

Colleagues,

I know that many tenure-track faculty are concerned about possible impacts of the COVID-19 pandemic on their tenure clocks. Certainly, we all share in the goal to minimize the impacts of COVID-19 as much as possible, including impacts on our tenure-track faculty members' long-term success.

As a result of the potential impacts of COVID-19 President Vargas granted approval for tenure-track faculty members to have an opt-in option to extend their tenure clocks for one additional year. Eligible faculty can voluntarily fill out the attached form to request a one-year extension to their tenure clock. Faculty are encouraged to discuss this with their department chairs (or equivalent, in units without departments) and tenure and promotion committee before making this request. The form to opt-in must be completed, and submitted to the department chair, who must then forward it to the dean.

Deans or their representatives must submit requests to extend the current tenure clock by one-year to the Provost Office by **August 31, 2020**. All requests for tenure clock extension, after review and approval by the Provost and in consultation with the President, will be effective as of September 1, 2020. Once approved, this voluntary one year extension to the tenure clock cannot be revoked.

On September 1, 2020 one additional year will be added to the tenure clock for those faculty members who elected to take advantage of the opt-in option (see above). Faculty members' materials that were due for the third-year review after March 1, 2020 will be postponed for one year from the original date for those that elect to pursue this voluntary option.

Newly hired faculty (those joining for the 2020-21 academic year) who are on the tenure-track are not affected by this extension. The tenure clock for these individuals will be the same as under normal conditions.

Please let me know if you have any questions.

Respectfully,

Mike



/ Mike Godard, Ph.D.

Provost

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