

FFR Budget Sheet

Name:

Department:

Name of Proposal:

Item	Total Budgeted Amount*	Amounted Requested from FFR
Personnel:		
Travel and per diem:		
Equipment:		
Other:		
Total		

*Includes non-FFR funds that are budgeted for the project. Please include a breakdown of any other funds for the project in the justification.

Budget Items Allowed

- Consumable supplies
- Student labor at minimum wage
- Graduate Assistant (Be sure to include the cost of fee waivers, etc.)
- Equipment related to the project
- Mileage and travel directly related to delivering the project to its audience
- Participant stipends
- Release time (The amount of release time is limited and must be very well justified; department or unit support for this is encouraged.)