the following:

- A. RSMo 610.021.13 – pertaining to personnel and performance ratings

A roll call vote was taken. Voting in favor were Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith. The motion carried.

The Open Session was recessed at approximately 2:16 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED EXECUTIVE SESSION

Upon reconvening the Open Session at approximately 4:44 p.m. Board President Gargas called on Secretary Martin to make any necessary announcements following the Board's Closed Executive Session. In consultation with Legal Counsel Spradling, Board Secretary Martin made the following announcements:

- The Board of Regents continued the process of completing the annual performance evaluation of the University President pursuant to RSMo 610.021.13. No action was taken during the Closed Executive Session.
- By a vote of 6 to 0, the Board voted to adjourn Closed Executive Session and reconvene the Open Session. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.

The Open Session was recessed at approximately 4:46 p.m. Board President Gargas announced that the Open Session would continue with the regular business on Friday, June 25 at 9:00 a.m. in Dempster Hall, Room 124.

Christopher R. Martin
Secretary, Board of Regents

APPROVED:

Edward P. Gargas
President, Board of Regents
Southeast Missouri State University

**MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWENTY-FIFTH DAY OF JUNE 2021**

The Board of Regents for Southeast Missouri State University convened Open Session on Friday, June 25, 2021, at approximately 9:01 a.m., in Dempster Hall, Room 124, on the campus of Southeast Missouri State University in Cape Girardeau, MO. Mr. Edward P. Gargas, President of the Board of Regents called the meeting to order. Regents present were: Mr. Edward P. Gargas, President of the Board of Regents; Ms. Tina L. Klocke, Vice President of the Board of Regents; Mr. Phillip M. Britt; Mr. James P. Limbaugh; Mr. Vivek Malik; Mr. Lloyd F. Smith; and Ms. Lauren Kohn, Student Representative to the Board of Regents. Quorum having been established, Board President Gargas welcomed those in attendance and outlined the Board's various agendas for the meeting.

Also present were: Dr. Carlos Vargas, President of Southeast Missouri State University; members of Executive Staff, including, Dr. Mike Godard, Dr. Debbie Below, Dr. Trudy Lee, and Ms. Kathy Harper; and Dr. Laura Hatcher, Chair of Faculty Senate. Dr. Brad Sheriff, Board Treasurer; Mr. Christopher R. Martin, Board Secretary; and Mr. Al Spradling, Legal Counsel were present too. Board President Gargas presided.

CONSIDERATION OF APPROVAL OF MINUTES

Board President Gargas introduced consideration of approval of the Consent Agent and its included items, which included approval of the following:

- Open Session minutes from the Board's May 14, 2021 meeting; and
- Academic Program Changes consisting of:
 - New Child and Family Studies Graduate Certificate in Trauma & Resiliency;
 - New Minor in Unmanned Aircraft Systems;
 - Title Change from Electrical and Control to Electrical and Automation Systems in BS in Engineering and Technology;
 - Title Change from American Chemical Society Certified to Comprehensive Chemistry;
 - Deletion of the Computer Applications Option in BS in Engineering Physics;
 - Deletion of Mathematics Option in MNS in Natural Sciences;
 - Deletion of BS in Industrial Distribution;
 - Deletion of English Studies Option and Professional Writing Option in MA English; and
 - Deletion of Commercial Multimedia Graphics Option and Commercial Photography Option in BS in Commercial Multimedia

A motion was made by Regent Limbaugh and seconded by Regent Malik to approve the Consent Agenda and the items included thereon [Attachments A and B]. The motion carried unanimously.

UNIVERSITY PRESIDENT'S REPORT

Board President Gargas called upon University President Vargas to deliver his University President's Report. University President Vargas referred Regents to a print-out of division highlights and accomplishments as provided by members of Executive Staff, which included the following:

- At the June 16, Coordinating Board for Higher Education (CBHE) meeting, the CBHE approved a funding request totaling \$492,940 to create a new critical care simulation lab at the University. The project "Improving Critical Care Nursing Education" is a joint proposal between Southeast's Department of Nursing and SoutheastHealth. The main goal of the proposal is to improve the number of critical care nurses in the southeast Missouri region. To accomplish this, the University's nursing curriculum will integrate critical care training for nursing students and will partner with regional hospitals to facilitate the critical care training needed for practicing nurses. Simulation will provide essential realistic patient experiences that allow the students and nurses to hone their skills in a safe environment. The use of high-fidelity simulated models, simulated ventilator-supported patients pairing with monitors used in clinical settings, and simulation recording will be used to increase the realism of the critical care area. This enhanced training will be utilized throughout the undergraduate curriculum to improve the students' ability to assume roles in critical areas upon graduation, and the equipment will allow SoutheastHealth nurses to advance their knowledge and confidence in critically ill patients' management of care and assist in them becoming a certified critical care nurse. Funding for this initiative is being provided to Southeast by the state via the Governor's Emergency Education Relief (GEER) fund as a means to improve workforce training and respond to education challenges brought about by the COVID-19 pandemic.
- HB 297, which designates Southeast as an institution of higher education with a state-wide mission in visual and performing arts, computer science, and cybersecurity, was passed by the Missouri Legislature. The bill was introduced in the Missouri House by Rep. Wayne Wallingford and carried in the Senate by Sen. Holly Rehder. The bill awaits the Governor's signature. If signed, the bill will take effect on August 28, 2021.
- The table below provides a sample summary of activities, events, and meetings that the University President engaged in since the last Board of Regents meeting:

Engagement	No. of Engagements	Sampling of Engagements
Student Events	2	Student meetings
OVC Meetings	2	Committees & Presidents'
Community Visits/Events	11	Meetings with members of the community, industry tours, appreciation events
Board Meetings	7	MAGNET, Cape Chamber, COPHE, CBHE

- On May 15, 2020, the Southeast Missouri State University Board of Regents approved a new Professional Pilot Bachelor of Science degree. The University received approval from the Missouri Department of Higher Education and Workforce Development the following July to begin offering the program in fall 2021. A request for proposals was issued to identify a flight program management partner, and in November 2020 a contract was awarded to US Aviation Group of Denton, Texas. The program proposal projected a fall 2021 enrollment of 10 majors and a marketing and recruitment plan was implemented to meet or exceed this goal. As of June 2021, the University is working with more than 40 students who are registered or plan to register for the program. In fall 2021, an anticipated 35 students will be enrolled in private pilot training and approximately 10 students may be enrolled in the instrument rating course.
- In addition to hiring a director of aviation operations, Dr. Ken Jackson, the University has hired its first faculty member for the professional pilot program. Ms. Miranda Sullivan joins Southeast from South Dakota State University where she graduated with a bachelor's degree in aviation and a master's degree in education focusing on aviation education. In addition, she is certified by the FAA for private instrument and commercial flight and has instructor ratings for single and multi-engine aircraft. Her background and enthusiasm for the program make her an excellent addition to our faculty.
- The Computer Science department has been approved for a chapter of the Upsilon Pi Epsilon (UPE) honor society for computing disciplines, which will encompass all the department's undergraduate and graduate majors. UPE is the oldest and only such honor society and reflects the continued commitment and efforts by the faculty over many years.
- The Harrison College of Business and Computing received a \$500,000 gift from J. David Blakemore (SEMO graduate) to establish the Blakemore Family Business Initiative. This initiative will promote curriculum, research and seminars related to Family Business in the college.
- The Law, Politics and Society club collected over 1,500 books for prisons in the area.
- Holland College of Arts and Media hosted the 8th annual River Campus Summer Arts Festival on June 19th celebrating all the arts, and both Holland College of Arts and Media and The Dobbins Conservatory of Theatre and Dance hosted the inaugural season of the Lanford Wilson New American Play Festival June 14-19.
- Dr. Muzika Ntezimana Jonas, CEO of Beico International LLC, visited Southeast on April 30, 2021 to enter into a partnership as an authorized student recruitment agency. As an authorized student recruitment agency, Beico will represent Southeast to prospective international students in Rwanda and Congo. The agency will educate students and families on SEMO's academic programs, student services, scholarships and affordability, and assist students with the admissions and visa application processes. The goal of this and other agency partnerships is to diversify and increase international student enrollment at Southeast.
- The COVID-19 pandemic impacted many aspects of the University's operations, including new student recruitment. At a time when many schools nationwide offered only virtual or personal tours (no events), the Office of Admissions developed and executed a plan in summer 2020 to host both in-person events and personal tours, as well as virtual visit opportunities. As a result, these events drew 3,795 student attendees as compared to 3,199 in FY19, an increase of 19%.

- Since July 2020, 18 in-person events have been offered and daily personal campus tours have been offered six days a week, all following the University's Protect the Nest plan. The University has received tremendous feedback of thanks and appreciation from families for safely showcasing our campus. The on-campus events included the first ever Admitted Student Day in May 2021. With a 30% increase in admitted students for fall 2021 and fewer students having had a chance to visit campus compared to pre-pandemic years, this yield event supports our efforts to achieve enrollment goals. With 133 families attending, 20% committed to Southeast during the event by signing up for orientation and/or completing a housing contract; and prior to attending the event nearly 75% of registrants had already completed orientation and/or housing.
- Southeast has awarded a new five-year contract to Pepsi Mid America Inc. for exclusive campus pouring rights, soft drink vending services, and food/snack vending services. The five-year contract begins July 1, 2021, and the University has the option to renew for another five year term after the initial contract term. This exclusive contract applies to all soft drinks sold/served on campus including Chartwells, the University Bookstore, the Show Me Center, Catapult Creative House, all Athletics facilities and Mississippi Mugs.
- Southeast has received a \$20,000 grant from the Missouri Scholarship and Loan Foundation (MSLF) to be used for its Advancing Racial Equity and Access Initiative (AREA-I) through the Office of Institutional Equity and Diversity. Southeast was one of 11 proposals funded by MSLF.
- WyKeshia Atkins, director of learning assistance programs with Southeast Missouri State University's Academic Support Centers, began her duties as president of the Heartland Chapter of the College Reading and Learning Association (CRLA) in April 2021. Atkins will serve as president for one year. CRLA (formerly WCRLA) is a group of student-oriented professionals active in the fields of reading, learning assistance, developmental education, tutoring and mentoring at the college and adult levels. CRLA's most vital function and overall purpose is to provide a forum for the interchange of ideas, methods and information to improve student learning and to facilitate the professional growth of its members. The Heartland Chapter includes Iowa, Kansas, Missouri, Nebraska and Oklahoma.
- Redhawk Athletics won the Ohio Valley Commissioner's Cup for the first time in school history. SEMO accumulated a total of 119 points, 7.5 points ahead of second-place Belmont (111.5). While competing in the middle of a COVID-19 pandemic, the Redhawks celebrated a dominating spring season bolstered by first-place finishes in women's tennis, women's track & field, softball and baseball, and a second-place finish in men's track & field. The Redhawks also posted third-place finishes in women's basketball, soccer and volleyball. The Redhawks storybook season came a year after they were on track to win the OVC Commissioner's Cup. In 2019-20, SEMO was in first place following the winter championships before the remainder of the year was canceled and the honor was not awarded due to COVID. Since the start of the 2019 calendar year, the Redhawks have won 11 conference championships, most in the OVC, with five of those titles coming during spring 2021 alone. Prior to the 2020-21 season, SEMO finished no higher than third in the OVC Commissioner's Cup standings.
- In late May, Redhawks Baseball won the Ohio Valley Conference (OVC) Tournament for the first time since 2016 and claimed its fourth OVC Tournament crown in program history. The Redhawks also secured the league's automatic berth to the NCAA

Tournament, which marked their fourth appearance in the 64-team field. The Redhawks previously made the NCAA Tournament in 1998, 2002 and 2016.

- Jasmine Newsome has joined the Redhawks women's basketball staff as assistant coach and recruiting coordinator. She joins Southeast after spending the last six seasons as an assistant coach at fellow OVC institution, UT Martin (UTM). Prior to coaching at UT Martin, Newsome had a stellar playing career as a Skyhawk and ranks second all-time in the UTM and OVC record books with 2,566 career points. She was twice named OVC Player of the Year while being awarded OVC Defensive Player of the Year three times. After her playing career at UTM, Newsome played professionally overseas in Germany with Gisa Lions SV Halle. She graduated from UT Martin in 2014 with a bachelor's degree in health and human performance.
- Redhawks Football announced Nate Dreiling as its run game coordinator and inside linebackers coach. Prior to Southeast, Dreiling spent one year as defensive analyst at the University of Oregon and three seasons as an assistant coach at Pittsburg State University (PSU) and two years as a graduate assistant at Kansas. He earned a bachelor's degree in general studies from PSU in December 2013.
- Southeast Missouri starting pitcher Dylan Dodd was named to the American Baseball Coaches Association (ABCA)/Rawlings NCAA Division I South All-Region Team. A native of Danville, Illinois, Dodd earned Second-Team All-Region honors. He also claimed First-Team All-Ohio Valley Conference accolades, was named the OVC Pitcher of the Year and garnered Second-Team Collegiate Baseball All-America laurels this season. This season, Dodd led the OVC in strikeouts, innings, wins and games started, and ranked second in ERA. Nationally, he ranked 14th in strikeout-to-walk ratio (7.06), 20th in strikeouts and 22nd in victories.
- Alumni Relations and the Alumni Association are starting back with in-person events for 2021. On June 27th SEMO Day at Busch Stadium will take place as a "theme ticket" event with an included Cardinals/SEMO co-branded hat and entry to the SEMO spirit area where alumni, students, faculty, and staff will gather to mingle and listen to the SEMO Pep Band play prior to the game. In July, the Alumni Relations office is planning an alumni event in Phoenix, AZ on July 22 and a Cape Girardeau area alumni event at River Ridge Winery on July 25. The event in Phoenix will feature Dr. Vargas as a special guest.
- The Alumni Association also has two alumni travel opportunities planned for 2022. In March a trip to Portugal will be available and in September an Alaskan cruise is being offered. Alumni and friends can learn more about these trips on July 15, 2021 during a presentation in Kem Hall at Wehking Alumni Center.

For the remainder of his report, University President Vargas called on Dr. Debbie Below, Vice President for Enrollment Management and Student Success; and Dr. Mike Godard, Provost, to provide the Board an update on efforts to develop the University's Strategic Action Plan.

DEPARTMENTAL PRESENTATION

University President Vargas introduced, Dr. Trudy Lee, Vice President of University Advancement and Executive Director of the Southeast Missouri University Foundation, to provide an update to the Board of Regents.

Dr. Lee shared that her report would focus in four areas: (1) KRCU public radio; (2) alumni relations; (3) Foundation activities; and (4) overall Advancement division operations. With regard to each area, she offered the following:

- **KRCU Public Radio:** KRCU now consists of three stations located in Cape Girardeau, Farmington and Ellsinore, Missouri. With a recent expansion of the antenna in Ellsinore, the University now provides coverage from northeast Arkansas to the south, south St. Louis County to the north, and Poplar Bluff to the west.
- **Alumni Relations:** there are more than 78,000 living alumni of the University with about 65 percent of them living in Missouri. Most of the University's Missouri-based alumni reside between St. Louis and the Bootheel.
- **Southeast Missouri University Foundation:** the Foundation is projected to finish the fiscal year with total revenues exceeding \$7 million. This would be the highest total since FY2015, which was the last year of the University's past campaign. The total includes more than \$500,000 in sponsorship and event revenue, about \$3 million through matured planned gifts, and more than \$4 million in total outright gifts. During the year, twenty-two new endowed scholarships were created, eight major gifts exceeding \$100,000 were received with three of them being \$500,000 each, and there were 5 bequest distributions with potentially four more that are expected after the start of FY2022. The Foundation's assets include endowed and restricted gifts, with almost 1,000 individually named endowments invested in the portfolio.
- **Advancement Division Operations:** over the last couple of years the Division has worked to implement new technologies to enhance their work such as a new database and a new constituent relationship management system. The Division has also worked to focus more intently on guided fundraising and adopt to changing environments brought about by COVID which impacted events and necessitated the adoption of transitioning student telefund callers to more remote operations. Development Officers continue to work with each Dean in Academic Affairs and support is provided to Athletics and other units across campus as necessary and when appropriate.

Following her report, Dr. Lee and the Board engaged in discussion. Regent Limbaugh asked for clarification on the use of restricted verse unrestricted Foundation funds and inquired about the amount of unrestricted funds held in the portfolio to which Vice President provided a response and talked about how unrestricted funds could be used to support a future campaign. In follow-up, Regent Limbaugh sought a response on how the University currently solicits unrestricted gifts. In reply, Vice President said that the two main ways in which the University currently solicits unrestricted funds is via direct mail and student telefund calls, but noted that unrestricted gifts are not as common as they once were.

Continuing the discussion, Regent Smith asked whether conversations are taking place regarding the University's upcoming 150th Anniversary in 2023. Vice President Lee commented that the Anniversary will present a unique opportunity to showcase the University and to engage alumni and other supporters and that conversations are taking place about how to best promote the occasion.

Regent Limbaugh commended Vice President Lee and the University for taking steps to enhance its advancement operations, but inquired whether any of the reviews done or conversations had focused on a campaign, and in particular, campus infrastructure needs including Houck Stadium. Director of Athletics Brady Barke said that both he and University President Vargas have been involved in conversations with Vice President Lee and others about needs and the possibility of a future campaign. Expounding on Mr. Barke's comments, University President Vargas stated that any future fundraising campaign will include a component for athletics. Following up on the responses, Regent Klocke asked whether any future campaign would be run by a consultant or if they will more likely just assist in needed preparation. In reply, Vice President Lee commented that a consultant would likely not run the campaign, but would certainly assist in the planning of it. Regent Klocke also asked whether a dollar value or goal has been discussed for any future campaign, to which Vice President stated it has not but that any goal would be informed by work a consultant and staff may do in preparation for the campaign.

To conclude the discussion, Board President Gargas thanked Vice President Lee for her report and asked that she extended congratulations to all Advancement staff for a successful year.

PROGRESS REPORT ON CONTRACTS AND FACILITIES MANAGEMENT

Board President Gargas called upon Dr. Brad Sheriff, Vice President of Finance Administration, to provide a progress report update on Contracts and Facilities Management Projects. [Attachment C].

Vice President Sheriff provided a brief report providing highlights on the following projects: utility tunnels; flooring replacement in Vandiver Hall and Group Housing; David M. Barton Farm Facility Upgrades, which are on hold due to estimated costs; Johnson Hall roof replacement, which is on hold due to costs and materials availability; and the on-going River Campus expansion project.

Following his report remarks, Vice President Sheriff answered some follow-up questions from Regents Smith and Malik regarding the River Campus expansion project.

OPERATING BUDGET TO ACTUAL REPORT

Board President Gargas called upon Dr. Brad Sheriff, Vice President of Finance Administration, to provide the Operating Budget to Actual Report. [Attachment D].

Dr. Sheriff called the Board's attention to the information outlined in Attachment D and reviewed items related to state appropriations, tuition and fees, other sources of revenue, estimated expenditures, equipment and operations, debt service and operating transfers. Overall, he noted that the FY21 budget is slightly above where we projected to be and projected that the University will finish the fiscal year in a positive financial position.

At the conclusion of his report, Vice President engaged in discussion with the Board. Regents Limbaugh and Smith asked for information related to COVID relief resources received by the University. In reply, Vice President Sheriff offered a brief summary of some of the resources and

reminded that Board that the monies received are one-time dollar and that it is importance to remember they cannot be used for all things. For example, he noted that capital expenditures are largely prohibited, as well as spending on athletics, and efforts related to admissions and enrollment marketing. University President Vargas commented that he will discuss with Vice President Sheriff the possibility of providing a more thorough outline and overview at a future meeting. Other comments were provided by Regent Klocke who encouraged administration to continue looking at ways to revise and enhance the budget to actual report.

LEGISLATIVE REPORT

Board President Gargas called upon Mr. Jewell Patek, of Patek and Associates, to provide an end of session legislative report.

In his remarks, Mr. Patek commented on the University's efforts to secure passage for legislation designating Southeast as an institution of higher education with a statewide mission in visual and performing arts, computer science and cybersecurity. He also talked about successes with regard to appropriations which yielded an increase in the University's core appropriation, resources allocated to the University via the MoExcels and GEER Excels initiatives, and additional funding for the utility tunnel projects included in the capital infrastructure bill. Mr. Patek shared that additional work during the legislative session focused on legislation that may have had negative impacts on the University and conversations with lawmakers educating them on the University's work and capabilities with regard to workforce development education and training.

During discussion, Regents asked Mr. Patek to provide some insights into how the state may utilize the various COVID-related resources received, and what impact, if any, legislative redistricting may have on the University.

CONSIDERATION OF MOTION FOR CLOSED SESSION

A motion was made by Regent Limbaugh and seconded by Regent Britt to recess the Open Session and convene Closed Session for the consideration of the following:

- A. RSMo 610.021.1 – pertaining to legal actions, causes of action or litigation
- B. RSMo 610.021.2 – pertaining to leasing of real estate by a public governmental body
- C. RSMo 610.021.3 – pertaining to the hiring, firing, disciplining or promotion of personnel
- D. RSMo 610.021.12 – pertaining to a negotiated contract
- E. RSMo 610.021.13 – pertaining to personnel records, performance ratings

A roll call vote was taken. Voting in favor were Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith. The motion carried.

The Open Session was recessed at approximately 10:20 a.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Upon reconvening the Open Session at approximately 12:16 p.m. Board President Gargas called on Secretary Martin to make the following announcements regarding the Board's Closed and Closed Executive Sessions:

During Closed Session the Board of Regents took the following action:

- By a vote of 6 to 0 the Board approved the minutes of the Board's May 14, 2021 closed session meeting. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.
- Pursuant to RSMo 610.021.3 pertaining to hiring, firing, disciplining or promotion of personnel and by a vote of 6 to 0 the Board approved personnel actions for April 2021. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.
- Pursuant to RSMo 610.021.3 pertaining to hiring, firing, disciplining or promotion of personnel and RSMo 610.021.13 pertaining to personnel and by a vote of 6 to 0 the Board approved promotion to the rank of Associate Professor and Tenure for 7 faculty members; promotion to the rank of Professor for 6 faculty members; post-professorial merit for 8 faculty members; and non-tenure track merit for 12 faculty members all effective with the 2021-22 academic year. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.
- The Board had conversations with legal counsel per RSMo 610.021.1 pertaining to legal matters.
- The Board had conversations pursuant to RSMo 610.021.2 pertaining to real estate and RSMo 610.021.12 pertaining to negotiated contracts concerning a possible lease of real estate.
- By a vote of 6 to 0 the Board adjourned the Closed Session and reconvened the Open Session. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.

CONSIDERATION OF APPROVAL OF PROPOSED FY22 UNIVERSITY GENERAL OPERATING AND AUXILIARY BUDGETS

Board President Gargas called upon Dr. Brad Sheriff, Vice President of Finance and Administration, to present a motion requesting approval for the FY22 University Operating budgets. [Attachment E]

Vice President Sheriff directed Regents to the materials in Attachment E and its accompanying attachments. In reviewing the material, he noted the following.

- State Appropriations – in anticipation of possible reductions in FY21 state appropriations, the University had planned for a 20 percent reduction, which did not materialize.

However, the University did see a 10 percent reduction in appropriation and some withholds in the amount of \$4.9 million that were eventually released. House Bill 3 includes an approximate 3.7 percent increase in appropriations for FY22, which equates to about \$5.6 million to Southeast over the amount received in FY21. The University's proposed FY22 reflects this increase, however, the recommendation is that nearly \$3 million remain unbudgeted to assist with future institutional needs or assist with potential withholdings should state revenues worsen throughout the year.

- Student Fees – 2021-2022 tuition and fees previously approved by the Board of Regents account for anticipated gross tuition revenue growth of about \$4.1 million in the FY22 Budget. Overall, net tuition and student fees are projected to remain essentially flat compared to FY21.
- Other Sources of Income – in the up-coming fiscal year, the University will continue to monitor investment income due to continued changes in interest rates and other financial considerations.
- Personnel – the FY22 budget includes a recommendation to implement the next 60 percent of parity from the salary equity study and a 2 percent merit increase for all employee groups effective July 1, 2021. Despite increases to compensation and incremental increases to minimum wage for temporary and student employees, the University's FY22 personnel budget will be virtually unchanged from FY21.
- Total Equipment and Operations – each Division continues to work towards meeting required 12.5 percent total operating budget reductions as first outlined in FY20. This progress is reflected in the proposed budget, as well as increases for some areas that have seen increased costs due to inflationary factors or to better align budget amounts with historical expenditures.
- Total Estimated Transfers Out/(In) – the University's debt refunding, that took place in FY21, will benefit the Auxiliary fund in FY22.

In concluding his remarks, Vice President Sheriff reiterated that the University continues its commitment to a 12.5 percent reduction from FY20 budget levels across all divisions. He shared that reductions totaling \$3.1 million were achieved in FY21 and, of the \$5 million to be identified by the end of FY22, \$4.7 million had already been committed. Vice President Sheriff stated that after FY22 obligations have been met, Divisions will need to identify \$3.4 million in final reductions in FY23.

Following the presentation, Regent Limbaugh initiated discussion asking for a summary of the University's investment portfolio, which Vice President Sheriff commented is unrelated to the University Foundation's portfolio and is mostly working capital. Reflecting on the current fiscal year, Regent Klocke asked how the proposed FY21 budget compares to where the University is likely to end the year. Vice President Sheriff responded that the University will realize some additional personnel expenses in the last half of June. In follow-up, Regent Klocke inquired if FY21 is likely to end with a surplus or in deficit. In reply, Vice President Sheriff estimated that the University will end the current fiscal year with a surplus of \$2 to \$3 million. Closing discussion, Regent Smith commended administration for employing budget strategies that make

possible investments in employees while keeping the FY22 personnel budget and other key items practically unchanged compared to FY21.

A motion was made by Regent Smith and seconded by Regent Malik to approve the proposed FY22 University Operating Budget [Attachment E]. The motion carried unanimously.

CONSIDERATION OF MOTION FOR CLOSED EXECUTIVE SESSION

A motion was made by Regent Limbaugh and seconded by Regent Malik to recess the Open Session and convene Closed Executive Session for the consideration of the following:

A. RSMo 610.021.13 – pertaining to personnel records, performance ratings

A roll call vote was taken. Voting in favor were Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith. The motion carried.

The Open Session was recessed at approximately 12:42 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED EXECUTIVE SESSION

Upon reconvening the Open Session at approximately 1:25 p.m. Board President Gargas called on Secretary Martin to make the following announcements regarding the Board's Closed and Closed Executive Sessions:

- By a vote of 6 to 0 the Board approved the minutes of the Board's May 14, 2021 closed executive session meeting. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.
- The Board had discussion pursuant to RSMo 610.021.13 regarding the annual evaluation of the University President, however, no formal action was taken.
- By a vote of 6 to 0 the Board adjourned the Closed Executive Session and reconvened the Open Session. Regents Britt, Gargas, Klocke, Limbaugh, Malik, and Smith voted to approve.

CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Smith and seconded by Regent Britt to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 1:26 p.m.

Christopher R. Martin
Secretary, Board of Regents

APPROVED:

Edward P. Gargas
President, Board of Regents
Southeast Missouri State University

**MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWENTY-SEVENTH DAY OF JULY 2021**

The Board of Regents for Southeast Missouri State University convened Open Session on Tuesday, July 27, 2021, at approximately 2:03 p.m., in Academic Hall, Room 143, on the campus of Southeast Missouri State University in Cape Girardeau, MO. Mr. Edward P. Gargas, President of the Board of Regents called the meeting to order. Regents present were: Mr. Edward P. Gargas, President of the Board of Regents; Ms. Tina L. Klocke, Vice President of the Board of Regents; Mr. Phillip M. Britt; Mr. James P. Limbaugh; Mr. Lloyd F. Smith; and Ms. Lauren Kohn, Student Representative to the Board of Regents. Regent Vivek Malik was excused from the meeting due to a previously scheduled commitment. Quorum having been established, Board President Gargas welcomed those in attendance and outlined the Board's various agendas for the meeting.

Also present were: Dr. Carlos Vargas, President of Southeast Missouri State University; Dr. Brad Sheriff, Board Treasurer; Mr. Christopher R. Martin, Board Secretary; and Mr. Al Spradling, Legal Counsel. Board President Gargas presided.

**CONSIDERATION OF APPROVAL OF AUTHORIZING SIGNATURE AUTHORITY
ON UNIVERSITY BANK AND INVESTMENT ACCOUNTS**

Board President Gargas called upon Dr. Brad Sheriff, Vice President of Finance and Administration, to present a motion requesting approval to authorize Sue Wilde, Assistant Vice President for Financial Services, as a signatory on University bank and investment accounts. [Attachment A]

Vice President Sheriff directed Regents to the materials in Attachment A in the board packet. He indicated the action requested is necessitated by the retirement of Ms. Pam Sander, University Controller, and the need to update signatory information with some of the University's financial service partners.

A motion was made by Regent Limbaugh and seconded by Regent Klocke to authorize Sue Wilde, Assistant Vice President for Financial Services, as a signatory on University bank and investment accounts [Attachment A]. The motion carried unanimously.

**CONSIDERATION OF APPROVAL OF FINAL FEMA-APPROVED CAPE
GIRARDEAU COUNTY ALL-HAZARD MITIGATION PLAN ON BEHALF OF THE
UNIVERSITY**

Board President Gargas called upon Dr. Brad Sheriff, Vice President of Finance and Administration, to present a motion requesting approval of a resolution adopting the final

FEMA-approved Cape Girardeau County All-Hazard Mitigation Plan (Updated 2021) on behalf of the University. [Attachment B]

Vice President Sheriff directed Regents to the materials in Attachment B in the board packet explaining that the Federal Emergency Management Agency (FEMA) requires state, tribal, and local governments to develop and adopt hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. Dr. Sheriff noted that the University participated in the process leading to the development of Cape Girardeau County's Updated 2021 plan. He shared that adoption of the resolution supporting the plan will not commit the University to anything, however, it will make the University eligible for various assistance programs like federal grants.

During brief discussion, Legal Counsel Spradling impressed the importance of the University's support for the plan recalling events following the 1993 flood. Board President Gargas asked for clarification regarding whether the University's support and participation will also make it eligible for reimbursement, not just an ability to apply for grants. Dr. Sheriff clarified it would. Regent Limbaugh commended the University's efforts and said such action is important to ensure regional coordination and response.

A motion was made by Regent Limbaugh and seconded by Regent Klocke to approve a resolution adopting the final FEMA-approved Cape Girardeau County All-Hazard Mitigation Plan (Updated 2021) on behalf of the University [Attachment B]. The motion carried unanimously.

CONSIDERATION OF MOTION FOR CLOSED SESSION

A motion was made by Regent Klocke and seconded by Regent Limbaugh to recess the Open Session and convene Closed Session for the consideration of the following:

- A. RSMo 610.021.9 – pertaining to discussion of a public governmental body for negotiations with employee groups
- B. RSMo 610.021.13 – pertaining to personnel records, performance ratings

A roll call vote was taken. Voting in favor were Regents Britt, Gargas, Klocke, Limbaugh, and Smith. The motion carried.

The Open Session was recessed at approximately 2:10 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Upon reconvening the Open Session at approximately 2:37 p.m. Board President Gargas called on Secretary Martin to make the following announcements regarding the Board's Closed and Closed Executive Sessions:

During Closed Session the Board of Regents took the following action:

- Pursuant to RSMo 610.021.9 pertaining to negotiations with employee groups, and by a vote of 5 to 0 the Board approved a Resolution amending the current three-year agreement with the International Union of Operating Engineers. Regents Britt, Gargas, Klocke, Limbaugh, and Smith voted to approve.
- Pursuant to RSMo 610.021.9 pertaining to negotiations with employee groups, and by a vote of 5 to 0 the Board approved 2% merit pay increases, retroactive to July 1, 2021, and changes to *Article 3. Union Security*, amending the current three-year agreement with the Teamsters Local 600, in effect through June 30, 2021, and authorized administration to continue to operate under the terms of the agreement while participating in mediation with Teamsters representatives concerning a new contract. Regents Britt, Gargas, Klocke, Limbaugh, and Smith voted to approve.
- By a vote of 5 to 0 the Board convened Closed Executive pursuant to RSMo 610.021.13 pertaining to personnel records and performance ratings to conclude the annual performance evaluation of the University President. Regents Britt, Gargas, Klocke, Limbaugh, and Smith voted to approve.

During Closed Executive Session the Board of Regents took the following action:

- Under consideration of recommendations pertaining to personnel records and performance ratings pursuant to RSMo 610.021.13, the Board of Regents completed the annual performance review of University President Carlos Vargas voting 5 to 0 to extend University President Vargas' contract to run through June 30, 2024 consistent with the terms of his rolling contract approved by the Board of Regents at their June 26, 2017 meeting. In the same vote, Regents approved a salary increase for the University President at a level consistent with the same percent increase approved by the Board of Regents at their June 25, 2021 meeting for all other employees, and they clarified language in the University President's June 23, 2020 Contract Addendum. Regents Britt, Gargas, Klocke, Limbaugh, and Smith voted to approve all actions, subject to the execution of a signed contract addendum.
- By a vote of 5 to 0 the Board adjourned the Closed Executive Session and reconvened the Open Session. Regents Britt, Gargas, Klocke, Limbaugh, and Smith voted to approve.

CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Smith and seconded by Regent Britt to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at approximately 2:39 p.m.

Christopher R. Martin
Secretary, Board of Regents

APPROVED:

Edward P. Gargas
President, Board of Regents
Southeast Missouri State University



BOARD OF GOVERNORS
MOTION CONSIDERATION FORM

September 24, 2021

Open Session

PROGRESS REPORT – Contracts and Facilities Management Projects

Part I – Contracts in Excess of \$100,000

The following contract(s) and/or purchase order(s) in excess of \$100,000 for which provisions have been made in the annual operations or capital budgets or designated fund balances of the University or subsequent projects approved by the Board of Regents were executed:

PROJECT	ANTICIPATED COMPLETION	VENDOR	AWARD AMOUNT
Group G Vandalism Repairs (Fire Alarm Only)	August 2021	Siemens Industry	\$106,917.00

Part II – Facilities Management Capital Projects Update Report

A. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS

PROJECT	ANTICIPATED COMPLETION	STATUS
Tunnel 10,14,15,16,25 Repair/ Replacement	2 Phases by Fall 2023	Design review meeting held in August 2021.

**B. UNIVERSITY FUNDED AND MAINTENANCE & REPAIR
CAPITAL IMPROVEMENTS OVER \$50,000**

PROJECT	ANTICIPATED COMPLETION	STATUS
Abe Stuber Track Drainage Mitigation	August 2021	Project is complete and under warranty.
Division of Youth Services (DYS) Improvements – Roof Replacement	Spring 2021	Project is complete and under warranty.
Flooring Replacement at Vandiver Hall and Group Housing	Winter 2021	Project is substantially complete. Contractor shorted tile order for seven student rooms at Vandiver. Temporary plank flooring installed; contractor will replace during Winter break.

Facilities Management Progress Report

September 24, 2021

Page 2 of 2

PROJECT	ANTICIPATED COMPLETION	STATUS
General Construction Contract 2021	Multiple project 2021/2022	Towers East Room 102 Washer & Dryer Install \$17,087.80 – Complete. Towers South Room 100/102 Washer/Dryer Install \$8,868.08 – Complete. Towers West Exterior Stair Replacement \$50,318.00 – Complete. Kent Library Dickey Patio Remodel \$22,230.00 – Complete. Bellevue/Houck Sidewalk \$3,192.98 – Complete. Towers Drive Concrete Repair \$12,937.94 – Complete. Crisp Hall Sink Hole Repair \$11,500.00 – Complete. Group Housing H Drywall \$5125.00 – Complete.
General Electrical Contract 2021	Multiple projects 2021/2022	Stuber Track Pole & Lighting \$7,676.07 – Complete. FMSC Upper Parking Lot Light Pole \$6,261.07 – Complete.
General Plumbing Contract 2021	Multiple projects 2021/2022	Hydration Station Installation \$86,496.00 – Complete. Athletics Admin Sewer Repair \$4,350.00 – Complete.
Group Housing French Door Replacement	Summer 2022	Professional services contract in draft.
Hydration Station Installation (Campus Wide)	October/November 2021	Second contract awarded and Notice to Proceed issued to Nip Kelley.
Johnson Hall Roof Replacement	TBD	Will rebid at a future date.
Law Enforcement Academy South Parking Lot Upgrades		On hold.
River Campus Arts Expansion	December 2021/January 2022	Move postponed to Winter break.
Starbucks Sound System and Furniture Upgrades	Fall 2021	New furniture delivery delayed until October 20, 2021 due to material shortage on foam and fabric. Reupholstery of existing furniture to be completed in phases. UC staff have utilized existing furniture from other areas to ensure seating availability for start of semester. Sound system is being installed by Chartwells. Awaiting confirmation they are complete.
Vandiver Hall Shower Replacement	Summer 2022	Professional services proposal from Lawrence Group under review.

Note: Shading indicates completed projects.

FY21 UNIVERSITY OPERATING BUDGET TO ACTUAL YTD

ALL FUNDS

Through June 30, 2021

	FY21 Appr Budget	FY21 YTD	FY20 YTD
ESTIMATED INCOME:			
STATE APPROPRIATIONS:	\$ 35,602,467	\$ 40,558,679	\$ 38,721,079
STUDENT FEES:			
Tuition	66,384,184	67,638,788	69,368,522
Scholarships and Fee Waivers	(22,077,187)	(25,865,834)	(23,987,212)
Net Tuition (Gross Tuition less Scholarships & Fee Waivers)	\$ 44,306,997	\$ 41,772,954	\$ 45,381,310
Student Fees	11,877,600	12,462,021	12,569,820
TUITION AND STUDENT FEES:	\$ 56,184,597	\$ 54,234,975	\$ 57,951,130
OTHER SOURCES:			
Investment Income	827,000	272,709	1,277,847
State Grants and Contracts	628,315	528,405	534,959
Sales and Services of Academic Departments	2,850,917	2,472,050	2,560,267
Sales and Services of Non-Academic Departments	27,276,588	26,267,946	25,187,071
Foundation Support	1,141,131	2,054,640	1,641,793
Athletics Revenues	1,393,256	1,022,136	1,524,337
Miscellaneous Income	7,243,278	7,191,364	6,595,288
TOTAL OTHER SOURCES:	\$ 41,360,485	\$ 39,809,250	\$ 39,321,561
TOTAL ESTIMATED INCOME:	\$ 133,147,549	\$ 134,602,904	\$ 135,993,770
ESTIMATED EXPENDITURES:	FY21 Appr Budget	FY21 YTD	FY20 YTD
PERSONNEL:			
Faculty/Staff	63,781,157	59,565,856	61,908,764
Benefits	25,601,629	22,234,376	21,916,968
Student Labor	3,027,199	2,767,070	2,784,968
TOTAL PERSONNEL:	\$ 92,409,985	\$ 84,567,302	\$ 86,610,700
TOTAL EQUIPMENT AND OPERATIONS:	\$ 36,668,717	\$ 33,304,835	\$ 36,649,002
TOTAL ESTIMATED EXPENDITURES:	\$ 129,078,702	\$ 117,872,137	\$ 123,259,702
DEBT SERVICE TRANSFERS:	11,303,129	9,769,481	12,856,037
OPERATING TRANSFERS, NET:	727,021	244,710	(1,385,814)
TOTAL ESTIMATED NET TRANSFERS OUT/(IN):	\$ 12,030,150	\$ 10,014,190	\$ 11,470,223
SURPLUS/(DEFICIT):	\$ (7,961,303)	\$ 6,716,576	\$ 1,263,845

FY22 UNIVERSITY OPERATING BUDGET TO ACTUAL YTD

ALL FUNDS
Through August 31, 2021

	FY22 Appr Budget	FY22 Aug Budget	FY22 YTD	FY21 YTD
ESTIMATED INCOME:				
STATE APPROPRIATIONS:	\$ 46,149,699	\$ 7,691,617	\$ 7,691,618	\$ 6,482,424
STUDENT FEES:				
Tuition	70,452,412	36,665,396	36,982,179	34,710,419
Scholarships and Fee Waivers	(23,647,618)	(1,099,006)	(1,116,492)	(1,034,123)
Net Tuition (Gross Tuition less Scholarships & Fee Waivers)	\$ 46,804,794	\$ 35,566,390	\$ 35,865,687	\$ 33,676,297
Student Fees	9,849,640	4,821,911	5,284,320	6,332,213
TUITION AND STUDENT FEES:	\$ 56,654,434	\$ 40,388,301	\$ 41,150,007	\$ 40,008,510
OTHER SOURCES:				
Investment Income	140,000	12,500	21,795	17,281
State Grants and Contracts	528,405	88,068	88,068	88,068
Sales and Services of Academic Departments	2,856,054	556,009	482,585	389,161
Sales and Services of Non-Academic Departments	27,915,161	11,718,226	12,647,275	12,478,202
Foundation Support	1,238,522	65,000	450	-
Athletics Revenues	1,654,656	423,333	2,051	-
Miscellaneous Income	7,091,164	1,473,465	2,046,156	1,937,891
TOTAL OTHER SOURCES:	\$ 41,423,962	\$ 14,336,601	\$ 15,288,381	\$ 14,910,603
TOTAL ESTIMATED INCOME:	\$ 144,228,095	\$ 62,416,519	\$ 64,130,006	\$ 61,401,537
ESTIMATED EXPENDITURES:				
PERSONNEL:				
Faculty/Staff	63,959,302	9,105,100	7,335,312	7,508,424
Benefits	25,360,839	3,817,003	3,211,004	3,066,617
Student Labor	3,127,041	437,786	378,251	323,688
TOTAL PERSONNEL:	\$ 92,447,182	\$ 13,359,889	\$ 10,924,567	\$ 10,898,729
TOTAL EQUIPMENT AND OPERATIONS:	\$ 37,985,704	6,330,951	4,859,651	\$ 5,924,665
TOTAL ESTIMATED EXPENDITURES:	\$ 130,432,886	\$ 19,690,839	\$ 15,784,218	\$ 16,823,394
DEBT SERVICE TRANSFERS:	10,000,953	-	-	-
OPERATING TRANSFERS, NET:	871,865	(25,000)	(4,071,325)	17,978
TOTAL ESTIMATED NET TRANSFERS OUT/(IN):	\$ 10,872,818	\$ (25,000)	\$ (4,071,325)	\$ 17,978
SURPLUS/(DEFICIT):	\$ 2,922,391	\$ 42,750,679	\$ 52,417,113	\$ 44,560,165



SOUTHEAST MISSOURI
STATE UNIVERSITY • 1873®

BOARD OF GOVERNORS

MOTION CONSIDERATION FORM

September 24, 2021

Open Session

I. Motion to be Considered:

Approve the attached revised Master Operating Agreement between Southeast Missouri State University and Southeast Missouri University Foundation.

II. Background:

The original Master Operating Agreement (MOA) was approved by both the University's governing board (then Board of Regents) and the Southeast Missouri University Foundation Board in April 2005 to formally outline the relationship between the University and the Foundation.

Since April 2021, the Foundation Board has been reviewing the Foundation's Bylaws and Board Policies. A Task Force of Foundation Board members have held extensive discussions through a series of meetings over the past four months, and legal counsel was also consulted for recommendation to those changes. Revisions to the Foundation's governing documents will be brought forward for consideration by the full Board at its October 29, 2021, meeting.

Running parallel to the Foundation Bylaws and Board Policies review, the University engaged legal counsel to review the MOA between the University and the Foundation. On September 3, representatives from the University and Foundation met to review the proposed MOA language. Subsequently, the Foundation Executive Committee reviewed the proposed MOA on September 13 and the Board of Governors' Finance and Audit Committee reviewed it on September 20. All questions and comments received during these discussions have been addressed in the final proposed draft. If approved by the Board of Governors, the MOA will be presented to the full Foundation Board for approval at its October 29, 2021 meeting, along with the Bylaws and Board Policies.

Recommended By:

Student Government _____
Faculty Senate _____
Administrative Council _____
VP, Enroll. Man. & Stu. Suc. _____
VP, Finance & Admin. _____
VP, University Advancement _____

Chairperson _____
Dean _____
Academic Council _____
Provost _____

President 

Board Action on:

Motion By: _____
Second By: _____
Vote: Yeas: _____ Nays: _____
Abstentions: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____
Secretary: _____



BOARD OF GOVERNORS
MOTION CONSIDERATION FORM

September 24, 2021

Open Session

I. Motion to be Considered:

Approve a contract with Hollis + Miller Architects for Design Development, Construction Documents, and Construction Administration for the demolition and replacement of the south concourse and seating structure at Houck Field.

II. Background:

In 2018, the University completed a new Campus Master Plan. The Master Plan was presented to the then Board of Regents on December 14, 2018. Included in the Master Plan was a recommendation to renovate the north and south grandstands of Houck Field. During discussion, board members inquired about a timeline for addressing the stadium needs. The Master Plan consultants advised the Board that renovations to the stadium would likely require multiple phases.

In 2019, Hollis + Miller Architects were selected through a competitive Request for Qualifications (RFQ) process to provide professional architectural, engineering, scheduling and planning services for stadium renovation and construction. Specifically, the RFQ included a scope of work for Site Analysis, Schematic Design, Design Development, Construction Documents, and Construction Administration. Eight proposals were received in response to the RFQ. The evaluation team, which consisted of the Vice President of Finance and Administration, the Director of Facilities Management and the Director of Athletics, invited four respondents to participate in a formal interview. At the conclusion of the proposal evaluation and review process, the award was made to Hollis + Miller.

Recommended By:

Student Government _____
Faculty Senate _____
Administrative Council _____
VP, Enroll. Man. & Stu. Svc. _____
VP, Finance & Admin. *Bridget H. Smith* _____
VP, University Advancement *Bridget H. Smith* _____

Chairperson _____
Dean _____
Academic Council _____
Provost _____

President *[Signature]* _____

Board Action on: _____

Motion By: _____
Second By: _____
Vote: Yeas: _____ Nays: _____
Abstentions: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____
Secretary: _____

Information on the engagement of Hollis + Miller and an update of their work was shared with members of the University's Board during the Facilities Management Progress Report at their September 20, 2019 and December 13, 2019 meetings.

In accordance with the parameters of the RFQ issued in 2019, and pursuant to the subsequent contract award, the current proposal from Hollis + Miller outlines the services they propose to provide now through fall 2023 with regard to the demolition and replacement of the stadium's south concourse and seating structure. The proposal includes a fee of \$1,406,959 plus reimbursable expenses not to exceed \$84,000.



BOARD OF GOVERNORS
MOTION CONSIDERATION FORM

September 24, 2021

Open Session

I. Motion to be Considered:

Approve use of the University Quasi-Endowment to support the initial phase of the Stadium Renovation Project. Based on the most recent valuation available, the fund's balance is \$2,323,243. The amount that will actually be made available for use will depend on market conditions at the time of liquidation.

II. Background:

Prior to the incorporation of Southeast Missouri University Foundation in 1983 (Foundation), charitable gifts were received and invested by Southeast Missouri State University. When the Foundation was established, the then-Board of Regents agreed to invest the unrestricted portion of the University's charitable funds in the Foundation's investment portfolio as the University Quasi-Endowment, the earnings from which have been transferred annually to the University to provide general University support. Designated as a quasi-endowment by a past Board of Regents, the current Board of Governors has the authority to redirect the funds to another purpose.

Recommended By:

Student Government _____
Faculty Senate _____
Administrative Council _____
VP, Enroll. Man. & Stu. Suc. _____
VP, Finance & Admin. Buddy W. Smith
VP, University Advancement _____

Chairperson _____
Dean _____
Academic Council _____
Provost _____
[Signature]
President _____

Board Action on: _____
Motion By: _____
Second By: _____
Vote: Yeas: _____ Nays: _____
Abstentions: _____

Postpone: _____
Amend: _____
Disapprove: _____
Approve: _____
Secretary: _____